

MINUTES
VILLAGE OF SURING ZONING ADMINISTRATOR COMMITTEE MEETING
TUESDAY, DECEMBER 19, 2023 AT 1:30 PM

1. Meeting Called to Order by President Steffek at 1:30 PM.
Roll Call: Bengtson, Kohlwey, and Steffek . Also present: Trustee Nieling, Trustee Schuettpehl, Trustee Kramp, Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, and Public Works Director Jeff Tienor. Public: John & Stefanie Wiercioch, and Mike Carlson.
2. Agenda motion to approve agenda made by Kohlwey and second by Bengtson. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
3. Public Input: None.
4. Discussion and possible action on home occupation permit for 218 Pine Lane.
John & Stefanie Wiercioch presented to the Zoning Administrator Committee that the State of Wisconsin Department of Motor Vehicles (DMV) has contacted them regarding a business. Through explanation with the DMV the Wiercioch's were told to approach the Village in regards to a Type 2 Salvage permit only utilizing their address. No business would be conducted at their house, all business is completed at storage unit on County VV. Committee informed the Wiercioch's that a salvage business is prohibited in the Village. Suggestion of committee to the Wiercioch's was to ask the DMV if a physical address is needed; could they provide a PO Box address to the DMV for their records for the state permit. Committee suggested that the Wiercioch's contact the DMV and ask them if they can use Town of Maple Valley and PO Box for their records with the DMV. No action was taken.
5. Discussion and possible action on conditional use permit for 725 E Main Street.
Mike Carlson presented to committee that he is interested in purchasing 725 E Main Street; however, he wants to turn the building into long term and short term rentals. He explained he'd have 3 or 4 long term rentals on the 2nd floor and then 3 short term 3 bedroom rentals on the first floor. He stated that this project would target people as a "destination" place to stay as it would be the first bank building converted to hotel style accommodations. He would also utilize the target market for the trail system that runs through the Village. He currently has an intent to purchase contingent upon conditional use acceptance and financial contingency. The committee brought up the concern with parking, stating that his current tenants are using the parking lot already. Where are those tenants going to park and where will the 725 E Main Street residents and hotel guests park? Committee also questioned the concern of truck and trailer parking if people using the trail would be renters/guests. Where will all of those trailers park? Committee questioned what the exterior will look like on the building, especially the front windows. Suggestion to Carlson by the committee was to contact Laona State Bank, as one time they were interested in coming to Suring but did not want to own the building. Concern by committee was also raised regarding animals, and Carlson stated no pets would be allowed. No action was taken.
6. ADJOURNMENT – next committee meeting – TBD. Motion to adjourn made by Bengtson and second by Kohlwey. All ayes. Motion carried. Meeting adjourned at 2:35 PM.