

**MINUTES**  
**VILLAGE OF SURING BOARD MEETING**  
**TUESDAY, OCTOBER 8, 2024 AT 5:00 PM**

1. **Meeting Called to Order** by Village President Steffek at 5:00 pm.  
Roll Call: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Public Works Director Jeff Tienor and Police Chief Kevin Schneider. Also present: Jess Smith (5:41 PM), Jay Tousey (5:36 PM), Phil Christensen (5:37 PM), and Ted Streit (5:10 PM).
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Clerk-Treasurer.
3. **Agenda** motion to approve agenda was made by Schuettpelz and second by Kramp. All ayes. Motion carried.  
**Open Meeting Notice** statement made by Clerk-Treasurer.
4. **Public Input** Jay Tousey addressed the Village Board stating that the League of Municipalities annual conference is coming up and recommended to the board that it is a great conference to attend for the sessions as well as networking. He also wanted to share his support for the car show that was a huge success for the Village and Krueger Kustoms and hopes the Village allows Luke Krueger to continue hosting the event.
5. **Minutes** of the SEPTEMBER meeting(s) were approved with a motion by Bengtson and second by Nieling. All ayes. Motion carried.
6. **Ted Streit**: Discussion and possible action on fire truck at 235 Peshtigo Brook Road – no action taken. Streit addressed the Village and informed them that the fire truck was donated by another fire agency for the bowling alley to use as a decoration/memorial. Village Board recommended that Streit get a collector plate for the vehicle so that it follows village ordinance.
7. **Town of Breed Ordinance Enforcement**: Discussion and possible action on contract with Town of Breed for ordinance enforcement – no action taken.  
Phil Christensen addressed the Village Board stating that they have been a part of the Seven Towns Association with the Oconto County Sheriff's Department for the past few years. The Town of Breed recently did not renew their contract with the Oconto County Sheriff's Department. Christensen has spoke with the Chief of Black Creek whose agency enforces ordinances for the Town of Nichols and provided documentation to their agreement to the Village Board. The Village Board would like to refer this to the appropriate committee to review the information.
8. **Certified Survey Map (830 E Yakel Street)**: Motion to approve the certified survey map combining parcels for 830 E Yakel Street made by Bengtson and second by School. 6-ayes, Steffek abstained. Motion carried.
9. **Alcohol/Operator Licenses**: Motion to approve operator licenses for Raid Abu Award, Rashid Bhutta, Manisha Patel, and Class A Beer & Liquor License for Raid Abu Awad for Suring Fuel & Gas made by Bengtson and second by Kohlwey. All ayes. Motion carried.
10. **Art Bahr – MAS**: Bahr was not present, no new report.
  - Motion to approve Resolution 10-2024, for CDBG-PLNG Grant made by Schuettpelz and second by School. All ayes. Motion carried.
11. **Discovery Guide**: Motion to approve full page ad in the Oconto County Discovery Guide with changes noted made by Nieling and second by Schuettpelz. All ayes. Motion carried.  
Further discussion by board was to inquire on the social media and newsletter packet options. Clerk to check with TEDCOR on options available.
12. **Treasurer's Report \* Clerk's Report**: SEPTEMBER 2024 treasurer's report was given by treasurer and motion to approve was made by School and second by Kramp. All ayes. Motion carried. SEPTEMBER 2024 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by Schuettpelz. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, informed Village was awarded \$608,748 stewardship grant for the park project along with \$25,000 from the Bond Foundation, downtown redevelopment public meeting update, gave info for upcoming election on November 5<sup>th</sup>, public test on Monday, October 28<sup>th</sup> at 1:30 PM and in person absentee voting in clerk's office begins on Tuesday, October 22<sup>nd</sup>, and upcoming meetings schedule.

13. **BILLS:** were reviewed by the Finance Committee and bill report was presented to each board member.

Motion to approve the following made by Schuettepelz and second by Nieling.

**VOUCHERS OCT 01- 30**

|               |    |           |
|---------------|----|-----------|
| General Fund: | \$ | 11,428.36 |
| Fire Dept:    | \$ | 1,784.15  |
| Water Dept:   | \$ | 27,302.71 |
| Sewer Dept:   | \$ | 4,489.96  |

ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettepelz and Steffek. NAYS: None.  
Motion carried.

14. **DEPARMENT REPORTS**

- **POLICE DEPARTMENT:** Chief Schneider gave report for SEPTEMBER, 2024, noting 60 calls for service, 17 citations issued, update on speed trailer from Labor Day traffic, school traffic update, informed on upcoming Drug Take Back Day to be held on Saturday, October 26<sup>th</sup> from 8 AM – Noon, and annual trick or treat to be held on Saturday, October 26<sup>th</sup> from 4 Pm – 6 PM. Motion to approve police department report was made by Bengtson and second by Kramp. All ayes. Motion carried.
- **FIRE DEPARMENT:** report for SEPTEMBER 2024, was presented noting 2 regular meetings, participation in Labor Day Celebration, 1 MABAS to Town of Underhill (structure fire), 1 Town of How call (carbon monoxide alarm). Motion by Kramp and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS:** Public Works Director reported for SEPTEMBER 2024 hydrant flushing scheduled, lead service line inventory finished, all 3 wells running good, treatment center update, street sweeper update, equipment update, Riverside park bench getting fixed, recycle center inspection update, inquiry on deer dumpster location, clinic mulch completed, and employee update.  
Motion to approve public works report was made by Kramp and second by School. All ayes. Motion carried
  - Motion to approve sale of old dump truck made by Schuettepelz and second by Nieling. All ayes. Motion carried.
  - Motion to approve Overhead Solutions proposals for well house 3 roof and clinic roof to utilize landmark climate-flex option made by Bengtson and second by Nieling. All ayes. Motion carried. Clerk to check into extra extended warranty options.
- **WATER DEPARTMENT:** SEPTEMBER 2024 (included in public works director report)
- **SEWER DEPARTMENT:** SEPTEMBER 2024 (included in public works director report)
- **STREETS:** SEPTEMBER 2024 (included in public works director report)
- **PARKS:** SEPTEMBER 2024 (included in public works director report)
  - Motion to approve MSA agreement to assist with vibrant spaces grant application made by School and second by Kohlwey. All ayes. Motion carried.  
Village has the opportunity to apply for additional grant for the park project to be awarded anywhere between \$50,000 - \$100,000.
- **RECYCLING:** SEPTEMBER 2024 (included in public works director report)
- **TID #1:** SEPTEMBER 2024 – no additional report.

15. **Other information requiring NO board action:**

- League Fall Annual Conference – October 23-25 Madison
- Personnel Committee – Wednesday, October 9<sup>th</sup> at 8:30 AM
- Public Test of Election Equipment – Monday, October 28<sup>th</sup> at 1:30 PM
- Finance Committee – Monday, October 28<sup>th</sup> at 8:30 AM

16. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel and State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. Motion to go into closed session to include full Village Board, Village President, Village Clerk, Village Deputy Clerk, Public Works Director, and Police Chief made by School and second by Schuettepelz. All ayes. Motion carried. Went into closed session at 6:36 PM

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

17. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. – Returned to open session at 6:50 PM. Motion to send letter from attorney to mobile home park owner with change of date of compliance to October 25, 2024 made by Bengtson and second by Schuettepelz. All ayes. Motion carried.
18. ADJOURNMENT – next board meeting Tuesday, November 12, 2024, at 5 PM. Motion to adjourn made by Bengtson and second by Kramp. All ayes. Motion carried. Meeting adjourned at 6:51 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher