

MINUTES
VILLAGE OF SURING BOARD MEETING
MONDAY, FEBRUARY 12, 2024 AT 6:00 PM

1. **Meeting Called to Order** by Village President Steffek at 6:00 pm.
Roll Call: Bengtson (via telephone), Kohlwey, Kramp, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Kevin Schneider, and Public Works Foreman Jeff Tienor. Also present: Mike Beyer. Trustee Nieling was excused.
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Clerk-Treasurer.
3. **Agenda** motion to approve agenda was made by Schuettpelz and second by School. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. **Public Input** Mike Beyer presented to the Village Board that he is running for Oconto County Board as a representative for the Village of Suring and Maple Valley district. Beyer has been on the Maple Valley Town Board for the past 10 years and the Maple Valley Planning Commission for the past 13 years. He feels he would be a good candidate and was seeking support from the Village of Suring.
5. **Minutes** of the JANUARY meeting(s) were approved with a motion by Kramp and second by Kohlwey. All ayes. Motion carried.
6. **MSA Art Bahr**: Bahr not presented, no new report.
 - Motion to approve Resolution 01-2024 Authorizing Resolution to Commit Match Funds for CDBG Planning Grant made by Schuettpelz and second by Bengtson. All ayes. Motion carried.
 - Motion to approve Resolution 02-2024 Authorizing Resolution to Submit CDBG Application for Planning Grant made by School and second by Kramp. All ayes. Motion carried.
 - Motion to approve agreement for MSA Stewardship Grant Application Services made by Schuettpelz and second by Kramp. All ayes. Motion carried.
7. **Village of Suring Complaint Policy**: Motion to approve Resolution 03-2024 Citizen Complaint Policy/Resolution Procedures and Municipal Complaint Form made by Bengtson and second by Kramp. All ayes. Motion carried.
8. **Treasurer's Report * Clerk's Report**: JANUARY 2024 treasurer's report was given by treasurer and motion to approve was made by Schuettpelz and second by School. All ayes. Motion carried. JANUARY 2024 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Bengtson and second by Kramp. All ayes. Motion carried. Clerk reported past due utility accounts, audit update, annual interest made on bank account, update on year-end capital outlay transfers, delinquent mobile home park license, park plan update and additional grants applying for, up-coming clerk's office training, and payroll policy update.
9. **BILLS**: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Schuettpelz and second by School:
VOUCHERS FEB 01- 55

General Fund:	\$ 245,936.92 (February tax district settlements included)
Fire Dept:	\$ 6,010.28
TID	\$ 29,387.67
Water Dept:	\$ 58,530.62
Sewer Dept:	\$ 8,132.64

ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, School, Schuettpelz, and Steffek. NAYS: None. Motion carried.
10. **DEPARTMENT REPORTS**
 - **POLICE DEPARTMENT**: Chief Schneider gave report for JANUARY, 2024, noting 74 calls for service, 4 citations, update to board on public relations where Chief was present at the Suring School FBLA conference, and training update. Motion to approve police department report was made by Bengtson and second by Kramp. All ayes. Motion carried.

- **FIRE DEPARTMENT**: report for JANUARY 2024, was presented noting 1 regular meetings, 2 Town of How calls, 1 MABAS call to Pound, 1 Town of Spruce structure fire, repacked hoses, 1EMS lift assist, and 1 officer meeting. Motion by Schuettpelz and second by Kramp to approve the Fire Department report as presented. All ayes. Motion carried.
 - **PUBLIC WORKS**: Public works director gave report for JANUARY 2024 which included well samples update, Red Maple meter status, wells and treatment center working well, equipment update, security camera going up around Village Hall, Village Hall roof status, and upcoming training and current training report. Motion to approve public works report was made by Bengtson and second by Schuettpelz. All ayes. Motion carried.
 - **WATER DEPARTMENT**: JANUARY 2024 (included in public works director report)
 - **SEWER DEPARTMENT**: JANUARY 2024 (included in public works director report)
 - **STREETS**: JANUARY 2024 (included in public works director report)
 - **PARKS**: JANUARY 2024 (included in public works director report)
 - **RECYCLING**: JANUARY 2024– no new report, clerk to post part-time recycle center attendant opening
 - **TID #1**: JANUARY 2024- no new report
11. **Other information requiring NO board action**:
- Economic Outlook: Oconto County – Debrief from Trustee Kohlwey
 - CDBG Planning Grant Public Hearing – Wednesday, February 28, 2024 at 3:30 PM
12. **CLOSED SESSION**: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel – No closed session.
- NO PHONES OR OTHER RECORDING DEVICES ALLOWED**
13. **OPEN SESSION**: Motion to convene in Open Session to make motions from closed session. – N/A
14. **ADJOURNMENT** – next board meeting Tuesday, March 12, 2024, at 6:00 PM. Motion to adjourn made by Kramp and second by School. All ayes. Motion carried. Meeting adjourned at 6:37 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher