

MINUTES

VILLAGE OF SURING BOARD MEETING

TUESDAY, APRIL 16, 2024 IMMEDIATELY FOLLOWING ANNUAL REORGANIZATIONAL MEETING

1. **Meeting Called to Order** by Village President Steffek at 5:57 pm.
Roll Call: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Kevin Schneider, and Public Works Foreman Jeff Tienor. Also present: Leah Lasecki with Clifton Larson Allen, LLP.
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Clerk-Treasurer.
3. **Agenda** motion to approve agenda was made by Bengtson and second by Kramp. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. **Public Input** Clerk presented to the Village Board that the Postmaster was inquiring as to if it would be ok to hold a weekly car show in the parking lot next to the Village.
5. **Minutes** of the MARCH meeting(s) were approved with a motion by Schuettpelz and second by School. All ayes. Motion carried.
6. **Clifton Larson Allen, CPAs**: Presentation of 2023 Audit was given by Leah Lasecki from Clifton Larsen Allen, LLP the Village auditors.
7. **MSA Art Bahr**: Bahr not present.
 - Motion to approve Resolution 05-2024 Outdoor Recreation Grant Application made by Bengtson and second by Kohlwey. ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek. NAYS: None. Motion carried
 - Motion to approve TID-TIF Service 2024-2025 agreement with MSA made by Nieling and second by Schuettpelz. All ayes. Motion carried.
 - Discussion and possible action on CDBG Planning Administration Agreement with MSA – no action taken. Clerk to talk to MSA and bring back to Village Board.
8. **Suring Mobile Home Park**: Discussion on mobile home park annual license violation. Motion that Village Board gives zoning administrator committee authority to move forward with legal process with attorney made by Nieling and second by Kramp. All ayes. Motion carried.
9. **Suring School District**: Motion to move forward with conditional use permit public hearing for 422 E Main Street made by Nieling and second by School. All ayes. Motion carried.
10. **St. John Lutheran Church**: Motion to approve temporary greenhouse permit to St. John Lutheran Church to be place in empty lots next to post office and needs to be removed by July 1, 2024 made by Schuettpelz and second by Bengtson. All ayes. Motion carried.
11. **Treasurer's Report * Clerk's Report**: MARCH 2024 treasurer's report was given by treasurer and motion to approve was made by Kramp and second by Bengtson. All ayes. Motion carried. MARCH 2024 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kohlwey and second by Bengtson. All ayes. Motion carried. Clerk reported past due utility accounts, utility software update, phone system update, delinquent mobile home park license, and provided list of local businesses and individuals who donated to get new benches for Main Street.
12. **BILLS**: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by School and second by Bengtson:
VOUCHERS APR 01- 43

General Fund:	\$	16,003.81
Fire Dept:	\$	4,103.93
Water Dept:	\$	65,345.31
Sewer Dept:	\$	8,767.50

ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek. NAYS: None. Motion carried.

13. DEPARTMENT REPORTS

- **POLICE DEPARTMENT:** Chief Schneider gave report for MARCH, 2024, noting 141 calls for service, 27 citations, update to board on public relations, increasing night/weekend shifts, mutual assist with Oconto County Sheriff for vehicle accident, and thanked Chief Zahn for assistance with barricades for power line down and DPW for assisting with camera set up of security system. Motion to approve police department report was made by Bengtson and second by School. All ayes. Motion carried.
- **FIRE DEPARTMENT:** report for MARCH 2024, was presented noting 1 regular meetings, 2 Town of Spruce calls, 2 Town of How calls, 4 Village of Suring calls, 1 MABAS call to Gillett, 1 Town of Maple Valley Call, 1 Town of Breed calls, and active shooter training in Oconto. Motion by Bengtson and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS:** Public works director gave report for MARCH 2024 which included well permit update, all 3 wells running good, Red Maple meter status, new water system software update, treatment center update, equipment update, security camera update, Village Hall roof status, recycle center Texas block update, and upcoming training and current training report. Motion to approve public works report was made by Schuettepelz and second by Nieling. All ayes. Motion carried. Motion to approve quote from Energetics for four radios and screen for water tower in the amount of \$1,634.93 made by Bengtson and second by Kramp. All ayes. Motion carried.
- **WATER DEPARTMENT:** MARCH 2024 (included in public works director report)
- **SEWER DEPARTMENT:** MARCH 2024 (included in public works director report)
- **STREETS:** MARCH 2024 (included in public works director report)
- **PARKS:** MARCH 2024 (included in public works director report)
- **RECYCLING:** MARCH 2024– no new report.
- **TID #1:** MARCH 2024- no new report

14. Other information requiring NO board action:

- WI Towns Association Meeting at Town of How Community Bldg. – Thursday, April 18, 2024 at 7 PM
- Annual Oconto County Recycling Meeting – Tuesday, April 30, 2024 at 6 PM will be attended by Public Works Director, Trustee Kramp and President Steffeck

- 15. CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designees are likely to become involved: complaints made by Nieling and second by Schuettepelz. All ayes. Motion carried. Went into closed session at 7:40 PM.

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

- 16. OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. – Returned to open session at 8:15 PM. Motion to approve letter in response to complaint #3 to be prepared and mailed made by Bengtson and second by Kramp. All ayes. Motion carried.
- 17. ADJOURNMENT** – next board meeting Tuesday, May 14, 2024, at 6 PM. Motion to adjourn made by Nieling and second by Schuettepelz. All ayes. Motion carried. Meeting adjourned at 8:16 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher