

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, DECEMBER 10, 2024 AT 5:00 PM

1. Meeting Called to Order by Village President Steffeck at 5:00 pm.
Roll Call: Bengtson (via phone), Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffeck, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Public Works Director Jeff Tienor and Police Chief Kevin Schneider.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Nieling and second by Schuettpelz. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the NOVEMBER meeting(s) were approved with a motion by Kramo and second by School. All ayes. Motion carried.
6. 2025 Budget: Motion to approve the 2025 Village of Suring Budget as presented made by Kohlwey and second by Nieling. All ayes. Motion carried.
7. Operator Licenses: Motion to approve operator licenses for Laura Gaines and Madhusudan Reddy Vancha made by Schuettpelz and second by Kramp. All ayes. Motion carried.
8. Art Bahr – MAS: Bahr was not present, no new report.
9. Municipal Building Roof: Motion to approve roof replacement on Village Hall by Allen Bontrager Carpentry in the amount of \$84,900 to be split in half with the Suring Area Public Library made by Nieling and second by Bengtson. All ayes. Motion carried.
10. Treasurer's Report * Clerk's Report: NOVEMBER 2024 treasurer's report was given by treasurer and motion to approve was made by Kramp and second by Schuettpelz. All ayes. Motion carried. NOVEMBER 2024 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by School and second by Nieling. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, inquired on how to handle status of mobile home park license with attorney, grant updates, upcoming meetings schedule, upcoming Village events (Gingerbread House Contest Voting, Light Up Suring House Decorating Contest Voting), and Village Offices Closed on Tuesday, and Wednesday, December 24th and 25th, closing at noon on Tuesday, December 31st and closed on Wednesday, January 1st.
11. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Schuettpelz and second by Kramp.
VOUCHERS DEC 01- 22
General Fund: \$ 25,877.36
Fire Dept: \$ 7,374.56
Water Dept: \$ 8,462.80
Sewer Dept: \$ 4,988.72
ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz and Steffeck. NAYS: None. Motion carried.
12. DEPARTMENT REPORTS
 - POLICE DEPARTMENT: Chief Schneider gave report for NOVEMBER , 2024, noting 64 calls for service, 9 citations issued, update on drug arrests, school traffic, and Shop with a Cop event coming up this weekend. Motion to approve police department report was made by Kramp and second by Nieling. All ayes. Motion carried.
 - FIRE DEPARTMENT: report for NOVEMBER 2024, was presented noting 1 regular meetings, 1 Village of Suring call, 1 Town of How truck rollover, 2 EMS lift assists in Town of Maple Valley, and 1 EMS lift assist to Town of Breed. Motion by Kramp and second by Schuettpelz to approve the Fire Department report as presented. All ayes. Motion carried.

- **PUBLIC WORKS:** Public Works Director reported for NOVEMBER 2024 hydrant pumping update, wells and treatment plant are running well, water tower light update, holiday lights are up, first plowing went well, ice rink update, recycle center will be closed December 25th and January 1st, clinic roof is complete, and new employee is working out great. Motion to approve public works report was made by Nieling and second by Schuettpelez. All ayes. Motion carried.
- **WATER DEPARTMENT:** NOVEMBER 2024 (included in public works director report)
- **SEWER DEPARTMENT:** NOVEMBER 2024 (included in public works director report)
- **STREETS:** NOVEMBER 2024 (included in public works director report)
- **PARKS:** NOVEMBER 2024 (included in public works director report)
- **RECYCLING:** NOVEMBER 2024 (included in public works director report) – Recycle Center to be closed on Wednesday, December 25th and Wednesday, January 1st.
- **TID #1:** NOVEMBER 2024 – no additional report.

13. **Other information requiring NO board action:**

- Personnel Committee – Mon, Dec. 16th at 8:30 AM
- Annual Gingerbread & Light Up Suring Contests Voting – Week of December 16th

14. **CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel and State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. Motion to go into closed session to include full Village Board, Village President, Village Clerk, Village Deputy Clerk, Public Works Director, and Police Chief made by Kramp and second by School. All ayes. Motion carried. Went into closed session at 5:41 PM

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

15. **OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. – Returned to open session at 5:58 PM.
16. **ADJOURNMENT** – next board meeting Tuesday, January 14, 2025, at 5 PM. Motion to adjourn made by Schuettpelez and second by Kramp. All ayes. Motion carried. Meeting adjourned at 6:02 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher