

MINUTES

FINANCE & CLAIMS

MONDAY – JULY 22, 2026 – 11:30 A.M.

COMMON COUNCIL, MUNICIPAL BUILDING

Members present: Chair Deborah Sievert, Brigitte Schmidt and Robert Warren.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Police Chief Derek Koronkiewicz, Public Works Director Matt Decur, and Parks & Recreation Director Lori Tonn.

Chair Sievert called the meeting to order at 11:30 a.m.

Motion by Sievert and seconded by Warren to approve the agenda as presented. Motion carried 3/0.

Minutes:

Motion by Warren and seconded by Schmidt to approve the June 22, 2026 meeting minutes.

Motion carried 3/0.

Disbursements:

Disbursements were reviewed.

Motion by Sievert and seconded by Warren to approve the disbursements. Motion carried 3/0.

RLF/UDAG loans and payments:

RLF/UDAG loans and payments were reviewed.

Schedule of Appropriation Entries: None

Police Department vehicle maintenance funding:

Chief Koronkiewicz reported the 2022 police vehicle transmission was replaced at a cost of \$8,078.77. The budget for motor vehicle maintenance is already slightly over budget. Discussion was held. The current budget balance for equipment maintenance is \$12,736 with few expenditures expected.

Motion by Schmidt and seconded by Warren recommending Council approve a transfer of \$12,500 from account 10-5210-00242 Equipment Maintenance to account 10-5210-0241 Motor Vehicle Maintenance to fund the 2022 police vehicle transmission replacement. Motion carried 3/0.

Outstanding Baycom/Motorola and Axon invoices for 12/21/22 – 7/11/26 incurred under prior Police Chief:

Motorola invoices totaling \$25,602.50 from 12/21/22 – 4/17/26 and Axon invoices totaling \$44,405.25 were reviewed. The outstanding invoices were for the purchase of services and equipment for radios, tasers, and vehicle video and license plate readers. Discussion was held on how to fund the purchases made under the previous Police Chief.

Motion by Schmidt and seconded by Warren recommending Council approve the payment of \$25,602.50 to Motorola for invoices from 12/21/22 – 4/17/26 and payment of \$44,405.25 to Axon

for invoices from 1/23/24 – 7/1/26 to be funded from account 10-5990-0920 Capital Improvement Fund. Motion carried 3/0.

Such other Matters:

Mayor Berman reported an Accounts Payable email will be created for vendors to forward invoices and bills.

Set future meeting(s):

The next Finance & Claims meeting was scheduled for Wednesday, August 26, 2026 at 8:00 a.m.

Motion by Sievert and seconded by Warren to adjourn at 12:10 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer