

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, FEBRUARY 14, 2023 AT 6:00 PM

1. Meeting Called to Order by Village President Steffek at 6:00pm.
Roll Call: Bengtson, Kohlwey, Kramp, School, Schuettpelz, Steffek, and Wozniak, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, and Police Chief Kevin Schneider. Public present: Randy Lonzo, and Bob Johnson.
2. Pledge of Allegiance was recited by all and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Schuettpelz and second by Bengtson. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input: Randy Lonzo addressed the village board stating that the BP Station has taken 20 feet of his land and he wants it back. The Village informed Mr. Lonzo that this is a civil matter and recommended him obtaining a survey of his land along with contacting a real estate attorney.
Clerk read a thank you letter from the Suring Public School social worker thanking the Village and community residents for the donation of mittens, hats, and scarfs for the community closet.
5. Minutes of the JANUARY meetings were approved with a motion by Kramp and second by School. All ayes. Motion carried.
6. Carol Andrews: Carol Andrews was not in attendance, no action taken.
7. Historical Society Mural: Review and approve mural to be painted and placed on East side of Historical Museum. The Village Board has further questions for the historical society regarding the mural. Referred to the ordinance committee to meet with the project manager toward the end of March to discuss further.
8. St. John's Lutheran Church: Review and approve temporary greenhouse to be placed Main Street for flower sale. Bob Johnson addressed the Village Board requesting approval to place the St. John's greenhouse on the Main Street lots where the community garden is currently located. The greenhouse would be placed from May through June and possibly up until October 1st in the event the church would like to sell fall mums. Motion to approve placement of the greenhouse on the community garden lots for normal selling period for 2023, and refer to ordinance committee to review the duration of greenhouse set up made by Bengtson and second by Schuettpelz. 6 Ayes, 0 Nays, Kohlwey abstained. Motion carried.
9. Resolution 01-2023: Review and approve Resolution 01-2023 Capitalization for Fixed Assets. Motion to approve fixed asset capitalization policy changing the threshold to \$5,000 made by Kohlwey and second by Kramp. All ayes. Motion carried.
10. Document Destruction : Review and approve 50% of cost for document destruction. Motion to approve having Confidential Records come and provide document destruction services for the Village and Library made by Bengtson and second by Schuettpelz. All ayes. Motion carried.
11. CDBG Street Project: Motion to approve Pay Request #4 for \$78,000 for CDBG project made by Schuettpelz and second by Kramp. All ayes. Motion carried.
12. Village Library Representative: Motion to approve appointment Tammy Steffek to the Village of Suring Library Representative made by Kohlwey and second by Kramp. 6 Ayes, 0 Nays, Steffek abstained. Motion carried.
13. Floodplain Ordinance: Motion to approve revised Village of Suring Floodplain Ordinance made by Kramp and second by School. All ayes. Motion carried.
14. MSA – ART BAH: Bahr not present, no new report.
15. Treasurer's Report * Clerk's Report: JANUARY, 2023 report was given by the Clerk-Treasurer and motion to approve Treasurer's report was made by Bengtson and second by Schuettpelz. All ayes. Motion carried. Clerk reported noted past due utility accounts, upcoming election on February 21st, an audit update, and change in March Village Board meeting to be held on Wednesday, March 22, 2023 at 6:00 PM with a motion to approve the Clerk's report made by Wozniak and second by Kramp. All ayes. Motion carried.
16. BILLS: were reviewed by the Finance Committee and bill report provided to each board member. Motion made by Wozniak and second by Kramp to approve the following:

VOUCHERS FEB 01-45

General Fund:	\$ 216,239.95
Fire Dept:	\$ 1,633.48
TID #1:	\$ 29,387.67
Water Dept:	\$ 35,631.70
Sewer Dept:	\$ 3,494.68
Capital Outlay:	\$ 4,275.51

Roll Call Vote: AYES: Bengtson, Kohlwey, Kramp, School, Schuettpelz, Steffek, Wozniak. NAYS: None Motion carried.

17. DEPARTMENT REPORTS

- **POLICE DEPARTMENT:** Chief Schneider reported for JANUARY, 2023, noting 93 calls for service, 10 citations, increased traffic patrol due to school resource officer being placed at the school, the Make-a-Wish event where Aubree Coulliard was made an Honorary Officer with the Suring Police Department on February 2, and chief conference that was attended. Motion to approve police department report was made by Bengtson and second by Kramp. All ayes. Motion carried.
- **FIRE DEPARTMENT:** report for JANUARY, 2023, was presented noting 1 regular meetings, 3 EMS calls, 1 Town of Maple Valley false alarm, 1 Town of Maple Valley sprinkler activation and 1 Village of Suring telephone wire down. Motion by Schuettpelz and second by Bengtson to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS DIRECTOR:** written report for JANUARY 2023 work on sanitary survey, ground reservoir is due for inspection and currently getting quotes, Well 2 motor or actuator is not working and the valve is bad. Well 1 needs a new scale, and Well 3 is running good. Wastewater treatment plant needs a new pump, and issues with emptying strainer. Follow up with area businesses will need to be made. Motion to approve report made by School and second by Schuettpelz. All ayes. Motion carried.
- **WATER DEPARTMENT:** JANUARY, 2023 (included in public works director report)
- **SEWER DEPARTMENT:** JANUARY, 2023 (included in public works director report)
 - Motion to approve the 2023 Utility Budget as presented made by Kohlwey and second by Bengtson. All ayes. Motion carried.
- **STREETS:** JANUARY, 2023 (included in public works director report)
- **PARKS:** JANUARY, 2023 (included in public works director report)
- **RECYCLING:** JANUARY, 2023 – Kramp reported contractor picked up 179 tires from center this past month, otherwise no new report.
- **TID #1:** JANUARY, 2023 - no new report

18. Other information requiring NO board action:

- Wisconsin Towns Association Meeting from January 21, 2023 – Summary by Trustee Kohlwey
- Property & Equipment Committee meeting needed to be scheduled
- Quit Claim Deed – Circle Street lot from Schuettpelz to Village complete
- Fire Department Dance – March 4, 2023 at 8:00 PM

19. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel – Closed session not needed.

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

20. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. N/A

21. ADJOURNMENT – next board meeting Wednesday, March 22, 2023, at 6:00 PM. Motion to adjourn made by Wozniak and second by Kramp. All ayes. Motion carried. Meeting adjourned at 7:25 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher