

MINUTES

PERSONNEL

TUESDAY – MARCH 17, 2026 – 1:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt, Deborah Sievert, and Robert Warren.

Others Attending: Mayor Katie Berman, Attorney David Spangenberg, Public Works Director Matt Decur.

Chair Schmidt called the meeting to order at 1:38 p.m.

Motion by Schmidt and seconded by Sievert to approve the agenda. Motion carried 3/0.

Meeting Minutes:

Motion by Warren and seconded by Sievert to approve the February 9, 13 & 17, 2026 meeting minutes. Motion carried 3/0.

Employee Handbook:

The Committee continued reviewing and updating the current Employee Handbook. Work on the handbook will continue at a future meeting.

Other matters: None

Set date & time of next meeting:

The next meeting was scheduled for Monday, March 30, 2026 at 8:00 a.m.

Motion by Schmidt and seconded by Sievert to adjourn at 3:27 p.m. Motion carried 3/0.

Katie Berman, Mayor

MINUTES

PERSONNEL

MONDAY – MARCH 30, 2026 – 8:00 A.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt and Robert Warren.

Members excused: Deborah Sievert.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Attorney David Spangenberg, Public Works Director Matt Decur, Interim Police Chief Derek Koronkiewicz, Alderperson Tony O'Neill, and Parks & Recreation Director Lori Tonn.

Chair Schmidt called the meeting to order at 8:12 a.m.

Motion by Schmidt and seconded by Warren to approve the agenda. Motion carried 2/0.

Meeting Minutes:

Motion by Warren and seconded by Schmidt to approve the March 17, 2026 meeting minutes. Motion carried 2/0.

Employee Handbook:

The Committee continued reviewing and updating the current Employee Handbook. Work on the employee job descriptions will continue at a future meeting.

Motion by Schmidt and seconded by Warren recommending Council approve the proposed Employee Handbook with edits as discussed. Motion carried 2/0.

Other matters: None

Set date & time of next meeting:

The next meeting will be scheduled at a later time.

Motion by Schmidt and seconded by Warren to adjourn at 10:11 a.m. Motion carried 2/0.

Tammy Kasal
Clerk-Treasurer