

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, MAY 9, 2023 AT 6:00 PM

1. Meeting Called to Order by Village President Steffek at 6:00 pm.
Roll Call: Bengtson, Kohlwey, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Kevin Schneider, Public Works Director Jeff Tienor. Public present: Art Bahr with MSA Professionals. Kramp was excused.
2. Pledge of Allegiance was recited by all and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Schuettpelz and second by Bengtson. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input: Tina Nieling addressed board and wanting to recognize Terry Bengtson, Les Steffek, and Randy Schuettpelz for their contribution to National Night of Prayer. She stated that they all did a wonderful job. Clerk's office also stated that Pastor Jantz stopped at Village Hall and thanked the Village for use of the park for the event.
5. Minutes of the APRIL meetings were approved with a motion by Bengtson and second by Nieling. All ayes. Motion carried.
6. MSA – ART BAHR: Bahr presented an update to the Board. He stated Phil will be coming up in the next few weeks for a final walk through of the road project to go through the punch list and see what needs to be corrected from the weather. Currently Art is working with Les and Kim on the CIP Plan to get a draft ready for the board to review. Art is waiting for a call from his representative at the USDA to check into funding that the Village could get as well as look into commercial and residential development within the TID.
7. Kendra Scoles: Motion to approve the variance for second driveway and driveway widening for 318 N. Barkman as presented made by Bengtson and second by School. All ayes. Motion carried.
8. Operator License: Motion to approve operator licenses for Ellie Shepherd for Randy's Place and Glenn Westbrook for Dollar General made by Schuettpelz and second by Tina. All ayes. Motion carried.
9. Board of Commissioners of Public Lands: Motion to approve clerk's office to obtain packet from State Trust Fund for a loan for the snow plow truck made by Schuettpelz and second by Bengtson. All ayes. Motion carried.
10. Treasurer's Report * Clerk's Report: APRIL, 2023 report was given by the Clerk-Treasurer and motion to approve Treasurer's report was made by Nieling and second by Schuettpelz. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, Village hall carpet runner are here, upcoming Village Board training available, website upgrade need, Public Service Commission simplified rate case is in the process and publication was sent to newspaper, annual league insurance training, and upcoming meetings, with a motion to approve the Clerk's report made by Bengtson and second by Nieling. All ayes. Motion carried. Motion to approve park fundraiser flyer to placed in the public to assist with funding parks system upgrades made by Kohlwey and second by Nieling. All ayes. Motion carried.
11. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Schuettpelz and second by School:
VOUCHERS May 01- 23

General Fund:	\$	8,766.75
Fire Dept:	\$	1,806.72
Water Dept:	\$	1,924.86
Sewer Dept:	\$	8,873.08
Capital Outlay:	\$	1,345.58

ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Nieling, School, Schuettpelz, and Steffek. NAYS: None. Motion carried.
12. DEPARTMENT REPORTS
 - POLICE DEPARTMENT: Chief Schneider reported for APRIL, 2023, noting 64 calls for service, 5 citations, Drug Take-Back Day was this month, Alice training was provided for municipal building, recertification attended, assisted with Suring High School Reality Day, and assisted Oconto with felony warrant. Motion to approve police department report was made by Nieling and second by Kohlwey. All ayes. Motion carried.
 - FIRE DEPARTMENT: report for APRIL, 2023, was presented noting 2 regular meetings, 3 EMS calls, 1 Village wire down, 1 false alarm, Town of Maple Valley House fire, Town of How trailer fire, Underhill MABAS call, Town of How traffic control, and Town of Maple Valley grass burn training. Motion by Bengtson and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
 - PUBLIC WORKS: Public works director reported for APRIL 2023 reservoir is up for 5 year inspection and working with Lane Tank to get inspection scheduled; Wells update regarding valve replacement and arsenic samples, wastewater treatment plant is doing good, potholes were patched, new truck is at Monroe Truck for items, inquired on what to do with dock at Riverside park (repair); Pavilion additional is started in Veteran Park and talked about placing park sign back; recycle center gates were wrecked by tree, inquire if quotes should be obtained for roof on Village Hall,

clinic was pressure washed and siding is broken in a lot of places. Motion to approve report made by School and second by Schuettpelz. All ayes. Motion carried. Motion to approve proceeding with Lane Tank for reservoir inspection made by Nieling and second by Kohlwey. All ayes. Motion carried.

- Review and approve catch basin behind Nifty Cone and run to the North - Leave Lay, no action taken. Board asked public works director to get quotes for June Village Board meeting.
- WATER DEPARTMENT: APRIL, 2023 (included in public works director report)
- SEWER DEPARTMENT: APRIL, 2023 (included in public works director report)
- STREETS: APRIL, 2023 (included in public works director report)
- PARKS: APRIL, 2023 (included in public works director report)
 - Review and approve parks equipment fundraiser - Clerk shared park fund raiser flyer to be placed around the area for donations.
- RECYCLING: APRIL, 2023 – Kramp was excused from meeting, no new report.
 - Review and approve Oconto County Clean Sweep partnership event. Motion to approve resolution for partnership with Oconto County for Clean Sweep event made by Schuettpelz and second by School. All ayes. Motion carried.
- TID #1: APRIL, 2023 - no new report

13. Other information requiring NO board action:

- Zoning Administrator Committee Meeting (Bengtson, Kohlwey, Steffek)- Wednesday, May 31, 2023 at 1:30pm

14. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel – None needed.

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

15. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. – N/A

16. ADJOURNMENT – next board meeting Thursday, June 1, 2023, at 6:00 PM. Motion to adjourn made by Schuettpelz and second by Bengtson. All ayes. Motion carried. Meeting adjourned at 7:08 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher