

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, SEPTEMBER 12, 2023 AT 6:00 PM

1. Meeting Called to Order by Village President Steffek at 6:00 pm.
Roll Call: Bengtson, Kohlwey, Kramp, Nieling, School, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Kevin Schneider, and Public Works Director Jeff Tienor. Schuettpehl was excused.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Bengtson and second by Kramp. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the AUGUST meetings were approved with a motion by School and second by Nieling. All ayes. Motion carried.
6. Ordinance Revisions:
 - Motion to approve amendment to 11-2-2 Carrying Concealed Weapons Prohibited with corrections made by Bengtson and second by Nieling. All ayes. Motion carried.
 - Motion to approve amendment to 11-2-11 Possession of Controlled Substances, etc. and increase bond forfeiture amount to \$500 plus court costs made by Bengtson and second by School. All ayes. Motion carried.
 - Motion to approve amendment to 13-1-28 Business District as presented made by Nieling and second by Kramp. All ayes. Motion carried.
 - Motion to approve amendment to 13-1-90 through 13-1-94 Parking with corrections made by Bengtson and second by Kramp. All ayes. Motion carried.
 - Motion to approve amendment to Title 7 Chapter 4 Transient Merchants contingent upon attorney's approval made by Kramp and second by Nieling. All ayes. Motion carried.
 - Motion to approve Tourist Rooming House Ordinance and Room Tax Ordinance made by Kramp and second by Nieling. All ayes. Motion carried.
7. MSA Art Bahr: Bahr not present, no new report.
8. Treasurer's Report * Clerk's Report: AUGUST 2023 treasurer's report was given by treasurer and motion to approve was made by Kramp and second by School. All ayes. Motion carried. AUGUST 2023 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Bengtson and second by Kramp. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, website upgrade status, new water rates are in affect as of September 1, and budget preparation is starting. Clerk also reported that the parks committee needs to meet to update the Village park and recreation plan for submission to the county for ARPA funds.
9. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Kohlwey and second by Bengtson:
VOUCHERS SEPT 01- 33

General Fund:	\$ 12,691.69
Fire Dept:	\$ 8,345.94
Water Dept:	\$ 2,137.39
Sewer Dept:	\$ 6,041.48
Capital Outlay:	\$ 2,545.85

ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, and Steffek. NAYS: None. Motion carried.
10. DEPARTMENT REPORTS
 - POLICE DEPARTMENT: Chief Schneider gave report for AUGUST, 2023, noting 126 calls for service, 19 citations, update to board on BOTS Grant through Wisconsin Department of Transportation and citations issued during coverage, ATV/UTV detail what was completed with assistance from Oconto County Sheriff's Department and the Wisconsin DNR Warden over a weekend. Chief also reported on speed trailer data from over labor day and gave a debrief on the Labor Day festivities. Motion to approve police department report was made by Nieling and second by Kramp. All ayes. Motion carried.

- **FIRE DEPARTMENT:** report for AUGUST 2023, was presented noting 1 regular meetings, assistance with National Night Out, install dry hydrant in Town of Maple Valley, 3 EMS lift assists, 1 MABAS to Town of Oconto Falls, 1 MABAS to Town of Underhill, and 1 training with house burn. Motion by Bengtson and second by Kohlwey to approve the Fire Department report as presented. All ayes. Motion carried.
 - **PUBLIC WORKS:** Public works director reported for AUGUST 2023 rural water expo was attended for continuing education credits, still waiting to be placed on schedule for reservoir inspection with Lane Tank, Wells and treatment center are working good, update on construction project punch list items, update on new plow truck – should hopefully be completed by the end of this week, Pickleball court status, Veteran’s Park sign status, update on recycle center, and update on security cameras. Motion to approve public works report was made by School and second by Kramp. All ayes. Motion carried.
 - Review and approve catch basin behind Nifty Cone and run to the North - Leave Lay, no action taken. Public works director reported that J.J. Grunwald has not had time to put together a quote for the Village yet. Bring to the October meeting.
 - **WATER DEPARTMENT:** AUGUST 2023 (included in public works director report)
 - **SEWER DEPARTMENT:** AUGUST 2023 (included in public works director report)
 - **STREETS:** AUGUST 2023 (included in public works director report)
 - **PARKS:** AUGUST 2023 (included in public works director report)
 - **RECYCLING:** AUGUST 2023 – Kramp asked to have website updated with current information for the recycle center.
 - **TID #1:** AUGUST 2023 - no new report
11. **Other information requiring NO board action:**
- Finance Committee Meeting (Bengtson, Kohlwey, Schuettepelz) Sept 15 at 8:30 AM
 - Ordinance Committee Meeting (Bengtson, Kohlwey, Neiling, Schuettepelz) Sept 19 at 3 PM
 - Personnel Committee Meeting (Bengtson, Kohlwey, Kramp) Oct 3 at 1:30 PM
 - Zoning Administrator Committee Meeting (Bengtson, Kohlwey, Steffeck) Oct 4 at 1:30 PM
 - Gillett Area Ambulance Annual Meeting – Thus. Sept 28 at 7PM
 - League of Municipalities – Government 101 – Sept 22 in Waupaca or Oct 27 webinar
 - League of Municipalities Annual Conference – KI Center Green Bay – Oct. 18th – 20th
12. **CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel – None needed
- NO PHONES OR OTHER RECORDING DEVICES ALLOWED**
13. **OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. – N/A
14. **ADJOURNMENT** – next board meeting Tuesday, October 10, 2023, at 6:00 PM. Motion to adjourn made by Bengtson and second by Kramp. All ayes. Motion carried. Meeting adjourned at 6:56 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher