

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, OCTOBER 10, 2023 AT 6:00 PM

1. **Meeting Called to Order** by Village President Steffek at 6:00 pm.
Roll Call: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, and Police Chief Kevin Schneider.
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Clerk-Treasurer.
3. **Agenda** motion to approve agenda was made by Bengtson and second by Schuettpelz. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. **Public Input** None.
5. **Minutes** of the SEPTEMBER meetings were approved with a motion by Kohlwey and second by Kramp. All ayes. Motion carried.
6. **Golf Cart Permit:** Motion to approve golf cart permit for Jay Moericke made by School and second by Schuettpelz. All ayes. Motion carried. Golf card needs to be inspected by Suring Police Department prior to issuance of permit.
7. **Operator Licenses:** Motion to approve operator licenses for Tiffany Otradovec, Tammy Young, Brooke Thompson, and Rita Weaver for Krist Station made by Kramp and second by Nieling. All ayes. Motion carried.
8. **Resolution 06-2023:** Motion to approve Resolution 06-2023 Adopting the Comprehensive Outdoor Recreation Plan Update 2023-2028 for the Village of Suring, Wisconsin made by Schuettpelz and second by Bengtson. All ayes. Motion carried.
9. **Discovery Guide:** Motion to approve full page advertisement in the 2024 Discovery Guide made by Kohlwey and second by Nieling. All ayes. Motion carried. Advertisement has been updated to reflect the new fishing pier and veteran's memorial in Riverside park.
10. **Gillett Area Ambulance Contract:** Motion to approve 2024-2025 ambulance contract with Gillett Area Ambulance Service, Inc. made by Bengtson and second by Schuettpelz. All ayes. Motion carried. Contract price has increased approximately \$1,200 from the previous year.
11. **Board of Commissioners of Public Lands:** Motion to approve 20 year loan application in the amount of \$500,000 for CDBG Road Construction project made by Schuettpelz and second by Bengtson. ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek. NAYS: None. Motion carried.
12. **MSA Art Bahr:** Bahr not present, no new report.
13. **Treasurer's Report * Clerk's Report:** SEPTEMBER 2023 treasurer's report was given by treasurer and motion to approve was made by Kramp and second by School. All ayes. Motion carried. SEPTEMBER 2023 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Bengtson and second by Kramp. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update and 10 day notices being given, website upgrade status, budget preparation, and park plan to obtain numerous grants for upgrades to park system.
14. **BILLS:** were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Kohlwey and second by Schuettpelz:
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General Fund:	\$	11,366.95
Fire Dept:	\$	1,207.78
Water Dept:	\$	4,727.84
Sewer Dept:	\$	3,731.37
Capital Outlay:	\$	89.95

ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek. NAYS: None. Motion carried.

15. DEPARTMENT REPORTS

- **POLICE DEPARTMENT:** Chief Schneider gave report for SEPTEMBER, 2023, noting 64 calls for service, 9 citations, update to board on traffic presence, school traffic safety, trick or treat hours being Saturday, October 28th from 4 pm – 6pm and Drug Take Back Day will be Saturday, October 28th from 8am – Noon at Village Hall. Motion to approve police department report was made by Kramp and second by Nieling. All ayes. Motion carried.
- **FIRE DEPARTMENT:** report for SEPTEMBER 2023, was presented noting 2 regular meetings, 4 EMS lift assists, 1 false alarm in Village, and 1 accident in Town of How. Motion by Bengtson and second by School to approve the Fire Department report as presented. All ayes. Motion carried.
 - Motion to approve Resolution 07-2023 to Participate in the Wisconsin Length of Service Award Program was made by Kohlwey and second by Nieling. All ayes. Motion carried.
- **PUBLIC WORKS:** Public works director written report for SEPTEMBER 2023 was provided noting we are still waiting to be put on schedule for tank inspection, hydrant by county shed camera needs to be put up, samples are not making it to State Lab via the USPS so we have been running tests to Crandon for processing. Wells and waste treatment center is running good, water tower light needs to be looked into as it's not working all of the time. Curbs and crosswalks are being painted. New plow truck is not in yet. Motion to approve public works report was made by Schuettpelz and second by Bengtson. All ayes. Motion carried.
 - Review and approve catch basin behind Nifty Cone and run to the North - Leave Lay, no action taken. Public works director stated that J.J. Grunwald has not had time to put together a quote for the Village yet. Bring to the November meeting.
- **WATER DEPARTMENT:** SEPTEMBER 2023 (included in public works director report)
- **SEWER DEPARTMENT:** SEPTEMBER 2023 (included in public works director report)
- **STREETS:** SEPTEMBER 2023 (included in public works director report)
- **PARKS:** SEPTEMBER 2023 (included in public works director report)
- **RECYCLING:** SEPTEMBER 2023 – Kramp stated recycle center is going well.
- **TID #1:** SEPTEMBER 2023 - no new report

16. Other information requiring NO board action:

- Finance Committee Meeting (Bengtson, Kohlwey, Schuettpelz) Oct 11 at 8:30 AM
- Wisconsin Towns Assoc. Oconto County Unit Meeting – Town of How – Oct 12 at 7:00 PM
- Fire Department Contract Meeting – Oct 18 at 7:00 PM (Suring Fire Station)
- Village Trick or Treat – Saturday, Oct. 28 from 4:00 PM – 6:00 PM
- Zoning Administrator Committee Meeting (Bengtson, Kohlwey, Steffeck) Nov 1 at 1:30 PM
- League of Municipalities Annual Conference – KI Center Green Bay – Oct. 18th – 20th

17. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel – None needed

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

18. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. – N/A

19. ADJOURNMENT – next board meeting Tuesday, November 14, 2023, at 6:00 PM. Motion to adjourn made by Kramp and second by School. All ayes. Motion carried. Meeting adjourned at 6:37 PM.