

MINUTES

VILLAGE OF SURING PERSONNEL COMMITTEE MEETING

TUESDAY, OCTOBER 3, 2023 AT 1:30 PM

SURING MUNICIPAL BUILDING, LEARNING CENTER ROOM II – 604 E MAIN STREET, SURING, WI 54174

1. Meeting Called to Order by Village President Steffeck at 1:30 PM.

Roll Call: Bengtson, Kohlwey, Kramp, and Steffeck. Also present: Trustee Neiling, Clerk-Treasurer Kim Gruetzmacher, and Deputy Clerk-Treasurer Pat Sleeter.

2. Agenda motion to approve agenda made by Bengtson and second by Kramp. All ayes. Motion carried.

Open Meeting Notice statement made by Clerk-Treasurer.

3. Public Input: None.

4. Discussion and possible action on Employee Handbook, no action taken. Committee continued to review the draft of the new handbook. Committee asked Clerk to follow up with League of Municipalities on termination/retirement questions and benefits. Committee will continue to work through the draft at the next committee meeting.

5. **CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) - Personnel - No closed session needed.

NO PHONES OR OTHER RECORDING DEVICES ALLOWED

6. **OPEN SESSION:** Motion to convene in Open Session to make motions from closed session – N/A
7. ADJOURNMENT – Motion to adjourn made by Bengtson and second by Kramp. All ayes. Motion carried. Meeting adjourned at 3:58 PM. Next meeting scheduled for October 23, 2023 at 1:30 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher