

MINUTES
VILLAGE OF SURING BOARD MEETING
WEDNESDAY, MARCH 22, 2023 AT 6:00 PM

1. Meeting Called to Order by Village President Steffek at 6:00pm.
Roll Call: Bengtson, Kohlwey, Kramp, School, Schuettpelz, Steffek, and Wozniak, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Kevin Schneider, Public Works Director Jeff Tienor. Public present: Dave Nieling, Tina Nieling, Sandra Process, and Carol Andrews.
2. Pledge of Allegiance was recited by all and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Schuettpelz and second by School. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input: None.
5. Minutes of the FEBRUARY meetings were approved with a motion by Kramp and second by Bengtson. All ayes. Motion carried.
6. Carol Andrews: Carol Andrews addressed the Village Board regarding the room rental policy and fee arrangement. Her sewing group has been utilizing the learning center room weekly since September 2017 and were being charged \$5 per week for room rental. Sewing group is asking for a reduction in the weekly fee. Village Board referred to Building and Group Committee to review room rental agreement and agenda item.
7. Clifton Larsen Allen 2022 Audit: Presentation of 2022 Audit was given by Leah Lasecki from Clifton Larsen Allen, LLP the Village auditors. Lasecki stated that the Village ended 2022 with a great year end fund balance and to keep up the great work. Motion to approve auditor's report made by Kramp and second by Bengtson. All ayes. Motion carried.
8. Cheryl Bowers –Motion to approve operator's license for Cheryl Bowers for Krist Oil made by Schuettpelz and second by Kramp. All Ayes. Motion carried.
9. Copies & Fax Fee Schedule: Motion to approve 2023 Copies and Fax Fee Schedule as presented made by Wozniak and second by Kohlwey. All ayes. Motion carried. Copy charges \$2.00 service fee (includes 1st page) and \$0.50 per page for black and white, \$0.75 per page for color; Fax charge \$5.00 service fee (includes 1st page) and \$0.50 per page thereafter.
10. MSA – ART BAH: Bahr not present, no new report.
15. Treasurer's Report * Clerk's Report: FEBRUARY, 2023 report was given by the Clerk-Treasurer and motion to approve Treasurer's report was made by Bengtson and second by School. All ayes. Motion carried. Clerk reported noted past due utility accounts, upcoming election on April 4th, with a motion to approve the Clerk's report made by Schuettpelz and second by Kramp. All ayes. Motion carried.
16. BILLS: were reviewed by the Finance Committee and bill report provided to each board member. Motion made by School and second by Wozniak to approve the following:
VOUCHERS MAR 01-14

General Fund:	\$	16,755.32
Fire Dept:	\$	3,721.67
Water Dept:	\$	348.03
Sewer Dept:	\$	762.57

Roll Call Vote: AYES: Bengtson, Kohlwey, Kramp, School, Schuettpelz, Steffek, Wozniak. NAYS: None Motion carried.
17. DEPARTMENT REPORTS
 - POLICE DEPARTMENT: Chief Schneider reported for FEBRUARY, 2023, noting 107 calls for service, 4 citations, mutual aid call to assist with Gillett Elementary School bomb threat, training update, squad update, and safety cameras. Motion to approve police department report was made by Bengtson and second by Schuettpelz. All ayes. Motion carried.
 - FIRE DEPARTMENT: report for FEBRUARY, 2023, was presented noting 1 regular meetings, 1 EMS call, and 1 participated in fire drill and Suring Public School. Motion by Bengtson and second by School to approve the Fire Department report as presented. All ayes. Motion carried.
 - PUBLIC WORKS: Public works director reported for FEBRUARY 2023 reservoir is up for 5 year inspection and working on getting quotes, Wells are doing good, wastewater treatment plant is doing good, lift stations is still getting a lot of rags will be contacting business, and will be following up with businesses with grease traps for updated paperwork. Motion to approve report made by Kramp and second by Bengtson. All ayes. Motion carried.
 - WATER DEPARTMENT: FEBRUARY, 2023 (included in public works director report)
 - Review and approve Simplified Rate Case – Leave Lay, no action taken.
 - SEWER DEPARTMENT: FEBRUARY, 2023 (included in public works director report)
 - STREETS: FEBRUARY, 2023 (included in public works director report)
 - PARKS: FEBRUARY, 2023 (included in public works director report)

- RECYCLING: FEBRUARY, 2023 – Kramp reported no new report.
- TID #1: FEBRUARY, 2023 - no new report

18. Other information requiring NO board action:

- Open Book – Thursday, April 6th 1pm – 3pm and Board of Review – Monday, April 24th 1pm – 3pm
- Election – Tuesday, April 4th 7am – 8pm
- CDA Committee – Monday, March 27th, 4:30PM
- Finance Committee meeting – Thursday, April 6th at 8:00 AM

19. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel – Motion to go into closed session to include all board members, Village Clerk and Village Deputy Clerk made by School and second by Wozniak. All ayes. Motion carried. Went into closed session at 7:15 PM.

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

20. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. Returned to open session at 7:21 PM, no action taken.
21. ADJOURNMENT – next board meeting Tuesday, April 18, 2023, following the Reorganizational Meeting at 5:30 PM. Motion to adjourn made by School and second by Kramp. All ayes. Motion carried. Meeting adjourned at 7:21 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher