

MINUTES
VILLAGE OF SURING ZONING ADMINISTRATOR COMMITTEE MEETING
MONDAY, MAY 8, 2023 AT 8:00 AM

1. Meeting Called to Order by Village President Steffeck at 8:07 AM.
Roll Call: Bengtson, Kohlwey, and Steffeck . Also present: Village Trustee Kramp, Clerk-Treasurer Kim Gruetzmacher, Public: Kendra Scoles.
2. Agenda motion to approve agenda made by Bengtson and second by Kohlwey. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
3. Public Input: None.
4. Discussion and possible action on building permit for driveway widening for 318 N Barkman
Homeowner explained with aerial photos how she would like to widen her driveway to 30 feet. Village explained that there is a curb shut off and sewer clean out in that area. Homeowner is to work with public works department to have that marked and a curb box installed prior to completing the driveway project. Motion to approve the driveway widening as requested made by Bengtson and second by Kohlwey. All ayes. Motion carried. Send to Village Board meeting on May 9, 2023.
5. Discussion and possible action on variance for second driveway for 318 N Barkman
Homeowner explained with aerial photo of where there currently is a shed and homeowner would like to place a gravel parking pad. Parking pad would be in compliance with ordinances. Request by home owner is a second driveway off of Barkman Street to access that parking pad. Committee reviewed the lot size and driveway ordinance. Motion to approve second driveway variance due to lot size and lot location made by Kohlwey and second by Bengtson. All ayes. Motion carried. Send to Village Board meeting on May 9, 2023.
6. ADJOURNMENT – next committee meeting – TBD. Motion to adjourn made by Bengtson and second by Kohlwey. All ayes. Motion carried. Meeting adjourned at 8:29 AM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher