

MINUTES

VILLAGE OF SURING BOARD MEETING

TUESDAY, APRIL 15, 2025 IMMEDIATELY FOLLOWING ANNUAL REORGANIZATIONAL MEETING

1. Meeting Called to Order by Village President Steffeck at 5:11 pm.
Roll Call: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz, and Steffeck, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, and Public Works Director Jeff Tienor Public: Rob Braun (left at 5:26 PM), Dan Christensen (left at 5:26 PM), Katherine Kammerdiener (6:00 PM – 6:26 PM).
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Kramp and second by Nieling. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the MARCH meeting(s) were approved with a motion by Schuettpelz and second by Kramp. All ayes. Motion carried.
6. Annual Suring Car Show (Luke Krueger): Krueger was not present, no new update.
7. Mobile Home Park License: Discussion and possible action on 2025 Mobile Home Park License Application. Rob Braun provided an update to the Village Board regarding the condition and status of the mobile home park. He stated that spring cleanup will be happening, he intends to have the park neat and tidy. The Village Board stated that they want the whole park in compliance with not only the village ordinances but the park rules that Mr. Braun presented to the village board as well. Mr. Braun stated one lot remains out of compliance but he and Dan Christensen will work to bring that lot into compliance right away. Motion to approve the 2025 mobile home park license to Mr. Rob Braun provided Mr. Braun continues to prove the Village with park updates was made by Schuettpelz and second by Miller. All ayes. Motion carried.
8. Operator Licenses: Motion to approve operator license for Donna Olsen (Legends) made by School and second by Nieling. All ayes. Motion carried.
9. Art Bahr – MAS: Bahr was not present, he provided a written report.
 - Discussion and possible action on hiring MSA for building inspector services. – Tabled, no action taken. Clerk presented that MSA Professionals do offer building inspector services. Village board to contact neighboring municipalities to see if they would be interested in combining services.
10. Village Hall Building:
 - Discussion and possible action on repainting interior of Village Hall Building – Tabled to next village board meeting, no action taken on painting. At prior board meeting it was discussed prior to painting the front entry way drywall needed to be repaired. Trustee Schuettpelz contacted dry wall repair man from Oconto who is licensed and quoted \$200 to repair the upper entry way wall. Motion to approve the front entrance dry wall repair by Derek Taylor not to exceed \$300 was made by Schuettpelz and second by Nieling. All ayes. Motion carried.
 - Motion to approve purchase of semi-automatic AED unit for Village Hall building in the amount of \$1,524 and wall cabinet for \$89 with cost to be split 50/50 with the library made by Nieling and second by Kohlwey. All ayes. Motion carried.
11. Library Board Appointment: Discussion and possible action on appointing Village of Suring representative to the Suring Area Public Library Board – Tabled, no action taken, bring to next Village Board meeting.
12. Vibrancy Grant: Motion to approve allocation of \$2,000 from money market account toward establishing Main Street Business Vibrancy Grant Program made by Schuettpelz and second by Kramp. All ayes. Motion carried.
13. Treasurer's Report * Clerk's Report: MARCH 2025 –treasurer's report was given by treasurer and motion to approve was made by Kramp and second by Nieling. All ayes. Motion carried. MARCH 2025 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by School and second by Kramp. All ayes. Motion carried. Clerk reported past due utility accounts, audit update, election update, building inspector update, and grant updates.

14. **BILLS:** were reviewed by the Finance Committee and bill report was presented to each board member.

Motion to approve the following made by Schuettepelz and second by Kramp.

VOUCHERS APR 01- 49

General Fund:	\$	19,702.15
Fire Dept:	\$	2,654.79
TID #1:	\$	346.99
Water:	\$	80,571.03
Sewer:	\$	5,064.53

ROLL CALL VOTE: AYES: Kohlwey, Kramp, Miller, Nieling, School, Schuettepelz and Steffek. NAYS: None.
Motion carried.

15. **DEPARTMENT REPORTS**

- **POLICE DEPARTMENT:** Chief Wagner was absent, no report provided.
- **FIRE DEPARTMENT:** report for MARCH 2025, was presented noting 1 regular meetings, 1 fundraiser event, 1 EMS call in Village of Suring, 1 Burn Barrel started grass fire Town of Spruce, 1 Town of Breed possible gas leak, 1 Village of Suring well-fair check with Sheriff Dept., 9 Trees on power lines in numerous towns, 1 false alarm in Town of Maple Valley. Motion by Kramp and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS:** Public Works Director reported for MARCH 2025, hydrant flushing update on May 1st and 2nd, bulk water meter going back in for summer, Rural Water Conference update, well 2 compressor update, other wells working good, treatment plant still having issues and rural water is coming back to take more samples, winter road repair update, pot holes to be filled in near future, update on public works garage generator having issue after storm surges and power outages, ordering two new benches for Riverside Park, update on training schedule, and security system update. Motion to approve public works report was made by Kramp and second by Nieling. All ayes. Motion carried.
- **WATER DEPARTMENT:** MARCH 2025 (included in public works director report)
- **SEWER DEPARTMENT:** MARCH 2025 (included in public works director report)
- **STREETS:** MARCH 2025 (included in public works director report)
- **PARKS:** MARCH 2025 (included in public works director report)
- **RECYCLING:** MARCH 2025 (included in public works director report)
- **TID #1:** MARCH 2025– no additional report.

16. **Other information requiring NO board action:**

- WI Town Assoc. Oconto County Unit Mtg – April 17th at 7:00 PM Town of How
- Emergency Management Update Meeting – April 30th in Oconto
- Planning Commission – April 22nd at 5:30 PM and Open House to follow 6:30 PM – 8:00 PM
- Board of Review – April 28th at 1:00 pm – 3:00 pm
- WI Town Assoc. New Officials Workshop

17. **CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. Motion to go into closed session to included full Village Board, Village President, Clerk-Treasurer, Deputy Clerk-Treasurer, and Public Works Director made by School second by Kramp. All ayes. Motion carried. Entered closed session at 6:26 pm.
18. **OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. – Returned to open session at 6:48 pm.
19. **ADJOURNMENT** – next board meeting Tuesday, May 13, 2025, at 5 PM. Motion to adjourn made by Miller and second by School. All ayes. Motion carried. Meeting adjourned at 6:48 PM.