

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, NOVEMBER 12, 2024 AT 5:00 PM

1. Meeting Called to Order by Village President Steffek at 5:00 pm.
Roll Call: Bengtson (via phone), Kohlwey, Kramp, Nieling, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Public Works Director Jeff Tienor and Police Chief Kevin Schneider. Also present: Kelly Krueger, Luke Krueger, and Chester Kruppa. School was excused.
 - A moment of silence was had for the honoring of the late Terry “Bubba” Schuettpelz.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Schuettpelz and second by Kramp. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input Chester Kruppa addressed the Village Board stating that the Maple Valley Community Church appreciated all of the Village’s assistance with the property located at 725 E Main Street; however, after review and prayer the Church has decided to forgo purchasing the building.
5. Minutes of the OCTOBER meeting(s) were approved with a motion by Nieling and second by Kramp. All ayes. Motion carried.
6. Luke Krueger: Discussion and possible action on Annual Suring Car Show – no action taken.
Luke and Kelly Krueger thanked the Village for all of the assistance with the Suring Car Show. There were 342 register cards and approximately 400 cars/vehicles in attendance in total. Over \$15,000 was raised during the event and \$6,210 was each given to the Suring Veterans and Suring Public School. Luke has starting working on preparing for next year’s event and after the first of the year will come with more ideas/suggestions/options. There are new ideas in the process for 2025 too. Show date scheduled for September 13, 2025.
7. Operator Licenses: Motion to approve operator licenses for Donna Shay, Pavan Kumar, Manisha Patel, and Chirag Patel made by Schuettpelz and second by Kramp. All ayes. Motion carried.
8. Art Bahr – MAS: Bahr was not present, no new report.
 - Motion to approve LWCF/RTP Grant Administrator Agreement made by Schuettpelz and second by Nieling. All ayes. Motion carried.
9. Treasurer’s Report * Clerk’s Report: OCTOBER 2024 treasurer’s report was given by treasurer and motion to approve was made by Kramp and second by Nieling. All ayes. Motion carried. OCTOBER 2024 clerk’s report was given by the Clerk-Treasurer and motion to approve Clerk’s report was made by Nieling and second by Schuettpelz. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, informed Village was awarded \$2,000 crime prevention grant for our National Night Out program, downtown redevelopment grant update, election recap, upcoming meetings schedule, upcoming Village events (Gingerbread House Contest, Light Up Suring House Decorating Contest, and Holiday Craft Event), and Village Offices Closed on Thursday and Friday, November 28th and 29th.
10. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Kramp and second by Schuettpelz.
VOUCHERS NOV 01- 38
General Fund: \$ 23,226.82
Fire Dept: \$ 1,700.10
Water Dept: \$ 9,934.96
Sewer Dept: \$ 3,764.22
ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, Schuettpelz and Steffek. NAYS: None. Motion carried.
11. DEPARMENT REPORTS
 - POLICE DEPARTMENT: Chief Schneider gave report for OCTOBER, 2024, noting 88 calls for service, 5 citations issued, update building checks, school traffic, training update, Trick or Treat event went well and

provided village board with a letter from Deputy Keplinger thanking Chief Schneider for his efforts on assisting with a welfare check on an individual and going above and beyond. Motion to approve police department report was made by Kramp and second by Nieling. All ayes. Motion carried.

- **FIRE DEPARTMENT:** report for OCTOBER 2024, was presented noting 2 regular meetings, 1 Officer Meeting, 1 County meeting, participation Halloween Party at fire station, participation in County's Safe Kids Program, house burn training in Oconto Falls, 1 Town of Breed tree on wire, attended Suring Public School and St. John School for fire prevention week, 1 MABAS to Town of Brazeau (structure fire), 1 Town of Maple Valley call (chimney fire), 1 Town of Spruce call (Grass Fire), 1 MABAS to Town of Lena (structure fire), 1 MABAS to City of Gillett (House fire), and 1 Town of Spruce call (Carbon Monoxide alarm). Motion by Nieling and second by Kramp to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS:** Public Works Director reported for OCTOBER 2024 hydrant pumping will be completed in next two weeks to winterize, wells and treatment plant are running well, winterized summer equipment and have winter equipment ready to go, parks are winterized, network switch at Village Hall changed to hopefully help with network issues, clinic roof update, and employee update. Motion to approve public works report was made by Schuettpelz and second by Kramp. All ayes. Motion carried.
- **WATER DEPARTMENT:** OCTOBER 2024 (included in public works director report)
- **SEWER DEPARTMENT:** OCTOBER 2024 (included in public works director report)
- **STREETS:** OCTOBER 2024 (included in public works director report)
- **PARKS:** OCTOBER 2024 (included in public works director report)
- **RECYCLING:** OCTOBER 2024 (included in public works director report)
- **TID #1:** OCTOBER 2024 – no additional report.

12. **Other information requiring NO board action:**

- Personnel Committee – Mon, Nov 25th at 8:30 AM
- Budget Hearing – Tues., Dec. 10th at 4:45 PM

13. **CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel and State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. Motion to go into closed session to include full Village Board, Village President, Village Clerk, Village Deputy Clerk, Public Works Director, and Police Chief made by Nieling and second by Kramp. All ayes. Motion carried. Went into closed session at 5:49 PM

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

14. **OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. – Returned to open session at 5:51 PM.
15. **ADJOURNMENT** – next board meeting Tuesday, December 10, 2024, at 5 PM. Motion to adjourn made by Bengtson and second by Kohlwey. All ayes. Motion carried. Meeting adjourned at 5:52 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher