

Mayor Berman called the meeting to order at 6:00 p.m.

Present: Alderpersons Debbie Sievert, Keith Klimek, Robert Warren, Brigitte Schmidt, and Tony O'Neill.

Excused: Joel Ahrens.

Also present: Attorney David Spangenberg.

Attending: Rick Baacke of Peshtigo Heating and Cooling.

Pledge of Allegiance.

Motion by Sievert, seconded by Schmidt, to approve the agenda as presented. Motion carried 5-0.

Minutes:

Motion by Warren, seconded by Klimek, to approve the minutes of the March 3, 2026 Regular Meeting. Motion carried 5-0.

Persons desiring to be heard from the floor: None

Business and Communications: None

Reports from Departments, Citizen Boards and Commissions:

- Monthly Building Inspection Report
- Monthly Police Report
- Monthly Fire/EMR Report

Committee Reports:

Water & Sewer – March 10, 2026

- No recommendations for the Common Council.

Personnel – March 17 & 30, 2026

- Recommended Council approve the proposed Employee Handbook with edits as discussed.

Motion by Schmidt, seconded by Sievert, to approve the proposed Employee Handbook. Motion carried 5-0.

RLF/UDAG Loan Fund – March 17, 2026

- Recommend Council approve the updated UDAG Manual subject to edits and approvals made by Attorney Spangenberg.

Motion by Sievert, seconded by Schmidt, to approve the updated UDAG Manual. Motion carried 5-0.

- Recommend Council approve a UDAG loan to Rick Baacke for the purchase of PHC, INC in the amount of \$400,000.00 with interest at the rate of 125 basis points above the ten (10) year treasury yield as of five (5) days prior to closing for a term of fifteen (15) years with the city having a 1st position lien on all business inventory, a 2nd position lien on all other corporate assets behind the Bank of Luxemburg, and a 3rd position lien on a personal mortgage behind

the bank and a private investor subject to the following conditions: 1). City of Peshtigo receiving a pro-rata portion with the bank on 1st position personal guarantees; 2) Steve Koeffler to acquire a \$250,000.00 key man insurance policy or other appropriate insurance with the city of Peshtigo named as the beneficiary and to keep the policy in force throughout the term of the loan unless otherwise approved by the City; 3) That the value of the inventory of the company will always exceed the amount of the loan at any time and that the City will be provided with inventory reports on at least an annual basis and at any other reasonable time as requested by the City and 4) That the applicant pay a \$500.00 application fee forthwith and a loan origination fee, and all other required fees and expenses at closing.

Motion by Sievert, seconded by Warren, to approve the UDAG loan as presented. Motion carried 5-0.

License & Police – March 24 & April 2, 2026

- Recommended Council approve the Food Truck Permit Application as presented.

Motion by Warren, seconded by O'Neill, to approve the Food Truck Permit Application Form as presented. Motion carried 5-0.

- Recommended Council approve the purchase of two Toughbooks from Baycom for \$6,130.00 to be funded by the CIP Loan proceeds.

Motion by Warren, seconded by Schmidt, to approve. Motion carried 5-0.

- Recommended Council approve the updated Fine Schedule.

Motion by Warren, seconded by Klimek, to approve. Motion carried 5-0.

Fire, Lighting & Building – March 18, 2026

- Recommended Council approve outdoor live animal programs held by the Peshtigo Library outside the building in a sectioned off portion of the parking lot as approved by the Mayor.

Motion by Klimek, seconded by Sievert, to approve. Motion carried 5-0.

- Recommended Council approve the Firefighter Cadet Program for up to a maximum of five individuals.

Motion by Klimek, seconded by Sievert, to approve. Motion carried 5-0.

- Recommended Council appoint Grace Koeffler as Assistant EMS Service Director.

Motion by Klimek, seconded by Warren, to approve. Motion carried 5-0.

Streets & Drainage – March 24, 2026

- Recommended Council approve the Driveway Permit Application for Extreme Transportation & Warehouse at 921 Ogden Rd. for two additional driveways at 60' each.

Motion by Warren, seconded by Klimek, to approve. Motion carried 5-0.

Finance & Claims – March 25, 2026

- No recommendations for the Common Council.

Other Matters: Mayor Berman reminded Council that the reorganizational meeting would be held on April 21 and stated that she was working on new committee assignments. Council members were asked to share any questions, comments, concerns, or preferences prior to that meeting.

Motion by Sievert, seconded by Warren, to adjourn at 6:22 p.m. Motion carried 5-0.

Katie Berman
Mayor