

MINUTES

VILLAGE OF SURING ZONING ADMINISTRATOR COMMITTEE MEETING

MONDAY, SEPTEMBER 23, 2024 IMMEDIATELY FOLLOWING THE PERSONNEL COMMITTEE MEETING

1. **Meeting Called to Order** by President Steffeck at 9:27 AM.
Roll Call: Bengtson, Kohlwey, and Steffeck . Also present: Trustees Kramp & Nieling, and Clerk-Treasurer Kim Gruetzmacher. Public: Rob Braun (10:05 AM – 10:23 AM.)
2. **Agenda** motion to approve agenda made by Bengtson and second by Kohlwey. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
3. **Public Input**: None.
4. Discussion and possible action on Mobile Home Addition in Mobile Home Park (Rob Braun) – Braun was a no show for the agenda item. Braun appeared at 10:05 AM and committee decided to go back to the agenda item to allow Braun to present his information. He wants to place a 1998 or 2008 single mobile home in the park. Committee and trustees presented addressed Braun stating his mobile home license is not current, he has multiple violations in the park, and his rules and regulations are not being enforced. No new units are allowed in the park until license is approved and current, and no units greater than the 15 year ordinance requirement will be allowed. Braun was also told by the committee that he will be receiving weekly citations until the property is in compliance with ordinances. Braun left at 10:23 AM.
5. Discussion and possible action on August Notices for Violations.
Clerk informed committee on status of previous citations that were issued and update letters that have been sent. Committee reviewed current violations. Properties with no change to go on the weekly violation checklist and issued citations if no changes. Those who have complied with ordinances have been removed from the list.
6. Discussion and possible action on Village Ordinance violations – No new properties discussed.
7. **ADJOURNMENT** – next committee meeting – TBD. Motion to adjourn made by Bengtson and second by Kohlwey. All ayes. Motion carried. Meeting adjourned at 10:36 AM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher