

MINUTES
VILLAGE OF SURING ORDINANCE COMMITTEE MEETING
MONDAY, MARCH 23, 2026, AT 8:30 AM

1. **Meeting Called to Order** by President Steffeck at 8:30 AM.
Roll Call: Kohlwey, Nieling, Schuettpelz, and Steffeck. Also present: Trustee Rich Kramp, Clerk-Treasurer Kim Gruetzmacher, and Deputy Clerk-Treasurer Pat Sleeter. School was absent.
2. **Agenda** motion to approve agenda made by Schuettpelz and second by Nieling. All ayes. Motion carried.
Open Meeting Notice statement made by Deputy Clerk-Treasurer.
3. **Public Input**: None.
4. Discussion and possible action on ATV/UTV Ordinance to allow access into Village from Town of How over the Highway 32 bridge per State of Wisconsin Statute – Village clerk to reach out to Village attorney for review on draft.
5. Discussion and possible action on Mobile Home ordinance sections 13-1-200 through 13-1-214. Motion to increase annual fee amount to \$200 and if noncompliant with application process a daily fee of \$25 per day will be incurred if license is not granted by December Village Board meeting made by Nieling and second by Schuettpelz. All ayes. Motion carried. Village clerk to follow up with village attorney on additional questions committee had regarding late fees and noncompliance with license renewal.
6. Discussion and possible action on Residential Zoning Ordinance 13-1-22 through 13-1-23. Motion to amend ordinance 13-1-22 and 13-1-23 to add conventional construction minimum square footage to be 800 square feet made by Kohlwey and second by Schuettpelz. All ayes. Motion carried.
Village clerk informed committee that the clerk's office receives requests regarding the minimum square footage for a conventional built home, which is not referenced in the village code. Clerk stated that a manufactured home square footage is in the code.
7. Discussion and possible action on Short Term Rental Ordinance 13-1-74 through 13-1-75. Motion to amend 13-1-74 to include licenses will be issued for a calendar year (January 1 – December 31), renewal applications due by October 1st each year, all licenses will expire on December 31 regardless of initial application date, and add noncompliant section with daily fee of \$25 per day will be incurred if license is not granted by December Village Board meeting made by Nieling and second by Kohlwey. All ayes. Motion carried. Village clerk to follow up with village attorney on additional questions committee had regarding late fees and noncompliance with license renewal.
8. **ADJOURNMENT** – next committee meeting – TBD. Motion to adjourn made by Schuettpelz and second by Nieling. All ayes. Motion carried. Meeting adjourned at 9:45 AM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher