

MINUTES

WATER & SEWER

TUESDAY – MAY 12, 2026 – 8:30 A.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Daniel Seymour, Thomas Gryzwa, Fred Meintz, Robert Warren, and Gary Motkowski.

Others Attending: Mayor Katie Berman, Deputy Clerk-Treasurer Kathy Kennedy, Public Works Director Matt Decur, Kevin Wagner-Ruekert & Mielke, Inc. and Don Heikkila-Ruekert & Mielke, Inc.

Chair Seymour called the meeting to order at 8:30 a.m.

Motion by Seymour and seconded by Gryzwa to approve the agenda. Motion carried 4/0.

Minutes:

Motion by Meintz and seconded by Motkowski to approve the minutes of March 10, 2026 and April 14 2026. Motion carried 4/0.

Water & Sewer disbursements:

The disbursements for Water & Sewer were reviewed.

Communications:

Discuss/consider transfer of 2014 Ford F150 pickup to the Sewer Utility:

Public Works Director Matt Decur reported Council approved the purchase of a 2026 Ford F-150 for the Streets Department from Ewald Automotive Group for \$40,970.00 to be funded from the CIP Funds and the sale of a 2019 pickup truck to the Sewer Department.

The 2019 pickup truck has a diesel canister used to fill street equipment, so they would prefer to transfer the 2014 Ford F150 pickup truck to Sewer Utility. It's the truck used at the plant right now. Blue Book value is \$4,000. Decur is requesting approval to transfer the truck from the Street Department to the Sewer Department and transfer \$4,000 from the Sewer Equipment Fund to the City CIP Fund.

Motion by Gryzwa and seconded by Motkowski to approve transfer of the 2014 Ford F150 pickup truck from the Street Department to the Sewer Department and transfer \$4,000 from the Sewer Equipment Fund to the City CIP Fund. Motion carried 4/0.

Warren arrived at 8:33 a.m.

Report from Ruekert & Mielke:

A. Discuss/consider Plans & Specifications for the Clarifier Replacement Project.

Don Heikkila-Ruekert & Mielke, Inc. reported in detail on the plans and specifications for the Clarifier Replacement Project.

Kevin Wagner of Ruekert & Mielke, Inc. stated that they are working on finalizing all the documentation for the Department of Administration (DOA) and Department of Natural Resources (DNR). When that is satisfied, the project will go out for bidding. After the bids come in, they will coordinate with the DOA and DNR to get approval for the Clean Water Fund (CWF) loan. After the bid is awarded, they will close on the loan.

Utility Report by Public Works:

Water Utility

- Spring water main flushing began the night of Thursday, May 7.
 - Flushing continues Thursday nights through July.
- L-R Meter Testing tested commercial meters.
- Water Well Solution performed maintenance on wells and well pumps.
- Continuing meter installation and out-of-order meter replacements.
- Lawn meters are available for pickup at City Hall.

Wastewater Treatment Plant (WWTP) & Sewer Utility

- There was a sanitary sewer forcemain break on East Park Dr that was repaired May 11.
- Kurz replaced couplings and aligned all blower motors.
- At the Main Lift Station, VCP is rebuilding Pump C.
- Chlorinating effluent began May 1.

Planning and Projects

- Ruekert Mielke WWTP Facility Plan.
- Ruekert Mielke WWTP Clarifier design and Clean Water Fund application.
- Ehlers Financial Management Plan, CIP, and budget.
- Crossing Point Development Concept Plans.

Other matters:

Chair Seymour requested a status report regarding the December 9, 2025 meeting where discussion was held on water distribution agreements with mobile home parks and planned unit developments. Attorney David Spangenberg is working to update the agreements and submit the revised documents to the committee. Mayor Katie Berman will follow up to see when the agreements will be ready for review.

Set future meeting(s):

The next Water & Sewer meeting was scheduled for Tuesday, June 9, 2026 at 8:30 a.m.

Motion by Meintz and seconded by Gryzwa to adjourn at 8:48 a.m. Motion carried 5/0.

Kathy Kennedy
Deputy Clerk-Treasurer