

MINUTES
VILLAGE OF SURING BOARD MEETING
WEDNESDAY, JUNE 19, 2024 AT 6:00 PM

1. **Meeting Called to Order** by Village President Steffek at 6:04 pm following Public Hearings.
Roll Call: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Kevin Schneider, and Public Works Director Jeff Tienor. Also present: Erin Hischke, Mary Smith, Gary Regal, Jim Mahoney, Karen Mahoney, David Lally, Chester Kruppa, Cliff Perry, Tina Christensen, Dallas Christensen, Andrews Jantz, and Michelle Pendl.
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Clerk-Treasurer.
3. **Agenda** motion to approve agenda with change to move agenda item 12 after agenda item 5 was made by Bengtson and second by Nieling. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. **Public Input** None.
5. **Minutes** of the MAY meeting(s) were approved with a motion by School and second by Kramp. All ayes. Motion carried.
6. **Suring Public School District**: Motion to approve conditional use for agricultural center for 422 E Main Street was made by Schuettpelz and second by Kohlwey. All ayes. Motion carried.
7. **Sue Hein**: Discussion and possible action on building permit for car port. – No action taken.
Hein was not present but information was presented to the board regarding car port that she would like to add to her property. Question for the board was the setback of being in line or behind the front of the house. There is a cement overhang on the foundation and Hein is wondering if car port can be a bit in front of the front of the house. Village Board would like to know the setback numbers especially the measurement from the north property line.
8. **Home Business Permit**: Motion to approve annual home business permit renewal for Mrs. D's Fiber Odyssey made by Bengtson and second by Nieling. All ayes. Motion carried.
9. **Maple Valley Community Church**: Discussion and possible action on occupying the building at 725 E Main Street. – No action taken.
Pastor Jantz and Chester Kruppa addressed the Village Board inquiring if the church would be able to utilize the building at 725 E Main Street. Village Board referred to the Zoning Administrator Committee.
10. **Clifford Perry**: Motion to extend due date to remove wood from property to January 1, 2025 made by School and second by Nieling. All ayes. Motion carried.
Perry addressed the Village Board regarding a letter he received to comply with ordinance 13-1-141 regarding firewood and wood piles. Perry stated it will take approximately 6 months to move and his intent was not to keep on the property. He is not sawing the wood in town and would appreciate an extension. Village Board stated as long as progress is being made, they are willing to work with Mr. Perry.
11. **MSA Art Bahr**: Bahr not present, no new report.
12. **Suring Mobile Home Park**: Discussion on mobile home park annual license violation. Clerk presented application received from the Mobile Home Park owner on May 2, 2024. Clerk informed board that application was the only item received, no attachments were provided. Clerk showed e-mail where she requested attachments after the last Village Board meeting and has had no response from Mr. Braun. Village Board told Clerk to contact Village Attorney and have them move forward with action.
13. **Citizen of the Year**: Discussion and possible action on citizen of the year for Village of Suring –
Nomination was made for Al DePuydt. Motion to approve Al DePuydt as Citizen of the Year for 2024 made by Bengtson and second by Nieling. All ayes. Motion carried.

14. Annual Alcohol & Cigarette Licenses:

- Motion to approve Class A and class B Beer & Liquor Licenses as presented and contingent for Red Maple Country Club's based on successful background check made by Schuettepelz and second by School. All ayes. Motion carried.
Clerk explained to Village Board that Clerk spoke with Agent from Red Maple Country Club and Red Maple would have paperwork turned in the next day. Village Board made motion to approve Red Maple Country Club's license contingent to successful background checks.
- Motion to approve Operator Licenses as presented and contingent for Legends Trailside and Red Maple Country Club base on successful background checks made by Rich and second by Nieling. All ayes. Motion carried.
Clerk explained to Village Board that Clerk spoke with Agent from Red Maple Country Club and Red Maple would have paperwork turned in the next day. Clerk also explained she reached out to Legenda Trailside and stated Operator License Applications were still needed for two individuals. Village Board approve Red Maple and Legends Trailside operator licenses contingent upon successful background checks.
- Motion to approve cigarette licenses as presented made by Schuettepelz and second by Kramp. All ayes. Motion carried.

- 15. Ferrell Rezone Parcel:** Motion to approve zoning change for 704 E Church Street to residential contingent upon property owner informing the water & sewer utility of where the water and sewer were capped off when building was taken down made by Schuettepelz and second by Kramp. All ayes. Motion carried. Clerk instructed by Village Board that the zoning change will remain pending until all water and sewer information is properly recorded at the Village.

- 16. Treasurer's Report * Clerk's Report:** MAY 2024 treasurer's report was given by treasurer and motion to approve was made by Bengtson and second by Nieling. All ayes. Motion carried. MAY 2024 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by Kohlwey. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, \$50,000 grant received from Oconto County Recreational Committee to be used toward our Veteran's Park project, request of Village Board meeting start time, update on Department of Revenue reports, and upcoming meetings schedule. Motion to approve monthly board meeting start time to 5:00 PM instead of 6:00 PM made by Nieling and second by School. All ayes. Motion carried. Clerk instructed to publish notice in Oconto County Reporter with change to begin in August.

- 17. BILLS:** were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Bengtson and second by Kramp:

VOUCHERS JUNE 01- 34

General Fund:	\$	14,852.26
Fire Dept:	\$	6,146.48
Water Dept:	\$	7,457.87
Sewer Dept:	\$	3,862.19

ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettepelz and Steffek. NAYS: None. Motion carried.

18. DEPARMENT REPORTS

- **POLICE DEPARTMENT:** Chief Schneider gave report for MAY, 2024, noting 90 calls for service, 25 citations issued, update to board on public relations with presence at Suring Track Meet, gave update on National Night Out progress, and thanked Oconto County for their assistance with on-going drug problems in Village and County. Motion to approve police department report was made by Schuettepelz and second by Kramp. All ayes. Motion carried.

- **FIRE DEPARTMENT**: report for MAY 2024, was presented noting 2 regular meetings, 3 Town of Breed calls (carbon monoxide, structure fire, & rekindle), 3 Town of Maple Valley calls (EMS lift assists), 1 Town of Spruce call (EMS lift assist), 1 Village of Suring call (False Alarm), Joint Training with City of Gillett, Joint Training with City of Oconto Falls. Motion by Bengson and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS**: Public works director gave report for MAY 2024 which included well permit update, all 3 wells running good, update on Well 2 operational change approved by DNR, Red Maple meter status, treatment center update, street update will be patching holes, equipment update with snow equipment cleaned and put away, playground equipment update removed equipment from school, Village Hall IT issues, and clinic air conditioner repair. Motion to approve public works report was made by Kramp and second by School. All ayes. Motion carried.
- **WATER DEPARTMENT**: MAY 2024 (included in public works director report)
- **SEWER DEPARTMENT**: MAY 2024 (included in public works director report)
 - Motion to approve resolution 06-2024 CMAR made by Nieling and second by Kramp. All ayes. Motion carried.
- **STREETS**: MAY 2024 (included in public works director report)
- **PARKS**: MAY 2024 (included in public works director report)
- **RECYCLING**: MAY 2024– Kramp gave update that someone is dumping construction lumbar with nails in it on the back side of the brush pile.
- **TID #1**: MAY 2024- no new report

19. **Other information requiring NO board action:**

- Public Hearing for Suring School District Conditional Use Permit Wednesday, June 19, 2024 at 5:45PM

20. **CLOSED SESSION**: Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designees are likely to become involved: complaints – No closed session needed.

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

21. **OPEN SESSION**: Motion to convene in Open Session to make motions from closed session. – N/A
22. **ADJOURNMENT** – next board meeting Tuesday, July 9, 2024, at 6 PM. Motion to adjourn made by Schuettpehlz and second by Kramp. All ayes. Motion carried. Meeting adjourned at 7:05 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher