

MINUTES
VILLAGE OF SURING ZONING ADMINISTRATOR COMMITTEE MEETING
WEDNESDAY, OCTOBER 4, 2023 AT 1:30 PM

1. Meeting Called to Order by President Steffeck at 1:30 PM.
Roll Call: Bengtson, Kohlwey, and Steffeck . Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Building Inspector Jane Meissner, and Police Chief Kevin Schneider.
2. Agenda motion to approve agenda made by Kohlwey and second by Bengtson. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
3. Public Input: None.
4. Discussion and possible action on follow up items from building inspector. Building inspector presented update on list of ordinance violations, along with photos from properties. Committee decided that building inspector will give 10 day notices to properties and if those properties are not in compliance by the due date, a citation will be issued.
5. Discussion and possible action on ordinance code violations. Building inspector presented additional properties that are in violation of ordinance code to the committee. Building inspector will follow up with these property owners and report updates at the next meeting.
6. ADJOURNMENT – next committee meeting – Wednesday, November 1, 2023 at 1:30 PM with building inspector to be present. Motion to adjourn made by Bengtson and second by Kohlwey. All ayes. Motion carried. Meeting adjourned at 3:08 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher