

MINUTES
VILLAGE OF SURING PROPERTY & EQUIPMENT COMMITTEE MEETING
MONDAY, JANUARY 19, 2026 AT 8:30 AM

1. Meeting Called to Order by President Steffeck AT 8:30 AM.
Roll Call: Miller, School, Schuettepelz, and Steffeck . Also present: Trustees: Kramp, Kohlwey, Nieling, Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, and Public Works Director Jeff Tienor
2. Agenda motion to approve agenda made by Schuettepelz and seconded by School. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
3. Public Input: None
4. Discussion and possible action on floor repair for Bellin Clinic on Manor Drive – no action taken. Discussion was had in reference to email received from Bellin Clinic asking for damaged floor to be fixed. Public Works Director went to the clinic on January 12, 2026 and reviewed the rooms. Two patient rooms and one office room have damage to the floor which appears to be from chair wheels. Committee wondered what type of casters were on the chairs as they do not want floor tore up in the near future if flooring is replaced. Clerk to contact flooring company to get quote for replacing the 5 patient rooms that have vinyl flooring and the one office room, then bring back to committee for review.
5. Discussion and possible action on siding repair for Bellin Clinic on Manor Drive – no action taken. Public Work Director, Jeff Tienor reviewed the outside of the clinic building and reported siding is in need of repair. Tienor contacted the Suring Public School shop teacher to see if the school shop class would be interested in re-siding the clinic building for a school project. Teacher thought it would be a great opportunity for students and is willing to complete project. Committee wants to get a quote on building supplies and then will make decision on when to reside the building, possibly adding to 2027 budget.
6. ADJOURNMENT – next committee meeting – TBD. Motion to adjourn made by Schuettepelz and second by Miller. All ayes. Motion carried. Meeting adjourned at 8:58 AM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher