

MINUTES

STREETS & DRAINAGE

TUESDAY – SEPTEMBER 22, 2026, 4:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Robert Warren, Keith Klimek, and Joel Ahrens.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Building Inspector Joe Last, Interim Public Works Director Teal Spellman-Cedar Corp, Kevin Wagner-Ruekert & Mielke.

Chair Warren called the meeting to order at 4:30 p.m.

Motion by Ahrens and seconded by Klimek to approve the agenda as presented. Motion carried 3/0.

Minutes:

Motion by Warren and seconded by Klimek to approve August 18, 2026, meeting minutes. Motion carried 3/0.

Street Use/Special Event Permit for Peshtigo Police Run to Remember on October 3, 2026:

The Street Use/Special Event Permit for Peshtigo Police Run to Remember on October 3, 2026, was reviewed and discussed. The Committee agreed to waive all fees as the City sponsors the event.

Motion by Warren and seconded by Ahrens recommending Council approve the Street Use/Special Event Permit for Peshtigo Police Run to Remember on October 3, 2026, with all fees to be waived. Motion carried 3/0.

Sidewalk connection along North Wood Ave. between French St. and Oconto Ave.:

Discussion was held on extending the sidewalk on North Wood Ave. between French St. and Oconto Ave. Currently the sidewalk does not extend all the way on that block. Another option would be to abandon and remove the existing sidewalk. The Committee agreed the project could be completed under the current sidewalk annual program funded from the CIP.

Pay application No. 4 for West Park Dr. Reconstruction Project:

Pay Application No. 4 for the West Park Drive Reconstruction Project was reviewed.

Motion by Warren and seconded by Ahrens recommending Council approve Pay Application No. 4 for the West Park Drive Reconstruction Project in the amount of \$194,641.50. Motion carried 3/0.

Brightspeed escrow agreement for the installation of fiber-opting lines within the City:

Brightspeed will be installing communication utility improvements within the City rights-of-way. A Memorandum of Understanding and Escrow Agreement was reviewed to address permitting, costs, and fees associated with the project.

Motion by Warren and seconded by Ahrens recommending Council approve the Memorandum of Understanding and Escrow Agreement with Brightspeed for management costs for the installation of fiber optic cable. Motion carried 3/0.

Commercial solid-waste collection resolution:

A memo from Interim Public Works Director Spellman regarding a commercial refuse collection service policy was reviewed. The proposed policy would limit commercial collection to two carts per commercial property. Properties currently exceeding the two-cart limit would be granted a transition period of up to three months. Operation under the new policy would be by a Resolution for one year. After that assessment period the policy could be codified if it is successful. Discussion was held on possibly creating a list of exception properties for downtown sites with space constrictions. Additional discussion was postponed until the next meeting.

CIP Plan and budget review:

Kevin Wagner of Ruekert & Mielke presented the CIP. Additional review and discussion of the CIP and budget will be held at the next meeting.

Geographic information system (GIS) tools for water, sewer, public works, mapping and municipal recordkeeping:

Kevin Wagner of Ruekert & Mielke presented a GIS Services Proposal to set up and deploy the application to store all infrastructure data at an estimated cost of \$9,075 annually for the first two years. No action taken.

Streets & Drainage report:

- Budgeting time has begun.
- Leaf pickup is October 5 – November 13, 2026.
- The garbage truck has had some breakdowns.
- Consider a new garbage truck from the CIP in 2030.

Other matters: None

Set future meeting:

The next Streets & Drainage meeting was scheduled for Wednesday, October 14, 2026, at 4:30 p.m.

Motion by Warren and seconded by Klimek to adjourn at 5:48 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer