

MINUTES

FIRE, LIGHTING & BUILDING

TUESDAY, AUGUST 18, 2026 – 3:00 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Keith Klimek, Debbie Sievert, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Alderperson Robert Warren, Parks & Recreation Director Lori Tonn, Fire/EMS Chief Chuck Gardon, and EMS First Assistant Grace Koeffler.

Chair Klimek called the meeting to order at 3:00 p.m.

Motion by Sievert and seconded by O'Neill to approve the agenda. Motion carried 3/0.

Motion by O'Neill and seconded by Sievert to approve the July 21, 2026 meeting minutes. Motion carried 3/0.

Drees Community Center door:

A proposal from Tri-City Glass & Door was reviewed to replace the east door on the Community Center building. No other quotes were received.

Motion by Klimek and second by Sievert recommending Council approve the proposal of \$4,902.00 from Tri-City Glass & Door to replace, paint and install a door at the Drees Community Center to be funded from the 2025 Capital Outlay. Motion carried 3/0.

Landmark Building at 310 Oconto Ave. funding:

Mayor Berman reported the City's current SAG Grant for the Landmark building at 310 Oconto Ave. could be amended to allow the remainder funds of \$29,266 to be used for demolition. The bid from Peter's Concrete is approximately \$182,000, which would leave the City to fund approximately \$152,000 for demolition and restoration of the site. An option of funding the project with UDAG funds was explored. A second option would be to apply for a brownfield grant next year or the SAG grant again in two years, but the building would have to remain standing. Concerns for public safety were reviewed.

Motion by Klimek and seconded by Sievert authorizing Mayor Berman to approach the UDAG Committee to request funding for the demolition of the Landmark building at 310 Oconto Ave. Motion carried 3/0.

Building Inspector Report:

- Nuisance properties enforcement is in process.

Public Works Director Facility Report:

- Cedar Corp. is assisting the City during Public Works Director vacancy.
- The City Hall boiler has a hole and options are being explored.
- An overhead Police Department garage door has been repaired.

Fire/EMS Chief Report:

- Fire/EMS calls were reviewed: A total of 33 EMS and Fire calls to date for August, 3 Fire and 30 EMS.
- Two individuals are currently enrolled in a fire training course and one in a fire instructor course.
- The purchase of the approved 2026 incident command vehicle will be reconsidered by Committee to consider a 2027 vehicle as the 2026 vehicle is no longer available.
- The Lucas Machine is in use, and everyone is trained.

Other Matters: None

Set future meeting(s):

The next Fire, Lighting & Building meeting was scheduled for Tuesday, September 22, 2026, at 3:00 p.m.

Motion by O'Neill and seconded by Sievert to adjourn at 3:31 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer



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The Right Way. ®

Proposal: #261230

Bid Version: 1

Date: September 15, 2026
To: City of Peshtigo
Attn: Katie Berman 715-938-0931
Email: katieb@ci.peshtigo.wi.gov

Job Name: Peshtigo Community Center
Job Location: Peshtigo, WI
Plans Dated: 00/00/2026
Addendum: No Addenda

Due to volatility of materials, quote is valid for 30 days

Terms: Net 30 days, 1% interest per month on unpaid balances with approved credit OR 50% down, balance upon completion without approved credit.

We propose to **furnish and install** the following material per:

2 - 3068 Steel door with vision lite
24" x 30" cutout with 1" clear insulated glass

6 - Hinges

2 - Rim exit device with keyed trim

2 - Door closer

2 - Set weatherstrip/sweep

****Reuse existing frames with Ceko locations and thresholds.**

Account/Cash Price of **\$7,776.00**, Tax Included

Credit Card Price of **\$8,009.28**, Tax Included

Notes:

1. Hollow metal products to be primed only, finish paint to be by others.
2. Removal and disposal of existing materials included in pricing.
3. All wiring and electrical connections by others.
4. If existing materials cannot be reused, new material must be quoted and supplied to complete installation.
5. Tri City Glass will take every precaution during the removal and installation of your new product. There is a possibility of damage to the existing floor and walls during this process. Tri City Glass does not include any patching, repair, or replacement of existing materials.
6. Additional insurance or engineering requirements beyond our standard will incur additional costs.
7. Lead times to be verified prior to ordering:
 - a. HM doors/frames: 3-4 weeks stock material
 - b. Painting: 3-4 weeks added to lead times (After color approval.)
 - c. Installation: 8-10 weeks (After material is ready.)

Thank you for this opportunity,

Grace Oldenburg

Hollow metal estimator - 920.441.1094 - graceo@tricityglass-door.com

Initial _____

2801 N. Roemer Rd. • Appleton, WI 54911 • 920.734.9164 • f 920.734.1096

1811 E. Mason St. • Green Bay, WI 54302 • 920.468.7820 • f 920.468.5337

TERMS AND CONDITIONS

1. Tri City Glass & Door (TCG&D) reserves the right to withdraw this bid if not accepted within thirty (30) days of the date printed on this proposal.
2. All material to be furnished and/or supplied as specified or as an approved equal or substitute.
3. Any alterations or deviations from the agreed contract will be executed only upon signed change orders. Any cost adjustments will be confirmed and approved before proceeding.
4. Shop drawings to be returned in 14 days. If shop drawing reviews are held for a period of time that extends into vendor price increases additional costs will be forwarded to the owner/contractor. TCG&D will notify the owner/contractor of pricing updates, as time allows, to give the owner/contractor time to return the drawings.
5. All lead-times to be verified at the time of acceptance. Lead-times do not begin until final approval of shop drawings and all outstanding questions are addressed in full.
6. All deliveries are tailgate only, additional help is required on site to unload and stage the material. If owner/contractor is not on site, a change order will be provided at \$250 for TCG&D to unload. Any deliveries rejected after agreeing to scheduled delivery time and date and once product is loaded on the truck will result in additional charges based on \$95/hour of incurred TCG&D labor.
7. All contracts are contingent upon strikes, accidents, vendor delays, material shortages or other delays beyond TCG&D control. TCG&D will provide a good faith effort to find solutions or offer suggestions to fulfill the order within a timely manner. Back charges will not be accepted unless agreed upon in writing.
8. The project owner is responsible for applicable insurance related to the project. TCG&D carries applicable business and workmen's compensation insurance.
9. Various chemicals will damage aluminum, glass, wood, hollow metal, hardware, etc. (uncured masonry, plaster, cleaning acid, etc.). It is the owner's/contractor's responsibility to protect TCG&D products from damage after installation.
10. Hollow metal material should not be finished in a dark color as thermal bow can result; thermal bow is not considered a manufacture defect and will not be covered. This material should not be finished in a high gloss finish as this will accentuate the visibility of all welds. Nor should hollow metal be powder coated as the high temperature can cause delamination of the door cores from the inside face panels.
11. There is a 25% restocking charge for inventory items. Material must be returned as "new in the box" condition.
12. No returns on custom fabricated items, unless agreed upon. Special order purchases may be subject to vendors return policy and company restocking fee and/or shipping/handling charges.
13. Locating of plumbing, electrical, HVAC and structural bearings concealed in existing walls to be completed by the owner/contractor. TCG&D is not responsible for damage or costs caused if existing conditions have not been properly located and marked prior to installation.
14. In some cases, facilities built prior to 1978 may require lead safe work practices. If required, additional costs will be incurred.
15. The following are not included and are the owner's/contractor's responsibility:
 - a. Any work done on the owner's glass will be done at the owner's risk
 - b. Building permit (if required)
 - c. Temporary barricades (traffic, weather, or theft)
 - d. Final cleaning of glass and aluminum
 - e. Removal/reinstallation of existing electrical hardware or new electrical connections to be completed by others, unless noted otherwise.
16. As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the above signed builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and their lender, if any, to see that all potential lien claimants are duly paid.

Acceptance of this proposal by Buyer shall be acceptance of all terms and conditions recited herein which shall supersede any conflicting term in any other contract document. Buyer's agreement herewith shall be evidenced by Buyer's signature hereon or by permitting Seller to commence work for project.

Date of Acceptance: _____

Signature: _____

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Date: September 16, 2026

Customer: City of Peshtigo

Attn: Katie Berman

Email: katieb@ci.peshtigo.wi.gov

Job No.: OSB-261225

Job Name: Peshtigo Community Center

Job Location Peshtigo, WI

Phone 715-938-0931

Due to volatility of materials, quote is valid for 30 days

Terms: Net 30 days, 1% interest per month on unpaid balances with approved credit OR 50% down, balance upon completion without approved credit.

We propose to **furnish and install** the following material on existing doors:

Proposal #1- Weathering Replacements

- (2) Kawneer astragals for pair of doors to be replaced. (Interior and Exterior)
- (2) Neoprene 36" dark bronze weather sweeps to be replaced at exterior of the exterior doors.
- (4) Brush sweeps to be replaced (2 @ interior, 2 @ exterior)
- (6) 4" x 4 1/2" dark bronze hinges with radiused corners to replace interior hinges. Door to be adjusted as needed as it is currently rubbing at the top.

Cash Price For a Sum of **\$2,100.00**

Card Price For a Sum of **\$2,163.00**

Proposal #2- Replace Exterior Doors. Framing to Remain

(2) Narrow stile doors to replace existing doors at exterior.

Doors to have continuous hinges, First Choice CVR panics, Tubelite offset pulls, 5" mid rails, 10" bottom rails, neoprene sweeps at exterior, and brush sweeps at interior. We will reuse existing cylinder and closers. Glass to be 1" clear Low-E Tempered insulating units.

Cash Price For a Sum of **\$8,750.00**

Card Price For a Sum of **\$9,012.50**

Notes:

- 1. All sealants and flashings needed at our work are included.
- 2. Additional insurance requirements beyond our standard will incur additional costs.
- 3. Lead times to be verified at time of signed proposal
- 4. Please understand that Tri City Glass will take every precaution possible during the removal and installation process of your new product. However, there is a possibility of damage to the flooring and walls with this removal. T/C's quote does not include any patching/ replacing/repairing of existing flooring, patching painting of existing walls.

Thank you for this opportunity,

Rick Karoses

Commercial Estimator - 920.364.0637 - Rickk@tricityglass-door.com

CC: Steve Wood, Commercial Sales Manager

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