

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, SEPTEMBER 10, 2024 AT 5:00 PM

1. Meeting Called to Order by Village President Steffek at 5:00 pm.
Roll Call: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Public Works Director Jeff Tienor and Police Chief Kevin Schneider. Also present: Ben Andrews with MSA Professionals.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Nieling and second by Bengtson. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the AUGUST meeting(s) were approved with a motion by Schuettpelz and second by Kramp. All ayes. Motion carried.
6. Suring Mobile Home Park: Rob Braun was not in attendance.
 - Discussion on possible action on mobile home park annual license – Owner is not in compliant with Village ordinance. Mobile home park owner is not enforcing his own rules and regulations that have been provided to the Village. Motion for Village clerk to contact Village Attorney to prepare a cease and desist letter to Mr. Braun made by Bengtson and second by Schuettpelz. All ayes. Motion carried.
 - Discussion and possible action on Rob Braun bringing a mobile home into the park – Village Board stated that no new units will be allowed until violations in park are corrected and Mr. Braun's annual license is approved.
7. Suring Annual Car Show (September 14, 2024):
 - Discussion and possible action on TEDCORP using drone during car show for promotion. Motion to allow drone use for the weekend for the car show made by Bengtson and second by Nieling. All ayes. Motion carried.
 - Discussion and possible action on allowing alcohol to be consumed on sidewalks on Main Street for car show. Motion to approve alcohol to be consumed on closed section of Main Street and on sidewalks for Saturday, September 14, 2024 during car show made by Bengtson and second by Schuettpelz. All ayes. Motion carried.
8. Art Bahr – MAS:
 - Discussion and possible action on Proposed Project Plan and Boundary for TID 2 in Village.
 - Motion to approve Resolution 08-2024, the Creation of Tax Incremental Finance District No. 2 mad by Kramp and second by School. All ayes. Motion carried.
9. Treasurer's Report * Clerk's Report: AUGUST 2024 treasurer's report was given by treasurer and motion to approve was made by Nieling and second by Bengtson. All ayes. Motion carried. AUGUST 2024 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Schuettpelz and second by Kramp. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, car show update, downtown redevelopment grant update, cybersecurity update, gave info for Discovery Guide advertising to be discussed at October board meeting, League of WI municipalities divided check in amount of \$1,302, training schedule and office closure, and upcoming meetings schedule.
10. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by School and second by Bengtson.

VOUCHERS SEPT 01- 35

General Fund:	\$	19,543.18
Fire Dept:	\$	3,199.21
TID #1:	\$	5,520.25
Water Dept:	\$	3,383.93
Sewer Dept:	\$	6,159.83

ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettepelz and Steffek. NAYS: None.
Motion carried.

11. DEPARTMENT REPORTS

- **POLICE DEPARTMENT**: Chief Schneider gave report for AUGUST, 2024, noting 81 calls for service, 28 citations issued, update to board on later shifts, update on drug arrests made in the past month, patrol update, and success of Labor Day Weekend in the Village. Motion to approve police department report was made by Bengtson and second by Nieling. All ayes. Motion carried.
- **FIRE DEPARTMENT**: report for AUGUST 2024, was presented noting 1 regular meetings, participation in National Night Out, 1 Town of How call (motorcycle accident), 1 Town of Breed call (UTV accident), and hosted annual chili cookoff with Labor Day Celebration. Motion by Kramp and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS**: Public Works Director reported for AUGUST 2024 well permit update, all 3 wells running well, well house 3 roof repair update, treatment center update, street patch updated, equipment update, Veteran Park tank at food stand backed up during Labor Day event, new gates are up at recycle center, recycle center inspection on Sept. 19th, clinic needs mulch, and employee update and job opening. Motion to approve public works report was made by Schuettepelz and second by Nieling. All ayes. Motion carried
 - Motion to approve catch basin on North Street behind Nifty Cone to utilize money market storm sewer money or 2024 street budget figures for payment made by Schuettepelz and second by Kramp. All ayes. Motion carried.
- **WATER DEPARTMENT**: AUGUST 2024 (included in public works director report)
- **SEWER DEPARTMENT**: AUGUST 2024 (included in public works director report)
- **STREETS**: AUGUST 2024 (included in public works director report)
- **PARKS**: AUGUST 2024 (included in public works director report)
- **RECYCLING**: AUGUST 2024 (included in public works director report)
- **TID #1**: AUGUST 2024

12. Other information requiring NO board action:

- Suring Annual Car Show – Saturday, September 14th 9 AM – 3 PM
- League Fall Annual Conference – October 23-25 Madison
- Joint Review Board - Monday, September 16th at 2 PM
- Personnel Committee – Monday, September 23rd at 8:30 AM
- Retail Strategies – Public Meeting, Tuesday, October 1st at 6 PM

- 13. CLOSED SESSION**: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel. Motion to go into closed session to include full Village Board, Village President, Village Clerk, Village Deputy Clerk, Public Works Director, and Police Chief made by Schuettepelz and second by Nieling. All ayes. Motion carried. Went into closed session at 6:21 PM

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

- 19. OPEN SESSION**: Motion to convene in Open Session to make motions from closed session. – No action taken. Returned to open session at 6:31 PM
- 20. ADJOURNMENT** – next board meeting Tuesday, October 8, 2024, at 5 PM. Motion to adjourn made by Kramp and second by Nieling. All ayes. Motion carried. Meeting adjourned at 6:32 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher