

MINUTES

PERSONNEL

MONDAY – FEBRUARY 9, 2026 – 8:30 A.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt, Deborah Sievert, and Robert Warren.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Attorney David Spangenberg, Alderperson Tony O'Neill, Parks & Recreation Director Lori Tonn, Public Works Director Matt Decur, Rob Hulce, and Randy Ingram-WPPA.

Chair Schmidt called the meeting to order at 9:00 a.m.

Motion by Schmidt and seconded by Warren to approve the agenda. Motion carried 3/0.

Motion by Warren and seconded by Sievert to approve the January 20 & 21, 2026 meeting minutes. Motion carried 3/0

Bellin Emplify pre-employment screenings:

Pre-employment screening requirements and implementation was raised for discussion at a future meeting.

Closed Session:

Motion by Schmidt and seconded by Warren to move into Closed Session per:

A. WI S.S. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- WPPA/Leer Peshtigo Police Labor Agreement.

Motion carried 3/0.

CLOSED SESSION 8:40 a.m. – 10:09 a.m.

Motion by Warren and seconded by Sievert to move into Open Session. Motion carried 3/0.

Motion by Schmidt and seconded by Warren recommending Council approve the proposed 2026 – 2027 Peshtigo Professional Police Association WPPA/LEER Local 52 Agreement as discussed in closed session. Motion carried 3/0.

Police Chief job description and advertising:

Discussion was held on updating the job description for Police Chief and advertising for the position. Mayor Berman distributed a proposed Police Chief job description for review. Updating the job description was postponed for a future meeting.

Motion by Schmidt and seconded by Warren to approve advertising for the Police Chief position. Motion carried 3/0.

Other Matters: None

Set future meeting(s):

The next Personnel meeting was scheduled for Tuesday, February 17, 2026 at 8:30 a.m.

Motion by Schmidt and seconded by Warren to adjourn at 10:22 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MINUTES

PERSONNEL

MONDAY – FEBRUARY 13, 2026 – 8:45 A.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt, Deborah Sievert (8:50 a.m.), and Robert Warren.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Attorney David Spangenberg, Public Works Director Matt Decur, Police Chief Fred Popp, and Parks & Recreation Director Lori Tonn.

Chair Schmidt called the meeting to order at 8:49 a.m.

Motion by Schmidt and seconded by Warren to approve the agenda. Motion carried 2/0.

Sievert entered meeting at 8:50 a.m.

Closed Session:

Motion by Schmidt and seconded by Warren to move into Closed Session per:

WI S.S. 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

And

WI S.S. 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

And

WI S.S. 19.85(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Consider specific personnel complaint.
- Preliminary consideration of personnel issue.

Motion carried 3/0.

CLOSED SESSION 8:51 a.m. – 10:20 a.m.

Motion by Sievert and seconded by Warren to move into Open Session. Motion carried 3/0.

Other Matters: None

Set future meeting(s):

The next Personnel meeting was scheduled for Tuesday, February 17, 2026 at 8:30 a.m.

Motion by Schmidt and seconded by Sievert to adjourn at 10:21 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MINUTES

PERSONNEL

MONDAY – FEBRUARY 17, 2026 – 8:45 A.M.
PESHTIGO LIBRARY, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt and Deborah Sievert
Members excused: Robert Warren.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Attorney David Spangenberg, Alderperson Tony O'Neill, Public Works Director Matt Decur, Interim Police Chief Derek Koronkiewicz, Fred Popp, and Parks & Recreation Director Lori Tonn.

Chair Schmidt called the meeting to order at 8:35 a.m.

Motion by Schmidt and seconded by Sievert to approve the agenda. Motion carried 2/0.

Closed Session:

Motion by Schmidt and seconded by Sievert to move into Closed Session per:

WI S.S. 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

And

WI S.S. 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Consider candidate(s) for Firefighter/EMS position.
- Preliminary consideration and investigation of personnel issues.

Motion carried 3/0.

CLOSED SESSION 8:36 a.m. – 9:43 a.m.

Motion by Schmidt and seconded by Sievert to move into Open Session. Motion carried 3/0.

Motion by Schmidt and seconded by Sievert recommending Council approve hiring the candidate selected in closed session for the Firefighter/EMS position. Motion carried 3/0.

Bellin Emplify pre-employment screenings:

Discussion was held on pre-employment screening requirements. Currently the Fire/EMS Department completes physical screenings through Bellin Emplify. Further consideration will be held at a future meeting after obtaining more information and reviewing the Employee Handbook.

Police Department chain of command and terms of employment:

Both an Interim Police Chief Appointment Agreement for Derek Koronkiewicz and an Investigatory Assignment and Payroll Status Agreement for Fred Popp were reviewed and discussed. The agreement for Fred Popp will be updated to allow Police Officer coverage as assigned by the Interim Police Chief.

Motion by Schmidt and seconded by Sievert to approve the Interim Police Chief Appointment Agreement for Derek Koronkiewicz and an Investigatory Assignment and Payroll Status Agreement for Fred Popp as amended. Motion carried 2/0.

Police job descriptions:

The proposed Police Chief job description was reviewed.

Motion by Sievert and seconded by Schmidt recommending Council approve the Police Chief job description. Motion carried 2/0.

Employee Handbook:

The Employee Handbook was discussed to identify the sections that still need to be reviewed. Additional editing will continue at the next meeting.

Other Matters: NoneSet future meeting(s):

The next Personnel meeting was scheduled for tentatively for Wednesday, February 25, 2026 at 8:30 a.m.

Motion by Schmidt and seconded by Sievert to adjourn at 10:21 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer