MINUTES

FINANCE & CLAIMS
TUESDAY – DECEMBER 16, 2025 – 12:30 P.M.
COMMON COUNCIL, MUNICIPAL BUILDING

Members present: Chair Deborah Sievert, Brigitte Schmidt, and Robert Warren.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Attorney David Spangenberg, Public Works Director Matt Decur, Parks & Recreation Director Lori Tonn, and Tony O'Neill.

Chair Sievert called the meeting to order at 12:35 p.m.

Motion by Sievert and seconded by Warren to approve the agenda as presented. Motion carried 3/0.

Minutes:
Motion by Sievert and seconded by Warren to approve the December 1, 2025 meeting minutes. Motion carried 3/0.

Disbursements:
Disbursements were reviewed.

Motion by Sievert and seconded by Schmidt to approve the disbursements. Motion carried 3/0.

RLF/UDAG loans and payments:
RLF/UDAG loans and payments were reviewed.

Schedule of Appropriation Entries:
Clerk-Treasurer Kasal presented December 2025 Appropriation Entries of $37,525.00. Adjustments were reviewed and discussed.

Motion by Schmidt and seconded by Warren recommending Council approve the $37,525.00 December 2025 Budget Adjustments & Transfers. Motion carried 3/0.

IT upgrades and services:
Mayor Berman presented a quote from Camera Corner Connecting Point for IT upgrades. Discussion was held.

Motion by Schmidt and seconded by Sievert recommending Council approve the quote from Camera Corner Connecting Point for $42,000 for Microsoft 365, Defender for Endpoint, and Intune setup and implementation. Motion carried 3/0.

Such other Matters: None

Set future meeting(s):
The next Finance and Claims meeting was scheduled for Wednesday, January 1, 2026 at 8:30 a.m.

Motion by Sievert and seconded by Warren to adjourn at 1:48 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer