

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, FEBRUARY 11, 2025 AT 5:00 PM

1. **Meeting Called to Order** by Village President Steffek at 5:00 pm.
Roll Call: Kohlwey, Kramp, School, Schuettpelz, and Steffek, Also present: Deputy Clerk-Treasurer Pat Sleeter, Public Works Director Jeff Tienor, and Police Chief Mason Wagner. Public: Attorney Steven Hawkins with Hanaway Ross Law Firm, Michael Duerkop with MSA Professionals, Mobile Home Park Residents, Owners, Supporters (in attendance from 5:00 PM – 6:20 PM): Dan Christensen, Dale Hazelrig, Jame Braun, Richard Pickens, Nicole Schroeder, Mel Soderbeck, Angela Stolp, Rob Braun, Brooke Thompson, Katherine Kammerdiener, Laura Gaines, Tiffany Otradovec, Jose Nicto, Regenia Saeger, Elroy Heise, Jr., Bob Johnson, Dallas Christensen, and Tina Christensen. Excused: Trustees Bengtson and Nieling.
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Deputy Clerk-Treasurer.
3. **Agenda** motion to approve agenda was made by School and second by Schuettpelz. All ayes. Motion carried. **Open Meeting Notice** statement made by Deputy Clerk-Treasurer.
4. **Public Input** None.
5. **Minutes** of the JANUARY meeting(s) were approved with a motion by Kramp and second by Schuettpelz. All ayes. Motion carried.
6. **Operator Licenses**: Discussion and possible action on operator license for April Sanapaw and Elizabeth Cynor. – Motion to approve license for Elizabeth Cynor was made by Kramp and second by School. All ayes. Motion carried. No action taken on Sanapaw, held for March Village board meeting for review.
7. **Kim Boyer (S. Knapp Street)**: Discussion and possible action on septic trucks on S. Knapp Street. – Boyer did not appear, no action taken.
8. **Mobile Home Park License**: Discussion and possible action on 2024 and 2025 Mobile Home Park License. – No action taken on agenda item.
Rob Braun, owner of the Suring Mobile Home Park, addressed the Village of Suring Board stating that he wanted this meeting to be friendly and considerate on both sides. Braun addressed those in attendance from the mobile home park stating that the Village Board was just trying to maintain a clean park and that the residents must try to comply with the rules. Braun also added that no one wants the mobile home park to close down and all should be willing to work together to achieve the continued use of the park. Braun stated that he reviewed the State Administration Codes regarding mobile home parks and it reads that the park must be maintained in a clean and orderly fashion and follow sanitary conditions. Braun feels that aside from a couple of residents the park is pretty well maintained and state codes followed. Braun has presented fines to residents and one has paid. Braun offered copies of letters that he sent out to notify residents of any clean up needed. Braun asked Dan Christensen to keep an eye out for any problems or someone not following rules. Braun will use door tags on trailers to notify residents of any problems. Braun stated that he plans to be more on site at the mobile home park and is in the process of creating new rules and regulations.
9. **CLOSED SESSION**: Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. Motion to go into closed session to include full Village Board, Village President, Deputy Clerk-Treasurer, and Attorney Steven Hawkins made by Kohlwey second by School. All ayes. Motion carried. Entered closed session at 5:45 pm.
10. **OPEN SESSION**: Motion to convene in Open Session to make motions from closed session. – Returned to open session at 6:15pm. Motion to extend mobile home park code compliance date to March 31, 2025 contingent upon completion of checklist of items attorney will send Braun being satisfied made by Kohlwey and second by School. All ayes. Motion carried.
11. **Art Bahr – MAS**: Bahr was not present, provided written report on updated to water main crossing project, veteran park project, safe drinking water application, scoreboard for veteran's park update, vibrant spaces grant update, TID project update, treatment center update, comp plan update, and CDBG grant update.

- Citizen Participation Public Hearing for CDBG-PLNG – Michael Duerkop with MSA Professionals held the public hearing and explained the community development block grant for the planning project. No public was in attendance
- Motion to approve Resolution 04-2025 Authorizing Submission of WEDC Vibrant Spaces Grant Application made by Kohlwey and second by Schuettpelz. All ayes. Motion carried.

12. Treasurer's Report * Clerk's Report: JANUARY 2025 – Clerk-Treasurer not present, no report.

13. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Schuettpelz and second by School.

VOUCHERS FEB 01- 31

General Fund:	\$ 162,061.36
Fire Dept:	\$ 3,834.74
Water:	\$ 10,874.87
Sewer:	\$ 2,891.97

ROLL CALL VOTE: AYES: Kohlwey, Kramp, School, Schuettpelz and Steffeck. NAYS: None. Motion carried.

14. DEPARTMENT REPORTS

- POLICE DEPARTMENT: Chief Wagner gave report his report for the Village of Suring for JANUARY, 2025, noting 28 calls for service, 0 citations issued, Chief presented new badge to be ordered. Motion to approve police department report was made by Kramp and second by School. All ayes. Motion carried.
- FIRE DEPARTMENT: report for JANUARY 2025, was presented noting 1 regular meetings, 2 EMS lift assist in Town of Breed, 2 EMS lift assist in Village of Suring, 1 EMS lift assist in Town of Spruce, 4 MABAS Calls, 1 preplan with YMCA Camp, 1 Town of Breed Carbon Monoxide, 1 Town of Maple Valley Carbon Monoxide, 1 county officer meeting, 1 Town of Bagley Ditch Fire, 1 Town of Spruce Chimney Fire. Motion by School and second by Kramp to approve the Fire Department report as presented. All ayes. Motion carried.
- PUBLIC WORKS: Public Works Director reported for JANUARY 2025, Red Maple meter update, wells working good, treatment plant still having issues, water tower update, snow plow update, streets update, recycle center update, village hall furnace update. Motion to approve public works report was made by Kramp and second by Schuettpelz. All ayes. Motion carried.
- WATER DEPARTMENT: JANUARY 2025 (included in public works director report)
 - Discussion and possible action on Water and Sewer 2025 budget – No action taken. Bring to March Village Board meeting for review and approval.
- SEWER DEPARTMENT: JANUARY 2025 (included in public works director report)
- STREETS: JANUARY 2025 (included in public works director report)
- PARKS: JANUARY 2025 (included in public works director report)
- RECYCLING: JANUARY 2025 (included in public works director report)
- TID #1: JANUARY 2025– no additional report.

15. Other information requiring NO board action:

- Spring Primary Election – Tuesday, February 18, 2025
- Emergency Management Update Meeting – April 30th in Oconto
- Village of Suring Library Board Member

16. ADJOURNMENT – next board meeting Tuesday, March 11, 2025, at 5 PM. Motion to adjourn made by Kramp and second by Schuettpelz. All ayes. Motion carried. Meeting adjourned at 6:50 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher