

Mayor Berman called the meeting to order at 6:02 p.m. with the following present: Alderpersons Debbie Sievert, Brigitte Schmidt, Keith Klimek, Robert Warren, Joel Ahrens, and Tony O'Neill; Attorney David Spangenberg and Clerk-Treasurer Tammy Kasal.

Attending: Parks & Recreation Director Lori Tonn, Interim Public Works Director Teal Spellman-Cedar Corp., Mackenzie Teske, Michael Ryder, Craig Lock, Attorney Caleb Kleiman-Kleiman & Wolfe, S.C., and Gloria & Dennis Harris-Extreme Warehouse, LLC, and Gracelyn Giese-Peshtigo Times.

Pledge of Allegiance.

Motion by Sievert and seconded by Ahrens to approve the agenda as presented. Motion carried 6/0.

Minutes:

Motion by Warren and seconded by Klimek to approve the minutes of the August 5, 2026, Regular Meeting & August 13, 2026 Special Meeting. Motion carried 6/0.

Mayor Berman opened the Public Hearing at 6:03 p.m.

Public Hearing:

- ORDINANCE NO. 2026-06 – An Ordinance Amending Sec. 46-163 of the Code of Ordinances, City of Peshtigo, WI is to include updated sewer charges to subsection (e).
- ORDINANCE NO 2026-07 – An Ordinance Amending Chapter 26-1 Regulating Manufactured and Mobile Homes. This proposed ordinance amendment concerns licensing and permitting fees for mobile and manufactured housing and other appropriate updates to the ordinance.
- ORDINANCE NO 2026-08 – An Ordinance Amending Chapter 44-25 Prohibiting Disorderly Conduct with a Motor Vehicle. This proposed ordinance amendment addresses disorderly conduct and prohibits unnecessary noise, smoke, acceleration, display of power, and avoidance of traffic-control devices with a motor vehicle.
- ORDINANCE NO 2026-09 – An Ordinance Amending Chapter 10 Buildings and Building Regulation – Storage Containers and Buildings on Residential Property. This proposed ordinance amendment regulates the use of storage containers and storage buildings on residential property; prohibiting the use of storage containers and storage buildings for residential dwellings; requiring a permit for the temporary use of storage containers on residential property.

Mayor Berman called three times after each ordinance for anyone to speak “for” or “against” the above referenced proposed ordinances.

Public Hearing comments: None

Mayor Berman declared the Public Hearing closed at 6:06 p.m.

Persons desiring to be heard from the floor:

- Attorney Caleb Kleiman of Kleiman & Wolfe, S.C. requested the Council approve the sale of Lot 48 of the industrial park to Extreme Warehouse LLC for the expansion of their current business.

Business and Communications:

- Safe Routes to School Action Plan grant award from Wisconsin Department of Transportation (WisDOT) & Transportation Alternatives Program (TAP).

The City of Peshtigo was awarded \$42,504.00 from the Safe Routes to School Action Plan grant. The grant is to help identify routes to school projects. This would open the City up to applying for future Department of Transportation LRIP & TAP grant funding for construction of identified projects.

Motion by O'Neill and seconded by Warren to approve the \$42,504.00 Safe Routes to School Action Plan grant award from Wisconsin Department of Transportation (WisDOT) & Transportation Alternatives Program (TAP). Motion carried 6/0.

Reports from Departments, Citizen Boards and Commissions:

- Monthly Building Inspection Report
- Monthly Police Report
- Monthly Fire/EMR Report

Committee Reports:Judiciary – August 3, 2026

- Recommended Council approve Ordinance No. 2026-06 – an Ordinance Amending Sec. 46-163 of the Code of Ordinances, City of Peshtigo, WI is to include updated sewer charges to subsection (e).

Motion by Warren and seconded by Sievert to approve Ordinance No. 2026-06 – an Ordinance Amending Sec. 46-163 of the Code of Ordinances, City of Peshtigo, WI is to include updated sewer charges to subsection (e). Motion carried 6/0.

- Recommended Council approve Ordinance No. 2026-07 an Ordinance amending Chapter 26-1 Regulating Manufactured and Mobile Homes.

Motion by O'Neill and seconded by Schmidt to approve Ordinance No. 2026-07 an Ordinance amending Chapter 26-1 Regulating Manufactured and Mobile Homes. Motion carried 6/0.

- Recommended Council approve Ordinance No. 2026-08 an Ordinance Amending Chapter 44-25 Prohibiting Disorderly Conduct with a Motor Vehicle.

Motion by O'Neill and seconded by Warren to approve Ordinance No. 2026-08 an Ordinance Amending Chapter 44-25 Prohibiting Disorderly Conduct with a Motor Vehicle. Motion carried 6/0.

- Recommended Council approve Ordinance No. 2026-09 an Ordinance Amending Chapter 10 Buildings and Building Regulation – Storage Containers and Buildings on Residential Property.

Motion by O'Neill and seconded by Schmidt to approve Ordinance No. 2026-09 an Ordinance Amending Chapter 10 Buildings and Building Regulation – Storage Containers and Buildings on Residential Property. Motion carried 6/0.

Personnel – July 20 & August 24, 2026

- Recommended Council approve Teamsters Union Local 662 contract, effective January 1, 2027, to December 31, 2029.

Motion by Schmidt and seconded by Warren to approve Teamsters Union Local 662 contract, effective January 1, 2027, to December 31, 2029 to include increasing the annual safety clothing allowance to \$300. Motion carried 6/0.

- Recommended Council approve hiring the Police Officer candidate as discussed in Closed Session.

Motion by Schmidt and seconded by O'Neill to approve hiring Mackenzie Teske as a full-time Police Officer. Motion carried 6/0.

Mayor Berman welcomed Mackenzie Teske to the City Police Department.

Water & Sewer – August 13, 2026

- Recommended Council approve the updated Water Distribution Agreements for Mobile Home Parks.

Motion by Warren and seconded by Schmidt to approve the updated Water Distribution Agreements for Mobile Home Parks. Motion carried 6/0.

Fire, Lighting & Building – August 18, 2026

- Recommended Council approve the proposal of \$4,902.00 from Tri-City Glass & Door to replace, paint and install a door at the Drees Community Center to be funded from the 2025 Capital Outlay.

Motion by Klimek and seconded by Sievert to approve the proposal of \$4,902.00 from Tri-City Glass & Door to replace, paint and install a door at the Drees Community Center to be funded from the 2025 Capital Outlay. Motion carried 6/0.

- Discuss/consider Landmark funding.

The Wisconsin Economic Development Corporation asbestos abatement grant \$116,000 award. Request to increase funding for demolition was denied. No more SAG funding available for 2027. A low bid of \$181,000 was received from Peters Concrete bid. UDAG funding was explored and is not an option. Mayor Berman presented two options for consideration. The first option is to borrow for the demolition of the property in the near future and place the expense on the tax roll. The second option is to attempt to obtain brownfield grant funding with an uncertain time for demolition in the next few years. The affect on property taxes for a \$200,000 loan was estimated to be approximately \$90 per \$100,000 assessed value for one year. Approximately \$29,000 is remaining from the WEDC grant, which is eligible to be used towards demolition. Concerns were voiced regarding safety around the deteriorating building. Alderperson Klimek requested another meeting be scheduled for taxpayer input. A Special Council meeting was set for Wednesday, September 15, 2026 at 6:00 p.m.

Streets & Drainage – August 18, 2026

- Recommended Council approve the Street Use/Special Event Permit for Peshtigo Historical Day Committee for a parade on September 26, 2026, with any additional fees to be waived.

Motion by Warren and seconded by Sievert to approve the Street Use/Special Event Permit for Peshtigo Historical Day Committee for a parade on September 26, 2026, with any additional fees to be waived. Motion carried 6/0.

- Recommended Council approve the Street Use/Special Event Permit for the Peshtigo Historical Day Committee for the Peshtigo Historical Day event in and around Badger Park on September 26, 2026, with any additional fees to be waived.

Motion by Warren and seconded by Schmidt to approve the Street Use/Special Event Permit for the Peshtigo Historical Day Committee for the Peshtigo Historical Day event in and around Badger Park on September 26, 2026, with any additional fees to be waived. Motion carried 6/0.

- Recommended Council approve a Fireworks Display Permit to the Peshtigo Historical Day Committee for the Peshtigo Historical Day on September 26, 2026.

Motion by Warren and seconded by Ahrens to approve a Fireworks Display Permit to the Peshtigo Historical Day Committee for the Peshtigo Historical Day on September 26, 2026. Motion carried 6/0.

- Recommended Council approve Pay Application No. 3 for the West Park Drive Reconstruction Project in the amount of \$175,682.97.

Motion by Warren and seconded by Ahrens to approve Pay Application No. 3 for the West Park Drive Reconstruction Project in the amount of \$175,682.97. Motion carried 6/0.

- Recommended Council approve updating the purchase of the Streets Department truck from 2026 to a 2027 Ford F-150 from Ewald Automotive Group for \$42,693.00 to be funded from the CIP Funds and the sale of the 2019 pickup truck to the Sewer Department.

Motion by Warren and seconded by Sievert to approve updating the purchase of the Streets Department truck from 2026 to a 2027 Ford F-150 from Ewald Automotive Group for \$42,693.00 to be funded from the CIP Funds and the sale of the 2019 pickup truck to the Sewer Department. Motion carried 6/0.

- Recommended Council approve the annual sidewalk repair proposal from Safe Step, LLC to be funded from the CIP Fund.

Motion by Warren and seconded by Schmidt to approve the annual sidewalk repair proposal from Safe Step, LLC to be funded from the CIP Fund. Motion carried 6/0.

- Recommended Council approve the Street Use/Special Event Permit for the M&M Children's Museum for an Annual Scavenger Hunt in Badger Park on September 12, 2026, with any additional fees to be waived.

Motion by Warren and seconded by Ahrens to approve the Street Use/Special Event Permit for the M&M Children's Museum for an Annual Scavenger Hunt in Badger Park on September 12, 2026, with any additional fees to be waived. Motion carried 6/0.

- Discuss/consider Resolution changing the authorized representative for the Recycling Grant.

Motion by Warren and seconded by Schmidt to approve Resolution 2026-03 changing the authorized representative for the Recycling Grant. Motion carried 6/0.

- Discuss/consider Resolution authorizing the construction of a new sidewalk along West Park Drive, in conjunction with the Local Road Improvement Project (LRIP).

Motion by Warren and seconded by Schmidt to approve Resolution 2026-04 authorizing the construction of a new sidewalk along West Park Drive, in conjunction with the Local Road Improvement Project (LRIP). Motion carried 6/0.

Industrial Park Oversight – August 25, 2026

- Discuss/consider request by Extreme Warehouse, LLC (Dennis Harris), 990 Pine Street to purchase the adjacent Lot 48 of the industrial park for expansion of the current business located at 921 Ogden Road (Lots 43 & 44).

Discussion was held on the potential sale of Lot 48 of the Pine View Commercial and Industrial Park 2nd Addition to Extreme Warehouse, LLC. The site layout and expansion of a new 11,000 square foot warehouse building were reviewed.

Motion by Schmidt and seconded by Warren to approve the sale of Lot 48 of the Pine View Commercial and Industrial Park 2nd Addition to Extreme Transportation & Warehouse, LLC subject to the Protective Covenants. Motion carried 6/0.

Finance & Claims – August 26, 2026

- Recommended Council approve the \$23,929.50 August 2026 Budget Adjustments and Transfers.

Motion by Sievert and seconded by Schmidt to approve the \$23,929.50 August 2026 Budget Adjustments and Transfers. Motion carried 6/0.

License & Police

- Discuss/consider Temporary Class “B” Beer License for Peshtigo Historical Day Committee on September 26, 2026, Joe Nystrom.

Motion by Warren and seconded by Sievert to approve Temporary Class “B” Beer License for Peshtigo Historical Day Committee on September 26, 2026, Joe Nystrom. Motion carried 6/0.

- Discuss/consider “Class B” Fermented Malt Beverage & Intoxicating Liquor Licenses for D&T Center Bowl, LLC.

Motion by Warren and seconded by Ahrens to approve a “Class B” Fermented Malt Beverage & Intoxicating Liquor Licenses for D&T Center Bowl, LLC at 290 French St. Motion carried 6/0.

Closed Session:

Motion by Schmidt and seconded by Warren to move into Closed Session per:

- WI S.S. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility: Officer compensation and benefits.

Motion carried 6/0.

CLOSED SESSION – 7:04 p.m. – 7:32 p.m.

Motion by Schmidt and seconded by Warren to move into Open Session. Motion carried 6/0.

Motion by Schmidt and seconded by Sievert to approve 100% probationary wage and a 6-year lateral vacation upon WPPA approval for Officer Mackenzie Teske. Motion carried 6/0.

Personnel – July 20 & August 24, 2026

- Recommended Council approve hiring the Police Officer candidate as discussed in Closed Session.

Motion by Schmidt and seconded by O'Neill. Motion carried 6/0.

Motion by Schmidt and seconded by Warren to amend the previous motion to approve hiring Mackenzie Teske as a full-time Police Officer to include waiving the residency requirement in Section 340 of the Employee Handbook. Motion carried 6/0.

Roll call was taken on the amended motion to approve hiring Mackenzie Teske as a full-time Police Officer and to waive the residency requirement in Section 340 of the Employee Handbook. Motion carried 6/0.

Other Matters:

The online Water & Sewer Utility portal is now in operation with payments being accepted.

Motion by Sievert and seconded by Warren to adjourn at 7:41 p.m. Motion carried 6/0.

Tammy Kasal
Clerk-Treasurer

Mayor Berman called the meeting to order at 6:00 p.m. with the following present: Alderpersons Debbie Sievert, Brigitte Schmidt, Keith Klimek, Joel Ahrens, and Tony O'Neill; Attorney David Spangenberg and Clerk-Treasurer Tammy Kasal.

Members excused: Robert Warren.

Attending: Parks & Recreation Director Lori Tonn, Interim Public Works Director Teal Spellmen-Cedar Corp., Cameron Hayes-Hayes Property, Mary Richter, Darlene Grandaw, Debbie Bohaczek, Chelly Winkler, Pete Thompson, Jeff Thompson, Tom Gryzwa, Marlene Michalski, Susan Barrows, and Diane Murphy.

Pledge of Allegiance.

Motion by Sievert and seconded by Schmidt to approve the agenda as presented. Motion carried 5/0.

Persons desiring to be heard from the floor:

Susan Barrows, 357 S. Emery Ave., spoke in opposition to demolishing the Landmark building at this time due to the potential impact on property taxes. She expressed concern about additional tax increases, particularly following recent school-related increases, and encouraged the City to consider alternative funding options, including fundraising, seeking a lower demolition cost, or continuing to pursue grant opportunities before placing the cost on the tax levy.

Business and Communications: Emails attached containing residents' opinions.

Committee Reports:

Fire, Lighting & Building

- Discuss/consider Landmark demolition funding.

Discussion was held regarding the condition of the Landmark building at 310 Oconto Ave. and whether the City should proceed with demolition or delay the project while pursuing additional grant funding.

Mayor Berman reported on the continued deterioration of the building and reviewed photographs taken during a recent inspection. Conditions observed included active water intrusion, standing water in portions of the building and basement, damaged and falling walls and ceilings, holes and uneven areas in the flooring, and areas considered unsafe to access. Concern was expressed additional roof or floor failures could occur with continued weather exposure or heavy snow.

Mayor Berman explained that the original Site Assessment Grant (SAG) award was approximately \$116,000 and was primarily used for asbestos abatement. Approximately \$29,266 remains in the grant award. The City is working with WEDC to determine whether the remaining funds may be redirected toward demolition costs, with a determination expected within approximately six to eight weeks. If the City does not proceed with the current project and closes out the grant, the remaining funds may need to be returned.

The Council discussed the alternative of delaying demolition and pursuing future grant funding. Mayor Berman explained the property is being addressed through the State brownfield program and that the City also received technical assistance through the Wisconsin Department of Natural

Resources. Federal brownfield funding was discussed; however, those programs generally serve substantially larger contamination and redevelopment projects. Based on information available to the City, the next realistic opportunity for another State SAG award would likely be the 2028 funding cycle, with no guarantee additional funding would be awarded.

Chelly Winkler, 240 S. Cranberry Avenue, inquired whether the City had exhausted available grant opportunities and whether other funding sources could be pursued.

Darlene Grandaw, 567 Oconto Avenue, inquired about the type and extent of contamination beneath the building and whether contamination from neighboring properties may have migrated onto the site. Mayor Berman explained testing identified contamination in specific areas and consultants had not indicated migration from neighboring properties. Because contamination has been identified, affected soil must be properly removed and remediated as part of the project rather than being left in place.

Pete Thompson, 336 S. Wood Avenue, questioned why the City had acquired the property and expressed concern regarding the continuing costs associated with it. It was explained the property had been subject to delinquent taxes and Marinette County had indicated it would not take the property through tax foreclosure because of the associated costs and liability. The City subsequently accepted responsibility for the property.

Discussion was held regarding the ongoing costs of leaving the building standing, including approximately \$5,000 annually for fencing, along with monitoring, consulting, administrative, maintenance, policing, and security-related expenses.

Council members discussed safety and liability concerns associated with unauthorized entry, injury, fire, or further structural collapse. Particular concern was expressed regarding the neighboring residential property and the possibility a collapse could affect surrounding property. The Council also discussed the risk to police, fire, and EMS personnel who may be required to enter or stabilize the structure during an emergency. City Attorney Spangenberg advised fencing, insurance coverage, and statutory liability limitations may help reduce the City's exposure but would not eliminate the possibility of legal or financial costs resulting from an incident.

The Council discussed what could occur if the structure significantly collapsed before demolition. It was explained an emergency condition could require the City to act immediately, potentially eliminating the opportunity to continue through the grant process or use the current competitive bid. Emergency demolition could also result in increased costs because the City may have less ability to competitively bid or methodically demolish and remediate the structure.

Diane Murphy, 231 S. Peck Avenue, requested clarification regarding the project costs and proposed borrowing. Mayor Berman explained Peters Concrete submitted the low bid through the formal sealed-bid process at approximately \$181,000. If the remaining \$29,266 in grant funding is authorized for demolition, the City's anticipated cost would be approximately \$152,000.

Mayor Berman explained the City was considering borrowing up to \$200,000 to provide adequate funding for demolition, remediation, and contingency costs. The intent would be to borrow only the amount ultimately necessary once final costs and the status of the remaining grant funds are known. Berman further explained Peters Concrete had extended its bid acceptance period; if the current bid

expires, the City may be required to repeat the approximately ten-week formal bidding and advertising process, resulting in additional expense and no certainty future bids would be lower.

The potential tax impact was discussed. Based on the City's approximately \$226.7 million in assessed value and a \$200,000 borrowing, the preliminary calculation presented was approximately \$88.23 per \$100,000 of assessed property value, rounded to approximately \$90 per \$100,000 for discussion purposes. It was clarified the actual impact would be proportional to each property's assessed value. The Council discussed repayment over one year versus a longer term, noting extending repayment could reduce the annual impact but would result in additional interest expense.

Council members also discussed the possibility of selling the property for redevelopment after demolition and environmental closure. Proceeds from a future sale could be used to offset City redevelopment costs. Mayor Berman stated, if approved, demolition could potentially occur in October or November 2026, with the goal of completing demolition, soil removal, site restoration, and required environmental sampling before the end of the year. Following confirmation that environmental requirements have been satisfied, the City could begin pursuing redevelopment or sale of the property.

Council members acknowledged residents' concerns regarding property taxes and the desire to seek additional funding while also considering the deteriorating condition of the building, public and emergency responder safety, environmental requirements, liability exposure, continuing maintenance costs, the uncertainty of future grant funding, and the potential for increased costs if demolition is delayed.

Motion by Schmidt and seconded by O'Neill to authorize borrowing up to \$200,000 for the demolition and remediation of the Landmark property at 310 Oconto Ave., with the intent to borrow only the amount necessary for the project. Motion carried 4-1. Klimek opposed.

Other Matters: None

Motion by Sievert and seconded by Schmidt to adjourn at 6:50 p.m. Motion carried 5/0.

Tammy Kasal
Clerk-Treasurer

MAYORAL PROCLAMATION

CRASH RESPONDER SAFETY WEEK

NOVEMBER 2–6, 2026

WHEREAS, Crash Responder Safety Week is set aside each year to recognize the often lifesaving work of crash responders and to increase awareness of the dangers they face while working along our roadways; and

WHEREAS, traffic incident responders — including law enforcement, fire and rescue personnel, emergency medical services, public works employees, towing and recovery professionals, and transportation personnel — work together to assist motorists, respond to crashes, clear roadway hazards, and restore the safe flow of traffic; and

WHEREAS, these responders place themselves at risk of being struck, injured, or killed in secondary crashes while performing their duties along our roadways; and

WHEREAS, every driver has a responsibility to help protect crash responders by remaining alert, eliminating distractions, slowing down, moving over when possible, and providing responders with adequate space to safely perform their work; and

WHEREAS, Crash Responder Safety Week provides an opportunity to remind motorists of the importance of Wisconsin's Move Over Law and the shared responsibility we all have for preventing secondary crashes and protecting those working at roadside incidents; and

WHEREAS, the 2026 theme, "Slow Down, Move Over. Lives are on the Line!", reminds motorists that simple actions behind the wheel can help ensure our crash responders return home safely after every call; and

WHEREAS, the City of Peshtigo proudly recognizes the dedication and service of the men and women who respond to crashes and roadway emergencies in our community and throughout Wisconsin;

NOW, THEREFORE, I, KATIE BERMAN, Mayor of the City of Peshtigo, Wisconsin, do hereby proclaim November 2–6, 2026, as

CRASH RESPONDER SAFETY WEEK

in the City of Peshtigo, and I encourage all residents and motorists to recognize the important work of our crash responders and to help protect them by slowing down, moving over, staying alert, and giving responders the space they need to safely do their jobs.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Peshtigo to be affixed this 6th day of October, 2026.



CITY OF PESHTIGO
REBORN FROM THE ASHES

Katie Berman, Mayor
City of Peshtigo, Wisconsin

CITY OF PESHTIGO • WISCONSIN

CERTIFICATE OF RECOGNITION

Presented with sincere appreciation to

OFFICER ROB HULCE

20 YEARS OF DEDICATED SERVICE

The City of Peshtigo Common Council proudly recognizes Officer Rob Hulce for twenty years of dedicated service to the City of Peshtigo and its residents. Throughout his years of service, Officer Hulce has demonstrated professionalism, commitment, and a steadfast dedication to the safety and well-being of our community.

Twenty years of public service represents countless hours spent protecting our community, assisting residents, supporting fellow officers, and answering the call when help was needed. On behalf of the Common Council, City staff, and the residents of Peshtigo, we extend our sincere gratitude for his service and commitment.

Presented this 6th day of October, 2026



Katie Berman, Mayor



Derek Koronkiewicz, Police Chief

With gratitude for twenty years of service to the City of Peshtigo.



331 French St.
Peshtigo, WI 54157
Phone 715-582-3041

City of Peshtigo Fire Dept

City of Peshtigo Fire Department Report to the City Council
October 6, 2026

We responded to 53 Calls for service from September 1 to September 30, 2026
There were 11 fire calls and 42 EMS calls.

Apparatus and Equipment Report: Engine 302 had a compressor problem and air leak. New compressor was installed and new part for the air leak was installed. City Mechanic was able to repair the issue. Engine 305 also has air leak, working on that.

Fire Training: All hose was tested in September. Approximately 18,000 feet. Damaged hose will go to Department of Public Works. Engines 302 and 304 were pumped. All vehicles were washed and cleaned for Historical Days.

EMS Training: Discussed trauma calls. Also, crews were assigned at Badger Park for Historical Day.

Fire Prevention and Community Involvement: Fire Prevention week is October 4th through October 10th. Students will be at the station at various times during the week and we will be in the schools for additional information.

Fund Raising: None held during September

Personnel: Classes: Classes continue for firefighters taking entry level and one taking instructor classes

Charles Gardon
Fire Chief



City Of Peshtigo
DEPARTMENT OF POLICE
331 French Street • Peshtigo, WI 54157 • 715-582-4511



City of Peshtigo Police Department Report to the City Council
October 6, 2026

We responded to 356 Calls for service from September 1 to September 30, 2026. Call descriptions attached.

Squad and Equipment Report:

Nothing new pertaining to squads. Waiting for parts to come in for the Durango. Decal install is still waiting to hear from MJB when we can schedule them. 22 Expedition got new tires. Squads getting routine oil changes.

Police Training:

3 Officers went to Oconto Police Department and received certification to use Taser 10s.

1 Officer will receive Taser Instructor training in early October. Taser Training will then be done in house.

Crime Prevention and Community Involvements:

Historical Days was on 09/26/26. Parade went well beside an incident occurring at a local restaurant between juveniles. At the grounds we had a lost child that was returned. Regarding the metal detectors when officers responded they were gone. Otherwise, a few minor calls and nothing major occurred.

There were 0 Traffic Stops with ATV's or UTV's during the month of September.

Fund Raising:

Officer Cohan has been raising funds for Run to Remember. The Run is on October 3rd, 2026, at 8am.

Personnel:

Memos were sent out regarding increasing the wage of the part-time officers as well as attempting to add more crossing guards on our roster.

A handwritten signature in black ink, appearing to read "Derek Koronkiewicz".

Derek Koronkiewicz
Police Chief



Peshtigo Police Department

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hangup	10
Agency Assist	8
Alarm, Law Only	4
Generic Fire Alarm	1
Animal Problem	2
Business Check/Tavern	20
Child Abuse	1
Choking	1
Citizen Assist	2
Code Violation	3
Child Custody Complaints	3
Death, natural cause	1
Disorderly Conduct/Disturbance	7
Drugs	2
Dui, Alcohol or Drugs	1
Domestic Disturbance	5
Emergency Detention	1
Emotion Dist Person	5
Escort	1
Includes Verbal or Physical	1
Fraud/Forgery/Bad Checks	3
Intoxicated Person	2
Juvenile Problem	14
Medical Emergency	5
Miscellaneous Cad Call	12
Traffic Accident with Injuries	2
Traffic Accident w/out Injury	3
Neighbor Problems	1
Loud Music/Noise Complaint	2
Unsecure Building/Open Door	1
Violation of Public Order	1
Injunction Violation	2
Park Check	11
Parking Problem	7
Patrol Request	39
Suspicious Person	6
Unconscious Person/Mandown	1
Pornography	1
Property Damage, Not Vandalism	2
Found Property	4
Theft	2
Public Relations	3
Chase/Pursuit	1
Ridealong	2

<u>Nature of Incident</u>	<u>Total Incidents</u>
Runaway	4
Sexual Offenses, Rape, Abuse	1
Illness/cop/dispatcher	4
Special Detail	2
Standby Law	1
Suspicious Circumstance	3
Traffic Hazard/Debris/tree	4
Threats	2
Traffic Complaints	10
Traffic Stop	88
Abandoned Vehicle	4
Stolen Vehicle	2
Suspicious Vehicle	3
Welfare Check	10
Animal/Fish/Game	2

Total reported: 346

Report Includes:

All dates between `00:00:00 09/01/26` and `11:59:00 09/30/26`, All agencies matching `PPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

MINUTES

PLAN COMMISSION

MONDAY, AUGUST 17, 2026 – 3:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members Present: Presiding Officer Katie Berman, Alderperson Robert Warren, Doug VanWinkle, Karen Pluff, and Jamie Bayer.

Members Excused: John Berendt

Others Attending: Clerk-Treasurer Tammy Kasal, Alderperson Keith Klimek, Don Richter, and Christopher Richter.

Presiding Officer Katie Berman called the meeting to order and took roll call at 3:30 p.m.

Motion by Warren and seconded by Pluff to approve the agenda as presented. Motion carried 5/0.

Minutes:

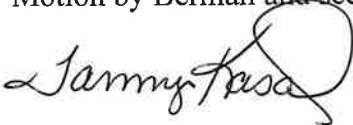
Motion by Berman and seconded by Warren to approve the minutes of the July 16, 2026 meeting as presented. Motion carried 5/0.

Certified Survey Map for Don C. and Mary Lou Richter for property located at 611 Dishaw Ave., described as Lot 4 of CSM No. 3388, and part of Outlot 13A in Assessor's Plat #2 being part of Government Lot 6 in Section 18, Township 30 North, Range 23 East, Parcel No. 271-01006.017:
Discussion and consideration were given on the request from Don and Mary Lou Richter to split property 611 Dishaw Ave., as described above. The proposed map was reviewed. The proposed CSM only had an 8' side setback to an existing building, and ordinance requires a minimum 10' setback.

Motion by Warren and seconded by Pluff recommending Council approve the Certified Survey Map for Don C. and Mary Lou Richter for property located at 611 Dishaw Ave., described as Lot 4 of CSM No. 3388, and part of Outlot 13A in Assessor's Plat #2 being part of Government Lot 6 in Section 18, Township 30 North, Range 23 East, Parcel No. 271-01006.017 contingent upon correcting the map to conform to the 10' minimum side-yard setback. Motion carried 5/0.

Such other Matters: None.

Motion by Berman and seconded by Pluff to adjourn at 3:40 p.m. Motion carried 5/0.



Tammy Kasal
Clerk-Treasurer

Lot 4 in Certified Survey Map 3388, as recorded in Document Number 735503 in the Marinette County Records, and Part of Outlot 13A in the Assessor's Plat #2 in the City of Peshtigo and being in part of Government Lot 6 in Section 18, Town 30 North, Range 23 East, City of Peshtigo, Marinette County, Wisconsin.



CERTIFIED SURVEY MAP NO. _____

CERTIFICATE

I, Hugh W. Guy Jr, Professional Land Surveyor, hereby certify that I have under the direction of Don C. Richter and Mary Lou Richter, Owners of said land, and that I have surveyed, divided and mapped the lands hereon described and that this map is a correct representation of all the exterior boundaries of the land surveyed. I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes, the Marinette County Land Division Ordinance, and the Land Division Ordinance for the City of Peshtigo. Lot 4 in Certified Survey Map 3388, as recorded in Document Number 735503 in the Marinette County Records and part of Outlot 13A in the Assessor's Plat #2 in the City of Peshtigo, and ALL being located in part of Government Lot 6, in Section 18, Town 30 North, Range 23 East, City of Peshtigo, Marinette County, Wisconsin. Described as follows to-wit: Commencing at the South $\frac{1}{4}$ Corner of Section 18; thence N84°17'36"E along the South line of the Southeast $\frac{1}{4}$ of Section 18, 2280.61' to the Southeast Corner of Section 18; thence N 60°40'17"W 1636.35' to a $\frac{3}{4}$ " iron rod marking the Northeast Corner of Lot 4, in Certified Survey Map 3388, said point also being on the West line of Dishaw Ave., and said point also marking the PLACE OF BEGINNING of the lands hereon described; thence N78°02'39"W along the North line of said Lot 4, 280.83' to a $\frac{3}{4}$ " iron rod marking the Northwest Corner of said Lot 4; thence S21°07'18"E along the West line of said Lot 4, 88.92' to a $\frac{3}{4}$ " iron rod; thence S37°41'24"E along the West line of said Lot 4, 37.72' to a $\frac{3}{4}$ " iron rod, marking the Southwest Corner of said Lot 4; thence N77°52'06"W 174.90' to a $\frac{3}{4}$ " iron rod marking the Beginning point of a Meander Line; thence S46°33'44"E along said Meander Line, 372.74' to a $\frac{3}{4}$ " iron rod marking the Ending point of said Meander Line; thence N17°42'30"E 61.94' to a $\frac{1}{2}$ " iron rod; thence S36°49'01"E 37.73' to a $\frac{1}{2}$ " iron rod on the West line of Dishaw Ave.; thence N17°44'31"E along the West line of Dishaw Ave., 257.60' to the place of beginning.

TOGETHER WITH all lands lying between the above-described Meander Line and the Slough, lying between a Westerly and Southwesterly extension of the above-described parcel.

Bearings referenced to Grid North in the Marinette County Coordinate System.

SUBJECT TO any other Easements and restrictions of record, if any.

Hugh W. Guy Jr.

PLS #1301

DATED this 14th day of July, 2026.

Sheet 3 of 3

CERTIFIED SURVEY MAP NO. _____

OWNERS CERTIFICATE

As Owners, we hereby certify that we have caused the land described herein to be surveyed and mapped, as represented on this Certified Survey Map. We also certify that this Certified Survey Map is required to be submitted to the following for approval: City of Peshtigo Wisconsin.

Don C. Richter Owner Mary Lou Richter Owner

Personally, came before me on this _____ day of _____, 2026,
the above-named Don C. Richter and Mary Lou Richter, to me known to be the
persons that executed the foregoing instrument and acknowledge the same.

Notary Public

County of _____, State of _____

My commission expires _____

APPROVAL OF THE CITY OF PESHTIGO WISCONSIN

Resolved that this Certified Survey Map, located in the City of Peshtigo,
Marinette County, Wisconsin, has hereby been reviewed and approved for
recording by the City Council of the City of Peshtigo, on this _____ day of
_____, 2026.

Mayor City Clerk

Hugh W. Guy Jr. PLS # 1301

DATED this 14th day of July, 2026.

MINUTES

LICENSE & POLICE

TUESDAY – SEPTEMBER 8, 2026 – 4:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Robert Warren, Joel Ahrens, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, and Police Chief Derek Koronkiewicz.

Chair Warren called the meeting to order at 4:32 p.m.

Motion by Warren and seconded by Ahrens to approve the agenda. Motion carried 3/0.

Motion by Warren and seconded by O'Neill to approve the July 16, 2026, meeting minutes.
Motion carried 3/0.

Police vehicle decals from CIP:

Three quotes were reviewed for the outfitting of the new 2026 Dodge Durango police vehicle. The low quote from MJB Signs did not include some additional graphics, but the addition would not exceed \$800.00.

Motion by Warren and seconded by O'Neill recommending Council approve decaling for the new 2026 Dodge Durango police vehicle by MJB Signs for up to \$800.00 to be funded from the CIP.
Motion carried 3/0.

2027 budgeting and staffing:

Mayor Berman reported the 2027 budgeting process has begun with department heads, and budget discussions for the Police Department will be discussed at the next meeting.

Police Chief Report:

- Chief has moved to day hours now with new full-time hire starting.
- Accepting applications for Lieutenant position until position is filled.
- Preparing for Historical Day is underway.
- Working with Peshtigo School District on a Student Resource Officer consideration.

Other Matters: None.

Set date and time for next meeting:

The next meeting was scheduled for Thursday, October 1, 2026, at 4:30 p.m.

Motion by Warrens and seconded by Ahrens to adjourn at 4:58 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MJB Industries, Inc
W1923 Flame Rd Marinette, WI 54143
mjbap@mjbinc.com
(715) 735-9771

www.facebook.com/signsthatmeanbusiness



"Signs That Mean Business"

Quote 3913

2026 PD Durango Decals

SALES REP INFO

Lisa Perket
Designer & Production Manager
designs@mjbinc.com
(715) 923-7446

QUOTE DATE

07/17/2026

QUOTE EXPIRY DATE

08/16/2026

TERMS

Net 30

REQUESTED BY
City Of Peshtigo

CONTACT INFO
Derek Koronkiewicz (Chief of Police)
derek@ci.peshtigo.wi.gov
(715) 923-7611

About this Quote:

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	2026 Dodge Durango; Cut Vinyl Decals and Graphics Custom-designed rear vehicle graphics using Oracal 751 silver metallic cut vinyl and a 30-inch printed graphic on clear Oracal vinyl with DOL 106 laminate. Design includes "IN GOD WE TRUST" on rear, "MOVE OVER & SLOW DOWN," reflective directional arrows, the Peshtigo bulldog logo, car number, Dial 911, custom Peshtigo PD Logo printed. Width: 211 Inches Height: 30 Inches	1	Each	\$384.65	\$384.65	N
2	Labor & Installation of Vehicle Decals & Graphics Labor for graphics installation	4	Each	\$85.00	\$340.00	N

Subtotal: \$724.65
Sales Tax (0%): \$0.00
Total: \$724.65

Signing below is acceptance of the following:

- Quoted items and quantities listed.
- Payment to be made per the terms above.
- You are authorizing MJB Signs to produce signage per your specifications.
- Changes to this order may result in additional fees after signing below.
- Multiple artwork / proof changes may result in additional fees.
- We may use final product to display on website or as a sample

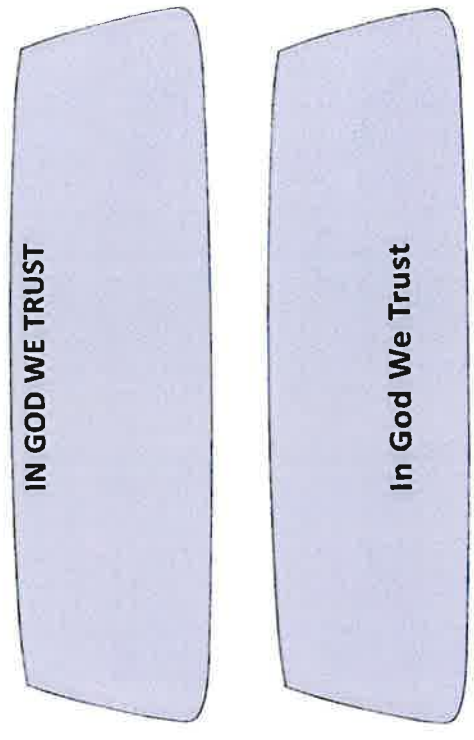
Thank you for the opportunity to quote this signage project for you. Quote pricing may change if not accepted within 30 days.

A program fee applies if paying by: Credit Card: 3.0% · Debit Card: 3.0%. These reflect our cost of acceptance. Pay by another option to avoid additional fees.

SIGNATURE:

DATE:





Part A: Producer Information

1. Business Legal Name (individual name if sole proprietor)

Callowco LLC

2. Business Name or DBA

Forgotten Fire Winery

3. Agent Name

Melissa Joppe

4. FEIN

27-3544209

5. Wisconsin Seller's Permit Number

456-1027199513-10

6. Wisconsin Producer Permit Number

315-1027199513-09

7. Producer Type

☐ Brewery☒ Winery☐ Liquor Manufacturer/Rectifier

8. Contact Person's First Name

Melissa

9. Last Name

Joppe

10. M.I.

J

11. Contact Person's Phone

(920) 883-9661

12. Contact Person's Email

forgottenfirewinery@gmail.com

Part B: Production Quantity

Note: Check appropriate quantity for permit held (see instructions). If you hold more than one producer permit, check the total aggregate quantity produced for each type of permit. Enter the highest quantity produced in any of the last three calendar years.

Brewery	Manufacturer/Rectifier	Winery
☐ Less than 250 barrels	☐ Less than 1,500 liters	☐ Less than 1,000 gallons
☐ 250 - 2,499 barrels	☐ 1,500 - 4,999 liters	☐ 1,000 - 4,999 gallons
☐ 2,500 - 7,499 barrels	☐ 5,000 - 34,999 liters	☒ 5,000 - 24,999 gallons
☐ 7,500 or more barrels	☐ 35,000 or more liters	☐ 25,000 or more gallons
Calendar year:	Calendar year:	Calendar year: 2024
Quantity:	Quantity:	Quantity: 9836

Complete only ONE of Part C, D or E.

Part C: Request for Full-Service Retail Sales at the Production Premises

1. Start Date	2. Production Premises Address		
3. City	4. State	5. Zip Code	
6. County	7. Governing Municipality ☐ City ☐ Town ☐ Village of: _____		

Part D: Request for Fixed Full-Service Retail Outlet

1. Are you transferring one fixed full-service retail outlet to a new location? ☐ Yes ☐ No If yes, complete boxes 2 through 9.			
2. Current Outlet Name			
3. Current Outlet Premises Address			
4. City	5. State	6. Zip Code	
7. County	8. Governing Municipality ☐ City ☐ Town ☐ Village of: _____		9. Premises Phone Number

Continued →

Part D: Request for Fixed Full-Service Retail Outlet (Cont.)**New Fixed Retail Outlet Information (complete boxes 10 through 23)**

10. Start Date	11. New Outlet Name		
12. New Outlet Premises Address			
13. City	14. State	15. Zip Code	
16. County	17. Governing Municipality ☐ City ☐ Town ☐ Village of: _____		18. Premises Phone Number
19. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.			
20. Will you operate a restaurant on the premises? ☐ Yes ☐ No			
21. What alcohol beverages will be offered for sale? (check all that apply) ☐ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)			
22. What alcohol beverages does the permittee produce? (check all that apply) ☐ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)			
23. How will customers be served? (check all that apply) ... ☐ Samples ☐ On-premises consumption ☐ Off-premises consumption			

Part E: Request for Unlimited Transfer Full-Service Retail Outlet

1. Name of Event (if applicable) Rennes Group Event - Planning Ahead: Protecting Your Future		
2. Dates of Operation (attach a schedule, if necessary) October 20th 2026	3. Hours of Operation 4pm - 7pm	
4. Premises Address 701 Willow Street		
5. City Peshtigo	6. State WI	7. Zip Code 54157
8. County Marinette	9. Governing Municipality ☐ City ☒ Town ☐ Village of: Peshtigo	
10. Organizer of Event (if not the named applicant) Rennes Health & Rehab Center, Peshtigo East	11. Email and/or Phone Number for Organizer of Event brandonw@rennesgroup.com	
12. Organizer Website www.rennesgroup.com	13. Event Website n/a	
14. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. The premises is located at Rennes Health & Rehab Center, Peshtigo East. All sales & storage of alcohol beverages & records will occur within a 10x10 space set up in the atrium, on the interior of the building. Consumption will occur within the assigned event space.		
15. On-Site Contact (Last Name, First Name) Wagner, Katie	16. On-Site Contact Phone (920) 883-9661	17. On-Site Contact Email forgottenfirewineryevents@gmail.com
18. Will you operate a restaurant on the premises? ☐ Yes ☒ No		
19. What alcohol beverages will be offered for sale? (check all that apply) ☐ Beer ☒ Wine ☐ Intoxicating Liquor (other than wine)		
20. What alcohol beverages does the permittee produce? (check all that apply) ☐ Beer ☒ Wine ☐ Intoxicating Liquor (other than wine)		
21. How will customers be served? (check all that apply) ... ☐ Samples ☒ On-premises consumption ☐ Off-premises consumption		

Part F: Attestation

Who must sign this application?

- sole proprietor
- general partner of a partnership
- corporate officer
- member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will not operate this location outside of the dates and times approved by the municipality and Division of Alcohol Beverages.
- I will operate this location according to municipal ordinance and restrictions imposed as a condition of receiving this authorization.
- I will purchase alcohol beverages I do not produce from an authorized source, such as a Wisconsin-permitted wholesaler.
- I will operate this location according to Wisconsin law and administrative regulation including but not limited to: underage restrictions, closing hours, licensed operators, and record keeping requirements.

Further, under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the authorization. Further, I agree that the rights and responsibilities conferred by the authorization, if granted, will not be assigned to another individual or entity. I understand that lack of access to any portion of a premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this authorization. I understand that any authorization issued contrary to Wis. Stats. Chapter 125 shall be void under penalty of Wisconsin law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

9/29/26

Last Name

Joppe

First Name

Melissa

M.I.

J

Title

Owner

Email

forgottenfirewinery@gmail.com

Phone

(920) 883-9661

Part G: For Municipal Use Only (Complete if Requesting Authorization in Part D or E)1. Will the municipality limit the scope of alcohol beverages offered for sale? ☐ Yes ☐ No2. Will the municipality impose any requirements or restrictions for the full-service retail outlet? ☐ Yes ☐ No

3. Describe municipal restrictions indicated in questions 1 or 2 above.

4. Last Name of Municipal Official

5. First Name

6. M.I.

7. Signature of Municipal Official

8. Date

9. Date Application was Filed with Clerk

10. Date Full-Service Retail Outlet Approved by Governing Body

Form AB-105 Instructions

Producer Full-Service Retail Sales Application

Who may apply for full-service retail sales?

Producer permittees may apply for full-service retail sales on or off the production premises. Producer permittees include brewers, rectifiers, manufacturers, and wineries.

Who qualifies for full-service retail sales?

- A brewery that manufactures a minimum of 250 barrels of fermented malt beverages.
- A manufacturer/rectifier that produces a minimum of 1,500 liters of intoxicating liquor.
- A winery that produces a minimum of 1,000 gallons of wine.

What are full-service retail sales?

Permittees that are granted full-service retail sales privileges may:

- Sell fermented malt beverages and intoxicating liquor at retail for on- or off-premises consumption at their production premises and at one or more off-site full-service retail outlets.
- Provide taste samples of fermented malt beverages and intoxicating liquor.

What are full-service retail outlets?

Full-service retail outlets are authorized locations for full-service retail sales at places other than the permittee's production premises.

What is the difference between a fixed and unlimited transfer full-service retail outlet?

Fixed full-service retail outlets may be transferred from one location to another once per year. Unlimited transfer full-service retail outlets may be transferred an unlimited number of times in a year. Only one of a producer's full-service retail outlets may be transferred without limitation on frequency.

How many full-service retail outlets may I have?

The number of full-service retail outlets a producer qualifies for is determined by alcohol beverage production volume. Producers may have a maximum of three full-service outlets, regardless of the number or type of producer permits they hold.

Who approves full-service retail sales?

Full-service retail sales on the production premises need only be approved by the Division of Alcohol Beverages. Municipalities do not issue licenses for full-service retail sales outlets; however, municipalities must approve of the outlets. The applicant must forward the municipal approval to the Division of Alcohol Beverages for final granting of the authority for sales to commence on the premises.

Can a municipality limit authorized sales at a full-service retail outlet?

Yes, a municipality can limit authorized sales at a full-service retail outlet. Municipalities may limit the scope of alcohol beverages offered for sale by the permittee. Municipal approval of a full-service retail outlet must be based on the same standards and criteria, established by ordinance, for the evaluation and approval of retail licenses. A municipality may not impose any requirement or restriction in connection with the approval that the municipality does not impose on retail licensees.

How do I fill out Form AB-105 and begin the application process?

Authorizations requested on Form AB-105 must be applied for only one premises in one municipality at a time. To request multiple authorizations, submit a separate Form AB-105 for each location/premises.

Parts A, B, and F: Applicants must complete Parts A, B, and F.

Parts C, D, and E: Complete only one Part. Form AB-105 must be used to request only one authorization at a time.

Example: A producer applicant requesting full-service retail sales authorization on the production premises should complete Parts A, B, C, and F.

Example: A producer applicant requesting a fixed full-service retail outlet should complete Parts A, B, D, and F.

Example: A producer applicant requesting an unlimited transfer full-service retail outlet should complete Parts A, B, E, and F. Producer applicants requesting authorization in Part E must complete one Form AB-105 for each premises. Applicants may use the same Form AB-105 to request authorization for multiple dates and times occurring on the same premises.

Municipal approval is required for authorizations requested in Parts D and E. If a producer is applying for authorization in either of these sections, the completed application must first be submitted to the governing municipality.

After the municipality has granted approval by completing Part G, the applicant should submit AB-105 to the Division of Alcohol Beverages for final approval. If the applicant is only requesting authorization in Part C, the application does not require municipal approval and may be submitted directly to the Division of Alcohol Beverages.

Specific Instructions:

Part A: Producer Information

- Box 1: Enter the legal business name.
- Box 2: Enter the trade name or "doing business as" name, if different than the name in box 1.
- Box 3: Enter the name of the approved agent appointed for your producer permit.
- Box 4: Enter Federal Employer Identification Number (FEIN).
- Box 5: Enter Wisconsin seller's permit number.
- Box 6: Enter the 15-digit Wisconsin Tax Account Number of the permit that these authorizations should be associated with.
- Box 7: Check the corresponding producer permit type.
- Box 8-10: Enter contact person's name.
- Box 11: Enter contact person's phone number.
- Box 12: Enter contact person's email address.

Part B: Production Quantity

- Check the highest cumulative total of alcohol beverages produced in any one of the three preceding calendar years for each specific permit type held.
 - Do not include alcohol beverages produced under a contract production agreement.
- Enter the calendar year in which the highest cumulative total of alcohol beverages produced was met.
- Enter the exact quantity of alcohol beverages produced.
- If an applicant holds more than one type of permit or multiple permits of the same type, the aggregate number of full-service retail outlets that may be established is the maximum number authorized under their permit type, but not exceeding three full-service retail outlets.
 - Under these circumstances, each authorized full-service retail outlet shall serve as the full-service retail outlet associated with each applicable permit, regardless of whether permittee would otherwise be entitled to fewer full-service retail outlets when calculated under their other permit(s).

Part C: Request for Full-Service Retail Sales at the Production Premises

- Authorization under this portion does not require municipal approval. If the applicant is not seeking other retail authorizations on this form, it can be submitted directly to the Division of Alcohol Beverages.
- Box 1: Enter the date that you would like to begin full-service retail sales.
- Box 2-5: List the premises address for the permit identified in Part A, boxes 5 and 6.
- Box 6: Name the county where the production premises is located.
- Box 7: Name the governing municipality where the production premises is located.

Part D: Request for Fixed Full-Service Retail Outlet

- Authorization under this section must be approved by the municipality in which the retail outlet is located prior to submitting to the Division of Alcohol Beverages for final approval.
- Box 1: Check yes if you are applying to transfer a fixed full-service outlet from one location to another. Fixed Full-Service Retail Outlets may be transferred from place-to-place once per year with approval of the municipality that governs the new location.
- Boxes 2-9: Complete these boxes if you checked yes in box 1 to describe the current premises you are applying to transfer.

- Box 10: Enter the date that you would like to open the full-service retail outlet for business.
- Boxes 11-18: Complete these boxes to describe the location of your new premises.
- Box 19: Describe the premises in detail. Include outdoor spaces if the municipality allows it. Attach a floor plan if possible.

Example: The premises is located at 1234 Main St., Realtown, WI 12345 and includes only the first-floor bar room, dining room, kitchen, north storage room, and south office of the 5,000-square-foot building.

- Box 20: Producers may operate a restaurant on the premises of a full-service retail outlet with municipal and division approval.
- Box 21: Check all types of alcohol beverages that will be offered for sale at the full-service retail outlet, including beverages made by the producer or producer group.
- Box 22: Check all the alcohol beverages that are made by the producer under all their permits.
- Box 23: Check all types of service that apply to this full-service retail outlet.
 - Samples mean 3 oz. of beer, 3 oz. of wine, or 0.5 oz. of liquor provided free of charge to an individual.
 - On-premises consumption means alcohol beverages served by the glass to be consumed by the customer at the premises identified in Box 18.
 - Off-premises consumption means alcohol beverages sold in original, unopened containers for customers to consume away from the premises identified in Box 18.

Part E: Request for Unlimited Transfer Full-Service Retail Outlet

- Authorizations under Part E must be for dates of operation where the unlimited transfer location will be located at the same premises in the same municipality. You must use a new Form AB-105 to request authorization for each separate premises, regardless of whether the separate premises are in the same municipality.
- Box 1: If you are requesting authorization to initiate or move your unlimited transfer outlet to a specific event like a farmer's market, festival, or other community event, name it here.
- Box 2: List the requested dates of operation. Attach a schedule or calendar of events, if necessary.
- Box 3: List the requested hours of operation. If no hours are listed, the approving municipality and the Division will assume you are seeking authorization to operate during all hours allowed under Chapter 125, Wis. Stats.
- Box 4-9: Identify the premises address.
- Box 10-13: If you are requesting authorization to move your unlimited transfer outlet to a specific event, provide contact information for the event organizer, if not the named applicant.
- Box 14: Describe the premises in detail. Include outdoor spaces if the municipality allows it. Attach a floor plan if possible.

Example: The premises is located at 1234 Main St., Realtown, WI, 12345, and includes only the first-floor bar room, dining room, kitchen, north storage room, and south office of the 5,000 square foot building.

Example: The premises is the 1,000-square-foot tent within the southwest corner of the parking lot located at XYZ Church at 3456 Main St., Realtown, WI, 12345. All sales and storage of alcohol beverages and records will occur within the 1,000-square-foot tent in the southwest corner of the parking lot.

Example: The premises is located at PDQ Park (7890 Main St., Realtown, WI, 12345). A 5,000-square-foot tent will be constructed in the northeast corner of the park bordering the tree line and northern fence. All alcohol beverage sales and consumption will occur at this tent. Premises includes the adjacent north park office and the space between the tent and the office. Alcohol beverages and records will be securely stored in the north park office for the duration of the event.

- Box 15-17: Provide the name and contact information for a person who will be in control of the premises for the duration of the requested time.
- Box 18: Producers may operate a restaurant on the premises of a full-service retail outlet with municipal and Division of Alcohol Beverages approval.
- Box 19: Check all types of alcohol beverages that will be offered for sale at the full-service retail outlet, including beverages made by the producer under all their permits.
- Box 20: Check all the alcohol beverages that are made by the producer under all their permits.
- Box 21: Check all the types of service that apply to this full-service retail outlet.
 - Samples mean 3 oz. of beer, 3 oz. of wine, or 0.5 oz. of liquor provided free of charge to an individual.
 - On-premises consumption means alcohol beverages served by the glass to be consumed by the customer at the premises identified in Box 14.

- Off-premises consumption means alcohol beverages sold in original, unopened containers for customers to consume away from the premises identified in Box 14.

Part F: Attestation

- Read the attestation carefully, then sign and date.

Part G: For Municipal Use Only

- Box 1: Check yes or no to indicate if the municipality will limit the scope of alcohol beverages offered for sale at this full-service retail outlet.
- Box 2: Check yes or no to indicate if the municipality will impose other requirements or restrictions on the full-service retail outlet.
- Box 3: Describe any limitations the municipality has placed on the full-service retail outlet as indicated in questions 1 or 2. Some limitations may be: parking, zoning, or noise ordinance restrictions; not allowing sales of alcohol beverages for off-premises consumption.
- Box 4-10: The municipal official completing this part should fill in the information requested.

Completion and Submission of Form AB-105

- The producer applicant should complete Parts A, B, and F completely, and either Part C, D, or E, depending on the type of authorization requested.
- If requesting only a Part C authorization, the application can be submitted directly to the Division of Alcohol Beverages. No municipal approval is required for Part C authorizations.
- If requesting a Part D or E authorization, provide the application to the municipality where the proposed full-service retail outlet will be located.
 - The municipality should complete Part G and return it to the producer applicant.
 - The producer applicant should provide the completed AB-105 to the Division of Alcohol Beverages for final approval.
- Sales of alcohol beverages at full-service retail outlets may not commence until the Division of Alcohol Beverages has provided final approval by way of issuing a printed authorization to the applicant to be posted at the retail premises identified in this application.

After Form AB-105 is completed by the producer and approved by the municipality in Part G, submit the form to the Division of Alcohol Beverages for final approval in one of two ways:

- Email: DORAlcoholPermits@wisconsin.gov
- Mail the form to the following address:
 Wisconsin Department of Revenue
 Division of Alcohol Beverages
 P.O. Box 8934
 Madison, WI 53708-8934

Assistance

This form is designed by the Department of Revenue. If you require assistance with this form, consider reaching out to the Division of Alcohol Beverages for assistance with submission of this application and associated forms.

If you have questions about alcohol beverage laws and regulations, you may contact the Division of Alcohol Beverages using the contact information below.

Website: [DORAlcoholBeverage \(wi.gov\)](http://DORAlcoholBeverage.wi.gov)

Write: DORAlcohol@wisconsin.gov

Call: (608) 266-2526

MINUTES

WATER & SEWER

TUESDAY – SEPTEMBER 15, 2026 – 8:30 A.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Daniel Seymour, Thomas Gryzwa, Fred Meintz and Robert Warren.

Members excused: Gary Motkowski.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Kathy Kennedy, Mark Madden, Rich Sparks, Jason Stibbe, Kevin Wagner-Ruekert & Mielke, Inc., Don Heikkila-Ruekert & Mielke, Inc., Teal Spellman-Cedar Corporation, Nicole Barbiaux-Cedar Corporation, and Shena Chapman.

Chair Seymour called the meeting to order at 8:30 a.m.

Motion by Seymour and seconded by Gryzwa to approve the agenda. Motion carried 4/0.

Minutes:

Motion by Warren and seconded by Meintz to approve the minutes of August 13, 2026. Motion carried 4/0.

Water & Sewer disbursements:

The disbursements for Water & Sewer were reviewed.

Communications:

Discuss/consider PFOS Minimization Plan:

Don Heikkila-Ruekert & Mielke, Inc. presented the PFOS Minimization Plan prepared using the DNR template. Historical sampling and changes in local industries were reviewed. Results may reflect seasonal trends and hauled waste. Planned actions include collection system sampling, targeted follow-up sampling, public outreach, annual reporting, addressing newly identified sources, and possible future revisions to the sewer use ordinance.

Motion by Seymour and seconded by Gryzwa to approve submission of the PFOS Minimization Plan to the DNR. Motion carried 4/0.

Discuss/consider limiting acceptance of sludge from outside haulers:

The Committee discussed limiting the acceptance of hauled waste from outside haulers and the recent temporary suspension used to evaluate treatment impacts and PFAS test results. The item will be revisited at the next meeting after the test results are received.

Discuss/consider HYDROCORP Cross-Connection Control Program:

HYDROCORP gave a presentation of their Cross-Connection Control Program. Services would include scheduling, inspections, recordkeeping, DNR compliance, and photographs that may also assist with lead service line verification. After discussion, a revised proposal with a shorter initial term and language requiring compliance with annual DNR inspection requirements will be presented at the next meeting.

Discuss/consider job cross-posting for WWTP operator with DPW vacancies:

The Committee discussed posting two Department of Public Works positions and cross-posting for a WWTP operator to address upcoming vacancies and staff transitions. The Personnel Committee will proceed with advertising and interviewing for the crew positions.

Discuss/consider GIS tools for water and sewer mapping:

Teal Spellman and Nicole Barbiaux from Cedar Corporation presented GIS options for water and sewer mapping. GIS would provide centralized digital mapping and records for utilities, service lines, hydrants, manholes, inspections, locates, capital planning, and DNR reporting. Ruekert & Mielke, Inc. and Cedar Corporation will prepare comparable proposals for further review at the next meeting.

Discuss/consider Capital Improvement Plan Review:

The Capital Improvement Plan was reviewed as part of the upcoming budget process. No major capital projects are anticipated for 2027; however, funding may be considered for design or studies. Future road projects should be coordinated with lead service line work and storm, water, and sewer needs. The plan will continue to be updated as priorities and funding are identified.

Discuss/consider Lead-Copper Service Rule Update:

The Committee received an update on Lead and Copper Service Line Rule requirements. The City has approximately 1,000 service lines with unknown materials. The DNR is expected to require 30 percent of unknown services to be verified by 2030, with all unknowns identified and lead service lines addressed by 2037. Interior inspections, photographs, records, and potholing or hydro-excavating may be used to verify service line materials.

Discuss/consider Approval of Application for DNR-funding for potholing/hydro-excavating through Jacob's Engineering:

The Committee reviewed an expression of interest for DNR funding through Jacobs Engineering for potholing and hydro-excavating to identify unknown City-owned service line materials. Submitting the form does not guarantee funding.

Motion by Seymour and seconded by Warren to approve submitting the application for DNR funding for potholing and hydro-excavating through Jacobs Engineering. Motion carried 4/0.

Discuss/consider Development Review Process:

The Committee discussed formalizing and standardizing the City's development review process. Future updates may address ordinances, permits, fees, review responsibilities, timelines, utility installation standards, required inspections, and documentation. Recommendations will be brought back for review at a future meeting.

Report from Ruekert & Mielke:

Kevin Wagner-Ruekert & Mielke, Inc reported on the schedule for the WWTP Clarifier Replacement Project:

- Executed Contract: August 2026
- A preconstruction meeting is scheduled for September 24, 2026.
- Loan Closing: October 2026
- Construction Start Date: October/November 2026
- Construction Completion Date: November/December 2027 (400-day contract timeline)

Mark Madden reported on Water Utility:

- Meter installations and out-of-order meter replacements are continuing.
- Weekly and quarterly testing has been completed.
- Meter reads will be done in the next few weeks for the 3rd Quarter Billing.

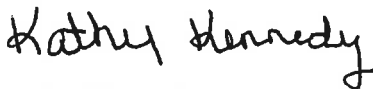
Rich Sparks reported on Wastewater Treatment Plant (WWTP) & Sewer Utility:

- The DNR accepted the City's Compliance Maintenance Annual Report (CMAR) response with no further action required.
- Quotes are being obtained for replacement following a VFD blower failure.
- L&S Electric, Inc. repaired the non-drive end bearing on the Hoffman blower.
- The radiator for the external generator at the main lift station is sagging, causing the piping leading into the building to become misaligned. Mechanical Technologies, Inc. will repair the radiator to the lift station generator.

Other matters:Set future meeting(s):

The next Water & Sewer meeting was scheduled for Tuesday, October 13, 2026 at 8:30 a.m.

Motion by Seymour and seconded by Warren to adjourn at 10:42 a.m. Motion carried 4/0.



Kathy Kennedy
Deputy Clerk-Treasurer

MINUTES

PARKS & RECREATION

TUESDAY, SEPTEMBER 15, 2026, 4:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Joel Ahrens, Debbie Sievert, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Parks & Recreation Director Lori Tonn, and Interim Public Works Director Teal Spellman-Cedar Corp.

Chair Ahrens called the meeting to order at 4:31 p.m.

Motion by Sievert and seconded by O'Neill to approve the agenda as presented.

Motion carried 3/0.

Minutes:

Motion by O'Neill and seconded by Sievert to approve June 16, 2026, meeting minutes.

Motion carried 3/0.

Weed Harvester Recreational Boating Facilities Grant:

An email from Jessica Terrien from the Wisconsin DNR regarding the process for the Weed Harvester Recreational Boating Facilities Grant was reviewed (see attached). Quotes were reviewed for a weed harvester and equipment.

Motion by O'Neill and seconded by Sievert recommending Council approve the purchase of a weed harvester, conveyor, and trailer from Inland Lake Harvesters for up to \$281,700 to be funded from the CIP less any donations. Motion carried 3/0.

Badger Campground electrical update:

The Badger Campground electrical update project is expected to be over \$200,000. The formal bidding process will need to be followed.

Motion by Ahrens and seconded by O'Neill to approve bidding out the Badger Campground electrical update project. Motion carried 3/0.

Badger Campground site pads and roads:

An estimate from Bergeson Excavating, LLC for \$18,500 for grading and resurfacing roads and campsites was reviewed. Three quotes are needed to follow City procurement guidelines. Further discussion and consideration will be held at the next meeting when additional quotes are received.

Badger Campground and Park and beach tree removal:

Frank's Logging estimate for \$10,800 to cut 51 trees with brush removal and stump grinding. Discussion was held. The City Public Works Department can complete the brush removal.

Motion by Ahrens and seconded by Sievert recommending Council approve the quote of \$8,300 from Frank's Logging of Peshtigo for the cutting and removal of 51 trees and stump grinding to be funded from 10-5612-0210 Forestry Professional Services. Motion carried 3/0.

Badger Park additional parking near bandshell:

Tonn requested to add an additional parking lot behind the pavilion along East Park Drive to accommodate better access to the pavilion and bandshell. Discussion was also held on possibly limiting the existing parking within the park to handicap only if an additional lot is added along East Park Drive. Director Tonn will obtain multiple quotes for further discussion at the next meeting.

Parks and Recreation Department time study:

A time study of the Parks & Recreation Department is being conducted to aid in considering departmental restructuring by placing the Parks Department under the Public Works Department.

Pavilion Rental agreement, policies and guidelines update:

Reviewed updated Pavilion Rental

Motion by Ahrens and seconded by O'Neill recommending Council approve the updated Badger Parks Pavilion Rental agreement, policies, and guidelines. Motion carried 3/0.

2027 Budget:

The budgeting will be reviewed at the next meeting.

Parks & Recreation update by Director Lori Tonn:

- A grass cutter has been hired.
- Trunk or treat will be held Saturday, October 10, 2026.
- Campground is full on weekends through middle of October.

Other matters: None

Set future meeting(s) and agenda items: The next Parks & Recreation meeting was scheduled for Monday, October 12, 2026 at 4:30 p.m.

Motion by Sievert and seconded by O'Neill to adjourn at 5:55 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

RE:

From Terrien, Jessica N - DNR <Jessica.Terrien@wisconsin.gov>

Date Fri 9/11/2026 2:14 PM

To Katie Berman <katieb@ci.peshtigo.wi.gov>; Lori Tonn <lorit@ci.peshtigo.wi.gov>

Hi Katie,

We did finally get a decision back very recently.

There was a general determination made related to down payments: *Down payments for new harvesters are still allowable based on the scope of an acquisition being the **acquisition of the equipment** however, we still will not be able to fund any expenses prior to the grant award date.*

This is what was determined regarding the Lauderdale Lakes LMD application:

*After review of statute and code DNR program, legal and finance staff determined that the Lauderdale Lakes Lake Management District Recreational Boating Facilities grant application for refurbishing an aquatic plant harvester is **not eligible** and the department will be unable to offer any grant funding for this project.*

The application submitted by the Lauderdale Lakes Lake Management District was for the refurbishment of a 1992 Aquarius Harvester. Historically, project agreement scope statements for harvester refurbishment have been consistent and clearly describe the work as refurbishment of the equipment. [NR 7.04\(2\)\(a\)](#) states that expenditures shall be within the project period, project scope, and project amount as shown on the project agreement. [NR 7.03\(11\)](#) defines the project period as the period of time specified in the project agreement during which all work shall be completed or items acquired. Lauderdale Lakes Lake Management District disclosed at the August 4, 2026, Wisconsin Waterways Commission meeting that the equipment was already refurbished and currently in use this 2026 harvesting season. In the case of Lauderdale Lakes Lake Management District refurbishment application, the refurbishment is the project scope. With the refurbishment completed the work was done outside of the project period, therefore it is not eligible for a grant at this time.

Let me know if you have any questions.

Thank you,

Jess

NEW DEADLINE: The Recreational Trails Program application deadline has been changed to March 1st!

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Jessica Terrien

Grant Specialist-Community Financial Assistance

Phone: (920)461-2680

Jessica.Terrien@Wisconsin.Gov

From: Katie Berman <katieb@ci.peshtigo.wi.gov>
Sent: Friday, September 11, 2026 9:48 AM
To: Terrien, Jessica N - DNR <Jessica.Terrien@wisconsin.gov>; Lori Tonn <lorit@ci.peshtigo.wi.gov>
Subject: Re:

CAUTION: This email originated from outside the organization.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Jessica,
Any word yet on the decision? We have a meeting Tuesday and I know my committee is going to ask.
Thank You for all you help,
Katie Berman

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From: Terrien, Jessica N - DNR <Jessica.Terrien@wisconsin.gov>
Sent: Thursday, 27 August 2026 12:51:55
To: Katie Berman <katieb@ci.peshtigo.wi.gov>; Lori Tonn <lorit@ci.peshtigo.wi.gov>
Subject: RE:

Hi Katie,

I reached out to the RBF Program Manager, and he said that the review process is ongoing. He hasn't been given a timeframe on when an answer is expected.

I wish I had a more defined answer for you, but I will let you know as soon as I know!

Thanks,
Jess

NEW DEADLINE: The Recreational Trails Program application deadline has been changed to March 1st!

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Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Jessica Terrien
Grant Specialist-Community Financial Assistance
Phone: (920)461-2680
Jessica.Terrien@Wisconsin.Gov

From: Katie Berman <katieb@ci.peshtigo.wi.gov>
Sent: Thursday, August 27, 2026 10:30 AM
To: Terrien, Jessica N - DNR <Jessica.Terrien@wisconsin.gov>; Lori Tonn <lorit@ci.peshtigo.wi.gov>
Subject:

CAUTION: This email originated from outside the organization.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jessica,

I wanted to check whether there have been any updates regarding the legal review of the Recreational Boating Facilities grant awards.

We have a committee meeting scheduled for September 15, and both our committees and Common Council are hoping for an update. We are hopeful that the DNR has received additional information or guidance that we can pass along at that meeting.

Our weed harvester remains out of service, so we have not been able to conduct any weed harvesting and are receiving an increasing number of complaints from residents. At this point, our committees and Council do not appear willing to make a decision about purchasing replacement equipment until we receive a definitive answer regarding the grant awards and know whether any funding decisions could change.

If you have received any updates—or have a sense of when the legal review may be completed—we would greatly appreciate anything you can share before September 15.

Thank you so much for your help.

Katie

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INLAND LAKE HARVESTERS

P O Box 225 / 762 Brookview Avenue
Burlington WI 53105
1-262-763-3620
www.inlandlakeharvester.com

Inland Lake Harvesters, Inc. was established in 1983 in Burlington WI. We are a family owned and operated business for the last 42 years providing heavy duty aquatic weed harvesting equipment to clients around the globe. Starting our business as a contract harvester company we understand that reliability and ease of maintenance are the #1 factors for any aquatic weed harvester program. Our harvesters are built with this in mind and most of the components are readily available at your local farm implement store intentionally for low cost and easy maintenance.

We provide a two (2) day on-site training program at the time of delivery.

Our warranty is a full two (2) year / 2000-hour warranty for the hydraulics and Kubota or Hatz engine.

We also provide a 10-year warranty for the super structure.

Inland Lake Harvesters will deliver the equipment within 200 - 365 days from date of signed contract and receipt of deposit. Inland Lake Harvester requires a 1/3 deposit with the signed contract, 1/3 progress payment at halfway manufacturing and final payment at the completion of manufacturing before delivery.

Inland Lake Harvesters' proposal to furnish and deliver for the City of Peshtigo:

One (1) ILH Shore Conveyor	\$ 58,800.00
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Total Proposal:	\$ <u>58,800.00</u>
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ALL SHIPPING CHARGE ARE THE RESPONSIBILITY OF THE BUYER

ILH SHORE CONVEYOR

- 5' wide conveyor bed
- Dual 30" wide Heavy Duty Galvanized Belting
- 33' Long Conveyor Bed
- 10' Wide Hopper
- UMHV wear strips
- Swing / Stow away tow arm
- Two Parker Hydraulic Conveyor Motors
- Heavy Duty 1280 Chain and couplers
- Pintle Eye Hitch
- Adjustable from trailer hitch position to 13' 6"
- Stainless Steel fasteners
- 5,000 lb Jack Stand
- LED brake and turn signal lighting
- Honda Powered hydraulic power pack w/valves
- Remote Control Engine On/Off – Conveyor On/Off
- Hydraulic Levers – Conveyor Up/Down
- Color – Clients Choice (a color palette will be provided)

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Inland Lake Harvesters' proposal to furnish and deliver for the City of Peshtigo:

One (1) ILH10-800 Harvester w/stainless steel hull	\$206,900.00
One (1) ILH Tri-Axle DOT Trailer	\$ 17,700.00

OPTIONS:

Custom Stainless Steel Hard Top	\$ 2,950.00
Auto Grease System Manual Operation	\$ 4,450.00
Hydraulic Wash Down Pump System	\$ 3,950.00

Total Proposal: **\$235,950.00**

FLOTATION BARGE

- **HULL & CONSTRUCTION:** The barge is constructed with 11-gauge stainless steel welded as a solid steel framework. Internal support structures are complete top to bottom sealed bulkhead placed at 24" on center throughout the barge with incorporated angle framing. All deck load bearing areas are reinforced with a solid formed framework bulkhead with a 1/4" stainless steel plate welded into the deck. All construction of Inland Lake Harvester hulls is 100% stainless steel throughout.
- **REINFORCEMENT STRUT:** Barge sidewalls are formed and constructed with an indented reinforcement strut measuring approximately 4" tall and extending the entire length of the barge.
- **BOTTOM PROTECTION:** Replaceable 3 1/2" x 3 1/2" polyethylene runners are installed on the bottom to protect the bottom and to guide the barge on and off the trailer.
- **COMPARTMENTS:** The hull has 13 airtight and watertight compartments that are fully tested. Each compartment has a 1" inspection plug on the starboard side of the deck and a 1" drain plug on the lower starboard side.
- **OUTFITTING:** There are four (4) lifting eyes located near the outside corners of the barge. There will be twelve (12) anti-skid grip-tape on the port and starboard sides of the deck.
- **BOW:** The bow of the hull is configured in a slant wave breaking design to lessen resistance and enhance stability. The clevis tow/pull ring will be mounted on the rear of the hull for winching the unit onto the trailer.
- **DIMENSIONS:** Barge dimensions will measure:

Length:	26'
Width:	11'
Height:	28"
- **DRAFT REQUIREMENTS:**

Empty:	12"
Fully Loaded:	24"

#1CONVEYOR: CUTTING & COLLECTION HEAD

- **CONSTRUCTION:** The cutting and collection head will consist of a bow mounted structural pivot frame supporting the pickup/loading conveyor. The conveyor bed will be made of structural steel with sidewall pans engineered and designed to create suction and reduce shock wave. Inland Lake Harvester's unibody designed cutter head is built for durability and structural rigidity.
- **FUNCTION:** The cutting and collection head will serve to simultaneously cut aquatic plants and collect floating vegetation and debris. Then transfer that material from the water into the storage hold container. Plants and refuse will be brought on board by means of hydraulically powered conveyor belts traveling at 85' to 100' per minute. Vessel will include a valve at the operator console that allows the operator to disengage the cutters and operate the pickup conveyor only.

The cutting and collection head is capable of rising out of the water by 12" and lowered to a maximum of 6'. Elevation and adjustment is accomplished by means of two (2) single acting hydraulic cylinders.

- **CUTTER BARS:** The cutting and collection head does consist of three (3) cutter bars, each having a 3" reciprocating stroke. The cutting blades will be serrated and plated. The horizontal cutter will be mounted across the lower front end of the pickup/loading conveyor frame. The two (2) vertical cutters will be attached to the unibody front end for rigidity. The cutter bars will be painted a safety yellow that will contrast will the rest of the machine for visibility.
- **DIMENSIONS:** The cutter bars will measure:

Horizontal: 10'
Vertical: 6'

- **DRIVE SYSTEM:** Each of the cutter bars shall be powered by three (3) high torque hydraulic motors and 5/8" diameter pitman rods with 5/8" rod end bearings. The loading conveyor is driven by one (1) high torque hydraulic motor by means of positive chain drive couplings. Hydraulic motors are of sufficient capacity to continuously move a fully loaded conveyor belt. A selector valve is used to isolate the cutters from the conveyor system.

Inland Lake Harvester only uses Parker Hydraulic motors with nitrate treated shafts for anti-corrosion. Two-bolt with center pilot mount.

- **IMPACT PROTECTION SYSTEM:** The cutter head will incorporate a single pivot swing away impact protection system.
- **DRIVE SHAFT:** Cutter head conveyor drive will be a bearing mounted shaft with a minimum of fifteen (15) drive sprockets. Conveyor is driven by ½" steel x thirteen (13) toothed machined sprockets welded to the shaft. Shoulders not required with Inland's design. Laser cut and precision timing of all teeth. All drive shafts are heavy duty 1 ½".
- **IDLER SHAFT:** Cutter head conveyor idler roller is a bearing mounted smooth tube shaft.
- **TENSIONING DEVICES:** Proper belt tension on the pickup conveyor is maintained with two (2) external telescoping threaded tensioning devices at the drive shaft.
- **CONVEYOR MESH:** Cutter head conveyor mesh is 1" x 1" window standard duty stainless steel flat wire belting. Conveyor bed is made up of three (3) 30" belts

#2 & #3 CONVEYOR: STORAGE HOLD CONTAINER

- **CONSTRUCTION:** The storage hold consists of two (2) separate structural steel frames with sidewall pans engineered and designed to allow for maximum water drainage. The storage hold conveyor design allows for a minimum of 1" clearance between the conveyor belting and the top side of the barge.
- **#2 CONVEYOR DRIVE SYSTEM:** The #2 storage hold conveyor is driven by two (2) high torque hydraulic motors by means of positive chain drive couplings. Hydraulic motors are of sufficient capacity to move a fully loaded conveyor belt. The #2 conveyor belt speed is fully adjustable.
- **#3 CONVEYOR DRIVE SYSTEM:** The #3 storage hold conveyor is driven by two (2) high torque hydraulic motors by means of positive chain drive coupling. Hydraulic motors are of sufficient capacity to move a fully loaded conveyor belt. The #3 conveyor belt speed is fully adjustable.
- **STORAGE CAPACITY:** The storage hold container is self-draining and has a capacity of 823 cubic feet.
- **FUNCTION:** In the operating mode the storage container is kept in a horizontal position. To unload, the discharge end is hydraulically raised to an inclined position.

A brace/stop framework is used to prevent the #3 conveyor from being lowered to the absolute horizontal position. This framework assists when making the connection to the shore conveyor.

- DRIVE SHAFTS: Storage conveyor drives will be a bearing mounted shaft with a minimum of fifteen (15) drive sprockets. Conveyor is driven by ½" steel x thirteen (13) toothed machined sprockets welded to the shaft. Shoulders not required with Inland's design. Laser cut and precision timing of all teeth. All drive shafts are heavy duty 1 ½".
- IDLER SHAFT: Storage conveyor idler roller is a bearing mounted smooth tube shaft.
- TENSIONING DEVICES: Proper belt tension on the storage hold conveyors are maintained via external threaded tensioning devices on the bearing plates. The #2 conveyor tensioners are mounted at the idler shaft, #3 conveyor tensioners are mounted at the idler shaft.
- CONVEYOR MESH: Storage hold conveyor mesh will be 1" x 1" heavy-duty galvanized flat wire belting consisting of 6-gauge welded rods. Conveyor bed is made up of three (3) 30" belts.
- DISCHARGE REACH: The #3 discharge conveyor extends a minimum of 6' beyond the barge stern to be capable of raising a minimum of 5' to unload. Raising and lowering the #3 conveyor is accomplished by means of two (2) single acting hydraulic cylinders. Unloading time is ninety (90) seconds.
- HYDRAULIC WASH DOWN PUMP: The hydraulic wash down pump will be mounted on the starboard side of conveyor #3 towards the stern of the harvester. The controls for the wash down pump will be on the control tower.

POWERPLANT AND HYDRAULICS

- **LOCATION:** The engine and hydraulic pump are mounted on rubber vibration isolators and is platform mounted alongside the hydraulic tank and lockable battery box away from the operator.

The engine tower will be of the full tower design.

- **ENGINE:** The harvester will be powered by a water cooled Tier 4 Kubota or Hatz Diesel engine. Engine has a 12 volt electrical system and automatic low oil pressure and a high temp shutdown.
- **FUEL TANK:** The harvester is equipped with one (1) 30-gallon fuel tank. Fuel tank is labeled for diesel fuel and includes a lockable filler/breather cap. Tier 4 engines come equipped with an inline fuel filtering system.
- **HYDRAULIC PUMP SYSTEM:** The engine directly drives a variable volume pressure compensated demand pump to power all hydraulic systems on the harvester. Total flow capacity / gallons per minute (GPM) is sufficient to operate both paddle wheels as well as all cutting and loading conveyor motors simultaneously. The system allows for all operating functions at infinitely variable speeds from zero to factory set maximum speeds.
- **HYDRAULIC RESERVOIR:** The hydraulic reservoir has a capacity of 25 US Gallons and includes a lockable filler/breather cap, water collection drain petcock, magnetic particle collector, suction strainer, 10 micron return filter, visual oil level and temperature gauge and electronic low level sensing unit with alarm. The hydraulic tank is mounted on an elevated platform next to the engine.
- **HYDRAULIC OIL:** Hydraulic oil is Clarion AW-46 biodegradable and passes the US Coast Guard static sheet.
- **HYDRAULIC LINES:** All hydraulic lines are made of heavy duty double braided rubber hose.

The following minimum PSI hose ratings shall be required:

- 1/4" Hose – 5000 PSI minimum
- 1/2" Hose – 3500 PSI minimum
- 3/4" Hose – 2250 PSI minimum
- 1" Hose – 2000 PSI minimum

- **HYDRAULIC FITTINGS:** Only high-quality hydraulic fittings are used. All fittings are properly matched in size and rating to the hydraulic hose.
- **HYDRAULIC OPERATION:** The paddle wheels have separate speed controls, both forward and reverse, by manual hydraulic control levers. All other hydraulic functions are independently activated by manual hydraulic control levers.

PROPULSION SYSTEM

- **PADDLE WHEELS:** Two bi-directional paddle wheels are center mounted on the port and starboard sides of the barge. Paddle wheels are easily attached and removed via eight (8) bolts for over-the-road transportation. Paddle wheels are powered by a heavy-duty direct drive hydraulic wheel bearing motor. Each paddle wheel motor is protected by a cross over relief valve. The Flip Up function for each paddle wheel is hydraulically controlled from the control bridge.
- **DIMENSIONS:** Each paddle wheel measures:

Diameter: 60" Width: 30" Paddle Depth: 16"
- **PADDLE WHEEL GUARDS:** Paddle wheels will have a safety railing to enable a clear passage between the paddle wheel and tower. Guards are easily removable.
- **FINISH:** Paddle wheels and entire paddle wheel guard system is painted black.

CONTROL BRIDGE

- **LOCATION:** The operator control area is a raised bridge, permanently mounted at the forward end of the harvester over the storage hold container. Bridge is surrounded by safety railings with access to it from the barge deck by means of non-skid ladder steps from both the starboard and port sides.

The control tower will be of the full tower design.

- **CONTROL CONSOLE:** Manual control levers are mounted on the bridge within easy reach of an operator in the seated position. Any hydraulic lines located in this vicinity are shielded. Operator console includes one (1) lockable storage container.
- **CONTROL PANEL:** The control panel is mounted to the left of the operator seat within easy reach of the operator. The paddle wheel control panel is mounted to the right of the operator seat within easy reach of the operator.
- **INSTRUMENTATION:** Instrumentation includes an ignition switch, battery indicator, glow plug indicator, oil light, temp light, hour meter and tachometer. A power outlet will also be provided.
- **OPERATOR SEAT:** The operator seat is ergonomically designed made of foam rubber, padded and covered with weatherproof heavy duty vinyl with adjustable height.
- **BIMINI CANOPY:** The harvester includes a custom stainless steel hard top bimini – must cover operator seat and valve. Stick out 2' over control tower towards conveyor #1.
- **MANUAL GREASING SYSTEM:** There will be two (2) grease zerks on the side of the accessory valve bank to grease the majority of the zerks on the harvester. These zerks service two (2) greasing manifolds on the port and starboard side of conveyor #2. The only zerks not serviced by this greasing system are on the tie rod ends on the cutting bars on conveyor #1.

FINISH

- **PREPARATION AND FINISH:** All weldments and fabricated parts are thoroughly cleaned to remove all grease, oil and foreign material. Weld spatter, slag, flux, rust and corrosion will be completely removed. All carbon steel surfaces are abrasive blasted per SSPC-SP10 and coated with Devco 224V Epoxy applied at 4 – 8 mils.
- **COLOR:** Equipment will be painted as per clients' request. A color chart will be mailed to client for approval. Stainless Steel barge will not be painted
- **STAINLESS STEEL FINISH:** Stainless steel barge will be cured with a pickling paste for a minimum of twenty-four (24) hours, then power buffed with rubbing compound to a high shine finish.
- **FASTENERS:** Where applicable, fasteners are stainless steel grade 18/8 throughout.
- **PARTS AVAILABILITY:** Parts and fittings for the transport and any of its accessories, (ie: engine, hydraulic lines, pumps & valves; hydraulic motors, hoses & fittings; hardware; electrical components; etc.) are of current manufacture, design and size that is readily available to the Buyer.

MISCELLANEOUS

- **SPARE PARTS KIT:** A spare parts kit will be provided at no additional cost and will include the following:
 - 12 each Sickle Blade
 - 24 each Sickle Blade Bolt
 - 24 each Sickle Blade Nut
 - 4 each Guard Shim
 - 3 each Hold Down Clip
 - 3 each Double Head Treated Guard
 - 1 each Tie Rod End
 - 1 each Pillow Block Bearing
 - 1 each Flat Bearing
 - 1 each 30" HD Galvanized Belting (small splice)
 - 2 each Belting Connecting Rod
 - 1 each Fuel Filter
 - 1 each Oil Filter
 - 1 each Hydraulic Filter

- **TOOL KIT:** A complete set of required tools for servicing the equipment will be supplied, along with a toolbox, life jacket, ring buoy and a fire extinguisher.
 - 1 each 14 pc Combo Wrench Set SAE ¼" – 1 ¼"
 - 1 each 21 pc Socket Set SAE/Metric 3/8 Drive
 - 1 each Allen Wrench Set SAE and Metric
 - 1 each Pipe Wrench
 - 1 each Crescent Wrench
 - 1 each Flat Head Screwdriver
 - 1 each Philips Head Screwdriver
 - 1 each Pliers
 - 1 each Hammer
 - 1 each Vice Grips
 - 1 each Side Cutters
 - 1 each Grease Gun
 - 1 each Needle Nose Pliers

ILH Tri-Axle Trailer

- **DIMENSIONS:**
Length: 31' 6"
Width: 8' 6"
Height: 36"
- **AXLES:** Three (3) 8,000 lbs – 24,000 GVW
- **BRAKES:** Electric with Break-away Safety Kit
- **SUSPENSION:** Leaf Spring
- **HITCH:** Pintle (adjustable)
- **WINCH:** 12,000 lbs Electric
- **LIGHTS:** Tail, Stop, Turn
- **VIN/ID PLATE:** Laser Etched
- **FINISH:** Sandblasted/Black Enamel

Bergeson excavating llc

ESTIMATE

EST0013

DATE

09/07/2026

TOTAL

USD \$18,500.00



Andrew T Bergeson

N3898 County Road E

Peshtigo WI

54157

📞 7159233314

📠 7159233314

<https://none>

bergesonexcavating@gmail.com

TO

Lori Tonn

📠 19206199767

DESCRIPTION	AMOUNT
Badges park campground : Grade and level out existing Gravel. Resurface roads and campsites with 2-3 inches of recycled crushed 3/4"asphalt. Price includes leveling, compacting, trucking and resurfacing. Estimated project time 4 to 5 days Badger Park	\$18,500.00
TOTAL	USD \$18,500.00

Frank's Logging of Peshtigo
N2467 Koronkiewicz Lane
Peshtigo, WI 54157 USA
7155823193
admin@frankslogginginc.com



Estimate

ESTIMATE # 1027
DATE 09/03/2026

ADDRESS
City of Peshtigo
331 French St
Peshtigo, WI 54157

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
Work to be performed at beach and park area	1	7,000.00	7,000.00
Opt. 1: Cut and remove 51 trees			
Opt. 2: Remove brush - no raking	1	2,500.00	2,500.00
Opt. 3: Grind stumps	1	1,300.00	1,300.00

SUBTOTAL	10,800.00
TAX	0.00
TOTAL	\$10,800.00

Accepted By

Accepted Date

old/current

CITY OF PESHTIGO BADGER PARKS PAVILION RENTAL

1. Reservation requests will be accepted by phone, mail, or in person, at City Hall, **during hours of 8:00am – 4:30pm Mon thru Fri; PAVILIONS/BANDSHELL MAY BE RENTED ONE YEAR IN ADVANCE. MUST BE 18 YEARS OF AGE OR OLDER to rent either of the pavilions/band shell.**
2. **You may use the pavilion during the hours of 9:00 am and 11:00 pm.**
3. All rental/security costs must be paid within 5 working days from the time you make your reservation or the reservation will be cancelled. (Rental fees are non-refundable)
CITY RESIDENTS: \$60.00 small pavilion; \$90.00 large pavilion
NON RESIDENTS: \$90.00 small pavilion; \$120.00 large pavilion
Non-profit organizations are not exempt from the pavilion fees. Persons reserving a pavilion will receive a receipt upon payment, which will serve as proof of reservation.
4. Refundable security deposit: \$50.00 small pavilion; \$100.00 large pavilion. Camp Host or Park Attendant will visually inspect pavilion for damage. If no damage is found, security deposit will be refunded no later than 2 to 3 weeks from the time of your event ending.
5. The Park & Recreation Department shall place a sign @ each pavilion indicating the days the pavilion is reserved. Failure to place the sign or removal of the sign by unauthorized persons shall not negatively affect rental of pavilion.
6. The reservation applies only to the use of the pavilion and the equipment within, and not to other park facilities or equipment in that surrounding area. **NO NAILS, THUMBTRACKS, STAPLES, ETC, CAN BE USED TO ATTACH MATERIALS OF ANY TYPE TO ANY PART OF THE PAVILIONS. NO MARKING OR DRAWING WITH ANY PRODUCTS ON ANY SURFACE OF THE PAVILIONS.**
7. Persons using the pavilions are responsible for the cleanup of the pavilion. Persons using the pavilions **must furnish their own garbage bags** for the trash receptacles. All refuse must be removed from trash receptacles and gathered together in one spot for City Employee's to pick up.
8. The individual reserving the pavilion is responsible for covering any costs of damage that occurs by the group:
9. The City of Peshtigo reserves the right to deny further reservations to groups or individuals who fail to comply with these guidelines.
10. Pavilion users must abide by the City of Peshtigo, Badger Park rules. Individuals must be done and out of the pavilion and park by 11:00 PM.
11. **Vehicles must be parked in the parking area. Please do not abuse this privilege. No vehicles of any kind shall drive or park on any grass, sidewalks, or inside any pavilions.**
12. No use of tobacco products allowed in either pavilion.
13. No grilling in either pavilion.

Adopted by Council Apr 19, 1994
Amended by Council Feb 07, 1995
Amended by Council Feb 01, 2005
Amended by Council May 01, 2012
Amended by Council Dec 06, 2016
Amended by Council Dec 06, 2021

Pavilion Cancellation/Refund Policy

You may enter the pavilion at 9:00 A.M. on the day of your event. The Park closes at 11:00 P.M.

Reservations: Full payment required when reservation is made. Cash/check/credit cards accepted, with an added fee.

Cancellation

Reservation cancellation 1 month before event: security deposit will be refunded, minus a \$10 service fee.

Reservation cancellation less than 7 days before check in: payment will not be refunded unless the site is rebooked. If so, refund will be in the form of a camping voucher to be used within one year, minus the \$10 service fee.

Reservation payments made for holiday weekends (Memorial Day, July 4th, Labor Day) and Peshtigo Historical Day weekend will not be refunded.

Any refund will be by check, 4-6 weeks for delivery.

Early departures forfeit all balances

Emergency Closures

In the event Badger Park Campground must close due to storm or other emergency, the affected campers will be given a refund of the unused portion of their reservation. If the campground remains open and the camper elects to leave, the action will be treated as an Early Departure and no refund will be given.

Only the Parks and Recreation Director may authorize a complete refund in the case of emergency or early departure.

Camping is an outdoor experience: We do not give refunds due to the discomforts of nature.

old/current

CITY OF PESHTIGO PAVILION
RENTAL AGREEMENT / SECURITY DEPOSIT

The undersigned renter agrees to abide by the RULES and REGULATIONS of the City of Peshtigo Pavilion Rental Agreement.

Renter: _____

Address: _____

Phone: _____

Day and Date: _____

Time: _____

Intended Use: _____ Approx. Number attending: _____

Rental Fee: City Resident: Small \$60.00 _____ Large \$90.00 _____

Non-City Resident: Small \$90.00 _____ Large \$120.00 _____

Security Deposit: Small Pavilion \$50.00 _____ Large Pavilion \$100.00 _____

Receipt No. _____ Amount: _____

*Must be 18 years of age or older to rent pavilion.

***NO NAILS, THUMBTACKS, STAPLES, ETC CAN BE USED TO ATTACH MATERIALS OF ANY TYPE ON ANY PART OF THE PAVILION.**

***NO MARKING OR DRAWING WITH ANY PRODUCTS ON ANY SURFACE OF THE PAVILION.**

*Renters **must furnish their own garbage bags** for use in trash receptacles. All refuse must be removed from trash receptacles and gathered together in one spot for City Employee's to pick up.

*Any DAMAGES will be repaired immediately and the cost, over and above the security deposit, will be the responsibility of the person who signed as Renter.

*Received Badger Park Pavilion Rental Guidelines. Please initial: _____

Signature Renter: _____ Date: _____

Witness: _____ Date: _____

updated

CITY OF PESHTIGO

BADGER PARK PAVILION RENTAL RULES & GUIDELINES

1. Reservation requests will be accepted by phone, mail, or in person, at City Hall, **during hours of 8:00am – 4:30pm Mon thru Fri; Pavilions and the bandshell may be reserved up to one (1) year in advance. The individual making the reservation must be at least eighteen (18) years of age.**
2. **Pavilion rental hours are from 9:00 a.m. until 11:00 p.m.**
3. All rental fees and security deposits must be paid within five (5) business days of making the reservation, or the reservation will be canceled. (See Cancellation Policy on reverse.)
 - CITY RESIDENTS: \$60.00 small pavilion; \$90.00 large pavilion
 - NON-RESIDENTS: \$90.00 small pavilion; \$120.00 large pavilion

Non-profit organizations are not exempt from the pavilion fees. Persons reserving a pavilion will receive a receipt upon payment, which will serve as proof of reservation.

4. Refundable security deposit: \$50.00 small pavilion; \$100.00 large pavilion. Camp Host or Park Attendant will visually inspect pavilion for damage. If no damage is found, the security deposit will be refunded within three weeks after the rental.
5. The Park & Recreation Department will post a reservation sign at each pavilion indicating the reserved date. Failure to post the sign, or unauthorized removal of the sign, does not invalidate the reservation.
6. The reservation applies only to the use of the pavilion and the equipment within, and not to other park facilities or equipment in that surrounding area.
7. **Nails, thumbtacks, staples, tape, confetti, adhesives, or other materials may not be attached to any pavilion surface. Command™ strips are permitted but must be completely removed before leaving. No marking, painting, or drawing is allowed on any pavilion surface. Damage caused by decorations or their removal may result in the loss of all or part of the security deposit.**
8. Persons using the pavilion are responsible for cleaning the facility after use. All garbage must be placed in the provided trash receptacles. Overflowing trash should be securely bagged and placed beside the receptacles.
9. The individual reserving the pavilion accepts financial responsibility for all damages, excessive cleaning, or rule violations occurring during the rental period.
10. The City of Peshtigo reserves the right to deny further reservations to groups or individuals who fail to comply with these guidelines.
11. The pavilion and surrounding park area must be vacated by 11:00 p.m.
12. **All vehicles must remain in designated parking areas except when temporarily loading or unloading.**
13. Smoking, vaping, and the use of tobacco or nicotine products are prohibited in both pavilions.
14. Grilling or cooking with open flames is prohibited inside both pavilions.

Pavilion Reservation Cancellation Policy

1. Cancellation by Renter.
 - Cancellations made more than thirty (30) calendar days before the reservation date will receive a 50% refund of the rental fee.
 - Cancellations made thirty (30) calendar days or fewer before the reservation date are not eligible for a refund of the rental fee.
2. Weather. Pavilion rentals are outdoor events. Refunds or credits will not be issued due to rain, excessive heat, wind, smoke, insects, or other weather-related or natural conditions.
3. City Cancellation. If the City of Peshtigo cancels a reservation due to an emergency, unsafe conditions, maintenance, or another circumstance beyond the renter's control, the renter will receive a full refund of all rental fees and security deposits paid or may choose to reschedule the reservation, subject to availability.
4. Security Deposit. Damage, excessive cleaning, missing equipment, or violations of the Pavilion Rental Rules may result in the forfeiture of all or part of the security deposit. If costs exceed the amount of the security deposit, the renter shall be responsible for all additional costs.
5. Future Reservations. The City of Peshtigo reserves the right to deny future pavilion reservations to any individual or organization that violates the Pavilion Rental Rules, causes damage to City property, fails to pay assessed damages or fees, or leaves the facility in an unacceptable condition.

Please return this checklist to drop box outside campground store when completed:

Thank you.

Renter's Staff
Initials Initials

_____	_____	Garbage brought to trash receptacles
_____	_____	All decorations and party supplies and equipment removed from pavilion
_____	_____	Tables cleaned off and returned to original set up
_____	_____	No markings, tape, tacks, nails, staples etc. left behind.
_____	_____	Pavilion and surrounding rental area left in a reasonably clean condition, free of excessive dirt, mud, food, trash, and debris.

Customer Remarks:

Staff Remarks:

Customer Signature: _____ Date: _____ Time: _____

Staff Signature: _____ Date: _____ Time: _____

Security Deposit refunded: Yes ___ No ___ Partial ___ Date: _____ Receipt #: _____

Updated

CITY OF PESHTIGO PAVILION RENTAL AGREEMENT / SECURITY DEPOSIT

The undersigned renter agrees to abide by the City of Peshtigo
Badger Park Pavilion Rental Rules & Guidelines.

Renter: _____
**(Renter must be 18 years of age or older.)*

Address: _____

Phone: _____ 2nd Phone: _____

Event: _____ Approx. number attending: _____

Day and Date: _____

Set up time: _____ Event Time: _____ End Time: _____

Rental Fee: City Resident: Small \$60.00 _____ Large \$90.00 _____

Non-City Resident: Small \$90.00 _____ Large \$120.00 _____

Security Deposit: Small Pavilion \$50.00 _____ Large Pavilion \$100.00 _____

Receipt No. _____ Amount Paid: _____

- **No vehicles of any kind may be driven or parked on the grass, sidewalks, or inside either pavilion. Vehicles may stop along the roadway only for loading and unloading and must then be moved immediately to a designated parking area.**
- Nails, thumbtacks, staples, tape, confetti, adhesives, or other materials may not be attached to any pavilion surface. Command strips are permitted but must be completely removed before leaving. No marking, painting, or drawing is allowed on any pavilion surface. Damage caused by decorations or their removal may result in the loss of all or part of the security deposit.
- The renter is responsible for **any damage** occurring during the rental period. Repair or replacement costs exceeding the security deposit shall be billed to the renter.

****By signing below, I acknowledge that I have received, read, understand, and agree to comply with the City of Peshtigo Badger Park Pavilion Rental Rules & Guidelines and accept responsibility for the conduct of all guests attending my event.***

Signature Renter: _____ Date: _____

Witness: _____ Date: _____

Pavilion/Bandshell Rental Fees

Small Pavilion	City Resident:	\$60.00
	Non-Resident:	\$90.00
Large Pavilion	City Resident:	\$90.00
	Non-Resident:	\$120.00
Security Deposit:	Small Pavilion \$50.00	Large Pavilion \$100.00
Bandshell:	City Resident:	\$90.00
	Non-Resident:	\$120.00
Security Deposit:	\$100.00	

(For Musical Events & Weddings ONLY)

Lg. Pavilion

10 – 10ft. tables inside - Seat 100 people – Usually 6 more tables outside near pavilion.

Sm. Pavilion

6 – 8ft. tables inside – Seat 50 people

Rented Pavilions will be cleaned and ready for use by 9:00am.

Yes Beer – No Glass Containers

Pets Must Be Leashed At All Times.

MINUTES

PERSONNEL

MONDAY – SEPTEMBER 21, 2026 – 8:00 A.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt, Robert Warren, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Police Chief Derek Koronkiewicz, and Interim Public Works Director Teal Spellman-Cedar Corp.

Chair Schmidt called the meeting to order at 8:07 a.m.

Motion by Schmidt and seconded by Warren to approve the agenda. Motion carried 3/0.

Motion by Warren and seconded by O'Neill to approve the August 12 & 24, 2026 meeting minutes. Motion carried 3/0.

Staffing needs, organizational structure, administrative support, and contracted professional services across City departments:

Mayor Berman presented a draft City of Peshtigo Organizational Chart (see attached) for review. Additional consideration will be held when the Parks & Recreation Department time study has been completed.

Employee Handbook:

A memo from the Mayor outlining Employee Handbook updates (see attached) was reviewed. Updates included:

- Add to Section 300 verbiage to address both employment categories and employment-related qualifications or classifications.
- Update Section 340 for residency/living radius requirements.
- Update Section 475 safety shoes and approved clothing allowance to \$300.
- Update Section 630 to allow the Police Chief a furnished auto.
- Add Section 705 for discipline or corrective action.

Motion by Schmidt and seconded by Warren recommending Council approve the Employee Handbook updates as discussed. Motion carried 3/0.

DPW Mechanic & DPW/WWTP Operator positions posting timeline:

The job descriptions for the DPW Mechanic & DPW/WWTP Operator positions were reviewed. Discussion was held on the posting timeline.

Motion by Schmidt and seconded by O'Neill to approve advertising for DPW Mechanic & DPW/WWTP Operator positions with applications due by Friday, October 30, 2026. Motion carried 3/0.

Closed Session:

Motion by Schmidt and seconded by O'Neill to move into Closed Session per:

WI S.S. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:

- a. Consider candidates for DPW Director.

Motion carried 3/0.

CLOSED SESSION 8:47 a.m. – 9:24 a.m.

Motion by Schmidt and seconded by Warren to move into Open Session. Motion carried 3/0.

No action taken as a result of Closed Session.

Other Matters: None

Set future meeting(s):

The next Personnel meeting was scheduled for Friday, September 25 or October 2, 2026 at 2:45 p.m.

Motion by Schmidt and seconded by Warren to adjourn at 9:25 a.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

CITY OF PESHTIGO

Telephone 715-582-3041

331 French Street - Suite A - Peshtigo, WI 54157

Office of the Mayor



MEMO

To: Personnel Committee

From: Mayor Katie Berman

Date: June 2, 2026 ~ Follow-up September 22, 2026

Re: Proposed Employee Handbook Clarification Edits and Fire/Rescue Supplemental Handbook Update

The following proposed handbook edits are being brought forward for Personnel Committee review as cleanup and clarification items following recent position updates, department needs, and handbook implementation questions.

These proposed edits are intended to clarify current City practice, improve consistency in handbook language, and help ensure department heads and employees understand expectations related to safety apparel, City vehicle use, exempt and non-exempt employment status, required licenses and certifications, new hire onboarding, and consultation before significant personnel action.

These edits are not intended to reopen the full Employee Handbook. Rather, they are intended to address specific sections where additional clarification is needed.

Note for Committee Review

Because the Police Chief vehicle assignment may involve take-home use, on-call response, insurance considerations, and possible payroll or tax reporting requirements, that language should be reviewed for consistency with City insurance coverage, payroll practices, and any applicable legal requirements before final approval.

Proposed Handbook Edits

Page 28 – Section 300 – Employment Categories

Insert at the end of Section 300

This would allow Section 300 to address both employment categories and employment-related qualifications or classifications.

Required Licenses, Certifications, Training, and Qualifications

Employees are responsible for maintaining any license, certification, training, qualification, or other credential required for their position, assigned duties, or continued employment with the City.

Employees must promptly notify their Department Head and/or the City if any required license, certification, training, qualification, or credential is suspended, revoked, expired, restricted, not renewed, or otherwise affected.

Failure to obtain or maintain a required license, certification, training, qualification, or credential may affect the employee's ability to perform assigned duties and may result in reassignment, removal from certain duties, disciplinary action, or other employment action, depending on the nature of the position and the requirement involved.

The City may require proof of current licenses, certifications, training, qualifications, or credentials at any time.

Exempt and Non-Exempt Status

In addition to employment categories such as full-time, part-time, temporary, or seasonal, employees are also classified as either exempt or non-exempt for purposes of wage and hour administration under the Fair Labor Standards Act and applicable law.

Non-exempt employees are eligible for overtime compensation or compensatory time, as allowed by law and City policy, for hours worked over the applicable overtime threshold. Non-exempt employees are required to accurately record all hours worked.

Exempt employees meet the legal requirements for exemption from overtime compensation based on their job duties, level of responsibility, and compensation structure. Exempt employees are generally paid on a salary basis and are not eligible for overtime compensation or compensatory time unless otherwise required by law or specifically authorized by City policy.

Job titles alone do not determine exempt or non-exempt status. The City may review employee classifications as needed to maintain compliance with applicable law. Questions regarding exempt or non-exempt classification should be directed to the Clerk-Treasurer's Office, the Mayor, and/or the City Attorney, as appropriate.

New Hire Paperwork and Onboarding

All new employees must complete required employment paperwork through the Clerk-Treasurer's Office before beginning work or as otherwise directed by the City. Required paperwork may include payroll forms, tax documents, direct deposit information, emergency contact information, handbook acknowledgment, benefit-related forms if applicable, and any other documents required by the City.

Department Heads are responsible for coordinating the employee's first day with the Clerk-Treasurer's Office to ensure required paperwork is completed and the employee receives appropriate general City information. Department Heads shall not maintain independent or outdated employment paperwork packets.

To support consistent onboarding, new employees should generally spend time at City Hall on or near their first day of employment to complete required paperwork, receive general City information, and be introduced to appropriate City staff. Department-specific orientation may occur separately with the applicable Department Head.

Page 33 – Section 340 – Residency / Living Radius Requirement

Replace current language with the following

340 Residency / Living Radius Requirement

The City of Peshtigo does not require all employees to reside within the City limits unless otherwise required by law, employment agreement, collective bargaining agreement, job description, or specific terms approved by the Common Council.

However, certain positions may require employees to reside within a reasonable response distance due to the operational needs of the City. This may include employees who are responsible for emergency response, on-call response, snow removal, utility response, public safety response, Fire/Rescue response, or other time-sensitive City operations.

Unless otherwise approved by the City, employees in positions requiring emergency response, on-call response, or other time-sensitive operational response shall reside within fifteen (15) miles of the City of Peshtigo.

The living radius requirement applies to applicable City staff and emergency response personnel, including Fire/Rescue personnel, when required by the position, department needs, applicable policy, employment terms, or City approval.

The City may review living radius requirements by position based on department needs, response expectations, staffing levels, recruitment needs, collective bargaining agreements, applicable law, and the best interests of City operations.

Exceptions to the living radius requirement may be considered by the City on a case-by-case basis and must be approved by the Common Council or other authorized City authority, as applicable.

Page 44 – Section 475 – Safety Shoes and Approved Clothing

Replace current language with the following

475 Safety Shoes and Approved Clothing

Department of Public Works/Utility/Parks

The City of Peshtigo will pay an amount designated by the Common Council annually for full-time Public Works employees for safety shoes, approved clothing, and other work-related safety apparel.

Employees may purchase approved safety shoes, boots, high-visibility clothing, or other approved work apparel as needed, provided the total amount paid or reimbursed by the City does not exceed the annual amount approved by the Common Council, unless additional approval is granted by the City.

All purchases must be work-related, appropriate for the employee's duties, and supported by receipts or other documentation required by the City. *\$300.00 was approved by the Common Council 09/01/2026*

Police Chief and Police Lieutenant Clothing/Equipment Maintenance Allowance

The Police Chief and Police Lieutenant shall be eligible for a clothing and equipment maintenance allowance consistent with the amount provided under the City's current WPPA collective bargaining agreement, unless otherwise established by the Common Council. The allowance may be used for approved uniforms, clothing, footwear, equipment, maintenance, and other work-related items appropriate to the position and shall be administered in accordance with applicable City procedures.

Page 66 – Section 630 – Use of Equipment and Vehicles

Insert before "Reporting on Accidents"

Police Chief Vehicle Assignment

Due to the working and public safety nature of the Police Chief position, the City may assign a City-owned police vehicle to the Police Chief for official City and Police Department use.

The assigned vehicle may be used for law enforcement duties, emergency response, on-call availability, meetings, trainings, community events, after-hours responsibilities, and other department-related needs. The Police Chief may be authorized to take the assigned vehicle home and use the vehicle as needed for City and Police Department purposes.

The vehicle remains City property at all times and shall be used for official City business and Police Department purposes. Incidental use may be permitted when reasonably connected to the Police Chief's official duties, availability, or response responsibilities. The vehicle shall not be used for vacations, extended personal travel, purely personal errands unrelated to City business, or any use inconsistent with City policy.

The assigned vehicle may only be operated by the Police Chief or another City-authorized employee unless otherwise approved. The Police Chief shall comply with all traffic laws, safety requirements, insurance requirements, City policies, and Police Department procedures while operating the vehicle.

The City shall be responsible for approved fuel, maintenance, insurance, and equipment costs related to authorized use of the assigned vehicle, subject to normal City budget and purchasing procedures. The employee may be responsible for costs, fines, citations, damage, or liability resulting from unauthorized, negligent, reckless, or improper use of the vehicle.

Vehicle assignment may be modified, suspended, or revoked by the City based on operational needs, budget considerations, insurance requirements, policy compliance, or other legitimate City interests. Any assigned vehicle use shall remain subject to applicable payroll, tax, insurance, and reporting requirements as determined by the City.

Page 73 – Section 705 – Discipline or Corrective Action

Insert into the discipline or corrective action section

Consultation Before Significant Discipline or Employment Action

Department Heads are expected to **notify/consult** with the Mayor before **imposing disciplinary** action, suspension, termination, removal from duties, or other employment action that may create legal, operational, safety, or policy concerns.

The Mayor may consult with the City Attorney, Clerk-Treasurer, and/or Personnel Committee as appropriate based on the nature of the matter. This consultation is intended to help ensure consistency, legal compliance, proper documentation, and appropriate City oversight in personnel matters.

Nothing in this section limits the City's ability to take immediate action when necessary to address safety concerns, misconduct, operational needs, legal compliance, or emergency circumstances.

Dear Mayor Katie, I would like to announce my retirement will be on October 25 2026, with my last work day being October 15. I will use my remaining vacation days prior to the 25th. I would like to thank you for the privilege of serving the city of Peshtigo for 22.5 years. We had some challenging moments, but working together we got through them.

Sincerely, Richard A Sparks

A handwritten signature in black ink that reads "Richard A Sparks". The signature is written in a cursive style with a large, stylized "R" and "S".

CITY OF PESHTIGO • WISCONSIN

CERTIFICATE OF RECOGNITION

Presented with sincere appreciation to

RICHARD A. SPARKS

22 1/2 YEARS OF DEDICATED SERVICE

The City of Peshtigo Common Council proudly recognizes Richard A. Sparks upon his retirement after 22 1/2 years of dedicated service to the City of Peshtigo and its residents. During his career, Richard served the Department of Public Works as a laborer and most recently as Lead Wastewater Treatment Plant Operator.

His years of knowledge, hard work, and commitment have helped support the essential services our community depends on every day. On behalf of the Common Council, City staff, and the residents of Peshtigo, we extend our sincere gratitude and best wishes to Richard upon his retirement on October 25, 2026.

Presented in recognition of his retirement on October 25, 2026


Katie Berman, Mayor

Debbie Sievert, Alderman

Joel Ahrens, Alderman

Brigitte Schmidt, Alderman

Robert Warren, Alderman

Keith Klimek, Alderman

Tony O'Neill, Alderman

With gratitude for 22 1/2 years of dedicated service to the City of Peshtigo.

MINUTES

FIRE, LIGHTING & BUILDING

TUESDAY, SEPTEMBER 22, 2026 – 3:00 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Keith Klimek, Debbie Sievert, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Fire/EMS Chief Chuck Gardon, Building Inspector Joe Last, Interim Public Works Director Teal Spellman-Cedar Corp., Maddy Noll and Hadly Johnson.

Chair Klimek called the meeting to order at 3:03 p.m.

Motion by Sievert and seconded by O'Neill to approve the agenda. Motion carried 3/0.

Motion by Sievert and seconded by O'Neill to approve the August 18, 2026 meeting minutes. Motion carried 3/0.

Student/Eagle Scout metal art sculpture in municipal triangle parking lot across from City Hall:

Hadley Johnson and Maddy Noll presented concept photos they have been working on through their STEM class and Eagle Scouts. They requested to be allowed to erect a metal sculpture of a lotus flower approximately 3' x 6' in the municipal triangle parking lot planter area across from City Hall. The lotus flower symbolizes growing back from hard times and will also include some flames.

Motion by Sievert and seconded by O'Neill recommending Council approve authorizing Hadley Johnson and Maddy Noll to work with a school teacher and the Mayor on a metal art project concept and placement in the municipal triangle parking lot planter area across from City Hall. Motion carried 3/0.

Drees Community Center doors:

Proposals from Tri-City Glass & Door were reviewed to replace the front and rear doors on the Community Center building. No other quotes were received. At least one additional quote will be obtained from another vendor for consideration.

Building Inspector Report:

- Building permits issued have increased.
- Nuisance properties enforcement is currently not moving forward. Additional information is needed from the Attorney.

Public Works Director Facility Report:

- Boiler replacement quotes are being obtained.

Fire/EMS Chief Report:

- Fire/EMS calls were reviewed: A total of 36 EMS and Fire calls to date for September; 11 Fire and 25 EMS.
- Three individuals are currently enrolled in a fire training course.
- Engine 302 is being repaired.
- Flow testing for Extreme Warehouse's suppression system will be done tomorrow.

Other Matters:

Budgeting will be done at the next meeting.

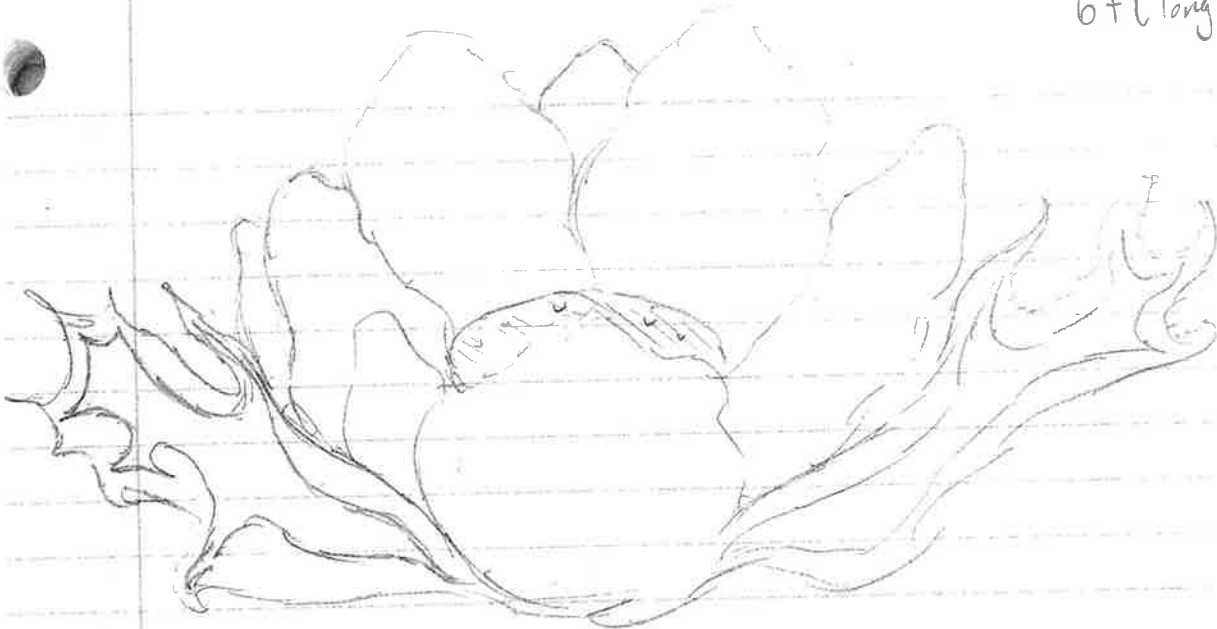
Set future meeting(s):

The next Fire, Lighting & Building meeting was scheduled for Tuesday, October 13, 2026, at 3:15 p.m.

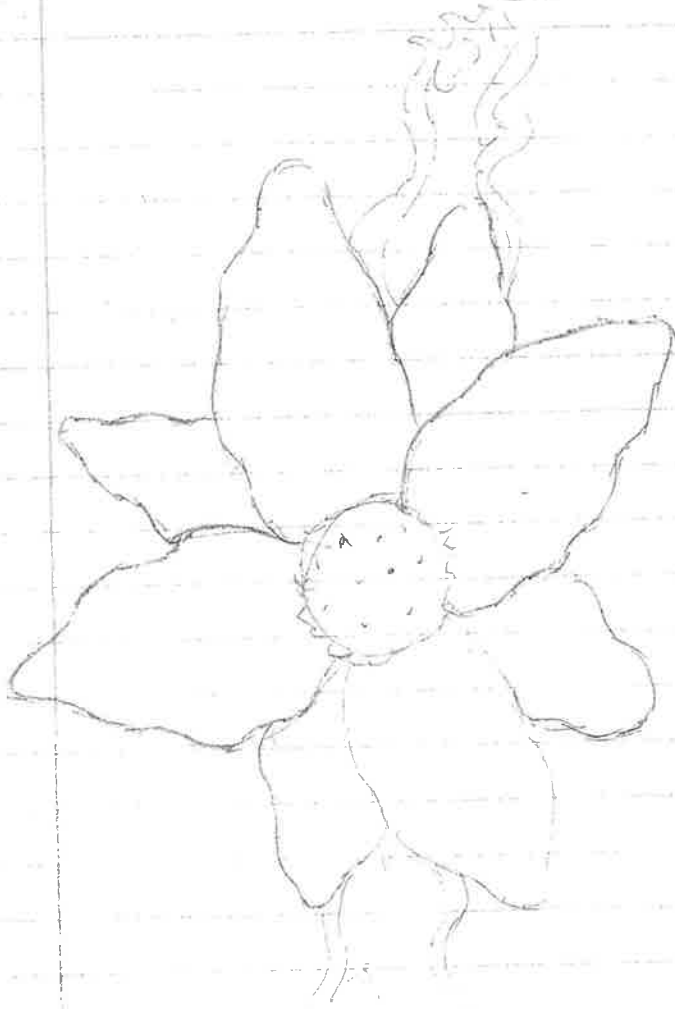
Motion by Sievert and seconded by O'Neill to adjourn at 3:45 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

6ft long 3ft tall



Steel or copper
1/16 inch thick





www.tricityglass-door.com

The Right Product
The Right Way. ®

Date: September 16, 2026

Customer: City of Peshtigo

Attn: Katie Berman

Email: katieb@ci.peshtigo.wi.gov

Job No.: OSB-261225

Job Name: Peshtigo Community Center

Job Location Peshtigo, WI

Phone 715-938-0931

Due to volatility of materials, quote is valid for 30 days

Terms: Net 30 days, 1% interest per month on unpaid balances with approved credit OR 50% down, balance upon completion without approved credit.

We propose to **furnish and install** the following material on existing doors:

Proposal #1- Weathering Replacements

- (2) Kawneer astragals for pair of doors to be replaced. (Interior and Exterior)
- (2) Neoprene 36" dark bronze weather sweeps to be replaced at exterior of the exterior doors.
- (4) Brush sweeps to be replaced (2 @ interior, 2 @ exterior)
- (6) 4" x 4 1/2" dark bronze hinges with radiused corners to replace interior hinges. Door to be adjusted as needed as it is currently rubbing at the top.

Cash Price For a Sum of **\$2,100.00**

Card Price For a Sum of **\$2,163.00**

Proposal #2- Replace Exterior Doors, Framing to Remain

(2) Narrow stile doors to replace existing doors at exterior.

Doors to have continuous hinges, First Choice CVR panics, Tubelite offset pulls, 5" mid rails, 10" bottom rails, neoprene sweeps at exterior, and brush sweeps at interior. We will reuse existing cylinder and closers. Glass to be 1" clear Low-E Tempered insulating units.

Cash Price For a Sum of **\$8,750.00**

Card Price For a Sum of **\$9,012.50**

Notes:

1. All sealants and flashings needed at our work are included.
2. Additional insurance requirements beyond our standard will incur additional costs.
3. Lead times to be verified at time of signed proposal
4. Please understand that Tri City Glass will take every precaution possible during the removal and installation process of your new product. However, there is a possibility of damage to the flooring and walls with this removal. T/C's quote does not include any patching/ replacing/repairing of existing flooring, patching painting of existing walls.

Thank you for this opportunity,

Rick Karoses

Commercial Estimator - 920.364.0637 - Rickk@tricityglass-door.com

CC: Steve Wood, Commercial Sales Manager

Initial _____

2801 N. Roemer Rd. • Appleton, WI 54911 • 920.734.9164 • f 920.734.1096
1811 E. Mason St. • Green Bay, WI 54302 • 920.468.7820 • f 920.468.5337

TERMS AND CONDITIONS

1. Tri City Glass & Door (TCG&D) reserves the right to withdraw this bid if not accepted within thirty (30) days of the date printed on this proposal.
2. All material to be furnished and/or supplied as specified or as an approved equal or substitute.
3. Any alterations or deviations from the agreed contract will be executed only upon signed change orders. Any cost adjustments will be confirmed and approved before proceeding.
4. Shop drawings to be returned in 14 days. If shop drawing reviews are held for a period of time that extends into vendor price increases additional costs will be forwarded to the owner/contractor. TCG&D will notify the owner/contractor of pricing updates, as time allows, to give the owner/contractor time to return the drawings.
5. All lead-times to be verified at the time of acceptance. Lead-times do not begin until final approval of shop drawings and all outstanding questions are addressed in full.
6. All deliveries are tailgate only, additional help is required on site to unload and stage the material. If owner/contractor is not on site, a change order will be provided at \$250 for TCG&D to unload. Any deliveries rejected after agreeing to scheduled delivery time and date and once product is loaded on the truck will result in additional charges based on \$95/hour of incurred TCG&D labor.
7. All contracts are contingent upon strikes, accidents, vendor delays, material shortages or other delays beyond TCG&D control. TCG&D will provide a good faith effort to find solutions or offer suggestions to fulfill the order within a timely manner. Back charges will not be accepted unless agreed upon in writing.
8. The project owner is responsible for applicable insurance related to the project. TCG&D carries applicable business and workmen's compensation insurance.
9. Various chemicals will damage aluminum, glass, wood, hollow metal, hardware, etc. (uncured masonry, plaster, cleaning acid, etc.). It is the owner's/contractor's responsibility to protect TCG&D products from damage after installation.
10. Hollow metal material should not be finished in a dark color as thermal bow can result; thermal bow is not considered a manufacture defect and will not be covered. This material should not be finished in a high gloss finish as this will accentuate the visibility of all welds. Nor should hollow metal be powder coated as the high temperature can cause delamination of the door cores from the inside face panels.
11. There is a 25% restocking charge for inventory items. Material must be returned as "new in the box" condition.
12. No returns on custom fabricated items, unless agreed upon. Special order purchases may be subject to vendors return policy and company restocking fee and/or shipping/handling charges.
13. Locating of plumbing, electrical, HVAC and structural bearings concealed in existing walls to be completed by the owner/contractor. TCG&D is not responsible for damage or costs caused if existing conditions have not been properly located and marked prior to installation.
14. In some cases, facilities built prior to 1978 may require lead safe work practices. If required, additional costs will be incurred.
15. The following are not included and are the owner's/contractor's responsibility:
 - a. Any work done on the owner's glass will be done at the owner's risk
 - b. Building permit (if required)
 - c. Temporary barricades (traffic, weather, or theft)
 - d. Final cleaning of glass and aluminum
 - e. Removal/reinstallation of existing electrical hardware or new electrical connections to be completed by others, unless noted otherwise.
16. As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the above signed builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and their lender, if any, to see that all potential lien claimants are duly paid.

Acceptance of this proposal by Buyer shall be acceptance of all terms and conditions recited herein which shall supersede any conflicting term in any other contract document. Buyer's agreement herewith shall be evidenced by Buyer's signature hereon or by permitting Seller to commence work for project.

Date of Acceptance: _____

Signature: _____

2801 N. Roemer Rd. • Appleton, WI 54911 • 920.734.9164 • f 920.734.1096
1811 E. Mason St. • Green Bay, WI 54302 • 920.468.7820 • f 920.468.5337



www.tricityglass-door.com

The Right Product
The Right Way. ®

Proposal: #261230

Bid Version: 1

Date: September 15, 2026
To: City of Peshtigo
Attn: Katie Berman 715-938-0931
Email: katieb@ci.peshtigo.wi.gov

Job Name: Peshtigo Community Center
Job Location: Peshtigo, WI
Plans Dated: 00/00/2026
Addendum: No Addenda

Due to volatility of materials, quote is valid for 30 days

Terms: Net 30 days, 1% interest per month on unpaid balances with approved credit OR 50% down, balance upon completion without approved credit.

We propose to **furnish and install** the following material per:

- 2 – 3068 Steel door with vision lite
24" x 30" cutout with 1" clear insulated glass
- 6 – Hinges
- 2 – Rim exit device with keyed trim
- 2 – Door closer
- 2 – Set weatherstrip/sweep
- **Reuse existing frames with Ceko locations and thresholds.*

Account/Cash Price of \$7,776.00 Tax Included
Credit Card Price of \$8,009.28 Tax Included

Notes:

1. Hollow metal products to be primed only, finish paint to be by others.
2. Removal and disposal of existing materials included in pricing.
3. All wiring and electrical connections by others.
4. If existing materials cannot be reused, new material must be quoted and supplied to complete installation.
5. Tri City Glass will take every precaution during the removal and installation of your new product. There is a possibility of damage to the existing floor and walls during this process. Tri City Glass does not include any patching, repair, or replacement of existing materials.
6. Additional insurance or engineering requirements beyond our standard will incur additional costs.
7. Lead times to be verified prior to ordering:
 - a. HM doors/frames: 3-4 weeks stock material
 - b. Painting: 3-4 weeks added to lead times (After color approval.)
 - c. Installation: 8-10 weeks (After material is ready.)

Thank you for this opportunity,

Grace Oldenburg

Hollow metal estimator - 920.441.1094 - graceo@tricityglass-door.com

Initial _____

2801 N. Roemer Rd. • Appleton, WI 54911 • 920.734.9164 • f 920.734.1096
1811 E. Mason St. • Green Bay, WI 54302 • 920.468.7820 • f 920.468.5337

18.1.11

TERMS AND CONDITIONS

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3. Any alterations or deviations from the agreed contract will be executed only upon signed change orders. Any cost adjustments will be confirmed and approved before proceeding.
4. Shop drawings to be returned in 14 days. If shop drawing reviews are held for a period of time that extends into vendor price increases additional costs will be forwarded to the owner/contractor. TCG&D will notify the owner/contractor of pricing updates, as time allows, to give the owner/contractor time to return the drawings.
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6. All deliveries are tailgate only, additional help is required on site to unload and stage the material. If owner/contractor is not on site, a change order will be provided at \$250 for TCG&D to unload. Any deliveries rejected after agreeing to scheduled delivery time and date and once product is loaded on the truck will result in additional charges based on \$95/hour of incurred TCG&D labor.
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8. The project owner is responsible for applicable insurance related to the project. TCG&D carries applicable business and workmen's compensation insurance.
9. Various chemicals will damage aluminum, glass, wood, hollow metal, hardware, etc. (uncured masonry, plaster, cleaning acid, etc.). It is the owner's/contractor's responsibility to protect TCG&D products from damage after installation.
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14. In some cases, facilities built prior to 1978 may require lead safe work practices. If required, additional costs will be incurred.
15. The following are not included and are the owner's/contractor's responsibility:
 - a. Any work done on the owner's glass will be done at the owner's risk
 - b. Building permit (if required)
 - c. Temporary barricades (traffic, weather, or theft)
 - d. Final cleaning of glass and aluminum
 - e. Removal/reinstallation of existing electrical hardware or new electrical connections to be completed by others, unless noted otherwise.
16. As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the above signed builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and their lender, if any, to see that all potential lien claimants are duly paid.

Acceptance of this proposal by Buyer shall be acceptance of all terms and conditions recited herein which shall supersede any conflicting term in any other contract document. Buyer's agreement herewith shall be evidenced by Buyer's signature hereon or by permitting Seller to commence work for project.

Date of Acceptance: _____

Signature: _____



QUOTE

1060 W. Mason Street, Green Bay, WI 54303
P.O. Box 10068, Green Bay, WI 54307
Questions: (920) 497-7100
(800) 236-8858
(800) 672-6795 Auto Attendant

QUOTE NUMBER	549205QU
QUOTE DATE	9/29/2026
CUSTOMER REQUISITION	RDM
MODE OF DELIVERY	LF-INS
CUSTOMER	215348
CONTACT	

SOLD TO	CITY OF PESHTIGO 331 FRENCH ST PESHTIGO, WI 54157-1219 USA
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SHIP TO	CITY OF PESHTIGO 331 FRENCH ST PESHTIGO, WI 54157-1219 USA
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JOB *** [LF] COMMUNITY CENTER

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
			* 2 BACK DOORS *	4788.00	4788.00
2.00	2	HMD	3-0 X 6-8 18GA INSULATED GALV HOLLOW METAL DOOR W/ 1" CLEAR TEMPERED HALF GLASS WINDOW * POWDER COATED *		
3.00	6	17834	ECBB1100 NRP US26D 4.5 X 4.5 STANDARD WEIGHT HINGE		
4.00	4	16771	A626A CLR 84" BLACK BRUSH JAMB [#16771]		
5.00	2	16768	A626A CLR 36" BLACK BRUSH JAMB [#16768]		
6.00	2	16780	D608A CLR 36" BLACK BRUSH SWEEP [#16780]		
7.00		INSTALL	INSTALLATION OF MATERIAL		
8.00		INSTRIP	INSTALL TRIP CHARGE		
			REUSE 22EO RIM PANICS AND CLOSERS- REMOUNT AND ADJUST **		
			* FRONT DOOR *	10705.00	10705.00
12.00	2	HMSPD	3-0 X 7-2 SL-14 MEDIUM STILE ALUMINUM DOOR W/ 1" CLEAR TEMPERED DOUBLE LITES, DARK BRONZE		
13.00	1	HMSPA	SL60K 8' DKB KEYED REMOVABLE MULLION, DARK BRONZE		
14.00	1	HDW	US10B MORTISE CYLINDER WITH AR CAM (FOR REMOVABLE MULLION)		
15.00	1	HDW	A240HD 85" SELF DRILLING THREAD FORMING DARK BRONZE CONTINUOUS HINGE		
16.00	1	HDW	4040XP TJ TBWMS 695 SURFACE CLOSER, TOP JAMB		
17.00	1	HDW	US10B RIM CYLINDER (FOR EXIT DEVICE ON RR LEAF)		
18.00	1	16807	424 MIL 72" THRESHOLD 4" WIDE FLAT SADDLE [#16807]		
19.00	2	17150	B606DKB 36" BRUSH SWEEP [#17150]		

15,493

QUOTE

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
20.00		INSTALL	INSTALLATION OF MATERIAL		
21.00		INSTRIP	INSTALL TRIP CHARGE		
REUSE EXIT DEVICES (NL & DT) AND DROP PLATE FOR CLOSER ***					

RECEIPT REQUIRED FOR REFUNDS OR EXCHANGES.

Stock materials are subject to 45% restocking fee. Special order materials are not returnable. No returns after 90 days. Payment can be made via credit or E-Check by accessing our payment portal at: https://www.e-billexpress.com/ebpp/LaForce (MC / VISA / AMEX / DISC) A transaction fee will be charged on all payments made via credit card, which is not greater than our cost of acceptance. This quotation is subject to the Terms and Conditions found at http://laforceinc.com/terms-conditions/, which are incorporated in full by this reference. The Terms and Conditions will be sent by mail to the Buyer upon request. LaForce, Inc. limits acceptance to the Terms and Conditions, and objects to any other additional or different terms in the Buyer's purchase order or acceptance.	FREIGHT	\$0.00
	SUBTOTAL	SEE ABOVE
	SALES TAX	\$0.00
	TOTAL	SEE ABOVE
PAY TERMS: DUE		

QUALIFICATIONS

- Quote is valid for 30 days from date of quotation unless otherwise stated herein.
- All quotes are subject to the potential addition of a cost surcharge contingent upon the final resolution of proposed import tariffs. Any surcharge(s), if applicable, will be disclosed at the time they are received.
- Past due accounts are subject to a service charge of 1.5% per month on the unpaid balance.
- This offer is conditioned upon approval of credit by LaForce on the purchaser.
- No sales, use or other taxes included unless otherwise stated herein in writing.
- Federal project note: Federal Contractor vaccine mandate compliance not available.



QUOTE

Thank you for this opportunity to quote your needs. Please sign and return this quote and attached qualifications or send a written purchase order, and we will proceed with your order. LaForce, Inc. is not able to accept verbal purchase authorizations at this time. We look forward to working with you. If you have any questions, or need further information, please give me a call.

Thank You,

BRIAN SIGMUND
Email: Brian.Sigmund@laforceinc.com
Phone: (920)490-2221

LISA ATHEY
Email: Lisa.Athey@laforceinc.com
Phone: (920)490-2325

Quote Number: 549205QU

Authorized By: _____

Company: _____

Date: _____

MINUTES

STREETS & DRAINAGE

TUESDAY – AUGUST 18, 2026, 4:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Robert Warren, Keith Klimek, and Joel Ahrens.

Others Attending: Mayor Katie Berman, Joe Nystrom-Peshtigo Historical Day Committee, and Kelly Heroux-Peshtigo National Bank.

Chair Warren called the meeting to order at 4:30 p.m.

Motion by Warren and seconded by Klimek to approve the agenda as presented. Motion carried 3/0.

Minutes:

Motion by Warren and seconded by Klimek to approve the July 21, 2026 meeting minutes. Motion carried 3/0.

Peshtigo National Bank request to alley located between 240 & 250 French St.:

Kelly Heroux from Peshtigo National Bank requested the City vacate the alley lying between the properties located at 240 and 250 French St. Currently the Peshtigo National Bank is maintaining that area with blacktopping and snow removal. The City has not been providing that service. The bank is limited on parking and would like to add additional parking spaces. It was also noted traffic currently cuts through that area to avoid the traffic lights causing a safety concern.

Motion by Warren and seconded by Ahrens recommending Council approve vacating the alley between Outlots 20 & 21 of Assessors Plat 4 known as 240 French St. and Outlot 22 of Assessors Plat 4 known as 250 French St. Motion carried 3/0.

Street Use/Special Event Permit for Peshtigo Historical Day Parade on September 26, 2026:

The Street Use/Special Event Permit for Peshtigo Historical Day Committee for a parade on September 26, 2026, was reviewed and discussed. The Committee agreed to waive any additional fees as the City is a sponsor of the event.

Motion by Warren and seconded by Klimek recommending Council approve the Street Use/Special Event Permit for Peshtigo Historical Day Committee for a parade on September 26, 2026, with any additional fees to be waived. Motion carried 3/0.

Street Use/Special Event Permit for the Peshtigo Historical Day event in and around Badger Park on August 15, 2026:

The Street Use/Special Event Permit application for Peshtigo Historical Day Committee for the Peshtigo Historical Day event in and around Badger Park on September 26, 2026, was reviewed and discussed. The Committee agreed to waive any additional fees as the City is a sponsor of the event.

Motion by Warren and seconded by Ahrens recommending Council approve the Street Use/Special Event Permit for the Peshtigo Historical Day Committee for the Peshtigo Historical Day event in and around Badger Park on September 26, 2026, with any additional fees to be waived. Motion carried 3/0.

Fireworks Display Permit to the Peshtigo Historical Day Committee for the Peshtigo Historical Day on September 26, 2026:

The Fireworks Display Permit application for Peshtigo Historical Day on September 26, 2026 was reviewed and discussed.

Motion by Warren and seconded by Klimek recommending Council approve a Fireworks Display Permit to the Peshtigo Historical Day Committee for the Peshtigo Historical Day on September 26, 2026. Motion carried 3/0.

Pay application No. 3 for West Park Dr. Reconstruction Project:

Pay Application No. 3 for the West Park Drive Reconstruction Project was reviewed.

Motion by Warren and seconded by Ahrens recommending Council approve Pay Application No. 3 for the West Park Drive Reconstruction Project in the amount of \$175,682.97. Motion carried 3/0.

2026 Ford F-150 purchase with CIP Funds:

A quote from Ewald Automotive Group for a 2027 Ford F-150 at the state contract price of \$42,693.00 was reviewed for the Streets Department. This 2027 vehicle would replace the previously approved purchase of a 2026 Ford F-150, as the 2026 model is no longer available for purchase.

Motion by Warren and seconded by Klimek recommending Council approve updating the purchase of the Streets Department truck from a 2026 to a 2027 Ford F-150 from Ewald Automotive Group for \$42,693.00 to be funded from the CIP Funds and the sale of the 2019 pickup truck to the Sewer Department. Motion carried 3/0.

Safe Step, LLC annual sidewalk evaluation and repair contract:

The sidewalk repair proposal from Safe Step, LLC to continue work for another year was reviewed.

Motion by Warren and seconded by Klimek recommending Council approve the annual sidewalk repair proposal from Safe Step, LLC to be funded from the CIP Fund. Motion carried 3/0.

Street Use/Special Event Permit to the M&M Children's Museum for an Annual Scavenger Hunt in Badger Park on September 12, 2026:

The Street Use/Special Event Permit for Peshtigo Historical Day Committee for the M&M Children's Museum for an Annual Scavenger Hunt in Badger Park on September 12, 2026, was reviewed and discussed. This is for an event only and is not a street closure. The Committee agreed to waive any additional fees as the City is a sponsor of the event.

Motion by Warren and seconded by Klimek recommending Council approve the Street Use/Special Event Permit for the M&M Children's Museum for an Annual Scavenger Hunt in Badger Park on September 12, 2026, with any additional fees to be waived. Motion carried 3/0.

Streets & Drainage report: None

Other matters:

Review Street Use/Special Event Permit application submission time frame.

Set future meeting:

The next Streets & Drainage meeting was scheduled for Tuesday, September 22, 2026, at 4:30 p.m.

Motion by Warren and seconded by Klimek to adjourn at 5:04 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MINUTES

STREETS & DRAINAGE

TUESDAY – SEPTEMBER 22, 2026, 4:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Robert Warren, Keith Klimek, and Joel Ahrens.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Building Inspector Joe Last, Interim Public Works Director Teal Spellman-Cedar Corp, Kevin Wagner-Ruekert & Mielke.

Chair Warren called the meeting to order at 4:30 p.m.

Motion by Ahrens and seconded by Klimek to approve the agenda as presented. Motion carried 3/0.

Minutes:

Motion by Warren and seconded by Klimek to approve August 18, 2026, meeting minutes.

Motion carried 3/0.

Street Use/Special Event Permit for Peshtigo Police Run to Remember on October 3, 2026:

The Street Use/Special Event Permit for Peshtigo Police Run to Remember on October 3, 2026, was reviewed and discussed. The Committee agreed to waive all fees as the City sponsors the event.

Motion by Warren and seconded by Ahrens recommending Council approve the Street Use/Special Event Permit for Peshtigo Police Run to Remember on October 3, 2026, with all fees to be waived. Motion carried 3/0.

Sidewalk connection along North Wood Ave. between French St. and Oconto Ave.:

Discussion was held on extending the sidewalk on North Wood Ave. between French St. and Oconto Ave. Currently the sidewalk does not extend all the way on that block. Another option would be to abandon and remove the existing sidewalk. The Committee agreed the project could be completed under the current sidewalk annual program funded from the CIP.

Pay application No. 4 for West Park Dr. Reconstruction Project:

Pay Application No. 4 for the West Park Drive Reconstruction Project was reviewed.

Motion by Warren and seconded by Ahrens recommending Council approve Pay Application No. 4 for the West Park Drive Reconstruction Project in the amount of \$194,641.50. Motion carried 3/0.

Brightspeed escrow agreement for the installation of fiber-opting lines within the City:

Brightspeed will be installing communication utility improvements within the City rights-of-way. A Memorandum of Understanding and Escrow Agreement was reviewed to address permitting, costs, and fees associated with the project.

Motion by Warren and seconded by Ahrens recommending Council approve the Memorandum of Understanding and Escrow Agreement with Brightspeed for management costs for the installation of fiber optic cable. Motion carried 3/0.

Commercial solid-waste collection resolution:

A memo from Interim Public Works Director Spellman regarding a commercial refuse collection service policy was reviewed. The proposed policy would limit commercial collection to two carts per commercial property. Properties currently exceeding the two-cart limit would be granted a transition period of up to three months. Operation under the new policy would be by a Resolution for one year. After that assessment period the policy could be codified if it is successful. Discussion was held on possibly creating a list of exception properties for downtown sites with space constrictions. Additional discussion was postponed until the next meeting.

CIP Plan and budget review:

Kevin Wagner of Ruekert & Mielke presented the CIP. Additional review and discussion of the CIP and budget will be held at the next meeting.

Geographic information system (GIS) tools for water, sewer, public works, mapping and municipal recordkeeping:

Kevin Wagner of Ruekert & Mielke presented a GIS Services Proposal to set up and deploy the application to store all infrastructure data at an estimated cost of \$9,075 annually for the first two years. No action taken.

Streets & Drainage report:

- Budgeting time has begun.
- Leaf pickup is October 5 – November 13, 2026.
- The garbage truck has had some breakdowns.
- Consider a new garbage truck from the CIP in 2030.

Other matters: None

Set future meeting:

The next Streets & Drainage meeting was scheduled for Wednesday, October 14, 2026, at 4:30 p.m.

Motion by Warren and seconded by Klimek to adjourn at 5:48 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer



July 29, 2026

Mayor Katie Berman
City of Peshtigo
331 French Street
Peshtigo, WI 54157

Subject: Request to Purchase Alley

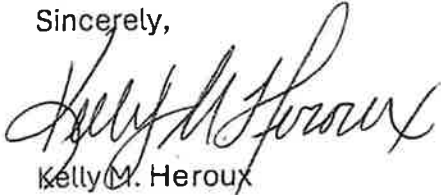
Dear Mayor Berman:

I am writing to express Peshtigo National Bank's interest in purchasing an alley from the City of Peshtigo. The alley is located between 240 French Street (State Farm/Johnson & Rennie LLC building) and 250 French Street (Peshtigo National Bank building). Peshtigo National Bank currently owns both properties. I have included a map representing the proposed area.

The primary objective of the purchase would be to increase parking availability for our employees. Currently, employee overflow parking often pushes into the city-owned space designed for the boat landing and Riverfront Park. Furthermore, I believe a reconfigured parking lot in that location could be part of the solution to eliminate a community safety hazard. The alley is oftentimes used as a shortcut to avoid the stoplights, especially during the school year. Repeatedly, our employees witness vehicles turning from the alley onto Stibbe Street while failing to yield or stop even though our building creates a hazardous blind corner at that intersection. Additionally, Stibbe Street is a heavily used route for students walking and biking to and from school. In combination, I'm afraid these factors will likely lead to an unfortunate accident in the future.

I respectfully request the City consider our request to purchase the alley. I would welcome the opportunity to discuss this request further and answer any questions the City may have. Please feel free to contact me at your convenience at (715)582-7804 or by email at kheroux@peshtigobank.com..

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly M. Heroux". The signature is fluid and cursive, with the first name "Kelly" being more prominent.

Kelly M. Heroux
CEO & President
Peshtigo National Bank

Attachment

100.00'

211.00'

STIBBE ST

30.00'

75.00'

123.00'

271-1091

27 26

.31 AC

75.00'

271-1087

23 25

.51 AC

123.00'

180.00'

24

73.00'

21

271-1085

City of Santiago
281R173 20'

28.00'

.28 AC

20

53.00'

29.5'

198.00'

18

271-1083

19

.20 AC

60.00'

271-1080

271-1081

17 16

.26 AC

58.00'

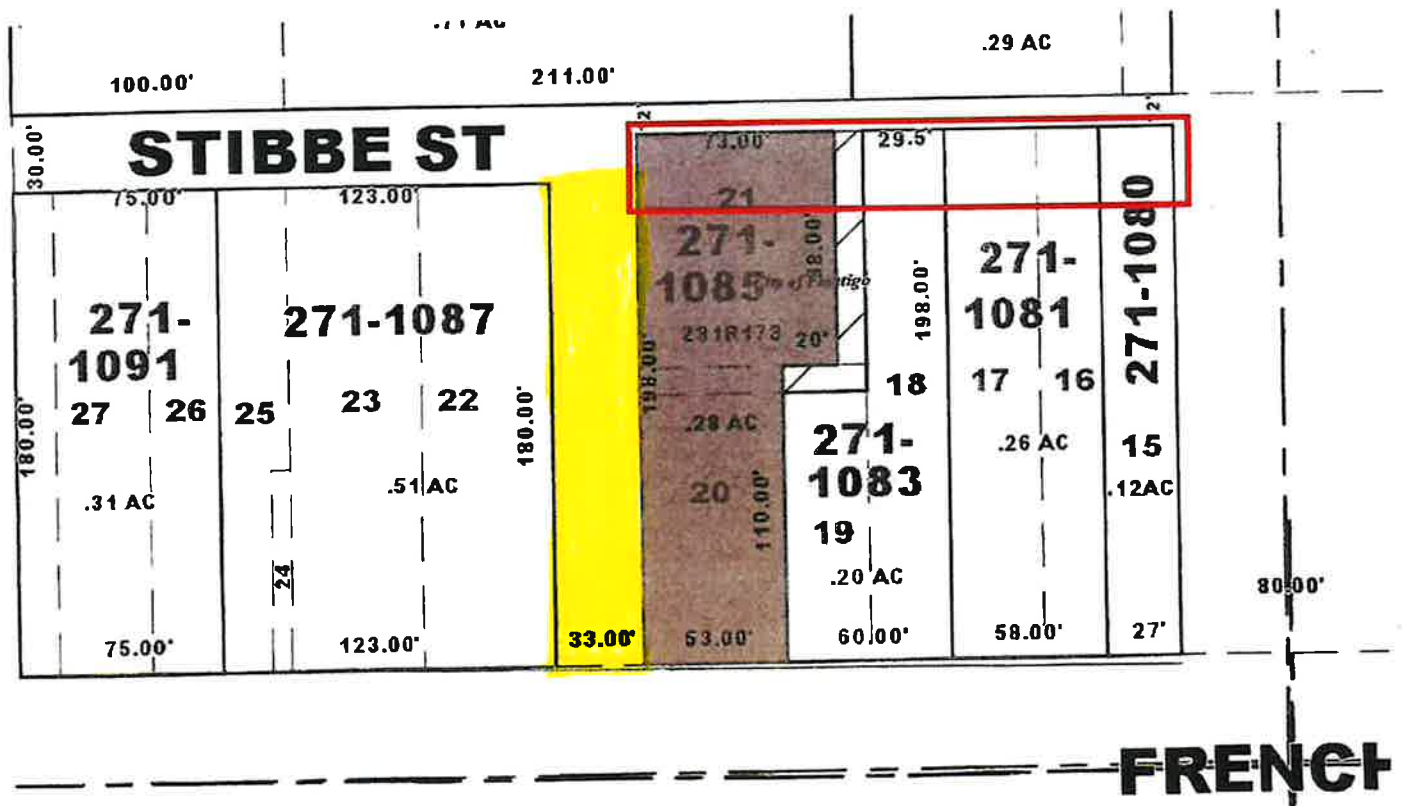
15

.12 AC

27'

80.00'

FRENCH



matt@ci.peshtigo.wi.gov

Permit Application

Name of the event: Run to Remember

Name of organization and contact and/or the individual(s) responsible for application: _____

Peshigo PD Officer Cohen

Physical address of applicant or organization: 331 French Street

Email address: CodyC@ci.peshigo.wi.gov

Applicant Phone Number: 715-587-6293

Day-of Contact Person and Information: See Above

Please indicate here if the applicant is the individual in charge of the event ☒ YN If there is a secondary contact, please list Name, Phone, Address and email address as well: _____

Estimated number of persons participating: 50

Date, start and end times requested for street use and/or park location: _____

10/03/2026 7am - 11am Badger Park

Please list additional day/time for setup and take down of event: _____

Same day as above

Street and/or Park where event is being held: N Emery Ave / Badger Park

Accurate description of the portion of the street(s) and parks (or portions of) being requested for use (attach maps if necessary): _____

Map attached

Description of event with details, example, music, food, bouncy house, games, or alcoholic beverages being served: Run / Walk

City services requested for the event (e.g., Public Works Department, Parks and Recreation, Police Department or Fire/EMR Departments) and times you need these, example extra garbage cans, barricades or traffic signs: PD, FD, ERS

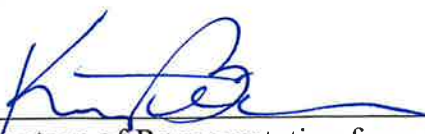
The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Peshtigo Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Streets and Drainage Committee, Parks and Recreation Committee or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**



Signature of Applicant

09/08/26

Date



Signature of Representative from City Clerks Office

9/9/26

Date

OFFICE USE ONLY

Estimated cost of City services requested/notes (to be completed by Department Heads): _____

Requirements of Applicant: _____

Recommended by:

W. B. Muller Y
Signature of Director of Public Works

[Signature] Y
Signature of Chief of Police

Signature of Parks and Recreation Director

Decision of City Council (required):
_____Approved_____Denied

Charles P. Gaudon Y
Signature of Fire/EMS Chief

Date Approved _____

Total Amount to be Paid \$ 0 - waived **Rec. #** _____

Permit Fees will include \$50 administrative fee plus other costs as determined by City Staff.

GL 10-44130
Code 128

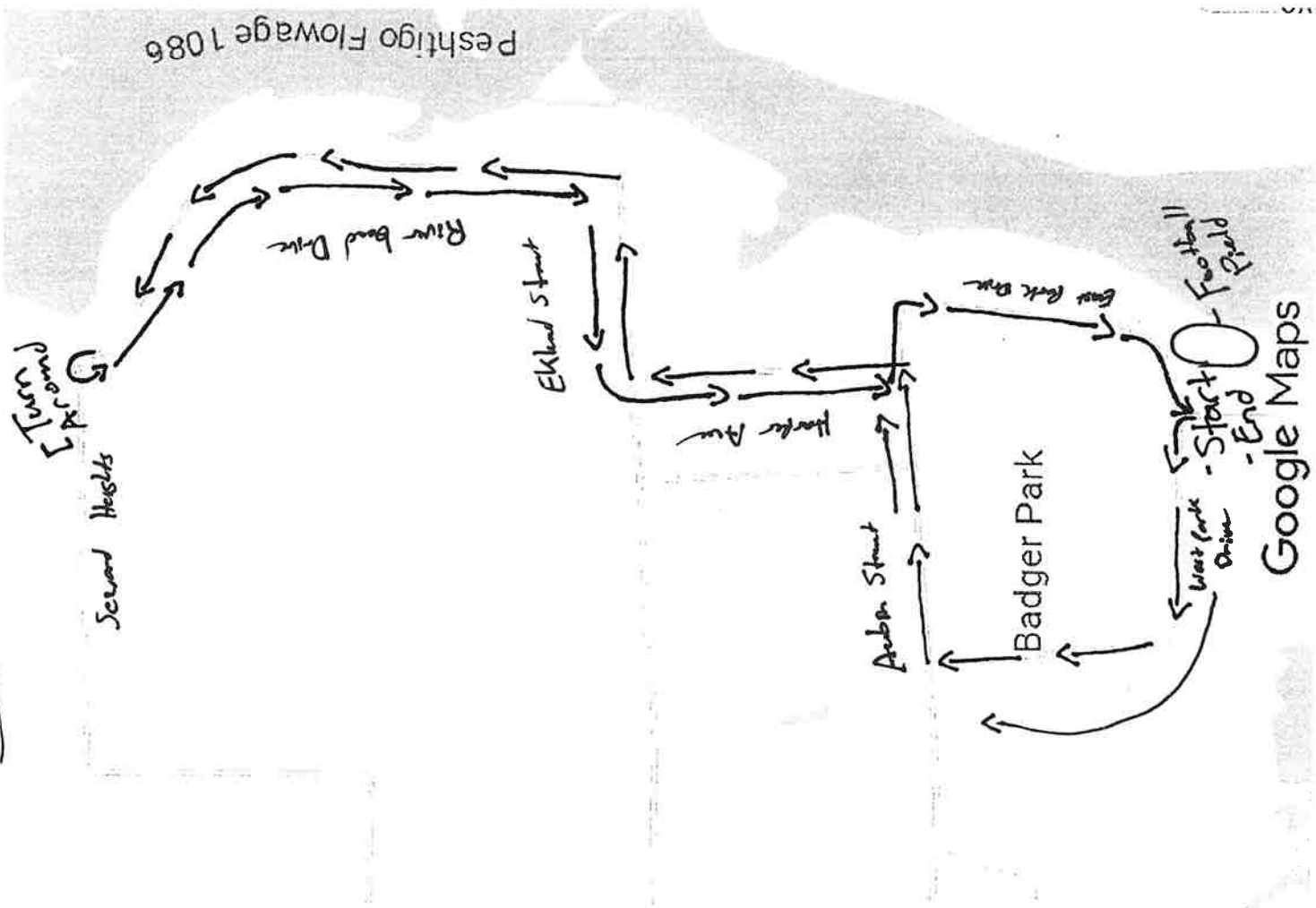
Other costs may include, but are not limited to:

- o Traffic Barricades, first 8 no charge, \$5.00 each additional
- o Traffic Signs (i.e., Road Closed), No Charge for First 4, \$5.00 each additional
- o Traffic Control Equipment Delivery and Pick up, Hourly rate for 2 workers, truck & trailer: \$150.00
- o Extra garbage can, \$10.00 each additional

GL 10-46315
Code 207

Permit fees to be paid no later than one week prior to event.

Original



Google Maps



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SECTION 00 62 76
APPLICATION FOR PAYMENT NO. 4

To: City of Peshtigo
From: Peters Concrete Company
Contract: 3589-26-01
Project: 2026 W Park Drive Reconstruction
For work accomplished through the date of: 9/15/2026

1. Original Contract Price:	<u>\$803,132.50</u>
2. Add (Deduct) by Revised Quantities:	
3. Net change by Change Orders and Written Amendments (+ or -):	<u>\$13,944.00</u>
4. Current Contract Price (1 plus 2 plus 3):	<u>\$817,076.50</u>
5. Total completed and stored to date:	<u>\$ 743,200.10</u>
6. Retainage (per Agreement): * 5% of first 50% completed / 2.5% after 50% completed	
* <u>2.50%</u> % of contract after 50% of total completed work:	<u>\$ 20,426.91</u>
_____ % of stored material:	<u>\$ -</u>
Total Retainage:	<u>\$20,426.91</u>
7. Total completed and stored to date less retainage (5 minus 6):	<u>\$722,773.19</u>
8. Less previous Application for Payments:	<u>\$528,131.69</u>
9. Due this Application (7 minus 8):	<u>\$194,641.50</u>

Record of Previous Payments:

1. <u>6/12/2026</u>	<u>\$77,438.63</u>	4	<u> </u>
2. <u>7/9/2026</u>	<u>\$275,010.09</u>	5	<u> </u>
3. <u>8/12/2026</u>	<u>\$175,682.97</u>	6	<u> </u>

Sub-Total \$528,131.69

Accompanying Documentation:

SUBMITTED:

By: Tracy Behnke
CONTRACTOR (Authorized Signature)

Date: 9/16/2026

RECOMMENDED:

By: H. Lindenberg
ENGINEER (Authorized Signature)

Date: _____

APPROVED:

By: _____
OWNER (Authorized Signature)

Date: _____

APPROVED:

APPLICATION FOR PAYMENT

By: Z:\Sewer Excavation Dept\Job Files\JOBS 2026\26821 PESHTIGO PARK DRIVE\26821 Unit Price Payment Request PR4 REV 4/8/15

Date: _____

00 62 76-1

REQUEST AND CERTIFICATE FOR PAYMENT, containing
CONTRACTOR'S signed Certification is attached.

PROJECT NAME: 2025 W. Park Drive Reconstruction - LRP

REQUEST NUMBER: 4
ENGINEERS PROJECT NO: 3589-26-01

ITEM NO.	DESCRIPTION OF WORK (B)	SCHEDULED QUANTITY (C)	UM	UNIT PRICE (D)	SCHEDULED Amount	Work Completed		This Request (F)		Total Completed and Stored to Date (E+F+G)		
						Previous Request (E)	Quantity	Amount	Quantity	Amount	Quantity	Amount
ALLOWANCES - Spec Section 01 21 00 Schedule of Allowances, Complete												
1	Allowances - Spec Section 01 21 00 Schedule of Allowances, Complete	1	LS	\$ 1,500.00	\$ 1,500.00							
Base Bid												
2	Inlet Protection, Install and Maintain, Complete	8	EACH	\$75.00	\$ 600.00	1	\$ 75.00			1	\$ 75.00	
3	Ditch Checks, Install and Maintain, Complete	60	LF	\$7.00	\$ 420.00		\$ -			0	\$ -	
4	Culvert Pipe Checks, Install and Maintain, Complete	12	EACH	\$18.00	\$ 216.00		\$ -			0	\$ -	
5	Tracking Pad, Complete	1	EACH	\$500.00	\$ 500.00		\$ -			0	\$ -	
6	Turtle Fence, Install and Maintain, Complete	1,825	LF	\$5.00	\$ 9,125.00	1,825	\$ 9,125.00			1,825	\$ 9,125.00	
7	Slit Fence, Install and Maintain, Complete	1,950	LF	\$2.00	\$ 3,900.00	1,950	\$ 3,900.00			1,950	\$ 3,900.00	
8	Temporary Traffic Control, Complete	1	LS	\$20,680.00	\$ 20,680.00	1.00	\$ 20,680.00			1.00	\$ 20,680.00	
9	Sawing Asphalt Full Depth, Complete	400	LF	\$1.95	\$ 780.00	200	\$ 390.00			200	\$ 390.00	
10	Sawing Concrete Full Depth, Complete	40	LF	\$2.95	\$ 118.00	20	\$ 59.00			20	\$ 59.00	
11	Remove Asphalt Pavement, Complete	6,600	SY	\$0.90	\$ 5,940.00	6,600	\$ 5,940.00			6,600	\$ 5,940.00	
12	Concrete Curb & Gutter, 30-inch, Complete	2,475	LF	\$16.43	\$ 40,664.25	2,200	\$ 36,146.00			2,400	\$ 39,432.00	
13	Concrete Sidewalk, 6-inch, Complete	1,450	SF	\$7.94	\$ 11,513.00	1,200	\$ 9,528.00			1,200	\$ 9,528.00	
14	Concrete Sidewalk, Pedestrian Warning Fields, Complete	50	SF	\$35.00	\$ 1,750.00	25	\$ 875.00			40	\$ 1,400.00	
15	Concrete Driveway, 6-inch, Complete	165	SF	\$7.94	\$ 1,310.10	130	\$ 1,032.20			130	\$ 1,032.20	
16	Concrete Finishes, Complete	25	SF	\$35.00	\$ 875.00	15	\$ 525.00			15	\$ 525.00	
17	Concrete Sidewalk, 4-inch, Complete	12,350	SF	\$7.29	\$ 90,031.50	11,500	\$ 83,835.00			11,900	\$ 86,751.00	
18	Riprap, Medium, 12-inch Thick, Complete	75	SY	\$44.00	\$ 3,300.00	75	\$ 3,300.00			75	\$ 3,300.00	
19	Geogrid Reinforcement, Type II, Complete	8,100	SY	\$1.50	\$ 12,150.00	8,100	\$ 12,150.00			8,100	\$ 12,150.00	
20	Site Cleaning, Complete	17	STA	\$750.00	\$ 12,750.00	28	\$ 21,000.00			28	\$ 21,000.00	
21	Earthwork, Unclassified Excavation, Complete	8,100	SY	\$15.67	\$ 126,927.00	8,100	\$ 126,927.00			8,100	\$ 126,927.00	
22	Earthwork, Excavation Below Subgrade, Complete	2,050	CY	\$25.00	\$ 51,250.00		\$ -			0	\$ -	
23	Crushed Aggregate Base Course, Gradation No. 3, 4-inch Thick, Complete	500	SY	\$6.36	\$ 3,180.00	500	\$ 3,180.00			500	\$ 3,180.00	
24	Crushed Aggregate Base Course, Gradation No. 4, 12-inch Thick, Complete	7,225	SY	\$9.20	\$ 66,470.00	7,225	\$ 66,470.00			7,225	\$ 66,470.00	
25	Asphaltic Concrete Binder Pavement, 3 LT 58-28 S, 2-inch Thick, Complete	6,950	SY	\$9.80	\$ 68,110.00		\$ -			6,700	\$ 65,660.00	
26	Asphaltic Concrete Surface Pavement, 5 LT 58-28 S, 1 1/2-inch Thick, Complete	6,950	SY	\$8.00	\$ 55,600.00	6,700	\$ 53,600.00			6,700	\$ 53,600.00	
27	Asphaltic Concrete Driveways, 5 LT 58-28 S, 2-inch Thick, Complete	925	SF	\$6.35	\$ 5,873.75	800	\$ 5,080.00			800	\$ 5,080.00	
28	Pavement Marking, Complete	1	LS	\$16,500.00	\$ 16,500.00	1	\$ 16,500.00			1	\$ 16,500.00	
29	Signs, Complete	21	EACH	\$250.00	\$ 5,250.00	16	\$ 4,000.00			16	\$ 4,000.00	
30	Landscaping Topsoil, Fertilize, Seed, and Mulch, Complete	4,350	SY	\$9.85	\$ 42,847.50	3,000	\$ 29,550.00			4,000	\$ 39,400.00	
31	Landscaping Topsoil, Fertilize, Seed, and Temporary Erosion Control Blanket, Complete	975	SY	\$10.05	\$ 9,798.75	975	\$ 9,798.75			975	\$ 9,798.75	
32	Trees, American Linden, 1.5-2-inch Diameter, Complete	2	EACH	\$900.00	\$ 1,800.00		\$ -			2	\$ 1,800.00	
33	Trees, Autumn Blaze Maple, 1.5-2-inch Diameter, Complete	1	EACH	\$900.00	\$ 900.00		\$ -			1	\$ 900.00	
34	Trees, Honey Locust, 1.5-2-inch Diameter, Complete	2	EACH	\$900.00	\$ 1,800.00	2	\$ 1,800.00			2	\$ 1,800.00	
35	Storm Sewer Inlet, Type B, Complete	8	EACH	\$3,700.00	\$ 29,600.00	8	\$ 29,600.00			8	\$ 29,600.00	
36	Storm Sewer Pipe, Reinforced Concrete Class (III), 12-inch, Complete	175	LF	\$89.15	\$ 15,601.25	175	\$ 15,601.25			175	\$ 15,601.25	
37	Storm Sewer Pipe, Reinforced Concrete Class (III), 15-inch, Complete	112	LF	\$85.00	\$ 9,520.00	112	\$ 9,520.00			112	\$ 9,520.00	
38	Storm Sewer Pipe, Reinforced Concrete Class (III), 18-inch, Complete	56	LF	\$89.40	\$ 5,006.40	56	\$ 5,006.40			56	\$ 5,006.40	
39	Storm Sewer Elliptical Pipe, Reinforced Concrete Class (III), 29-inch by 45-inch, Complete	60	LF	\$288.00	\$ 17,280.00	60	\$ 17,280.00			60	\$ 17,280.00	
40	Apron Endwall, RCP, 12-inch, Complete	2	EACH	\$1,950.00	\$ 3,900.00	2	\$ 3,900.00			2	\$ 3,900.00	
41	Apron Endwall, RCP, 15-inch, Complete	4	EACH	\$2,020.00	\$ 8,080.00	4	\$ 8,080.00			4	\$ 8,080.00	
42	Apron Endwall, RCP, 18-inch, Complete	2	EACH	\$2,125.00	\$ 4,250.00	2	\$ 4,250.00			2	\$ 4,250.00	
43	Apron Endwall, Elliptical RCP, 29-inch by 45-inch, Complete	2	EACH	\$3,420.00	\$ 6,840.00	2	\$ 6,840.00			2	\$ 6,840.00	
44	Corrugated Metal Pipe, 12-inch, Complete	20	LF	\$65.50	\$ 1,310.00	20	\$ 1,310.00			20	\$ 1,310.00	
45	Corrugated Metal Pipe, 15-inch, Complete	90	LF	\$53.50	\$ 4,815.00	90	\$ 4,815.00			90	\$ 4,815.00	
46	Apron Endwall, CMP, 12-inch, Complete	2	EACH	\$155.00	\$ 310.00	2	\$ 310.00			2	\$ 310.00	
47	Apron Endwall, CMP, 15-inch, Complete	4	EACH	\$185.00	\$ 740.00	4	\$ 740.00			4	\$ 740.00	
48	Belmont Privacy Vinyl Fence or Equal, 6-Foot High, Complete	300	LF	\$63.98	\$ 19,194.00		\$ -			275	\$ 17,594.50	
49	Thermoplastic Coating, Complete	1	EACH	\$7,950.00	\$ 7,950.00	1	\$ 7,950.00			1	\$ 7,950.00	
TOTAL												
Total					\$ 808,826.50	\$ 548,558.60					\$ 743,200.10	
Less Retainage											\$ (20,426.91)	
TOTAL											\$ 722,773.19	
Amount Previously Paid											\$ 528,131.69	
Amount Due This Request											\$ 194,641.50	

SECTION 00 63 63
CHANGE ORDER NO.: 2

Owner:	City of Peshtigo	Owner's Project No.:	3589-26-01
Engineer:	Robert E. Lee & Associates, Inc.	Engineer's Project No.:	3589-26-01
Contractor:	PETERS CONCRETE		
Project Name:	2026 W. Park Drive Reconstruction		
Contract No.:	3589-26-01		
Date Issued:	August 14, 2026	Effective Date of Change Order:	August 14, 2026
The Contract is modified as follows upon execution of this Change Order:			

Description:

- Add pedestal curb along school parking lot entrance and exit – 60 lineal feet at \$68.90 per lineal foot = \$4,134.00
- Add 6" depth concrete driveway with rebar at campground exit – 30 square feet at \$22.00 per square foot = \$660.00.
- Concrete mobilization for additional work at \$3,050.00.
- Sawcut/removal for additional work at \$650.00.
- School parking lot asphalt – 658 square feet @ \$7.45 per square foot = \$4902.10.
- Total estimated increase = \$13,396.10.

Attachments:

Peters Concrete Breakdown

Change in Contract Price		Change in Contract Times [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times:	
\$ 803,132.50		Substantial Completion:	
		Ready for final payment:	
Increase/decrease from previously approved Change Orders:		[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]:	
\$ 13,944.00		Substantial Completion:	
		Ready for final payment:	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 817,076.50		Substantial Completion:	
		Ready for final payment:	
Increase this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 13,396.10		Substantial Completion:	
		Ready for final payment:	
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 830,472.60		Substantial Completion:	
		Ready for final payment:	

Signatures on Page 2

	Recommended by Engineer (if required)	Accepted by Contractor
By:	<u>A. Lindenberg</u>	<u></u>
Title:	<u>Project Manager</u>	<u></u>
Date:	<u>September 21, 2026</u>	<u></u>
	Authorized by Owner	Approved by Funding Agency (if applicable)
By:	<u></u>	<u></u>
Title:	<u></u>	<u></u>
Date:	<u></u>	<u></u>

Peshtigo Change Order #2

DATE: 8/12/2026

<u>Item Description</u>	<u>Unit</u>	<u>QTY</u>	<u>Unit Price</u>	<u>Amount</u>
Ped Curb	LF	60	\$68.90	\$4,134.00
6" Concrete w/ Rebar	SF	30	\$22.00	\$660.00
Concrete MOB	EA	1	\$3,050.00	\$3,050.00
Sawcut / Removal	LS	1	\$650.00	\$650.00
Asphalt	SF	658	\$7.45	\$4,902.10

TOTAL: \$13,396.10

MEMORANDUM OF UNDERSTANDING AND Escrow Agreement

THIS AGREEMENT, made and entered into this _____ day of _____ 2026, by and between the City of Peshtigo, Wisconsin, a municipal corporation ("City"), and Brightspeed _____ ("Utility"), sometimes referred to collectively herein as the "Parties," as follows:

RECITALS

WHEREAS, pursuant to Wis. Stat. sec. 86.16, Wis. Stat. sec. 61.34 and Wis. Admin Code ch. PSC 130, City has adopted by ordinance Section 40.48 and Section 40.49 of the City of Peshtigo Municipal Code which sets forth permitting, reconstruction and restoration requirements for the location of utility facilities within the public right-of-way;

WHEREAS, the City owns and maintains rights-of-way in the public trust for transportation and other public purposes; and

WHEREAS, Utility is a "public utility" as defined in sec. 196.01 Wis. Stats.; and

WHEREAS, Utility intends to install approximately 4 miles of fiber optic cable within the City owned rights-of-way,

WHEREAS, the City desires to support the expansion of fiber optics networks to increase access to vital broadband connections and capacity to our residents and businesses in a manner reasonably consistent with such terms as are applicable to other similar contractors or providers; and

WHEREAS, Utility desires to construct a fiber optics network within the City to provide commercial and residential broadband connectivity and related services (the "Network") through the installation of conduit, fiber optics, handholds, cabinets, and related underground and above-ground broadband infrastructure ("Network Facilities") within the City of Peshtigo during (the "Project"); and

WHEREAS, City will incur significant costs to manage utility access to and use of City rights-of-way throughout the Project including, but not limited to, the management function costs specified in Wis. Admin. Code sec. PSC 130.05(1) ("City Management Costs");

WHEREAS, Utility acknowledges and agrees that the estimated City Management Costs of \$25,000.00 for the Project are reasonable and has agreed to establish an escrow account with the City to fund the prompt and equitable repayment of such City Management Costs. As defined below, under section 3 Permits subsection e. Scope.

WHEREAS, the Parties elect to enter into this Memorandum of Understanding ("MOU") to facilitate the timely, safe, and effective installation of Network Facilities, to acknowledge and establish mutual expectations regarding permitting.

NOW, THEREFORE, BE IT MUTUALLY AGREED as follows:

1. **RECITALS.** The above Recitals are hereby incorporated and form a part of this Agreement.
2. **SCOPE OF PROJECT.** The Network is planned for the geographic area of the City, with Network Facilities installed throughout the City solely at Utility's cost and expense.
3. **PERMITS.** Utility shall timely apply for and pay all fees and costs required by City ordinance and those reasonably related to any and all permits, inspections, and issuance of permits required for the Network or installation of Network Facilities. The Parties further agree as follows:
 - a. The Utility shall provide the City with the proposed work to be done in six geographically compact groupings known as Permitted Areas (PA), with sufficient lead time to allow the City to conduct the locates efficiently and timely. The Parties shall meet before the commencement of the installation of the Network Facilities for each PA and periodically thereafter as mutually agreeable to discuss and agree upon a work schedule, staging, and desired completion times.
 - b. Applications shall be submitted via email to the Director of Public Works. Address and geographical area information shall be provided by Utility. The Parties shall coordinate packaging or grouping applications to allow for the efficiency of time and costs and avoid exceeding City's operational capacity. Utility will pay the sum of \$ [REDACTED] for each PA permit, in lieu of all fees and costs reasonably related to any and all permits, and inspections associated with the Public ROWs,
 - c. Drawings. The City agrees that the sample drawings attached as Exhibit A outline in sufficient detail the type of information Utility will generally be required to submit to the City to obtain the appropriate permit. Utility shall be responsible for knowledge of the City Code of Ordinances and other applicable state and local permit standards and shall use best efforts to submit permit applications that are complete, forthright, and accurate. The City will work in good faith to assist Utility when more information is required.

- d. **Applications and Approvals.** Both parties shall use their best efforts to facilitate accurate and prompt review of all necessary permits through timely, accurate submittal and payments of the permit application, and timely review and response once completed applications are submitted by Utility. The City will use best efforts to respond to complete, accurate, and paid permit applications within twenty (20) calendar days.
- e. **Scope.** An individual PA may cover a large geographic area of the City but will be limited to a maximum of five thousand linear feet (5,000 LF) per application. Utility Permits may cover multiple streets, and all impacted street corridors shall be listed in the location field of the permit.
- f. **Post Construction Record Drawings.** Upon completion of work in a permitted area, Utility will provide record drawings and will reference the previously approved permit number along with all impacted streets in the location field. The City will not charge a fee for the record drawings permits. The record drawings are to be submitted digitally by Utility to the City in GIS format.
- g. **Street and sidewalk openings.** In undertaking street or sidewalk openings in connection with the installation of Network Facilities, Utility will fully comply with and be bound by the requirements of Sec. 40-49 of the City of Peshtigo Code of Ordinances. Any costs arising out of compliance, in addition to the issuance of permits and inspections addressed in 3.b., will be the responsibility of the Utility.

4. DEPOSIT OF FUNDS. City will acknowledge receipt of \$25,000.00 from Utility for a permit to cover 6 separate permitted areas from the Utility and agrees to hold that amount in an escrow account for the sole benefit of the City in accordance with the terms of this Agreement to fund the City Management Costs for functions undertaken to manage utility access and use of the right-of-way.

5. DISBURSEMENT OF ESCROW FUNDS. The City is hereby authorized to disburse the Escrow Funds as follows: The City shall disburse funds to its general account sufficient to pay any invoice received from Ruekert & Mielke, Inc. for services in connection with the Project. The City shall submit an invoice to the Utility within five (5) days of disbursement. The Utility may object to any draw which it believes inappropriate within 15 days of receipt of the invoice from the City.

- i. In no event shall Utility draw funds or City disburse funds from the escrow account for any other purpose other than the payment of costs related to and in connection with the City Management Costs as defined above.

- ii. Should the funds in escrow be determined by the Parties to be inadequate to cover the estimated costs of the Project, the Utility agrees to deposit an additional sum with the City to be held in escrow to cover the revised projected costs.

6. RELEASE OF FUNDS. Upon completion of the Project including compliance with the requirements of part 3, and written acceptance of improvements by the City, signed by the City Mayor, remaining funds, if any, in the escrow account, may be disbursed to Utility and this Agreement shall terminate and no party shall have any further rights, duties or obligations.

7. NOTICES. All notices and other communications required or permitted hereunder shall be in writing and shall be delivered by hand or sent by electronic mail (with hard copy to follow), or sent, postage prepaid, by registered, certified or express mail and shall be deemed given so delivered by hand, or if mailed, when received as follows:

To the City: Matt Decur, P.E., Director of Public Works
331 French Street
Peshtigo, WI 54157
(715) 504-0894
mattd@cityofpeshtigo.us

To BRIGHTSPEED John Smith
000 Junction Rd.
Anytown WI 00000
(123) 456-7899- Cell
(715)012-3456- Office
John.Smith@Brightspeed.com

Installer: To be provided by utility to City when the installer is retained following prequalification to perform work for this project.

7. NON-WAIVER OF RECOVERY RIGHTS. Nothing in this Agreement shall be deemed a waiver of the City's right to recover actual costs for repair, restoration or other damages in connection with or relating to the Project.

8. ENTIRE AGREEMENT/AMENDMENTS. This Agreement constitutes the entire agreement between the Parties as to the Project and any amendment shall be in writing and signed by both Parties.

9. APPLICABLE LAW. Wisconsin law shall apply to the interpretation of this Agreement and the resolution of any disputes arising from it between the Parties with proper venue being Marinette County, Wisconsin..

10. **DRAFTING/INTERPRETATION.** This Agreement was mutually drafted, and its interpretation shall not be construed against either party in whole or in part. The Parties are experienced market participants, represented by legal counsel, and enter into this Agreement fully informed and advised of their legal rights and the effects of the terms and conditions of the Agreement stated herein and executed below.

IN WITNESS THEREOF, the parties herein witness and execute this Agreement on this _____ day of _____ 2026.

Signatures to follow:

BRIGHTSPEED

John Smith, Director-Network Construction

CITY OF PESHTIGO, WISCONSIN

Katie Berman, Mayor

Tammy Kasal, City Clerk

Approved as to form:

David Spangenberg, City Attorney

CITY OF PESHTIGO

UTILITY/ROADWAY EXCAVATION PERMIT APPLICATION

APPLICANT/COMPANY INFORMATION		
Applicant/Company Name:		Contact Name:
Address:		Contact Phone:
City:	State:	Zip Code:
Company Phone:	E-mail:	

PROJECT INFORMATION	
Address/Location of Proposed Work:	
Estimated Start Date:	Estimated Completion Date:
Approximate Size of Work:	Work Job #:

PLAN PREPARER INFORMATION (☐ CHECK IF SAME AS APPLICANT)	
Company Name:	Direct Phone:
Contact Name:	E-mail:

CONTRACTOR INFORMATION		
Contractor Name:		Contact Name:
Address:		Contact Phone:
City:	State:	Zip Code:
Phone:	E-mail:	
Emergency Contact:	Emergency Phone (24/7):	

PROPOSED WORK - CHECK ALL THAT APPLY				
<i>Type of Work</i>				
☐ New Construction	☐ Replace/Repair Existing	☐ Maintenance	☐ Remove/Abandon	
<i>Utility Type</i>				
☐ Water Main	☐ Sanitary Sewer	☐ Storm Sewer	☐ Electric	☐ Gas
☐ Fiber	☐ Communications	☐ Other:		
<i>Orientation of Work</i>				
☐ Overhead	☐ Underground	☐ Drilled/Bored	☐ Open-Cut Pavement	
☐ Other:				

PROJECT SIZE		
☐ Small (0 LF - 250 LF)	☐ Medium (251 LF - 5,280 LF)	☐ Large (1 Mile +)

APPLICATION FEE		
☐ Small: (\$200)	☐ Medium (\$500*)	☐ Large (\$3,000*)
Application Fee shown above must be paid before permit approval will be given.		
*Application Fee shown for Medium and Large projects is for first permit review. Total permit fee for these projects will be the actual time and effort required for construction review, and additional permit review for Large projects.		

LARGE PROJECTS ONLY
<i>ESCROW</i>
The City may require the Applicant to furnish an escrow for the purpose of covering costs related to construction review as well as provide security for the completion and warranty period of all site restoration after utility installation is complete. The escrow will cover any permit completed by the Applicant in the City for one year after the final permit completion date.
<i>SUPPLEMENTAL CONDITIONS</i>
Large projects shall comply with the current Supplemental Conditions at the approval of work start. If the permitted work continues into new calendar years, the work shall comply with the current Ordinances and Supplemental Conditions at the start of Spring Work each year.

SIGNATURES	
The Applicant has received and agrees that the permitted work shall comply with all permit provisions and conditions, as well as with all applicable City Ordinances at the time this application is approved.	
Failure to adhere to all permit provisions and conditions may result in stoppage of work, or rescinding of permit.	
Signature of Owner/Authorized Representative	Date

SUBMIT APPLICATION & COPY OF SKETCH/PLANS TO:
E-mail to: tammyk@cityofpeshtigo.us
Or Mail to: City Clerk
331 French St. STE A
Peshtigo, WI 54157

OFFICE USE ONLY	
Permit Application Fee:	☐ Paid
Permit Number:	
Signature of Approval	Approval Date
Approved Permit is valid for 12 months	

CITY OF PESHTIGO

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SUPPLEMENTAL CONDITIONS for STREET EXCAVATION PERMITTING and UNDERGROUND UTILITIES

DEFINITIONS

City Utilities: Water, Sanitary Sewer and Storm Sewer Mains, Leads, Services, Laterals and related structures.

City Staff: City Director of Public Works or City Consultant Engineers

Proposed Utility: Any private linear utility that is proposed, including but not limited to: water, sanitary, storm, electric, gas and communications utility not owned by the City, another Municipality, Marinette County or the State of Wisconsin.

Proposed Utility Structure: Any private utility structure that is proposed, including but not limited to: hydrants, valves, manholes, poles, vaults, or other above or underground structures.

Penetration: Any excavation or ground disturbing activity, including borings, wells, grounding rods, poles or posts.

Road Crossing: Any utility crossing of or utility work within a public roadway, whether main line, service line, or transmission line.

Site: Any distinct portion of the project area where work is completed at one time. This may be as large as a street block, or as small as a single excavation, depending on the timing and operations involved with the work.

Service permit: Street excavation permit for installation or maintenance of single utility service line for work completed at a single utility structure or connection point within the City right-of-way.

Small Utility Permit: Street excavation permit for installation or maintenance of small (private) utilities

GENERAL UTILITY PROJECT PERMITTING

1. Any utility work within the public right-of-way requires a street excavation permit. Any connections from a private utility within the right-of-way to a private property requires a service permit if the existing utility is directly adjacent to the property. If an existing utility is not adjacent to the property, an extension of the utility within the right-of-way is required, and a street excavation permit is required. Extension of private utilities cannot occur outside the right-of-way unless a property easement is utilized or secured.

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2. Any utility project that exceeds 1 mile in cumulative corridor length or 1 square mile in total area of City impact (not area of disturbance) shall be permitted incrementally, by distinct project permit areas (DPPAs). A DPPA shall not exceed 1 square mile in size of City impact. Each DPPA will be permitted and approved separately, and the City will make the determination of how many DPPAs can be permitted and active at one time.
3. The proposed utility owner or contractor must provide plans for utility work within each DPPA, showing enough design information for City staff to determine if the proposed utility locations and design can meet the utility separation requirements provided below. These plans will be reviewed by City staff and either approved or returned with comments to be addressed for resubmittal.
4. City staff will release a DPPA for construction once the initial utility design has been approved and there is capacity for additional DPPAs. City staff will not release a new DPPA until an active DPPA has been closed out. All hardscape restoration shall be completed and approved by City staff before closing out of a DPPA.
5. As part of the closeout process for each DPPA, the utility owner or contractor must provide as-builts of the utilities installed, that accurately show the utilities as installed.
6. Utility owner or contractor will need to provide an electronic shapefile as-built of the entire utility project once all DPPAs have been completed in order to close out the project.
7. Individual services installed outside of a DPPA will be permitted individually, as a service permit. Any structure installation work or any other work within the right-of-way must be submitted as a small utility permit.

PERMITTED UTILITY SEPARATION REQUIREMENTS

8. The permitted utility work shall maintain 5-foot horizontal separation between proposed utility or utility structures and existing underground City utilities, including hydrants. Due to some sections of right-of-way within the City containing a large number of existing utilities, this requirement may be lessened to a minimum of 3-foot separation distance.
9. The permitted utility work shall maintain 2-foot minimum vertical separation from proposed utility or utility structure to any other City utility.
10. The permitted utility work shall maintain 1-foot minimum separation when bypassing curb stops and signs.
11. Road crossing shall be minimized and confined to street intersections to the extent practicable. Mainline facilities shall be extended across any streets where future utility service is to be accommodated. All road crossings, starting 3-feet before back of curb and extending under roadway to 3-feet past back of opposite curb, shall be 3-foot minimum depth.

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12. For any proposed utility crossings that cannot maintain a clearance of 2 vertical feet over existing water, sewer or storm mains, water services, sewer laterals or storm leads or laterals, the City requires potholing prior to construction or televising of the existing City utility after construction. This work will be done at the expense of the contractor.
13. For all proposed utility structures that include penetrations greater than 4' in depth, existing water service and sanitary laterals shall be potholed or located prior to structure installation.
14. For all proposed utility structures that include penetrations greater than 3' in depth, existing storm sewer shall be potholed or located prior to structure installation or repaired if encountered during installation.
15. Proposed utility structures may be located within the City right-of-way (ROW). Structures located in sidewalk panels will need to be placed in the center of the panel (parallel to the roadway) with the edge of the structure flush with the back edge of the panel (relative to the roadway). If there is an existing obstruction at the back of the sidewalk (vertical curb, fence, etc.), the structure can be shifted forward enough to account for the subsurface dimensions of the structure. Structures shall not be located in driveways.
16. Proposed utility structures cannot be located over existing City utilities.
17. Any deviation from the above Utility Separation Requirements due to constraining circumstances would need to be approved by City staff on a case-by-case basis.

UTILITY DAMAGE

18. Any damage to any existing utilities must be reported to the appropriate utility contact and also to City staff immediately. Contractor shall follow standard communication protocols for damage to gas utilities and notify City staff once emergency and gas utility services have been notified.
19. Damage to any public utility within ROW must be repaired or replaced within the timeframe required by the corresponding utility. Damage to a sewer or water main or lateral shall be repaired immediately. Permitted street excavation and utility installation work will stop until repair has been started or scheduled to the satisfaction of the City. If repairs are not completed within the permitted timeframe, the City reserves the right to repair city utilities and invoice costs directly to contractor for that utility damage as well as for any future utility damage on the project.

RESTORATION REQUIREMENTS

20. Softscape restoration requirements:
 - i. 4" of screened topsoil minimum, seed, and fertilizer
 - ii. Hydro mulch or biodegradable erosion matting. No loose straw is permitted.
 - iii. Submittals for seed and erosion mat shall be provided for approval prior to the start of softscape restoration.

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21. Hardscape restoration requirements:

- i. All hardscape removal requires straight and continuous saw-cutting to full depth. Any damage to adjacent hardscape or curb and gutter shall be replaced at Contractor's expense.
- ii. Any sidewalk panel excavation (or potholing) requires a full panel replacement. Any driveway apron excavation (or potholing) requires a full apron panel replacement. Any concrete roadway excavation (or potholing) requires a full concrete panel replacement. Review of all panel replacements shall be completed with City Staff prior to replacement.
- iii. Any asphalt excavation (or potholing) shall be restored with a rectangular patch that extends a minimum of 6 inches beyond the excavation limits in any direction (i.e., a 12" diameter pothole would require a 2' x 2' restoration patch). Multiple patches near each other within a given section of roadway will require a full continuous patch.
- iv. Hot mix asphalt must be used for all asphalt roadway restoration. Concrete must be used for all concrete roadway restoration. The composition and depths of roadway restoration will be determined in the sole discretion of City staff on a case-by-case basis.
- v. Stone backfill is allowed around proposed linear utilities up to 1' above, and around proposed utility structures, up to 6" around. Above stone backfill, cementitious/granular backfill is required up to the stone base.
- vi. 4" of 1½-inch stone is required for sidewalk base; 12" of 1½-inch stone is required for asphalt or concrete road base.
- vii. 4" of concrete is required for residential sidewalk panels; 6" of concrete is required for driveway panels and aprons; 8" of concrete is required for industrial driveway panels and aprons.

22. Temporary Hardscape restoration requirements:

- i. Temporary hardscape restoration shall be completed as soon as excavation and structure installation work has been completed unless permanent hardscape restoration can be completed instead.
- ii. Temporary restoration for sidewalks will be the use of 2" thick cold patch in place of concrete.
- iii. Temporary restoration for roadways will be the use of 4" thick cold patch asphalt in place of hot mix asphalt or concrete.
- iv. Temporary hardscape restoration areas must be monitored on a weekly basis, with sweeping of loose stones or material, and repairs to any rough surfaces or potholes.

23. All permanent hardscape restoration must be completed within four weeks of the start of excavation work for a site or within two weeks after the completion of utility installation work for a site, whichever is shorter. All softscape restoration must be completed within five weeks of the start of excavation work for a site, or within three weeks of the completion of utility installation work for a site, whichever is shorter. If there is outstanding restoration work that exceeds these limits at the end of any calendar month, all excavation and installation work will be shut down until this restoration work has been completed.

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ALLOWED WORK SCHEDULE

24. In general, normal work hours of 7:00 AM – 7:00 PM are allowed Monday through Friday. No work is allowed on Saturdays without prior approval from the City. No work is allowed on Sundays or holidays observed by the City.

25. Excavation work may take place from the spring thaw until the ground freezes again in winter. The City ordinance states these dates to be from May 15th to November 15th. All hardscape restoration must be completed by November 15th of any given year.

In addition to these requirements, Contractor shall follow City Specifications and shall contact City staff with any questions.

MINUTES

FINANCE & CLAIMS

WEDNESDAY – SEPTEMBER 23, 2026 – 8:00 A.M.
COMMON COUNCIL, MUNICIPAL BUILDING

Members present: Chair Deborah Sievert, Brigitte Schmidt and Robert Warren.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, and Teal Spellman-Cedar Corp.

Chair Sievert called the meeting to order at 8:07 a.m.

Motion by Sievert and seconded by Warren to approve the agenda as presented. Motion carried 3/0.

Minutes:

Motion by Warren and seconded by Schmidt to approve the August 26, 2026 meeting minutes.
Motion carried 3/0.

Disbursements:

Disbursements were reviewed.

Motion by Schmidt and seconded by Sievert to approve the disbursements. Motion carried 3/0.

RLF/UDAG loans and payments:

RLF/UDAG loans and payments were reviewed.

Schedule of Appropriation Entries: None

Professional Services Agreements with Cedar Corporation:

A Master Agreement for Professional Services, an Addendum to Agreement for Professional Services, and an Authorization to Perform Engineering/Consulting Services with Cedar Corporation to assist the City with Interim Director of Public Works tasks were reviewed.

Motion by Schmidt and seconded by Warren recommending Council approve the Master Agreement for Professional Services, Addendum to Agreement for Professional Services, and Authorization to Perform Engineering/Consulting Services Project No. 1-1 with Cedar Corporation to assist the City approximately 24 hours per week with Interim Director of Public Works tasks at a cost of \$4,000 weekly as discussed. Motion carried 3/0.

Such other Matters: None

Set future meeting(s):

The next Finance & Claims meetings were scheduled for Thursday, October 22, 2026, at 11:30 a.m. and tentatively for Friday, October 23, 2026, at 10:00 a.m. if budgeting time is still required.

Motion by Sievert and seconded by Schmidt to adjourn at 8:42 a.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MASTER AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement entered into by and between the City of Peshtigo, Wisconsin, hereinafter referred to as Client or Owner, and Cedar Corporation, a Wisconsin Corporation, hereinafter referred to as Cedar Corporation or Engineer.

Client hereby engages Cedar Corporation to perform the services described herein and Cedar Corporation agrees to perform the services for the compensation set forth as provided herein. Cedar Corporation shall be authorized to commence the services upon execution of this Agreement.

PART I

CEDAR CORPORATION RESPONSIBILITIES

A. SCOPE

1. Cedar Corporation will provide professional services as more completely described in this Agreement and in any addenda to the Agreement, to include, engineering and other professional services.
2. Each project assignment provided will be defined by a written scope of work, cost estimate, fee and schedule approved by both Cedar Corporation and the Client.
3. Typical services which may be included in a municipal project assignment are Feasibility Study and Report, Preliminary Design, Opinion of Probable Construction Cost, Final Design, Specifications, Bidding Documents and Construction Contracts, Bidding, Construction Staking and Layout, Construction Administration, Construction Observation, Construction Record Drawings, Planning and such additional services required of the municipal project. Additional services, among others, which may be provided by Cedar Corporation upon request of the Client, will be private development plan review, land surveys, ordinance amendment review and assistance, and other professional services requested by the Client.
4. This Agreement shall be automatically renewed annually on the anniversary date of its original execution. However, either Cedar Corporation or Client may terminate this Agreement by giving the other party written notice at least thirty (30) days prior to the renewal date.

B. AUTHORIZATION TO PROCEED

1. Cedar Corporation will begin work on project assignments upon receipt of authorization to proceed, which may include a Client Purchase Order, letter

agreement, resolution, addenda, or other mutually acceptable written authorization.

2. If specifically requested by the Client, work on projects may be initiated by Cedar Corporation prior to receipt of written authorization to proceed, provided that such is received within 30 days.
3. Cedar Corporation agrees to provide all professional services within a reasonable period of time following the date of authorization to proceed by Client. If a special time schedule must be met for a Project, it shall be specifically set forth by Addenda to this Agreement.

C. PROJECT TEAM

All employees of Cedar Corporation working on projects provided under this Agreement shall be experienced and qualified for the services to be conducted.

PART II

CLIENT'S RESPONSIBILITIES

Client, at its expense, shall do the following in a timely manner so as not to delay the services,

A. INFORMATION/REPORTS

Furnish Cedar Corporation with all reports, studies, site characterizations, regulatory orders, and similar information in its possession relating to the Project. Unless otherwise specified in Part I, Cedar Corporation may rely upon Client-furnished information without independent verification in performing the Service.

B. REPRESENTATIVE

Designate a representative for the project who shall have the authority to transmit instructions, receive information, interpret and define Client's policies, and make decisions with respect to the services.

C. DECISIONS

Provide criteria and information as to Client requirements for the project, obtain (with Cedar Corporation's assistance, if applicable) necessary approvals and permits, attend project-related meetings, provide interim reviews on an agreed-upon schedule, make decisions on project alternatives, and generally participate in the project to the extent necessary to allow Cedar Corporation to perform the services.

D. GIVE NOTICE

Give prompt written notice to Cedar Corporation whenever Client observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect performance of services under this Agreement.

PART III

COMPENSATION, BILLING, AND PAYMENT

A. COMPENSATION

Client shall pay Cedar Corporation for professional services in accordance with a Schedule of Hourly Rates or compensation can be provided through the Lump Sum method. Payment method selected to be identified in the written authorization to proceed format. When a Schedule of Hourly Rates is selected, it is subject to annual adjustment as provided by Cedar Corporation to Client not later than January 31st of each subsequent year of the term of the Agreement.

B. BILLING AND PAYMENT

1. Cedar Corporation will periodically bill the client with net payment due in 30 days. Unless Client provides Cedar Corporation with a written objection to the bill within 15 days of receipt, Client shall be deemed to accept the bill as submitted.
2. Where Client disputes some portion of the charges contained in Cedar Corporation's bill for services, he shall make payment of that portion of the bill which is undisputed. In no case may Client elect to withhold payment to Cedar Corporation of the entire amount due.
3. If Client fails to make any payment due Cedar Corporation for services and expenses after receipt of Cedar Corporation's bill therefore, the amounts due Cedar Corporation shall bear interest from invoice date at the rate set forth in this agreement, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of Cedar Corporation. In addition, Cedar Corporation may, after giving ten (10) days written notice to Client, suspend services under this agreement until paid in full all amounts due under this agreement. In the event Client does not pay, or does not pay timely, Cedar Corporation shall be entitled to collect from Client all amounts due plus expenses, including but not limited to attorney fees, incurred by Cedar Corporation in connection with collection efforts, in addition, the reasonable value of Cedar Corporation's time spent in connection with collection efforts, computed at Cedar Corporation's prevailing fee schedule.

PART IV

STANDARD TERMS AND CONDITIONS

- A. STANDARD OF CARE.** Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the services are performed. Professional services are not subject to, and Cedar Corporation cannot provide any warranty or guarantee, either express or implied. Any such warranties or guarantees contained in any purchase orders, Client action, requisitions or notices to proceed issued by Client are specifically objected to by Cedar Corporation.
- B. CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement and in any addenda to the Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Client. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the project progresses, facts discovered may indicate that scope must be redefined.
- C. SAFETY.** Cedar Corporation has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this Agreement, Cedar Corporation specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Cedar Corporation employees.
- D. DELAYS.** If events beyond the control of Client or Cedar Corporation, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of god or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement or in any Addenda to this Agreement, then such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 60 days, Cedar Corporation shall be entitled to an equitable adjustment in compensation.
- E. TERMINATION.** Either party may terminate this Agreement at the end of the term hereof, or any extension thereof, upon 30 days written notice to the other party as provided at PART I above.

Also, this Agreement may be terminated by either party if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. No such termination may be effected unless the other party is given not less than ten calendar day's written notice of intent to terminate and an opportunity for correcting the default and for consultation with the terminating party before termination. If Cedar Corporation terminates as a result of Client default or the Client terminates for cause, Cedar Corporation shall be paid for services performed to the termination date including

reimbursable expenses due. Upon receipt of the terminating action, Cedar Corporation shall promptly discontinue all services unless the notice directs otherwise, and upon receipt of final compensation make available to Client all appropriate documents prepared under the Agreement whether completed or in process.

- F. OPINIONS OF PROBABLE CONSTRUCTION COST.** Any opinion of probable construction costs prepared by Cedar Corporation is supplied for the general guidance of the Client only. Since Cedar Corporation has no control over competitive bidding or market conditions, Cedar Corporation cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.
- G. RELATIONSHIP WITH CONTRACTORS.** Cedar Corporation shall serve as Client's professional representative for the services, and may make recommendations to Client concerning action relating to Client's contractors. However, Cedar Corporation specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client's contractors.
- H. CONSTRUCTION REVIEW.** For projects involving construction, Client acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the project permits errors or omissions to be identified and corrected at comparatively low cost. Client agrees to hold Cedar Corporation harmless from any claims resulting from performance of services by persons other than Cedar Corporation.
- I. INSURANCE.** Cedar Corporation will maintain insurance coverage for Professional Liability, Comprehensive General, Automobile, Workers Compensation, and Employer's Liability in amounts in accordance with applicable legal requirements as well as Cedar Corporation's business requirements. Certificates evidencing such coverage will be provided to Client upon request.
- J. ALLOCATION OF RISKS.** To the fullest extent permitted by law, Cedar Corporation shall indemnify and hold harmless, Client, Client's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Cedar Corporation or Cedar Corporation's officers, directors, partners, employees, and Cedar Corporation's consultants in the performance and furnishing of Cedar Corporation's services under this Agreement.

To the fullest extent permitted by law, Client shall indemnify and hold harmless Cedar Corporation, Cedar Corporation's officers, directors, partners, employees, and Cedar Corporation's consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and

other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Client or Client's officers, directors, partners, employees, and Client's consultants with respect to this Agreement or the Project.

To the fullest extent permitted by law, Cedar Corporation's total liability to Client and anyone claiming by, through, or under Client for any cost, loss, or damages caused in part by the negligence of Cedar Corporation and in part by the negligence of Client or any other negligent entity or individual, shall not exceed the percentage share that Cedar Corporation's negligence bears to the total negligence of Client, Cedar Corporation, and all other negligent entities and individuals.

- K. HAZARDOUS MATERIAL.** Hazardous materials may exist at a site where there is no reason to believe they could or should be present. Cedar Corporation and Client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the Project scope of work. Cedar Corporation agrees to notify Client as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. Client acknowledges and agrees that it retains title to all hazardous material existing on the site and shall report to the appropriate federal, state or local public agencies, as required, any conditions at the site may present a potential danger to the public health, safety or the environment. Client shall execute any manifests or forms in connection with transporting or storage and disposal of hazardous materials resulting from the site or work on the site or shall authorize Cedar Corporation to execute such documents as Client's agent. Client waives any claim against Cedar Corporation and agrees to defend, indemnify, and save Cedar Corporation harmless from any claim or liability for injury or loss arising from Cedar Corporation's discovery of unanticipated hazardous materials or suspected hazardous materials.
- L. ACCESS.** Client shall provide Cedar Corporation safe access to any premises necessary for Cedar Corporation to provide the services.
- M. REUSE OF PROJECT DELIVERABLES.** Reuse of any documents or other deliverables, including electronic media, pertaining to the project by Client for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by Cedar Corporation for the specific purpose intended, shall be at the Client's risk. Further, all title blocks and the engineer's seal, if applicable, shall be removed if and when Client provides deliverables in electronic media to another entity. Client agrees that relevant analyses, findings and reports provided in electronic media shall also be provided in "hard copy" and that the hard copy shall govern in the case of a discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. Client shall be afforded a period of thirty (30) days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is discovered within such thirty (30) day period it shall be corrected at no additional cost to Client.

Following the expiration of this thirty (30) day period, Client shall bear all responsibility for the care, custody and control of the electronic media. In addition, Client represents that it shall retain the necessary mechanisms to read the electronic media, which Client acknowledges to be of only limited duration. Client agrees to defend, indemnify, and hold harmless Cedar Corporation from all claims, damages, and expenses (including reasonable litigation costs), arising out of such reuse or alteration by Client or others acting through Client. Cedar Corporation agrees that all plans, engineering designs, electronic and computer data and imagery relating to Client's projects are the property of the Client and shall be presented to Client at no additional cost upon written request.

- N. AMENDMENT.** This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.
- O. ASSIGNMENT.** Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.
- P. DISPUTE RESOLUTION.** Parties shall attempt to settle disputes arising under this agreement by discussion between the parties senior representatives of management. If any dispute cannot be resolved in this manner within a reasonable length of time, parties agree to attempt non-binding mediation or any other method of alternative dispute resolution prior to filing any legal proceedings. In the event any actions are brought to enforce this Agreement, the prevailing party shall be entitled to collect its litigation costs, including attorneys' fees from the other party.
- Q. NO WAIVER.** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.
- R. NO THIRD-PARTY BENEFICIARY.** Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client's project contractors.
- S. SEVERABILITY.** The various terms, provisions and covenants contained in this Agreement or any addenda shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
- T. AUTHORITY.** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.
- U. OTHER.** Cedar Corporation reserves the right to enter into agreements with other design

professionals for portions of the work included under this Agreement. Where this subagreement would represent a major portion of the design work, Cedar Corporation shall receive approval of Client for this subagreement.

THIS AGREEMENT is hereby approved and executed this ____ day of _____, 20__.

CITY OF PESHTIGO

By: _____

Name: Katie Berman

Title: Mayor

By: _____

Name: Tammy Kasal

Title: Clerk-Treasurer

CEDAR CORPORATION

By: Teal Spellman

Name: Teal M. Spellman, P.E.

Title: Project Manager

By: [Signature]

Name: Michael J. Kaster, P.E.

Title: Municipal Engineering Team Lead

Project No. 4997-
Addendum No. 1
Date: _____

ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement shall be an addition to, and subject to the conditions contained in that Agreement for Services dated _____ between Cedar Corporation (ENGINEER), and the City of Peshtigo (OWNER).

WHEREAS the OWNER wishes to engage the ENGINEER to provide various services as described below, in accordance with ENGINEER procedures, standards, and normal billing practices; and

WHEREAS the project to which such services apply is referred to as the PROJECT and described generally as follows: Municipal Engineering/Consulting Services for the Calendar Years; and

WHEREAS the ENGINEER has agreed to perform such work.

NOW, THEREFORE, and in consideration of the above, the ENGINEER and the OWNER do hereby agree and covenant as follows:

SECTION 1 – SERVICES

Services will continue to be authorized through the Letter of Authorization for each specific PROJECT.

1.1 DESIGN SERVICES

The ENGINEER agrees to provide the following Design Services for the PROJECT.

ENGINEER shall, under this paragraph, provide the technical and economic data upon which policy decisions and final designs may be based. This work includes: Preliminary Surveys, Preliminary Studies and Reports, and Preliminary Cost Estimates.

ENGINEER shall, under this paragraph, prepare computations, designs, drawings, Cedar specifications, and other documents for the ultimate purpose of the receiving of bids and/or construction of the PROJECT.

Field Design Survey: Field design surveys as used in this subparagraph are understood to be limited to those necessary to prepare the drawings and specifications. Property surveys, plats, detailed frontage assessment schedules, descriptions of needed land and easement rights, maps and plans and assistance in negotiating for land and easement rights, shall not be included under the services of this paragraph.

Preparation of Contract Documents: This generally includes Advertisement for Bids, Instructions to Bidders, General Conditions, Supplementary Conditions, Proposals, Agreements, Miscellaneous Forms, Specifications, Drawings, and Schedules.

Cost Estimates: Any opinion of the construction cost prepared by the ENGINEER represents his judgment as a design professional and is supplied for the general guidance of the OWNER. Since the ENGINEER has no control over the cost of labor and material, or over competitive bidding or market conditions, the ENGINEER does not guarantee that bids or actual construction costs to the OWNER will not vary from ENGINEER's opinions of probable cost. If the OWNER desires greater assurance as to construction costs, OWNER shall employ an independent cost estimator.

Approval of Contract Documents: The ENGINEER shall submit sufficient copies of the Contract Documents to the various agencies which have final review authority on the design of the PROJECT and shall make such adjustments to these documents as are required to receive final approval.

Construction Permits and Approvals: It is understood that approval of the Contract Documents may not be sufficient to allow construction of the PROJECT. In many cases, the PROJECT requires permits and approvals that relate to the construction and not to the design (e.g., Corps of Engineers, Highway, Planning Agencies, etc.). The ENGINEER shall adopt any design requirements of these permits and approvals into the Contract Documents as a part of the work under this paragraph, however, permit and approval applications, surveys, and reports shall not be included under the services of this paragraph.

Coordination: Coordination of subcontractors, agents or employees of the OWNER in the compilation of data for the PROJECT. It is understood that if subsurface exploration such as borings, soil tests and the like are made to determine amounts of rock excavation or other subsurface conditions, the ENGINEER will furnish coordination of said exploration but the costs incident to such exploration shall be paid for by the OWNER.

1.2 BIDDING AND CONTRACT AWARD

The ENGINEER agrees under this paragraph, to assist the OWNER in obtaining and evaluating bids on the PROJECT as follows:

- Assist the OWNER in obtaining bids by furnishing digital project bid documents to QuestCDN eBid for downloading of bid documents by those requesting such. Maintain a record of bid document holders.
- Printing 3 sets of Bid documents for use in the PROJECT construction phase.
- Interpretation of Contract Documents and preparation of Addenda during the bidding period.
- Administer the bid opening.
- Preparation of bid tabulations.

- Analysis of bid results.
- Consultation with the OWNER on the award of contracts.
- Assist in preparation of formal Contract Documents for review by the OWNER's legal representative.

1.3 GENERAL PROJECT ADMINISTRATION

The ENGINEER agrees to provide the following General Administrative Services for the PROJECT. OWNER and ENGINEER agree that the ENGINEER shall be obligated to provide only that degree of scrutiny of the Contractor's work as is described in this part. Only if specifically included otherwise in this Agreement shall the ENGINEER provide full or part-time Resident Engineering Services for the PROJECT.

The performance of General Administrative Services specifically excludes direction or supervision of the Contractor or his employees in the performing of their work in a safe, legal or proper manner and ENGINEER hereby disclaims any responsibility, therefore.

ENGINEER will endeavor to guard OWNER against defects and deficiencies in the work. However, it is understood and agreed by and between ENGINEER and OWNER that with respect to defects and deficiencies in the work, ENGINEER'S role under this subsection is advisory only. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

ENGINEER shall under this paragraph, assist the OWNER in administering the provisions of the Contract Documents as follows:

- Assistance in interpretation of the drawings and specifications and approval of all changes in the Contract Documents.
- Administer the Preconstruction Conference.
- Make decisions regarding the PROJECT as called for in the Contract Documents.
- Assistance in interpretation of the reports of inspection bureaus, laboratories, test borings, and subsurface exploration related to the PROJECT during construction.
- Review of shop drawings and manufacturer's data for general conformance with the Contract Documents.
- Assist in preparation of closeout information as required (i.e., final change orders (quantity adjustments, etc.), contractor general lien waiver forms, Certificate of

Substantial Completion, Consent of Surety, Affidavit of Wage Rate Compliance, etc.).

- Final inspection and processing of final contract payment request. (Final unit quantities where appropriate to the method of compensation shall be furnished to the ENGINEER by the OWNER or OWNER's Agent performing Resident Engineering duties.)
- Preparation of a set of record drawings of the completed PROJECT conforming to the construction records provided to the ENGINEER by the Contractor or the OWNER during construction.
- Assistance during Contractor's correction period (warranty).

1.4 RESIDENT ENGINEERING SERVICES

The ENGINEER agrees to provide Resident Engineering Services for the PROJECT. These services do not guarantee the Contractor's performance which is covered by the Contractor's bond, but by providing these services, the ENGINEER endeavors to protect the OWNER against defects and deficiencies in the PROJECT work and endeavors to insure compliance with the drawings and specifications within reasonable tolerances generally accepted in the Trade.

- The OWNER has requested the ENGINEER to provide **full-time** Resident Engineering which shall provide for a Resident Project Representative to observe performance of the work of the Contractor. However, it is understood that it may be necessary to leave the construction site at various times in the normal performance of resident engineering services.

[OR]

- The OWNER has requested the ENGINEER to provide **part-time** Resident Engineering which shall provide for a Resident Project Representative to be at the construction site periodically. Continuous surveillance of construction activities will not be required. Scheduling of on-site observations will endeavor to observe and accept or reject materials and procedures, in general, before they become hidden from view by subsequent construction.

Services to be offered by the ENGINEER are limited to those specified below:

- The original setting of lines and grades.
- Checking of lines and grades at intervals during construction.
- Observation of completed work for compliance with drawings and specifications.

- Keeping field measurement records.
- Keeping records of the Contractor's activities.
- Negotiation of field changes and change orders for approval by the OWNER and ENGINEER.
- On-site coordination of the PROJECT.
- Recommendation for payment of Contractor's progress payment requests.

1.5 ADDITIONAL ENGINEERING SERVICES

The ENGINEER shall under this paragraph provide *optional* Additional Professional Services which are often a part of the project, but which have not been included under previous paragraphs. These services shall be provided **AT ADDITIONAL COST** under the method indicated in Section 2.

Examples of these services include, but are not limited to:

- Providing services which are not in accordance with ENGINEER procedures, standards or normal billing practices, assistance to attorneys and appearances before courts or boards on matters of litigation or arbitration, redesign ordered by the OWNER after the original design concept has been reviewed and accepted by the OWNER, laboratory testing, tune up and testing of equipment, plant operation and maintenance manuals, training of operators, final computation of total eligible PROJECT cost including engineering, construction, administration, etc., for purposes of audit on projects involving grants, etc.

The ENGINEER agrees to provide the following Additional Engineering Services for the PROJECT:

- None requested at this time. However, services of the type listed above will be provided under this paragraph **AT ADDITIONAL COST** if authorized in writing by the OWNER.

SECTION 2 – COMPENSATION

Methods of payment shall be negotiated with the OWNER and ENGINEER prior to the work being completed based on the following methods of compensation.

2.1 HOURLY RATE AND EXPENSES

OWNER shall pay the ENGINEER for services under paragraph(s) 1.1 to 1.5 in accordance with the Schedule of Hourly Rates which will be provided to the OWNER yearly. Cost shall be determined at the time projects are authorized.

Hourly Rate Schedule: The hourly rates to be used for this item shall be determined by the hourly rate schedule incorporated into this agreement as shown below or attached schedule. The ENGINEER reserves the right to adjust the overhead rate, which is used in determining the above hourly rates, on a yearly basis.

Direct Expenses: Reimbursement of direct expenses incurred in connection with the PROJECT, including but not limited to the following:

- Reimbursable expenses (e.g., long distance telephone, subsistence and lodging, commercial transportation, postage and shipping, expense of purchased services, lease of specialized equipment, etc.).
- Mileage expenses per IRS regulations.
- Fees paid for securing approval of authorities having jurisdiction over the PROJECT.
- Printing and reproduction.
- Equipment costs (e.g., computers, automated survey instruments, CADD equipment, etc.).

Other Compensation: It is understood that when requested by the OWNER, the ENGINEER shall procure the services of independent inspection bureaus, laboratories, soil exploration firms, etc. However, this is for the convenience of the OWNER and the ENGINEER shall provide coordination only of these services at the labor rates determined above.

[OR]

2.1 LUMP SUM COMPENSATION

OWNER shall pay ENGINEER for services under paragraph(s) 1.1 to 1.5 on a "Lump Sum" basis, the lump sum price shall include all cost items including labor, overhead, direct expense, and professional fee. Cost shall be determined at the time projects are authorized.

Other Compensation: It is understood that when requested by the OWNER, the ENGINEER shall procure the services of independent inspection bureaus, laboratories, soil exploration firms, etc.

Project No. 4997-
Addendum No. 1
Date: _____

However, this is for the convenience of the OWNER and the ENGINEER shall provide coordination only of these services at the labor rates determined above.

Payments are due and payable thirty (30) days from the date of the ENGINEER's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate of one percent (1%) per month from invoice date.

SECTION 3 - TIMETABLE

Timetable is for calendar years 2026-2028. Timetable for individual projects will be identified in the Authorization to Perform Engineering/Consulting Services form for each project.

SECTION 4 - SPECIAL CONDITIONS

- 4.1 ENGINEER will supply CAD/GPS electronic media (Record Drawing data including mains, appurtenances, etc.) according to the specifications below.
- Drawings in current electronic format. Additional information (coordinates of point files, elevations) and data files in electronic format.
 - Flash Drive or other electronic means.
 - Internet transfer via FTP or E-Mail.
- 4.2 Authorization to proceed with tasks listed in Sections 1.1, 1.2, 1.3, 1.4, 1.5 will be by execution of a Letter of Authorization confirmation form.
- 4.3 The OWNER shall directly pay for all Permit fees for securing approval of authorities having jurisdiction over the PROJECT.
- 4.4 The OWNER shall directly pay for all geotechnical services for the PROJECTS.

Project No. 4997-
Addendum No. 1
Date: _____

All other provisions of that Agreement referred to above shall remain in force unless otherwise modified or deleted above.

IN WITNESS WHEREOF the parties hereto set their hands and seals dated this _____ day of _____, 20____.

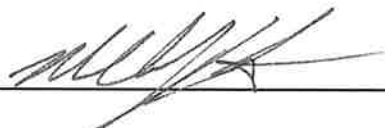
For OWNER:

For ENGINEER:

CITY OF PESHTIGO

CEDAR CORPORATION

By: _____

By:  _____

Name: Katie Berman

Name: Michael J. Kaster, P.E.

Title: Mayor

Title: Municipal Engineering Team Lead

By: _____

By:  _____

Name: Tammy Kasal

Name: Teal M. Spellman, P.E.

Title: Clerk-Treasurer

Title: Project Manager

Project No. 4997-0011
Addendum No. 1 - 1
Date: 9/18/2026

City of Peshtigo
Authorization to Perform Engineering/Consulting Services

Services will be performed in accordance with the Agreement for Professional Services, dated _____ and Addendum No. 1 dated _____ between City of Peshtigo (Owner) and Cedar Corporation. (Engineer).

Engineer is hereby authorized to proceed with the project listed below. The engineering/consulting services are to be completed in a timely manner mutually agreeable with the Owner and Engineer.

Project: 2026 Interim Director of Public Works Assistance

Scope of Work	Method of Compensation	Cost Estimate
☐ Bidding and Contract Award	☒ Lump Sum	<u>\$ 4,000.⁰⁰</u>
☐ General Project Administration		
☐ Resident Engineering	☐ Hourly Estimate	<u>\$</u>
☐ Training of Operators		
☐ Tune-up and Testing of Equipment		
☐ Operation & Maintenance Manuals		
☐ WDNR Clean Water Fund Administration		
☒ Additional Services		

Comments:

Assist the City with Interim Director of Public Works tasks as requested by the City Mayor.
Cedar to provide Teal Spellman for approximately 24 hours per week. Billing will be monthly
based on assistance provided week to week. Any partial week at the end of the "project" will be
prorated.

Cedar Corporation

Authorized By
City of Peshtigo

By: Teal Spellman

By: _____

Title: Professional Engineer, Project Manager

Title: Mayor

Date: _____

Date: _____

2026 SCHEDULE OF HOURLY RATES

CLASSIFICATION	RATE
Architectural Associate	\$130 - \$145
Architectural Project Manager	\$150 - \$175
Community Specialist	\$145
Construction Manager	\$160 - \$175
Director	\$220
Engineer	\$125 - \$195
GIS Specialist	\$110 - \$145
Intern	\$95
Landscape Architect	\$155
Planner	\$115 - \$155
Principal	\$240
Project Assistant	\$95 - \$115
Project Manager	\$165 - \$215
Scientist / Geologist	\$105 - \$160
Senior Architect	\$190
Surveyor	\$120 - \$145
Technician	\$100 - \$145

Reimbursable Expenses (in addition to compensation for professional services if not included in contract):

Vehicle Mileage	\$0.72/mile
GPS/Robotic Survey Equipment	\$40/hour
Aerial Drone	\$350/hour
Hydrone	\$70/hour

Reimbursement expenses are subject to adjustment during the calendar year based on operating costs and the IRS standard mileage rate.

Field supplies are charged to the project at cost. Review fees required by approving authorities shall be paid directly by the Owner.

THIS RATE SCHEDULE, APPENDED TO ANY CONTRACT, IS SUBJECT TO ANNUAL ADJUSTMENT.



BLIGHTED AREA

Whether the parcel is blighted. (At least 50% of the TID area must meet this criteria). Wis. Stat. § 66.1105(2)(ae) defines blighted areas as follows:

1. "Blighted area" means any of the following:
 - a. An area, including a slum area, in which the structures, buildings or improvements, which by reason of dilapidation, deterioration, age or obsolescence, inadequate provision for ventilation, light, air, sanitation, or open spaces, high density of population and overcrowding, or the existence of conditions which endanger life or property by fire and other causes, or any combination of these factors is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency, or crime, and is detrimental to the public health, safety, morals or welfare.
 - b. An area which is predominantly open and which consists primarily of an abandoned highway corridor, as defined in s. 66.1333 (2m) (a), or that consists of land upon which buildings or structures have been demolished and which because of obsolete platting, diversity of ownership, deterioration of structures or of site improvements, or otherwise, substantially impairs or arrests the sound growth of the community.
2. "Blighted area" does not include predominantly open land area that has been developed only for agricultural purposes.

IF IN NEED OF REHABILITATION OR CONSERVATION

Whether the parcel needs rehabilitation or conservation work. (At least 50% of the TID area must meet this criteria). Wis. Stat. § 66.1337(2m)(a) defines rehabilitation or conservation work as follows:

- (a) "Rehabilitation or conservation work" includes any of the following:
 1. Carrying out plans for a program of voluntary or compulsory repair and rehabilitation of buildings or other improvements.
 2. Acquisition of real property and demolition, removal or rehabilitation of buildings and improvements on the property where necessary to eliminate unhealthful, unsanitary or unsafe conditions, lessen density,



reduce traffic hazards, eliminate obsolete or other uses detrimental to the public welfare, to otherwise remove or prevent the spread of blight or deterioration, or to provide land for needed public facilities.

3. Installation, construction or reconstruction of streets, utilities, parks, playgrounds, and other improvements necessary for carrying out the objectives of the urban renewal project.
 4. The disposition, for uses in accordance with the objectives of the urban renewal project, of any property acquired in the area of the project. The disposition shall be in the manner prescribed in this section for the disposition of property in a redevelopment project area.
- (b) "Urban renewal project" includes undertakings and activities for the elimination and for the prevention of the development or spread of slums or blighted, deteriorated or deteriorating areas and may involve any work or undertaking for this purpose constituting a redevelopment project or any rehabilitation or conservation work, or any combination of the undertaking or work.

CITY OF PESHTIGO, WI
2027 TAX INCREMENTAL DISTRICT NO. 2 MIXED-USE PROJECT PLAN & BOUNDARY AMENDMENT
AND 2027 TAX INCREMENTAL DISTRICT NO. 3 BLIGHTED AREA CREATION
Proposed Timetable - 9/22/26

ACTION DATE	STEP
	EHLERS will provide City with the TID 2 Amendment & TID 3 Creation Information Requirements Checklist.
	City will provide Ehlers requested checklist information.
Oct. 21	EHLERS will e-mail the Legal Notice of the organizational Joint Review Board (JRB) meeting & Plan Commission public hearing to City's Official Newspaper.
	EHLERS will provide City with a sample letter to notify property owners within the <i>Tax Incremental District No. 3's</i> proposed boundary.
	EHLERS will e-mail a letter notifying the overlapping taxing jurisdictions of the organizational JRB meeting and Plan Commission public hearing along with required documents.
	EHLERS will provide City with agenda language for Plan Commission meeting, Plan Commission resolutions and most current version of the Project Plans.
Oct. 21 - No. 2	City will mail provided letter and a copy of the Legal Notice to property owners within the <i>Tax Incremental District No. 3's</i> proposed boundary. <i>(Letters must be postmarked at least 15 days prior to hearing).</i>
	City ensures JRB and Plan Commission meeting agendas are properly posted and notified, and that the Project Plans and approving resolutions are included with the Plan Commission agenda materials
Oct. 28	First publication of Legal Notice. <i>(Week prior to second notice & at least 5 days prior to JRB meeting).</i>
Nov. 4	Second Publication of Legal Notice. <i>(At least 7 days prior to public hearing date & in a separate week than the first notice; publications must be in consecutive weeks).</i>
Nov. 17	JRB organizational and annual meetings to appoint chairperson and public member, review draft Project Plans and set next meeting date. <i>(Meeting must occur prior to public hearing & within 14 days of the Legal Notice publication date.)</i>
	Plan Commission Public Hearing on the proposed amendment of TID 2 and the creation of TID 3. The proposed boundaries, and the proposed Project Plans. <i>(Within 14 days of second publication).</i>
	Plan Commission consideration of Resolutions Amending TID 2 and Creating TID 3, approving the Project Plans and Establishing its Boundaries.
	City will request legal opinion from City Attorney to include in the Project Plans, if not already provided.
	EHLERS will provide City with agenda language for Common Council meeting, Common Council resolutions and final version of the Project Plans as adopted by the Plan Commission.
	City ensures Common Council meeting agenda is properly posted and notified, and that the Project Plans and approving resolutions are included with the Common Council agenda materials.
Dec. 1	Common Council adopts resolutions amending TID 2 and creating TID 3 along with approving the Project Plans. <i>(At least 14 days after hearing).</i>
Dec. 2	EHLERS will e-mail a Class 1 Notice to Official City Newspaper of JRB meeting,
	EHLERS will e-mail Notice and related meeting materials to the JRB members.
	City ensures JRB meeting agenda is properly posted and notified.
Dec. 9	Publication of JRB Meeting Notice <i>(At least 5 days prior to meeting)</i>
Dec. 14 - Jan. 15	JRB meets to consider approval of the resolutions adopted by the Common Council amending TID 2 and creating TID 3. <i>(Within 45 days of notification of meeting / receipt of Common Council resolution)</i>
Feb - Oct	EHLERS will provide the City with a list of the remaining information needed to complete and submit the TID creation packet to the DOR. Within 60 days of Common Council approval, Ehlers will notify the DOR and submit initial materials for DOR review. When the 2027 assessed parcel values become available following Board of Review, Ehlers will assist the City with completion of required valuation forms and the final submission to the DOR for TID certification.
Oct. 31	DOR Filing Deadline.

*Plan Commission meets: As Needed
Common Council meets: First Tuesday of each month @ 7pm
Official City Newspaper is: Peshtigo Times & publishes Wednesday, with a deadline of Monday prior via
cgardon@peshtigotimes.com*

Information Requirements Checklist

Tax Incremental District (TID) Territory Amendment

This checklist identifies information that Ehlers will need to prepare a project plan to add or remove territory from your TID. If you have questions as to the information we've requested, please let us know. As we prepare the plan amendment, we may have other questions or may identify additional information requirements. Additionally, please note that the parcel information we are requesting is considered preliminary for purposes of determining TID amendment feasibility. At the time of state filing, we will need updated and additional information as well as verification of the preliminary information provided to ensure the accuracy of the filing. In some instances, mapping may also need to be updated at the time of filing.

Joint Review Board (JRB)

Ehlers will contact the taxing jurisdictions that will form the JRB to confirm a date and time for the required organizational meeting. To assist us in this process:

- _____ Please provide us with two or three alternate date and time options for the meeting. (The timeframe during which the meeting must be scheduled is identified in the timeline accompanying this checklist). We will query the overlapping taxing jurisdictions to ensure that a quorum can be achieved.
- _____ Please confirm where the JRB meeting will be held, to include a specific room number if applicable.
- _____ If your community is in more than one school district, please confirm which school district(s) the TID is located in.
- _____ If any portion of the TID or any territory to be added to the TID is in a lake management district, metropolitan sewerage district or sanitary district, please identify that district.
- _____ Please confirm the name and email address for your municipal representative to the JRB.
- _____ Please provide the name and email address for your JRB's public member. If your JRB is not standing, you will need to identify an individual that your jurisdiction plans to nominate to fill that role. The nomination and approval of the public member occurs at the JRB's organizational meeting.

Municipal Attorney

We will need a legal opinion from your municipal attorney indicating that the project plan is complete. The opinion will be needed prior to governing body approval of the TID, and the draft plan will include a sample format. We will provide a reminder of this requirement at the appropriate time.

_____ Provide the name and email address for your municipal attorney.

Public Hearing

Ehlers will prepare and coordinate publication of the public hearing notice. Please confirm:

_____ The time that you will hold the public hearing.

_____ The location where the hearing will be held, to include a specific room number if applicable.

_____ The name of the newspaper used by your jurisdiction for legal notice publications.

Parcel Information

Please provide us with a list of the tax parcels to be added or removed from the TID. An excel spreadsheet format is preferred. Keep in mind that a TID may only contain whole tax parcels and that all parcels must be contiguous. For purposes of determining contiguity, all parcels must touch at least one other parcel at a point discounting any intervening rights of way. For each tax parcel, we need the following information:

_____ Tax key number.

_____ Street address.

_____ Property owner name.

_____ Parcel acreage. In addition to parcel acreage, provide as a lump sum the total of all dedicated rights-of-way located within the TID boundary as shown on the Preliminary Map of Proposed District Boundary.

_____ Most current available assessed value broken down by land and improvements.

- _____ For parcels being added to the TID, whether the parcel was annexed into your municipality within the three-year period preceding the anticipated approval date of the TID (date that the governing body will adopt the resolution creating the TID). Note the annexation date if applicable, and the name of the town from which the parcel was annexed.
- _____ The acreage of any wetlands located on parcels being added to the TID that are identified on a map prepared by the Wisconsin Department of Natural Resources under Wis. Stat. § 23.32. A parcel that consists entirely of wetlands cannot be included in the District. If only part of a parcel is a wetland, it may be included.
- _____ Whether the parcel is currently located within another TID or TIDs.
- _____ Identify which of the following use(s) the parcel is suitable for: residential, commercial, or industrial. (Development of at least two of these uses within the overall TID must be expected, and at least 50% of the total TID area following any addition or removal of parcels must be suitable for those uses, with TID area defined as the total of all parcels and right of way areas included within the proposed boundary.)
- _____ Whether the parcel will be utilized for newly platted residential development (limited to 35% of overall TID area).

NOTE: Project Costs may only be incurred for newly platted residential development that has an average density of at least three units per acre, is located within a conservation subdivision, or is located within a traditional neighborhood design.

Required Mapping

Please provide us with the maps detailed below which are needed for the project plan and public hearing notice. Maps can be provided in 8-1/2" x 11" or 11' x 17" format. If the information requirements for each map can be more easily provided on a series of maps, more than one map can be provided to meet each requirement.

- _____ Preliminary Map Showing Territory to be Removed or Added
- Map must clearly show the existing TID boundary, the parcels being added or removed, the boundaries of the individual parcels, and each parcel's number. A key can be utilized if parcel numbers cannot be shown legibly on the map.
 - Label all areas on the map that do not have a parcel number, such as streets, rights-of-way, or bodies of water. Also label political subdivision boundaries if they appear on the map.

- Identify any parcels that are also included within another existing TID or TIDs and will be overlapped by any parcels being added to the TID.
- The parcels and parcel numbers included on the map must be the same as those provided on the parcel list spreadsheet. Please ensure that no parcels are omitted from either the list, or the map.

IF TID'S CREATION DATE WILL BE PRIOR TO OCTOBER 1

- The parcel layout shown for any territory to be added the TID must reflect parcels as they existed on January 1. If any parcels to be added to the TID were or will be subdivided or combined after January 1, but prior to the date that the TID will be amended, provide a second map showing the new parcel configuration. The TID's amendment date is the date that the governing body will act to approve the resolution amending the TID.

Preliminary Map of Amended District Boundary (1/2 Mile Boundary)

- If the original project plan included projects that may be undertaken outside of, but within ½ mile of the TID's boundaries, or if such projects are being added to the Plan through this amendment, provide a second boundary map that shows the areas located within the ½ mile perimeter surrounding the TID. Qualifying areas for ½ mile expenditures must also be located within your governmental unit's boundaries.

Revised Boundary Map for Public Hearing Notice

- Please provide a map depicting the revised TID boundary at a scale suitable for inclusion in a public hearing notice. The map does not need to contain the detailed information noted above but should provide the reader an understanding of where the TID is located relative to recognizable streets or other landmarks, and the areas that will be added or removed from the TID.

Map Showing Existing Uses and Conditions

- Intent of map is to show the current state of property within any territory being added to the TID. Use of an orthophoto base layer can be helpful. A legend, coding, or labels should be used to provide general descriptions of the land in the territory to be added, such as "existing residential area", "undeveloped agricultural land" or "public park land" as examples.
- Identify those parcels being added to the TID that are suitable for residential development, commercial development, and industrial development, as well as the parcels within the original

TID area that were suitable for these types of development. At least two of these three types of land use must have developed within the TID or be planned to constitute "mixed use" and these uses must make up at least 50% of the overall TID area.

- Identify any parcels that will be utilized for newly platted residential development (limited to 35% of overall TID area).

Project Cost Data

_____ Provide an updated list and description of the project costs expected to be incurred in implementing the TID's amended project plan, to include within any territory being added as well as the original TID area. Provide the estimated dollar cost for each line item, the source of that estimate, and the timeframe during which the expenditure is expected to be made.

_____ Note any costs that you expect to incur that may be made outside of, but within a ½ mile of the TID's boundaries. Expenditures for improvement of water system, sewer system or stormwater management infrastructure necessary to support the TID are not limited to the ½ mile restriction.

_____ Provide a list of any costs that you expect to incur to implement the TID's amended project plan but will be paid from other sources (referred to as "non-project costs"). Examples might be public infrastructure to be specially assessed, or portion of a utility improvement being made to benefit areas outside of the TID.

Development Valuation

_____ Please provide any information you have available that details the type of development or redevelopment activity expected within any territory being added to the TID or within the original TID area, timing of construction or absorption, and estimated valuations. Please consult with your assessor for assistance in determining estimated valuations.

Other Information Needed

_____ Please provide a copy of your DOR Form PC-202 (Tax Increment Collection Worksheet) for your most recent levy year.

_____ Please provide copies or excerpts of any planning documents or staff reports that detail the need for the TID amendment or identify the goals and objectives for the TID amendment. This is useful information that we can integrate into the updated project plan narrative.

- _____ Please provide any information you may have related to the anticipated economic benefits of proposed TID development. For example, information related to the number of jobs expected to be created or projected secondary impacts such as spending in the community, increased sales and payroll taxes, or other economic benefits to your community, the region or state.
- _____ The TID law requires that we provide an estimate as to the percentage of the property within the TID that will be devoted to retail business at the end of the TID's expenditure period. Please provide us your updated estimate of that percentage. There is no consequence, or any limitations created because of the percentage reported so a best estimate is sufficient.
- _____ We will also need a metes and bounds legal description of the TID area. The description must describe the new exterior boundary of the TID, not just the territory added or removed. This description is not needed until the state filing is prepared. It is typically best to wait to prepare the description until the TID plan amendment is approved in case there are changes. If the TID area includes, or may include, wetlands please add the phrase "To the extent District boundaries include wetlands identified on a map prepared under Wis. Stat. § 23.32, the wetlands are excluded from the District."

IF TID'S CREATION DATE WILL BE PRIOR TO OCTOBER 1

- _____ If there are parcels to be added to the TID that were not within the municipal boundaries as of January 1 please provide a copy of the annexation ordinance(s). This information will be needed for the State filing. Annexation must occur not later than the date the governing body approves the resolution amending the TID.

MINUTES

JOINT INDUSTRIAL PARK OVERSIGHT COMMITTEE & PLAN COMMISSION MEETING

TUESDAY – SEPTEMBER 29, 2026 – 4:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING INDUSTRIAL PARK

Industrial Park Oversight Members present: Chair Mayor Katie Berman (non-voting), Keith Klimek, Robert Warren, and Joel Ahrens.

Plan Commission Members present: Mayor Katie Berman, Robert Warren, Karen Pluff, John Berendt, and Jamie Bayer.

Plan Commission Members excused: Doug VanWinkle.

Others Attending: Clerk-Treasurer Tammy Kasal, Attorney David Spangenberg, Alderperson Debbie Sievert, Building Inspector Joe Last, Interim Public Works Director Teal Spellman-Cedar Corp., Richard Heim-Boldt, Nick Jungles & Mike Momot-Ironwood Power System (MJ Electric), Michael Babbitts-EVA, Mike Kunes, Seth Berman, Administrator Patrick Rau & Gary Larsen-Peshtigo School District, Tom Gryzwa, Mitch & Melissa Marquardt, Michael Ebsch-County Board Supervisor, Dick Podraza, Melissa Ebsch-Bay Cities Radio, and Gracelyn Giese-Peshtigo Times.

The meeting was called to order at 4:30 p.m.

Motion by Warren and seconded by Berendt to approve the agenda. Motion carried 7/0.

Minutes:

Motion by Warren and seconded by Klimek to approve the Industrial Park Oversight minutes of August 25, 2026. Motion carried 3/0.

Motion by Warren and seconded by Pluff to approve the Plan Commission minutes of August 17, 2026. Motion carried 5/0.

Review, discuss, consider and take possible action regarding the proposed development and site plans for MJ Electric at 970 Ogden St. (former Aacer property), including Industrial Park covenant compliance, site development requirements, lot and parcel configuration, access, parking and loading, outdoor storage, fencing, drainage, utilities, landscaping, and other related site-development matters.

- a. Industrial Park Oversight Committee — Discuss/consider and make recommendations regarding compliance with the Industrial Park covenants, including any conditions, limitations, parameters, plan revisions, additional information, referrals or other requirements related to the proposed development.

The Industrial Park Oversight Committee Industrial Park Covenant Review Checklist was reviewed for the MJ Electric proposed development and site plans for 970 Ogden St.

- Lots 61 and 68 are currently still under the Industrial Park Restrictive Covenants. The proposed plans for those lots are designated as parking. Ironwood prefers the lots be removed from the Covenants. Discussion was held on releasing Lots 61 and 68 from the Restrictive Covenants for parking lot.

- Require a Certified Survey Map for the entire property to address non-conforming structures and set back requirements.
 - Outdoor storage would be finished products on the north side of the property.
- b. Plan Commission — Discuss/consider and take possible action regarding the proposed site plan and related land-use and site-development matters, including approval or conditional approval, required plan revisions, conditions or parameters, lot/parcel configuration, possible CSM or parcel combination, easements, engineering requirements, referrals and/or other applicable City requirements.

The Plan Commission Site Plan Review Checklist was reviewed:

- Lots 61 and 68 are currently still under the Industrial Park Restrictive Covenants.
- Require a Certified Survey Map for the entire property.
- Access and traffic circulation were reviewed and discussed. The plans have adequate accommodations.
- Parking was reviewed. The plans have adequate accommodations for parking of employees and visitors.
- Fire and emergency was reviewed. MJ Electric will submit final plans for review by the Fire & Police Departments.
- Stormwater, drainage and grading were discussed. Adequate drainage is proposed and will be monitored by the State of Wisconsin. No issues or conflicts with the Industrial Park drainage study and project are anticipated.
- Utilities and public infrastructure are adequate.

Motion by Warren and seconded by Ahrens of the Industrial Park Oversight Committee recommending Council approve an agreement with Ironwood Power Systems/MJ Electric drafted by the City Attorney satisfying the Covenants for Lots 61 & 68 of the Pine View Commercial & Industrial Park 3rd Addition. Motion carried 3/0.

Motion by Warren and seconded by Berendt of the Plan Commission Committee recommending Council approve site plans for Ironwood Power Systems/MJ Electric at 970 Ogden St. as presented conditional on a Certified Survey Map being completed. Motion carried 5/0.

Motion by Warren and seconded by Ahrens of the Industrial Park Oversight Committee recommending Council approve site plans for Ironwood Power Systems/MJ Electric at 970 Ogden St. as presented conditional on a Certified Survey Map being completed. Motion carried 3/0.

Other Matters: None

Set date & time of next meeting:

The next meetings for the Industrial Park Oversight Committee and the Plan Commission Committee will be set at later time.

Motion by Warren and seconded by Klimek to adjourn at 5:00 p.m. Motion carried 7/0.

Tammy Kasal
Clerk-Treasurer



A QUANTA SERVICES COMPANY

PROJECT OVERVIEW

Peshtigo Manufacturing Facility

Prepared for the City of Peshtigo

Ironwood Power Systems, LLC is planning a major manufacturing investment in Peshtigo Wisconsin. The scope includes renovating the vacated Aacer flooring facility at 970 Ogden Road into a new plant manufacturing critical electrical infrastructure products serving utility and energy customers. The following is a high-level introduction for the City of Peshtigo. Initial site plans and supporting engineering are included as separate submittal documents.

01 WHO WE ARE

Ironwood Power Systems is a division of MJ Electric, a wholly owned subsidiary of Quanta Services (NYSE: PWR), the largest specialty contractor serving the electric power, pipeline, and communications infrastructure industries in North America. MJ Electric brings decades of substation construction expertise, combined with Quanta's national scale and customer relationships. Ironwood was formed to manufacture products the industry currently buys from a small number of third-party suppliers, bringing that manufacturing capability, and the jobs that come with it, in-house.

02 THE PESHTIGO FACILITY

The project renovates and expands the former Aacer flooring facility, approximately 316,000 SF of existing building plus a new 50,000 SF office addition into a modern manufacturing facility producing critical electrical infrastructure products for utility and energy customers. The purchase agreement for the site is signed, with closing targeted for late September and first production and delivery targeted for Q4 2027.

03 ECONOMIC IMPACT & 5-YEAR OUTLOOK

TOTAL INVESTMENT	PROJECTED PEAK JOBS	FIRST PRODUCTION
\$135M+ Facility, equipment & start-up	Up to 529 By 2032, 5-year ramp	Q3 2027 970 Ogden Road facility

	2027	2028	2029	2030	2031	2032
Total jobs	45	116	244	375	451	529

Figures reflect the plan's growth scenario, 2027–2032. Workforce spans production, engineering, and management roles.

Community Engagement

- Local and regional hiring focus, drawing primarily from the Peshtigo, Marinette, Menominee, and Green Bay / Fox Valley corridor within 50 miles of the site
- Partnership with Northeast Wisconsin Technical College (NWTC) campuses in Marinette and Green Bay for technical training and a pipeline
- Ongoing outreach to area high schools, career fairs, facility tours, to build a homegrown workforce pipeline
- Active participation in the Marinette & Menominee Chamber of Commerce, Job Service of Wisconsin, and Marinette County

04 SUBMITTAL CONTENTS

- Site plan, including grading and parking lot additions
- Fencing plan
- Stormwater runoff management plan

MJ Electric to Open New Manufacturing Facility in Peshtigo, Creating Up to 500+ Jobs Over Five Years

Quanta Services subsidiary to make a significant capital investment renovating the former Aacer flooring facility, with production beginning in Q2 2027

PESHTIGO, Wis. [October 1st, 2026] Ironwood Power Systems, LLC, a wholly owned subsidiary of Quanta Services, announced plans last week to open a new manufacturing facility in Peshtigo. The company will renovate and expand the vacated Aacer flooring facility at 970 Ogden Road into a modern plant producing critical electrical infrastructure products for utility and energy customers across the country.

The project represents a significant capital investment in facility upgrades, equipment, and start-up costs. Property closing occurred on September 30th. Production is targeted to begin in the second quarter of 2027.

The facility, which spans approximately 316,000 square feet of existing building space plus a new 50,000-square-foot office addition, is expected to create as many as 500+ jobs in Peshtigo over the next five years, starting with an estimated 45 positions in the facility's first year and growing steadily as production ramps up through 2032. Roles will span production, engineering, and management.

A Commitment to the Peshtigo Community

Ironwood plans to build a homegrown workforce pipeline through active community engagement, including:

- A local and regional hiring focus, drawing primarily from the Peshtigo, Marinette, Menominee, and Green Bay / Fox Valley corridor
- A partnership with Northeast Wisconsin Technical College (NWTC) campuses in Marinette and Green Bay for technical training and a pipeline of skilled talent
- Ongoing outreach to area high schools, including career fairs and facility tours
- Active participation in the Marinette & Menominee Chamber of Commerce, Job Service of Wisconsin, and Marinette County

About Ironwood Power Systems

Ironwood Power Systems and M. J. Electric are both wholly owned subsidiaries of Quanta Services, the largest specialty contractor serving the electric power, pipeline, and communications infrastructure industries in North America. MJ Electric brings decades of high voltage construction expertise. Ironwood was formed to produce products the industry currently needs, bringing manufacturing capability, and the jobs that come with it, in-house.