

COMMON COUNCIL
REGULAR MEETING AGENDA
MONDAY – APRIL 13, 2026 – 6:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Please take notice that a REGULAR MEETING of the Common Council of the City of Peshtigo will be held at the above date, time, and place with the following items of business to be considered, and possibly acted upon:

1. Call to Order/ Roll Call
 - Pledge of Allegiance
2. Approval of Agenda.
3. Approve the minutes of the March 3, 2026, Regular Meeting.
4. Public Comments
 - Each speaker is limited to 3 minutes. Please state your name for our record.
5. Business and Communications
6. Reports from Departments, Citizen Boards and Commissions.
 - Monthly Building Inspection Report.
 - Monthly Fire/EMR Report.
 - Monthly Police Report.
7. Committee Reports

Water & Sewer – March 10, 2026

- No recommendations for the Common Council.

Personnel – March 17 & 30, 2026

- Recommended Council approve the proposed Employee Handbook with edits as discussed.

RLF/UDAG Loan Fund – March 17, 2026

- Recommend Council approve the updated UDAG Manual subject to edits and approvals made by Attorney Spangenberg.
- Recommend Council approve a UDAG loan to Rick Baacke for the purchase of PHC, INC in the amount of \$400,000.00 with interest at the rate of 125 basis points above the ten (10) year treasury yield as of five (5) days prior to closing for a term of fifteen (15) years with the city having a 1st position lien on all business inventory, a 2nd position lien on all other corporate assets behind the Bank of Luxemburg, and a 3rd position lien on a personal mortgage behind the bank and a private investor subject to the following conditions: 1). City of Peshtigo receiving a pro-rata portion with the bank on 1st position personal guarantees; 2) Steve Koeffler to acquire a \$250,000.00 key man insurance policy or other appropriate insurance with the city of Peshtigo named as the beneficiary and to keep the policy in force throughout the term of the loan unless otherwise approved by the City; 3) That the value of the inventory



of the company will always exceed the amount of the loan at any time and that the City will be provided with inventory reports on at least an annual basis and at any other reasonable time as requested by the City and 4) That the applicant pay a \$500.00 application fee forthwith and a loan origination fee, and all other required fees and expenses at closing.

License & Police – March 24 & April 2, 2026

- Recommended Council approve the Food Truck Permit Application as presented.
- Recommended Council approve the purchase of two Toughbooks from Baycom for \$6,130.00 to be funded by the CIP Loan proceeds.
- Recommended Council approve the updated Fine Schedule

Fire, Lighting & Building – March 18, 2026

- Recommended Council approve outdoor live animal programs held by the Peshtigo Library outside the building in a sectioned off portion of the parking lot as approved by the Mayor.
- Recommended Council approve the Firefighter Cadet Program for up to a maximum of five individuals.
- Recommended Council appoint Grace Koeffler as Assistant EMS Service Director.

Streets & Drainage – March 24, 2026

- Recommended Council approve the Driveway Permit Application for Extreme Transportation & Warehouse at 921 Ogden Rd. for two additional driveways at 60' each.

Finance & Claims – March 25, 2026

- No recommendations for the Common Council.

8. Such other matters as are authorized by law.

9. Adjournment

Agenda Posted April 10, 2026

Tammy Kasal
Clerk-Treasurer