

MINUTES
VILLAGE OF SURING PROPERTY & EQUIPMENT COMMITTEE MEETING
FRIDAY, MARCH 24, 2023 AT 1:00 PM

1. Meeting Called to Order by President Steffek.
Roll Call: Bengtson, Schuettpelz, and Steffek . Also present: Clerk-Treasurer Kim Gruetzmacher, and Village Trustee Jim Kohlwey. Public present: Carol Andrews. Jacob School was absent.
2. Agenda motion to approve agenda made by Bengtson and seconded by Schuettpelz. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
3. Public: None.
4. Room Rental Policy: Committee reviewed the current room rental policy. Committee agreed to amend charges section to include additional written information on users and add additional rate reduction for frequent users utilizing the room 3 or more times in a month, as well as add written agreement is needed. Clerk to make changes and bring to Village Board meeting in April for approval.
5. ADJOURNMENT – next committee meeting – TBD. Motion to adjourn made by Bengtson and second by Schuettpelz. Motion carried. Meeting adjourned at 1:44 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher