

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, MAY 14, 2024 AT 6:00 PM

1. **Meeting Called to Order** by Village President Steffek at 6:00 pm.
Roll Call: Bengtson, Kohlwey, Kramp, Nieling, School, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Kevin Schneider, and Public Works Foreman Jeff Tienor. Also present: Kaelyn True, Tina Christensen, and Luke Krueger. Schuettpelz was excused.
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Clerk-Treasurer.
3. **Agenda** motion to approve agenda was made by Nieling and second by Kramp. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. **Public Input** Village President presented that this week is Police Appreciation Week and thanked Chief Schneider for his service to the community.
5. **Minutes** of the APRIL meeting(s) were approved with a motion by Bengtson and second by School. All ayes. Motion carried.
6. **Luke Krueger**: Discussion and possible action on September 7th car show on Main Street. Luke stated that Crivitz Car Show is the same weekend and discussed moving the Suring Car Show to Saturday, September 14th. Village Board agreed the date change would be good. Items also discussed were police presence, and public works assistance for barricading the highway when the road is closed. Village Clerk to submit application to the State Department of Transportation requesting road to be closed from 8 AM to 4 PM.
7. **MSA Art Bahr**: Bahr not present, no new report.
8. **Suring Library**: Library Director, Jill Trochta, addressed board with update on library, library programs, children's librarian, circulation for the previous year, and upcoming Summer Reading Program.
9. **Suring Mobile Home Park**: Discussion on mobile home park annual license violation. Clerk presented application received from the Mobile Home Park owner on May 2, 2024. Clerk informed board that application was the only item received, not attachments were provided. Village Board reviewed stating that the rules received prior were tentative and since no official rules were submitted with the application, clerk is to contact mobile home park owner stating we need application with all attachments prior to the June board meeting or a cease operations notice will be sent.
10. **Suring School District**: Clerk presented photos of playground equipment along with information from the school regarding the option to purchase jungle gym playground equipment for \$1,000 from the school. Discussion was had regarding age of the equipment as well as the ability to move the playground set. Village board wants to get excavator quotes. Trustee Bengtson and Public Works Director, Jeff Tienor, went and inspected the playground set and both stated it is structurally sound, a few cosmetic items but nothing serious. Village clerk stated that she found a donor who is offering to contribute \$1,000 for the village to purchase the playground set. Motion to accept offer to purchase playground set from school for \$1,000 contingent to getting excavator quotes for moving the set made by Neiling and second by School. All ayes. Motion carried.
11. **Dave Kuchenbecker**: Discussion and possible action on permission to sell cars on lot across from Diner. – no action taken. Village board questioned if Kuchenbecker can hold a State of Wisconsin dealer license without having a building. Village Board wanted Kuchenbecker to contact the dealer section of the State of Wisconsin Department of Transportation to inquire on license, in the past a dealer license was not available to an individual without a building.
12. **Citizen of the Year**: Discussion and possible action on citizen of the year for Village of Suring – leave lay, no action taken. Village board to bring recommendations to June meeting.
13. **Employee Handbook**: Motion to adopt the revised employee handbook as presented made by Kramp and second by Kohlwey. Ayes: Bengtson, Kohlwey, Kramp, School, and Steffek. Nay: None. Abstain: Neiling. Motion carried.

14. **Treasurer's Report * Clerk's Report:** APRIL 2024 treasurer's report was given by treasurer and motion to approve was made by School and second by Nieling. All ayes. Motion carried. APRIL 2024 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Bengtson and second by Kramp. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, official newspaper change to Oconto Reporter, CDBG Administrative Agreement update, village hall roof needs repair/replacement, elected official code of conduct given, municipal court software request, and upcoming meeting schedule. Motion to approve purchase of Quick Clerk for municipal court made by Kohlwey and second by Nieling. All ayes. Motion carried. Motion to approve CDBG administrative agreement with MSA made by Bengtson and second by Kramp. All ayes. Motion carried.

15. **BILLS:** were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Kramp and second by Bengtson:

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General Fund:	\$	16,425.10
Fire Dept:	\$	8,214.44
Water Dept:	\$	4,453.72
Sewer Dept:	\$	5,849.56

ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, and Steffek. NAYS: None. Motion carried.

16. **DEPARTMENT REPORTS**

- **POLICE DEPARTMENT:** Chief Schneider gave report for APRIL, 2024, noting 71 calls for service, 10 citations, update to board on public relations, assisted county and school with walk to school day, security system update, ordinance violation update, and drug take back program update. Motion to approve police department report was made by Kramp and second by Nieling. All ayes. Motion carried.
- **FIRE DEPARTMENT:** report for APRIL 2024, was presented noting 2 regular meetings, 2 Town of Bagley calls (false alarm and tree on power line), 2 Town of Maple Valley calls (EMS lift assist and car accident), 5 Town of Breed calls (EMS lift assists, carbon monoxide test, brush/grass fire, and trailer house fire), 1 Town of Spruce call (EMS lift assist), land zone training for Eagle III, Regional Officer meeting, 3 MABAS calls. Motion by Bengtson and second by School to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS:** Public works director gave report for APRIL 2024 which included well permit update, all 3 wells running good, Red Maple meter status, treatment center update, street update, equipment update, security camera update, Village Hall roof status, recycle center Texas block update, and IT issue update. Motion to approve public works report was made by Nieling and second by Kramp. All ayes. Motion carried.
- **WATER DEPARTMENT:** APRIL 2024 (included in public works director report)
- **SEWER DEPARTMENT:** APRIL 2024 (included in public works director report)
 - Discussion and possible action on water meter at Red Maple Country Club – Leave lay, no action taken.
- **STREETS:** APRIL 2024 (included in public works director report)
- **PARKS:** APRIL 2024 (included in public works director report)
- **RECYCLING:** APRIL 2024– Kramp gave update to the Village Board on annual Oconto County Recycling Meeting. Kramp stated county program is still good, county will be applying for annual grant and is not looking to increase any fees at this time.
- **TID #1:** APRIL 2024- no new report

17. **Other information requiring NO board action:**

- EMS/FIRE Maintenance and Effort Report Webinar Tuesday, May 21, 2024 at Noon
- Public Hearing for Suring School District Conditional Use Permit Wednesday, June 19, 2024 at 5:45PM

18. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designees are likely to become involved: complaints – No closed session needed.

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

19. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. – N/A

20. ADJOURNMENT – next board meeting Wednesday, June 19, 2024, at 6 PM. Motion to adjourn made by School and second by Kramp. All ayes. Motion carried. Meeting adjourned at 7:30 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher