

MINUTES

WATER & SEWER

TUESDAY – JULY 14, 2026 – 8:30 A.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Daniel Seymour, Thomas Gryzwa, Fred Meintz, and Gary Motkowski.

Members excused: Robert Warren.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Kathy Kennedy, Public Works Director Matt Decur, and Kevin Wagner-Ruekert & Mielke, Inc.

Chair Seymour called the meeting to order at 8:30 a.m.

Motion by Seymour and seconded by Gryzwa to approve the agenda. Motion carried 4/0.

Minutes:

Motion by Meintz and seconded by Motkowski to approve the minutes of June 9, 2026. Motion carried 4/0.

Water & Sewer disbursements:

The disbursements for Water & Sewer were reviewed.

Communications:

A. DNR email and information regarding Peshtigo Wastewater Treatment Facility Report on Effluent Discharge.

The Wisconsin Department of Natural Resources (DNR) required the Peshtigo Wastewater Treatment Facility to monitor PFOS and PFOA discharges over the past two years. A Report on Effluent Discharge was submitted. The monthly average limit for PFOS is 8 ng/L; the City's reported monthly average was 9.67 ng/L. Following the DNR's review, the Wastewater Treatment Facility is required to submit an initial PFOS minimization plan, including applicable goals and actions, within 90 days.

Discuss/consider appointment of Jeffrey A. Vorpahl to the position of Wastewater Treatment Plant Lead Operator / Operator-in-Charge, effective upon the retirement of current Operator-in-Charge Rich Sparks:

The committee discussed the appointment of Jeffrey A. Vorpahl to the position of Wastewater Treatment Plant Lead Operator/Operator-in-Charge, effective upon the retirement of the current Operator-in-Charge, Rich Sparks.

Motion by Seymour and seconded by Gryzwa to recommend Mr. Vorpahl's appointment to the Personnel Committee. Motion carried 4/0.

Discuss/consider bids for WWTF Secondary Clarifier Sludge and Scum Collector Replacement Project:

The committee discussed bids received for the Wastewater Treatment Facility Secondary Clarifier Sludge and Scum Collector Replacement Project.

Motion by Gryzwa and seconded by Motkowski to recommend the City Council award the bid to Sabel Mechanical LLC for the WWTF Secondary Clarifier Sludge and Scum Collector Replacement Project in the amount of \$1,811,100.00, consisting of the base bid plus the mandatory alternate. Motion carried 4/0.

Report from Ruekert & Mielke:

Kevin Wagner-Ruekert & Mielke, Inc. and Public Works Director Matt Decur reported the anticipated schedule for the WWTP Clarifier Replacement Project:

- Water & Sewer Committee Bid Review – July 14, 2026
- Contract Award: August 5, 2026
- Executed Contract: August 2026
- Loan Closing: October 2026
- Construction Start Date: October/November 2026
- Construction Completion Date: November/December 2027 (400-day contract timeline)

Discuss/consider Sewer User Charges Ordinance:

The committee discussed the revised Sewer User Charges Ordinance.

Motion by Seymour and seconded by Meintz to recommend that the City Council approve the revised Sewer User Charges Ordinance being drafted by Attorney David Spangenberg, including the latest approved rate schedule. Motion carried 4/0.

Utility Report by Public Works:

Water Utility

- Watermain Break – July 3rd – Emery Avenue.
- Watermain Break – July 10th – East Park Drive.
- Spring watermain flushing continues Thursday nights through July.
- Continuing meter installation and out-of-order meter replacements.
- Lawn meters are available for pickup at City Hall.

Wastewater Treatment Plant (WWTP) & Sewer Utility

- Transitioned to Summer aeration basin.
- Cleaning Winter aeration basin.
- Whole Effluent Toxicity (WET) testing done this week.
- Chlorinating effluent as of May 1st.

Other matters:

Set future meeting(s):

The next Water & Sewer meeting was scheduled for Thursday, August 13, 2026 at 8:30 a.m.

Motion by Motkowski and seconded by Seymour to adjourn at 9:02 a.m. Motion carried 4/0.

Kathy Kennedy
Deputy Clerk-Treasurer