

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, SEPTEMBER 8, 2026, AT 5:00 PM

1. **Meeting Called to Order** by Village President Steffek at 5:00 pm.
Roll Call: Kohlwey, Kramp, Miller, Nieling, School, Steffek, and Tonn, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Public Works Director Jeff Tienor, and Chief Danny Woodke.
Public: Jeff Roberts (5:14 PM) and Luke Krueger (5:28 PM).
2. **Pledge of Allegiance** was recited by all, and the invocation provided clerk.
3. **Agenda** motion to approve agenda was made by Nieling and second by Kramp. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. **Public Input** None.
5. **MINUTES**: Motion to approve August meeting minutes made by Kramp and second by Tonn. All ayes. Motion carried.
6. **Maplebreze LLC (Jeff Roberts)**: No action taken. Roberts presented Village Board with statement of amount due on account. Village President asked Roberts for an executed copy of the contract between Maplebreze and the Village. Roberts produced a copy of the executed contract. Village President asked why executed contract was not send to Village when requested almost a year ago, Robert stated he had to dig to find the contract. Clerk stated she reviewed records room multiple times and could not locate contract in Village office. Roberts inquired as to why Village statement has not been paid in full. Village President stated Village should not have to pay for Maplebreze to remove their items from village computers and Maplebreze needs to provide more details on invoicing as there seems to be discrepancies.
7. **Suring Car Show (Luke Krueger)**: Krueger inquired if Village had any concern or comments for upcoming car show. Discussion was had regarding smoke show safety concerns, Krueger presented items that were going to be taken for safety. Krueger inquired to add Model A pull down event for 2027 car show. Motion to approve alcohol consumption on Village streets for Saturday, September 12, 2026 made by School and second by Kramp. All ayes. Motion carried.
8. **MSA Professional Services**: No one present from MSA, no new update.
 - Motion to approve Pay Application 2 in the amount of \$303,165.42 made by Kramp and second by School. Roll Call Vote: AYES: Kohlwey, Kramp, Miller, Nieling, School Steffek, and Tonn. NAYS: None. Motion carried.
 - Motion to approve Resolution 06-2026 Building Permit Fee Schedule made by Kramp and second by Nieling. All ayes. Motion carried.
9. **Treasurer's Report * Clerk's Report**: AUGUST 2026 –Motion to approve treasurer's report made by Kramp and second by School. All ayes. Motion carried. AUGUST 2026 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Nieling and second by Tonn. All ayes. Motion carried. Clerk reported past due utility accounts decrease of \$800 over previous month, park grants update, new building inspector meeting update, garbage contract status update – committee still in process of reviewing proposals, Village received grant for grocer feasibility study so will be working with Tedcor on that, snow disaster reimbursement update – submitted additional documentation to State, clinic lease amendment committee is working on this with legal counsel, landfill awarded status to annual testing instead of semi-annual testing, and gave update of in progress items.
 - Discussion and possible action on codification project proposal – no action taken, bring to October meeting. Village clerk to contact vendor to see if payments can be split over two calendar years with project to begin after January 1, 2027. .
10. **BILLS**: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Kramp and second by Tonn.
VOUCHERS: SEPT 01 – 34
General Fund: \$ 14,740.10
Fire Dept: \$ 6,764.62
Water: \$ 26,133.39
Sewer: \$ 1,318.22
ROLL CALL VOTE: AYES: Kohlwey, Kramp, Miller, Nieling, School Steffek, and Tonn. NAYS: None. Motion carried.

11. DEPARMENT REPORTS

- **POLICE DEPARTMENT**: Chief Woodke gave report for AUGUST noting 104 calls for service, 7 traffic citations, 5 ordinance citations, 6 felony criminal charges forwarded to District Attorney, 4 misdemeanor criminal charge forwarded to District Attorney, and 2 referrals to CPS for review. Update on successful National Night Out event and thankful for all who helped make this a success, October Drug Take Back scheduled for October 24th from 10 am – 2 pm, attended taser training, and equipment update. Motion to approve Chief's report made by Nieling and second by Miller. All ayes. Motion carried.
- **FIRE DEPARMENT**: report for AUGUST 2026, was presented noting participation at National Night Out, 2 regular meetings, 7 EMS lift assists, 2 Village of Suring calls (commercial fire alarm and smell of gas in residence), 1 MABAS Town of Spruce, 1 MABAS with Brazeau, 1 Town of Breed vehicle. Motion by Kramp and second by School to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS**: Public Works Director reported for AUGUST 2026, utility has 2 meters left to change out, Sanitary Survey project list update, Water Main Project update, Water Tower inspection update, Wells all working good, Well 1 booster pump issues, treatment plant is good, ATV bridge route sign update, equipment update, Veteran Park project update, e-recycle event at Town of How on September 26th, and library AC and window issue update. Motion to approve public works report was made by Kramp and second by Tonn. All ayes. Motion carried.
- **WATER DEPARTMENT**: AUGUST 2026 (included in public works director report)
- **SEWER DEPARTMENT**: AUGUST 2026 (included in public works director report)
- **STREETS**: AUGUST 2026 (included in public works director report)
- **PARKS**: AUGUST 2026 (included in public works director report)
- **RECYCLING**: AUGUST 2026 (included in public works director report).
- **TID #1 and #2**: AUGUST 2026 – no additional report.

12. Other information requiring NO board action:

- Finance Committee Meeting – Tuesday, September 29, 2026 at 1:30 PM
- WI Towns Association Training – September 28, 2026 – September 30, 2026
- Joint Review Board Meeting – Wednesday, September 30, 2026 at 3:00 PM
- Fire Contract Meeting – Wednesday, September 30, 2026 at 7:00 PM
- League of WI Municipalities Conference – Appleton – October 7 - 9

13. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel to include Village President, Village Board, Clerk, Deputy Clerk Public Works Director, and Police Chief made by School and second by Kramp. All ayes. Motion carried. Entered closed session at 6:15 PM.

14. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. Returned to open session at 6:31 PM. No action taken.

15. ADJOURNMENT – next board meeting Tuesday, October 13, 2026, at 5:00 PM. Motion to adjourn made by Nieling and second by School. All ayes. Motion carried. Meeting adjourned at 6:32 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher