

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, MARCH 11, 2025 AT 5:00 PM

1. Meeting Called to Order by Village President Steffek at 5:00 pm.
Roll Call: Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Public Works Director Jeff Tienor, and Police Chief Mason Wagner. Public: Nick School, Rob Braun, Erin Hischke, Mary Smith, Shawn Danielson, and Luke Krueger.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Nieling and second by Kramp. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input Clerk informed Village Board that the Village received a park donation in remembrance of Terry Bengtson.
Rob Braun informed the Village Board on an update of the mobile home park, that three parties have a court date scheduled for the 24th for not signing rental agreements. He also mentioned that each renter in the park has the state laws and his park rules.
5. Minutes of the FEBRUARY meeting(s) were approved with a motion by Schuettpelz and second by School. All ayes. Motion carried.
6. Suring School SMAC: Motion to approve school hosting animals in classroom the same as they did when the agriculture class was located in the school building made by Schuettpelz and second by Kohlwey. All ayes. Motion carried. Discussion was had regarding the sewer system and the school reassured the Village that no waste, straw, hay, etc. will be placed into the sewer system.
7. Annual Suring Car Show (Luke Krueger): Discussion and possible action on Annual Suring Car Show – no action taken.
Luke Krueger wanted to come and talk to the Village Board regarding the car show coming up in the fall. Discussion was had regarding closing Main Street, clerk to contact Dept. of Transportation for the State of Wisconsin with questions and street closure. Discussion was also had on adding vintage camping to the event, the possibility of a cruise on Main Street, and additional items in the park. Luke will be coming to the monthly village board meetings so that everyone has all of the information. The Village thanked Krueger and his board for all of their work on this event.
8. Suring Public School (Nick School): Discussion and possible action on Suring Public School referendum – no action taken.
Nick School addressed the village board in regards to the referendum that will be on the April 1, 2025 ballot for the Suring Public School. School informed that the new referendum is an operating referendum and would be replacing the current referendum that is sunseting this year. If the referendum passes it will be used to update the aged heating and cooling system in the school, provide maintenance, assist with operating costs and future planning.
9. Operator Licenses: Motion to approved operator license for Madyson Elsner (Boarding House), Stephanie Lupe (Krist), and Maryjane Baker (Dollar General) contingent upon successful background checks made by School and second by Kramp. All ayes. Motion carried.
10. Alcohol License: Motion to approve Class B Liquor License for Top Hat Antique Mall & More LLC at 725 E Main Street contingent upon successful background checks made by Nieling and second by Kramp. All ayes. Motion carried.
11. Village Hall Building: Discussion and possible action on repainting interior of Village Hall building– No action taken on agenda item, bring to next board meeting.
Trustee Schuettpelz is going to look into person to repair the drywall and get estimate for repair.
12. Library Board Appointment: Discussion and possible action on appointing Village of Suring representative to Suring Area Public Library Board – no action taken on agenda item, bring to next Village Board meeting.
13. Art Bahr – MAS: Bahr was not present, no new report.

14. Treasurer's Report * Clerk's Report: JANUARY & FEBRUARY 2025 –treasurer's report was given by treasurer and motion to approve was made by Schuettepelz and second by Kramp. All ayes. Motion carried. JANUARY AND FEBRUARY 2025 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Nieling and second by Kramp. All ayes. Motion carried. Clerk reported past due utility accounts, audit update, election update, building inspector update, grant updates, copier service issues, new business Top Hat Antique Mall in town, asked to have June board meeting date changed, and informed board that county is requesting and address update on a parcel in the Village. Motion to approve proceeding with new copier lease through Gordon Flesch Company made by Schuettepelz and second by School. All ayes. Motion carried. June Village Board meeting date changed to Monday, June 16, 2025 at 5:00 PM. Motion to charge Top Hat Antique Mall \$200 for annual event permit for outdoor farmer's market for the year 2025 made by Nieling and second by Kramp. All ayes. Motion carried.

15. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Schuettepelz and second by Kramp.

VOUCHERS MAR 01- 40

General Fund:	\$ 105,153.18
Fire Dept:	\$ 8,716.39
TID #1:	\$ 29,518.92
Water:	\$ 68,266.33
Sewer:	\$ 5,018.38

ROLL CALL VOTE: AYES: Kohlwey, Kramp, Nieling, School, Schuettepelz and Steffek. NAYS: None. Motion carried.

16. DEPARTMENT REPORTS

- POLICE DEPARTMENT: Chief Wagner gave report his report for the Village of Suring for FEBRUARY, 2025, noting 39 calls for service, 2 citations issued, Chief presented updates to the police department to comply with CJIS, training he's been receiving, upcoming training, update to policies that Suring Police Department will no longer be providing paper service services to the community effected March 12, 2025, and gave update on meeting kids at the school. Motion to approve police department report was made by School and second by Nieling. All ayes. Motion carried.
- FIRE DEPARTMENT: report for FEBRUARY 2025, was presented noting 1 regular meetings, 2 EMS lift assist in Town of Breed, 1 Camper Fire Town of How, 1 Traffic Control Town of Maple Valley, 1 Officer meeting, 1 MABAS to City of Oconto Falls, 1 fire drill Suring School, and 1 training session. Motion by Nieling and second by Kramp to approve the Fire Department report as presented. All ayes. Motion carried.
- PUBLIC WORKS: Public Works Director reported for FEBRUARY 2025, wells working good, treatment plant still having issues and rural water is coming to review, water tower update good, cracking sealing needs to be done on some streets, old plow truck sold, Riverside park in need of two new benches, recycle center training is coming up, Village Hall security system needs to be looked at, clinic back porch needs to be addressed, and employee update. Motion to approve public works report was made by Nieling and second by Schuettepelz. All ayes. Motion carried. Motion to approve getting a bigger unit for the security system and cameras made by Schuettepelz and second by Nieling. All ayes. Motion carried. Motion to approve replacing the porch on the back of the Clinic building with a wood porch made by Nieling and second by School. All ayes. Motion carried. Motion to approve purchasing tar pot for crack sealing streets made by Schuettepelz and second by Kramp. All ayes. Motion carried.
- WATER DEPARTMENT: FEBRUARY 2025 (included in public works director report)
 - Discussion and possible action on Water and Sewer 2025 budget – Motion to approve 2025 water and sewer budgets as presented made by Kramp and second by School. All ayes. Motion carried.
 - Motion to approve clerk to proceed with Simplified rate case made by Kohlwey and second by Schuettepelz. All ayes. Motion carried.
- SEWER DEPARTMENT: FEBRUARY 2025 (included in public works director report)

- **STREETS:** FEBRUARY 2025 (included in public works director report)
- **PARKS:** FEBRUARY 2025 (included in public works director report)
- **RECYCLING:** FEBRUARY 2025 (included in public works director report)
- **TID #1:** FEBRUARY 2025– no additional report.

17. **Other information requiring NO board action:**

- League and Tedcor activity summary from Jim Kohlwey – written report provided. Schuettpelz also had notes that he presented to the Village board about the training sessions.
- Election Equipment Public Test – Monday, March 24th at 1:30 PM and Spring Election – Tuesday, April 1, 2025
- Emergency Management Update Meeting – April 30th in Oconto
- Personnel Committee Meeting (Kohlwey, Kramp, Steffek) – March 17th at 8:30 AM
- Planning Commission – April 22nd at 5:30 PM and Open House to follow 6:30 PM – 8:00 PM

18. **CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. Motion to go into closed session to included full Village Board, Village President, Clerk-Treasurer, Deputy Clerk-Treasurer, Public Works Director, and Police Chief made by Schuettpelz second by Kramp. All ayes. Motion carried. Entered closed session at 7:41 pm.

19. **OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. – Returned to open session at 7:51 pm.

20. **ADJOURNMENT** – next board meeting Tuesday, April 8, 2025, at 5 PM. Motion to adjourn made by Kramp and second by School. All ayes. Motion carried. Meeting adjourned at 7:51 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher