MINUTES

PERSONNEL
TUESDAY – DECEMBER 16, 2025 – 1:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt, Deborah Sievert, and Robert Warren.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Attorney David Spangenberg, Public Works Director Matt Decur, Parks & Recreation Director Lori Tonn, Police Chief Fred Popp, Tony O'Neill, Rob Hulce, and Randy Ingram-WPPA.

Chair Schmidt called the meeting to order at 1:01 p.m.

Motion by Schmidt and seconded by Warren to approve the agenda. Motion carried 3/0.

Motion by Schmidt and seconded by Sievert to approve the October 20 & 22, 2025 meeting minutes. Motion carried 3/0.

Employee vacation carryover:
Discussion and consideration was given on a request for Public Works Director Matt Decur to carryover unused 2025 vacation hours. Decur has been unable to use vacation the past couple months due to workload. Decur has approximately 175 vacation hours remaining, and policy only allows carryover of up to 40 hours with Mayor approval.

Motion by Schmidt and seconded by Warren recommending Council allow Public Works Director Decur to carry over up to an additional 135 hours of 2025 vacation to 2026 to be used by March 31, 2026. Motion carried 3/0.

Employee additional vacation request:
Discussion and consideration was given on a request for Clerk-Treasurer Kasal to receive two additional weeks of vacation annually beginning in 2026.

Motion by Schmidt and seconded by Warren recommending Council approve granting Clerk-Treasurer Kasal two additional weeks of vacation annually beginning in 2026. Motion carried 3/0.

Closed Session
Motion by Schmidt and seconded by Warren to move into Closed Session per:

A. WI S.S. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:
    - WPPA/Leer Peshtigo Police Labor Agreement.

Motion carried 3/0.

CLOSED SESSION 1:21 p.m. – 3:04 p.m.

Motion by Sievert and seconded by Warren to move into Open Session. Motion carried 3/0.

No action taken as a result of closed session.

Employee additional vacation request:
Discussion and consideration was given on an additional request for additional vacation for Parks & Recreation Director Tonn to receive one additional week of vacation annually beginning in 2026.

Motion by Sievert and seconded by Schmidt recommending Council approve granting Parks & Recreation Director Tonn one additional week of vacation annually beginning in 2026. Motion carried 3/0.

Other Matters: None

Set future meeting(s):
The next Personnel meeting was scheduled for Wednesday, January 7, 2026 at 8:30 a.m.

Motion by Sievert and seconded by Schmidt to adjourn at 3:13 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer