Mayor Berman called the meeting to order at 4:20 p.m. with the following present: Alderpersons Debbie Sievert, Keith Klimek, Robert Warren, Joel Ahrens, and Tony O'Neill; Clerk-Treasurer Tammy Kasal.

Excused members: Brigitte Schmidt

Attending: Public Works Director Matt Decur.

Pledge of Allegiance.

Motion by Warren and seconded by Klimek to approve the agenda as presented. Motion carried 4/0.

Minutes:
Motion by Warren and seconded by Ahrens to approve the minutes of the September 16, 2025 Regular Meeting as presented. Motion carried 4/0.

Persons desiring to be heard from the floor: None

Business and Communications:

- Resolution No. 2025-08 an Authorizing Resolution for Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs.

Motion by Warren and seconded by O'Neill to approve Resolution No. 2025-08 an Authorizing Resolution for Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs. Motion carried 4/0.

Other Matters: None

Motion by Warren and seconded by Klimek to adjourn at 4:27 p.m. Motion carried 4/0.

Tammy Kasal
Clerk-Treasurer

331 French St.
Peshtigo, WI 54157
Phone 715-582-3041

# City of Peshtigo Fire Dept

City of Peshtigo Fire Department Report to the City Council
October 7, 2025

**We responded to 52 Calls for service September 1 to September 30, 2025**
There were 7 fire calls and 45 EMS calls

**Apparatus and Equipment Report:**
Engine 304 has a compressor problem, compressor will need to be replaced. Engine 304 also has engine light issues, mechanic is working on it. We still have an air conditioning leak on 310. Squad 320 is going to the dealer for warranty work. The jaws unit on Engine 302 is out of order and has been taken out of service. Pump is bad along with cutter. Unable to get parts at this time. Using a loaner from Macqueen.

**Fire Training:**
Fire training consisted of relay pumping. We also checked over all small equipment and washed all vehicles for Historical Day Parade.

**EMS Training:**
Classes were completed on September 25 for Emergency Medical Responders. Training with Emergency Rescue Squad was held. Dr. Swift went over cardiac issues and new AED

**Fire Prevention and Community Involvement**: The department participated in the "Touch a Truck" program on September 13. We set up a schedule for fire prevention week October 5 through 11. Participated in Historical Day Activities. The Run/Walk, The parade and Fire Works as dusk.

**Fund Raising:** None during September

**Personnel:** There will be an entry level firefighter class starting on October 22, 2025 offered in Marinette.

Charles Gardon
Fire Chief

MINUTES

FINANCE & CLAIMS
THURSDAY – SEPTEMBER 18, 2025 – 8:30 A.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Acting Chair Brigitte Schmidt and Robert Warren.
Members excused: Deborah Sievert

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Police Chief Fred Popp, and Public Works Director Matt Decur.

Acting Chair Schmidt called the meeting to order at 8:30 a.m.

Minutes:
Motion by Schmidt and seconded by Warren to approve the August 21, 2025 meeting minutes. Motion carried 2/0.

Disbursements:
Disbursements will be reviewed at next meeting.

RLF/UDAG loans and payments:
RLF/UDAG loans and payments were reviewed.

Schedule of Appropriation Entries: None

Payroll direct deposit implementation and additional costs:
Clerk-Treasurer Kasal reported an Output Processor Server would need to be added to the Tyler Incode Financial software to have the ability to email payroll check stubs to employees when implementing payroll direct deposit. A quote was reviewed. The maximum one-time setup fees are $3,960 with an annual maintenance fee of $688.

Motion by Schmidt and seconded by Warren recommending Council approve the purchase of the Output Processor Server for Tyler Incode Financial software up to $3,960 to be funded from the General Fund. Motion carried 2/0.

Such other Matters: None

Set date & time of next meeting:
The next meeting was scheduled for Monday, September 29, 2025 at 8:30 a.m. to review the Capital Improvement Plan (CIP).

Motion by Schmidt and seconded by Warren to adjourn at 8:41 a.m. Motion carried 2/0.

Tammy Kasal
Clerk-Treasurer

**Sales Quotation For:**
PESHTIGO, WI CITY OF
331 FRENCH STREET
PESHTIGO WI 54157-1219
Tammy Kasal
+1 (715) 582-3041
tammyk@cityofpeshtigo.us

**Shipping Address**
City of Peshtigo
PO Box 100
Peshtigo WI 54157-0100

| | |
|---|---|
| Quoted By | Ethan Reynolds |
| Quote Expiration | 3/14/26 |
| Quote Name | Output Processor |

| Tyler Software<br>Description | License Total | Annual Maintenance |
|---|---|---|
| ERP Pro | | |
| ERP Pro 9 Customer Relationship Management Suite | | |
| Output Processor Server | $ 2,750 | $ 688 |

| Services<br>Description | Hours/Units | Extended Price |
|---|---|---|
| ERP Pro 9 Customer Relationship Management Suite | | |
| Professional Services | 8 | $ 960 |
| Other Services | | |
| Project Management | 1 | $ 250 |

| | | |
|---|---|---|
| | **TOTAL:** | **$ 1,210** |

| **Summary** | **One Time Fees** | **Recurring Fees** |
|---|---|---|
| Total Tyler Software | $ 2,750 | $ 688 |
| Total Tyler Services | $ 1,210 | |
| **Summary Total** | **$ 3,960** | **$ 688** |

## RLF LOANS

| Name | Loan Date | Original Amount | Interest Rate | Next UCC Filing | Current Balance | Status | Months Missed | Payoff Date | Monthly Payment |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | $ - | | | | |
| | | | | **Total:** | $ - | | | | |
| | | | | **RLF Cash Balance as of 9/12/25:** | **$ 355,648.83** | | | | |
| | | | | **Total:** | **$ 355,648.83** | | | | |
| Faucett Forest Products | 07/01/15 | $ 90,000.00 | | N/A | $ 41,111.70 | (uncollected) | | | |

## UDAG LOANS

| Name | Loan Date | Original Amount | Interest Rate | Next UCC Filing | Current Balance | Status | Months Missed | Payoff Date | Monthly Payment |
|---|---|---|---|---|---|---|---|---|---|
| Bessette Properties LLC | 08/25/21 | $500,000.00 | 2% | N/A-mortgage only | $ 380,959.07 | Current | NA | September 2036 | $ 3,217.54 |
| BKAEM LLC | 11/01/24 | $ 47,500.00 | 6% | N/A | $ 45,760.41 | Current | NA | November 2039 | $ 388.11 |
| City of Peshtigo-Sewer Utility2/Quarterly | 02/07/17 | $300,000.00 | 1% | N/A | $ 135,533.83 | Current | NA | February 2031 | $ 5,390.61 |
| CRM Components LLC | 07/29/22 | $200,000.00 | 4.02% | 2/3/27-8/1/27 | $ 118,721.35 | Current | NA | August 2029 | $ 2,727.38 |
| Driven Agriculture | 07/15/21 | $ 46,000.00 | 2.73% | N/A-mortgage only | $ 35,047.57 | Current | NA | July 2036 | $ 311.73 |
| Evergreen Tool | 06/19/15 | $467,000.00 | 2% | N/A-mortgage only | $ 166,008.96 | Current | NA | July 2030 | $ 3,005.19 |
| Evergreen Tool #2 | 11/02/18 | $400,000.00 | 2.5% | 5/3/28-11/3/28 | $ 238,374.14 | Current | NA | December 2033 | $ 2,667.16 |
| Field & Forest | 08/01/17 | $500,000.00 | 3% | N/A-mortgage only | $ 261,320.48 | Current | NA | August 2032 | $ 3,452.91 |
| French St. Floral & Gifts | 11/02/18 | $ 20,000.00 | 3% | N/A-mortgage only | $ 12,314.06 | Past Due | 2 | December 2033 | $ 138.12 |
| Miller Machine | 08/01/13 | $225,000.00 | 2% | N/A-mortgage only | $ 57,335.43 | Current | NA | February 2029 | $ 1,447.89 |
| Tri-Tec Manufacturing | 05/23/22 | $200,000.00 | 4.13% | N/A-mortgage only | $ 142,257.61 | Current | NA | May 2032 | $ 2,037.28 |
| | | | | **Total:** | **$ 1,593,632.91** | | | | |
| | | | | **UDAG Cash Balance as of 9/12/25:** | **$ 1,049,940.77** | | **Certificates of Deposit** | | |
| | | | | **Certificates of Deposit:** | **$ 1,100,000.00** | | $100,000 Matures 2/18/26 | | |
| | | | | **Total:** | **$ 3,743,573.68** | | $1,000,000 Matures 9/01/25 | | |

| RLF FAÇADE GRANTS - PAID | | |
|---|---|---|
| Brown's Corner | 09/24/21 | $ 6,894.81 |
| Peshtigo Apparel | 10/01/21 | $ 10,000.00 |
| River Pub | 07/29/22 | $ 10,000.00 |
| NMG Properties/Big Woods | 01/16/23 | $ 10,000.00 |
| Precision Ice Blast | 12/12/22 | $ 10,000.00 |
| | **Total:** | **$ 46,894.81** |

| RLF FAÇADE GRANT - COMMITTED FUNDS | | |
|---|---|---|
| Road King Excavating | 04/05/23 | $ 10,000.00 |
| | **Total:** | **$ 10,000.00** |

MINUTES

PERSONNEL
FRIDAY – SEPTEMBER 5, 2025 – 1:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt, Deborah Sievert, and Robert Warren.

Others Attending: Mayor Katie Berman, Attorney David Spangenberg, Clerk-Treasurer Tammy Kasal, Police Chief Fred Popp, Parks & Recreation Director Lori Tonn, and Public Works Director Matt Decur.

Chair Schmidt called the meeting to order at 1:05 p.m.

Motion by Schmidt and seconded by Warren to approve the agenda. Motion carried 3/0.

Motion by Warren and seconded by Sievert to approve the August 26, 2025 meeting minutes. Motion carried 3/0.

Closed Session
Motion by Schmidt and seconded by Warren to move into Closed Session per:

A. WI S.S. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: WPPA/Leer Peshtigo Police Labor Agreement.
B. WI S.S. 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion carried 3/0.

CLOSED SESSION 1:07 p.m. – 3:38 p.m.

Motion by Schmidt and seconded by Warren to move into Open Session. Motion carried 3/0.

No action taken as a result of Closed Session.

Other Matters: None

Motion by Warren and seconded by Sievert to adjourn at 3:39 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MINUTES

WATER & SEWER
TUESDAY – SEPTEMBER 9, 2025 – 8:30 A.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Thomas Gryzwa, Daniel Seymour, Fred Meintz, Robert Warren, and Gary Motkowski.

Others Attending: Mayor Katie Berman, Deputy Clerk-Treasurer Kathy Kennedy, and Public Works Director Matt Decur.

Chair Gryzwa called the meeting to order at 8:29 a.m.

Motion by Dan and seconded by Motkowski to approve the agenda. Motion carried 5/0.

Minutes:
Motion by Gryzwa and seconded by Warren to approve the minutes of August 12, 2025. Motion carried 5/0.

Water & Sewer disbursements:
The disbursements for Water & Sewer were reviewed.

Communications:
A. Discuss/consider Peshtigo SARS-CoV-2 Report.
Public Works Director Matt Decur discussed the Peshtigo SARS-CoV-2 Report provided for the committee. The city continues to participate in the Wisconsin Wastewater Monitoring Program that tests samples of wastewater across the state to track levels of SARS-CoV-2, the virus that causes COVID-19. Levels at the Peshtigo plant remain low and are typically at or below state average. As of early August, the samples are also being tested for measles. No trace of the measles virus has been found in Peshtigo.

Discuss/consider Discuss/consider Capital Improvement Plan (CIP):
Public Works Director Matt Decur reported that Ehlers Public Finance Advisors presented their final results at the 9/2/25 Council Meeting and the Council approved adopting the Resolution for the 2025 Financial Management Plan (FMP) provided for the committee. It does include the Capital Improvement Plan (CIP) for both sewer and water utility. The plan will be updated to include Clean Water Fund projects and will be presented to the committee at next month's meeting for final review and approval.

Discuss/consider 2026 Water & Sewer Utility Budget:
Public Works Director Matt Decur reported that after the CIP is finalized, the 2026 Water & Sewer Utility Budget will be presented to the committee at next month's meeting for final review and approval.

Discussion was held on the benefits of the Water & Sewer Committee having a formal Water & Sewer Utility Budget.

Utility Report by Public Works:

Wastewater Treatment Plant & Sewer Utility

- Cleaning of aeration basins for winter switch-over
- Blower Motor No. 2 out for service (last serviced in 2019)
- CMAR Approved by DNR
- Grit and rag removal at main lift station and WWTP

Water Utility

- Service Line Material Inventory
  - Service Line Inventory submitted to DNR and approved
  - Notice of Service Line Material was distributed in 2Q utility bills
  - Inventory is being updated with information from customers
  - Jacobs Engineering will provide technical assistance to fully update the inventory
- Backwash system relay switches replaced at the Wells
- Hydrant repaired in 500 block of Oconto Avenue
- Hydrant painting
- Meter replacements

Planning and Projects

- Ruekert Mielke WWTP Facility Plan
- Ruekert Mielke WWTP Clarifier design and Clean Water Fund application
- Ehlers Financial Management Plan, CIP, and budget

Other matters:
Mayor Berman suggested the committee consider changes in the future to the positions in Water & Sewer Utility. The Public Work Director currently has a heavy work load that includes management over both utility and public work. Discussion was held on possible changes to the responsibilities within the utility department.

Alderperson Robert Warren suggested the committee look into ways to assist the residents with utility billing payment options with the possibility of rates increasing. Discussion was held on different ideas including digital meters, monthly billing, budget billing, and encouraging residents to make consistent weekly or monthly payments.

Set future meeting(s):
The next Water & Sewer meeting was scheduled for Tuesday, October 14, 2025 at 8:30 a.m.

Motion by Seymour and seconded by Motkowski to adjourn at 9:09 a.m. Motion carried 5/0.

Kathy Kennedy

Kathy Kennedy
Deputy Clerk-Treasurer

MINUTES

PARKS & RECREATION
TUESDAY, SEPTEMBER 16, 2025, 4:45 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Joel Ahrens, Keith Klimek, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Parks & Recreation Director Lori Tonn, Public Works Director Matt Decur, Police Chief Fred Popp, and Allan England, Eddie Bieber, and Christie Barlament.

Chair Ahrens called the meeting to order at 4:46 p.m.

Motion by Klimek and seconded by O'Neill to approve the agenda as presented. Motion carried 3/0.

Minutes:
Motion by O'Neil and seconded by Klimek to approve the August 19, 2025 meeting minutes. Motion carried 3/0.

Eddie Bieber (Ed the Diver) river clean up sponsorship:
Eddie Bieber known as Ed the Diver presented information on cleaning up the water ways and requested a sponsorship from the City. Further consideration will be held under Parks' 2026 Budget discussion.

Seasonal campsites camper storage:
Berman reported the City of Oconto does not allow campers in the campground over the winter season. Their liability waiver is for other items left such as decks, stairs, large rugs, etc. The City of Oconto moves the left items for a $25 charge per item. Tonn reported some campgrounds do allow winter storage. Only seasonal campers with no occupancy or electric would be allowed with no other items to be left out. Currently there are nine seasonal campers. Tonn will draft an agreement with requirements and regulations. A $250 non-refundable deposit towards the next year seasonal rental would be required.

Motion by O'Neill and seconded by Klimek recommending Council approve winter camper storage at Badger Campground at a fee of $350 subject to a storage agreement. Motion carried 6/0.

2026/2027 CIP borrowing:
The proposed Parks & Recreation CIP for 2026 was presented and reviewed. Discussion was held.

Motion by Ahrens and seconded by Klimek to forward the proposed 2026 Parks & Recreation CIP to the Finance & Claims Committee. Motion carried 3/0.

2026 Budget:
The proposed Parks & Recreation budget for 2026 was presented and reviewed. Discussion was held.

Motion by O'Neill and seconded by Ahrens to forward the proposed 2026 Parks & Recreation budget to the Finance & Claims Committee. Motion carried 3/0.

Parks & Recreation Director update by Director Tonn:

- Weedharvester will be inspected and fixed if possible.
- Summer help gone only camp host and one grass cutter remain.
- Sink and urinal repairs are being made.
- Signage add for speed along with more police patrols.
- Discussed coming park events coming
- Trimming trees in parks.

Other matters: None

Set future meeting(s) and agenda items:
The next Parks & Recreation meeting was scheduled for Tuesday, Ocotober 14, 2025 at 4:30 p.m.
Future agenda items: weedharvester.

Motion by Klimek and seconded by O'Neill to adjourn at 6:26 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MINUTES

FIRE, LIGHTING & BUILDING
MONDAY – SEPTEMBER 22, 2025 – 3:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Keith Klimek, Debbie Sievert, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Fire & EMS Chief Chuck Gardon, Public Works Director Matt Decur, Police Chief Fred Popp, and Joel Ahrens.

Chair Klimek called the meeting to order at 3:30 p.m.

Motion by Sievert and seconded by O'Neil to approve the agenda. Motion carried 3/0.

Motion by O'Neill and seconded by Sievert to approve the August 20, 2025 meeting minutes. Motion carried 3/0.

Peshtigo Library lease contract:
The proposed Peshtigo Library Amended Lease was reviewed. Discussion was held. Obligation #3 was discussed as the Library requested a change to allow the use of the leased premise by any others approved by the Library. Further discussion will be held at the next meeting with Library representation present.

Building Inspector contract:
The 2025 Building Inspector contract currently includes a fee of $10,000 and building permit fees. The City of Oconto is proposing an annual fee of $20,000 and building permit fees. Further discussion will be held at the next meeting.

2026/2027 CIP borrowing:
The proposed Fire, Lighting & Building CIP for 2026 was presented and reviewed. Discussion was held.

Motion by Klimek and seconded by O'Neill to forward the proposed 2026 Fire, Lighting & Building CIP to the Finance & Claims Committee. Motion carried 3/0.

2026 Budget:
The proposed Fire & EMS Department and the City Hall and Community Center budgets for 2026 were reviewed and discussed.

Motion by Klimek and seconded by Sievert to forward the proposed 2026 Fire & EMS Department and the City Hall and Community Center budgets to the Finance & Claims Committee. Motion carried 3/0.

Facility report by Mayor Berman:

- Community Center landscaping has been completed.

Other Matters: None

Set future meeting(s):
The next Fire, Lighting & Building meeting will be scheduled when needed.

Motion by Sievert and seconded by O'Neill to adjourn at 4:46 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MINUTES

LICENSE & POLICE
TUESDAY, SEPTEMBER 23, 2025 – 4:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Robert Warren, Joel Ahrens, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Police Chief Fred Popp, Public Works Director Matt Decur, Parks & Recreation Director Lori Tonn, Lt. Derek Koronkiewicz, and Officers Adam Hynnek and Alex Wojcik.

Chair Warren called the meeting to order at 4:30 p.m.

Motion by Ahrens and seconded by O'Neill to approve the agenda. Motion carried 3/0.

Motion by O'Neill and seconded by Ahrens to approve the minutes of June 17, 2025 meeting. Motion carried 3/0.

2026/2027 CIP borrowing:
The proposed License & Police CIP for 2026 was presented and reviewed. Discussion was held.

Motion by Warren and seconded by Ahrens to forward the proposed 2026 License & Police CIP to the Finance & Claims Committee. Motion carried 3/0.

2026 Budget:
The proposed License & Police budget for 2026 was presented and reviewed. Discussion was held.

Motion by Warren and seconded by Ahrens to forward the proposed 2026 License & Police budget to the Finance & Claims Committee. Motion carried 3/0.

License & Police update:
Chief Popp presented a Police Report (see attached).

Other Matters: None

Motion by O'Neill and seconded by Ahrens to adjourn at 5:31 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MINUTES

STREETS & DRAINAGE
WEDNESDAY – SEPTEMBER 24, 2025 – 4:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Robert Warren, Keith Klimek, and Joel Ahrens.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Public Works Director Matt Decur, and Parks & Recreation Director Lori Tonn.

Chair Warren called the meeting to order at 4:33 p.m.

Motion by Klimke and seconded by Ahrens to approve the agenda as presented. Motion carried 3/0.

Minutes:
Motion by Klimek and seconded by Ahrens to approve the August 20, 2025 meeting minutes. Motion carried 3/0.

Street Use and Special Event Permit for Peshtigo Fire Museum's season closing Bell Ringing event:
The Street Use and Special Event Permit for Peshtigo Fire Museum's season closing Bell Ringing event was reviewed and discussed. The Committee agreed to waive any additional fees.

Motion by Warren and seconded by Klimek recommending Council approve the Street Use and Special Event Permit for Peshtigo Fire Museum's season closing Bell Ringing event on October 8, 2025 with any additional fees to be waived. Motion carried 3/0.

Street Use and Special Event Permit for Peshtigo Police Run to Remember:
The Street Use and Special Event Permit for Peshtigo Police Run to Remember event was reviewed and discussed. The Committee agreed to waive all fees.

Motion by Warren and seconded by Ahrens approve the Street Use and Special Event Permit for the City sponsored Peshtigo Police Run to Remember event on October 4, 2025 with all fees to be waived. Motion carried 3/0.

Street signage at NW Front St. and N Emery Ave.:
Berman reported currently there is a yield sign on NW Front St. at the intersection of N Emery Ave. Decur presented information on the proposed change (see attached).

Motion by Warren and seconded by Klimek recommending Council approve changing the yield sign to a stop sign on NW Front St. at the intersection of N Emery Ave. Motion carried 3/0.

2026 Dumpster Fee Schedule:
Decur presented Dumpster Fee Schedule proposed changes. Fees for curbside pickup, appliances with Freon, single household items, and bulk rates were increased.

Motion by Warren and seconded by Klimek recommending Council approve the 2026 Dumpster Fee Schedule. Motion carried 3/0.

2026/2027 CIP borrowing:
The proposed Streets & Drainage CIP for 2026/2027 was presented and reviewed. Discussion was held.

Motion by Warren and seconded by Ahrens to forward the proposed 2026/2027 Streets & Drainage CIP to the Finance & Claims Committee. Motion carried 3/0.

2026 Budget:
The proposed Streets & Drainage budget for 2026 was presented and reviewed. Discussion was held.

Motion by Warren and seconded by Ahrens to forward the proposed 2026 Streets & Drainage budget to the Finance & Claims Committee. Motion carried 3/0.

Streets & Drainage report (see attached):

- West Park Drive update.
- TAPCO traffic signal annual inspection, maintenance and emergency training completed.
- Pine St. had a culvert failure.
- E-waste collections were recycled at no charge.
- Fall leaf and grass pickup hours reviewed.
- One Public Works employee is retired and the hiring is in process.

Other matters: None

Set future meeting:
The next Streets & Drainage meeting will be set at a later date.

Motion by Klimek and seconded by Ahrens to adjourn at 5:26 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

25.07

RECEIVED
SEP 09 2025
CITY OF PESHTIGO

# Street Use Permit Application

Name of the event: Fire Museum Closing Day Film company to film for documentary

Name of organization and contact and/or the individual(s) responsible for application: Peshtigo Fire Museum

Laura Marotz 715-938-6287 or Mike & MaryJo Seidl 715-582-2803

Physical address of applicant or organization: 400 Oconto Ave. Peshtigo

Email address: n/a

Applicant Phone Number: Laura Marotz 715-938-6287 or Mike & MaryJo Seidl 715-582-2803

Day-of Contact Person and Information:

Laura Marotz 715-938-6287 or Mike & MaryJo Seidl 715-582-2803

Please indicate here if the applicant is the individual in charge of the event. Y/N If there is a secondary contact, please list Name, Phone, Address and email address as well: yes, all will be there

Laura Marotz 715-938-6287 or Mike & MaryJo Seidl 715-582-2803

Estimated number of persons participating: 20-60

Date, start and end times requested for street use and/or park location: 6-8:30 pm

October 8, 2025

Please list additional day/time for setup and take down of event: same day

Street and/or Park where event is being held: On Oconto Ave in front of Fire Museum

Accurate description of the portion of the street(s) and parks (or portions of) being requested for use (attach maps if necessary): 400 Oconto Ave. Peshtigo between Ellis Ave and N. Peck Ave

Description of event with details, example, music, food, bouncy house, games, or alcoholic beverages being served: this is the cloing ceremony to commerate the fire on October 8th 1871. We read stories and first hand accounts of the fire concluding with the bell ringing at 8pm. The film company that is making a documentary of the fire will be recording this event as well.

City services requested for the event (e.g., Public Works Department, Parks and Recreation, Police Department or Fire/EMR Departments) and times you need these, example extra garbage cans, barricades or traffic signs:

we would like a few barricades to close off Oconto Ave.

As we are a 501c3 we ask to have all fees including the filing fee waived as this filming will benefit the history and exposure of the city.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Peshtigo Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Streets and Drainage Committee, Parks and Recreation Committee or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Laura Marotz — 09/09/2025

Signature of Applicant — Date

Signature of Representative from City Clerk — Date

## OFFICE USE ONLY

Estimated cost of City services requested/notes (to be completed by Department Heads): _____

$150 - DPW Traffic Control Signs + Barricades

Requirements of Applicant: - Close Oconto Ave at Peck Ave and Ellis Ave During the Event -

**Recommended by:**

Matthew J. Decker (Y/N)
Signature of Director of Public Work

_____ Y/N
Signature of Parks and Recreation Director

_____ Y/N
Signature of Chief of Police

Charles P. Gordon (Y/N)
Signature of Fire/EMS Chief

***Decision of City Council (required):***
***____Approved ____Denied***

***Date Approved*** _____

***Total Amount to be Paid $*** _____ Rec. # _____

Permit Fees will include $50 administrative fee plus other costs as determined by City Staff.

GL 10-44130
Code 128

Other costs may include, but are not limited to:

- Traffic Barricades, first 8 no charge, $5.00 each additional
- Traffic Signs (i.e., Road Closed), No Charge for First 4, $5.00 each additional
- Traffic Control Equipment Delivery and Pick up, Hourly rate for 2 workers, truck & trailer: $150.00
- Extra garbage can, $10.00 each additional

GL 10-46315
Code 207

**Permit fees to be paid no later than one week prior to event.**

City of Peshtigo

# Memo

**To:** Streets & Drainage Committee

**From:** Matt Decur, Public Works Director

**Date:** September 24, 2025

**Re:** Stop Sign – NW Front Street at Emery Avenue

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**Proposed Action:** Staff recommends adoption of the following motion: Recommend City Council approve installation of a Stop sign on NW Front Street at Emery Avenue.

**Overview:** The Wisconsin Manual on Uniform Traffic Control Devices (MUTCD) provides guidance on the installation and proper use of traffic control devices, including stop and yield signs. MUTCD Section 2.11 – Minor Road Stop Control is attached to this memo.

NW Front Street at Emery Avenue is currently controlled with a Yield sign. Trees and buildings adjacent to the intersection restrict drivers' view of traffic on Emery Avenue. There are also nearby intersections (Green Street), driveways, and pedestrian crossings that can conflict with drivers turning from NW Front Street. A stop sign on NW Front Street at Emery Avenue is warranted.

**Financial Impact:** The Department of Public Works crew will install a STOP sign from garage stock as routine street maintenance. No impact to the budget.

Supporting Document: MUTCD Section 2.11 – Minor Road Stop Control

Section 2B.11 Minor Road Stop Control

Guidance:

01 Stop control on the minor-road approach or approaches to an intersection should be considered when engineering judgment indicates that one or more of the following conditions exist:

A. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway.

B. Crash records indicate that:

1. For a four-leg intersection, there are three or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
2. For a three-leg intersection, there are three or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.

C. The intersection is of a lower functional classification road with a higher functional classification road.

D. Conditions that previously supported the installation of all-way stop control no longer exist.

**City of Peshtigo**

# Memo

**To:** Streets & Drainage Committee

**From:** Matt Decur, Public Works Director

**Date:** September 24, 2025

**Re:** 2026 Dumpster Fee Schedule

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**Proposed Action:** Staff recommends adoption of the following motion: Recommend City Council approve the 2026 Dumpster Fee Schedule.

**Overview:** The Department of Public Works (DPW) collects large garbage items, electronics, appliances, and other items that cannot be disposed of at a landfill from residents. After fees are paid at City Hall, residents can bring items to the City Garage during the Seasonal Dumpster Hours listed on the fee schedule (typically open March through October). DPW will pick up items at the curb for and additional fee (available year-round).

The Dumpster Fee Schedule has not been adjusted in quite some time. In recent years, fees collected have been less than total disposal costs for items collected. Fees for large household items, bulk garbage, freon appliances, and curbside collection services have been increased in the proposed 2026 Dumpster Fee Schedule. Proposed fees for these items will remain less than fees charged in other communities or by private contractors.

**Financial Impact:** Revenue from increased fees will offset the cost of collection and disposal of large garbage items, electronics, appliances, and other items that cannot be disposed of at a landfill.

Supporting Document: 2026 Dumpster Fee Schedule

**City of Peshtigo**
**Department of Public Works**
**401 East Front Street**
**715-582-3041**

Current

**Dumpster Area Hours of Operation**
**1st and 3rd Mondays of each month**
**8:00 a.m. – 12:00 p.m.**
**Closed November – March**

## Fees must be paid in advance at Peshtigo City Hall

| | | |
|---|---|---|
| **ELECTRONICS** | | |
| Monitor | | $10.00 Each |
| TV's | | $25.00 Each |
| Partial Salvaged/Dismantled TV's | | $35.00 Each |
| Computers/Laptop/VCR/DVD/Stereo/Microwave | | $5.00 Each |
| **LIGHT BULBS** | | |
| Fluorescent or CFL's | 4 ft. & Under | $1.00 Each |
| Fluorescent or CFL's | Over 4 ft. | $2.50 Each |
| **APPLIANCES WITH FREON** | | |
| Refrigerator/Freezer | | $25.00 |
| Air Conditioner/Dehumidifier | | $10.00 |
| **TIRES** | | |
| Vehicle Tires | | $ 6.00 Per Tire |
| Semi Tires | | $30.00 Per Tire |
| **CONCRETE OR BRICK** (City Residents only & less than 1.5 Cubic Yards) | | $50.00 Per Load |
| **NO CHARGE ITEMS** | | |
| Oven, Washer or Dryer | | No Charge |
| Dish Washer, Water Heater, Furnace | | No Charge |
| Misc. Scrap Metal | | No Charge |
| Lead Batteries | | No Charge |
| Waste Oil | | No Charge |
| Pallets and Unpainted Wood Boards | | No Charge |
| Printers/Cell Phones/Key Boards/Mice | | No Charge |
| **DUMPSTER** | | |
| Bag | | $ 5.00 Per Bag |
| Passenger Vehicle | | $20.00 Per Load |
| Pick Up Truck/Single Axel Trailer | | $46.00 Per Load |
| Double Axel Trailer | | $80.00 Per Load |
| Concrete or Brick (Unpainted) | | $50.00 Per Pick Up Load |
| Single Household Item (Couch, Bed, Dresser, Water Softener, Toilet Etc.) | | $10.00 |
| Additional Pick Up at Curb Fee | | $15.00 |

Items **not accepted** for disposal in the dumpster include: Building Demolition Debris, Roofing, Plaster and Sheetrock, Bricks or Block, Floor Tile, Treated Lumber, Liquid Paint, Brush, Stumps, Gas Tanks, and Propane Tanks. Items classified as recyclables including: Aluminum Cans, Metal Cans, Paper, Magazines, Newspaper, Cardboard, #1 Plastics, #2 Plastics, and Glass Containers.

Waste shall **not be accepted** at the Department of Public Works Dumpster Area from Residential Building Contractors, Commercial Contractors, Commercial Businesses or Industrial Facilities.

City of Peshtigo
Department of Public Works
401 East Front Street
715-582-3041

Seasonal Dumpster Hours of Operation
1st and 3rd Mondays of each month
8:00 a.m. – 12:00 p.m.

Proposed

**Fees must be paid in advance at Peshtigo City Hall**

***Items listed below can be picked up at the curb for an additional $18 fee.***

| | | |
|---|---|---|
| **ELECTRONICS** | | |
| Monitor | | $10.00 Each |
| TV's | | $25.00 Each |
| Partial Salvaged/Dismantled TV's | | $35.00 Each |
| Computers/Laptop/VCR/DVD/Stereo/Microwave | | $5.00 Each |
| **LIGHT BULBS** | | |
| Fluorescent or CFL's | 4 ft. & Under | $1.00 Each |
| Fluorescent or CFL's | Over 4 ft. | $2.50 Each |
| **APPLIANCES WITH FREON** | | |
| Refrigerator/Freezer | | $30.00 |
| Air Conditioner/Dehumidifier | | $12.00 |
| **TIRES** | | |
| Vehicle Tires | | $ 6.00 Per Tire |
| Semi Tires | | $30.00 Per Tire |
| **SINGLE HOUSEHOLD ITEM** | | |
| (Couch, Bed, Dresser, Water Softener, Toilet Etc.) | | $12.00 |
| **NO CHARGE ITEMS** | | |
| Oven, Washer or Dryer | | No Charge |
| Dish Washer, Water Heater, Furnace | | No Charge |
| Misc. Scrap Metal | | No Charge |
| Lead Batteries | | No Charge |
| Waste Oil | | No Charge |
| Pallets and Unpainted Wood Boards | | No Charge |
| Printers/Cell Phones/Key Boards/Mice | | No Charge |
| **BULK RATES – DUMPSTER DROP OFF ONLY (NO BULK CURBSIDE PICKUP AVAILABLE)** | | |
| Garbage Bag | | $ 6.00 Per Bag |
| Passenger Vehicle | | $24.00 Per Load |
| Pick Up Truck/Single Axel Trailer | | $54.00 Per Load |
| Double Axel Trailer | | $92.00 Per Load |
| Concrete or Brick (Unpainted) | | $58.00 Per Pick Up Load |

Items **not accepted** for disposal in the dumpster include: Building Demolition Debris, Roofing, Plaster and Sheetrock, Bricks or Block, Floor Tile, Treated Lumber, Liquid Paint, Brush, Stumps, Gas Tanks, and Propane Tanks. Items classified as recyclables including: Aluminum Cans, Metal Cans, Paper, Magazines, Newspaper, Cardboard, #1 Plastics, #2 Plastics, and Glass Containers.

Waste shall **not be accepted** at the Department of Public Works Dumpster Area from Residential Building Contractors, Commercial Contractors, Commercial Businesses or Industrial Facilities.

City of Peshtigo

# Memo

**To:** Streets & Drainage Committee

**From:** Matt Decur, Public Works Director

**Date:** September 24, 2025

**Re:** September 2025 Streets & Drainage Report

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## Planning and Projects

- West Park Drive
  - Preliminary construction limits are staked
  - Met with DNR on wetland impacts and permits
  - December 2025 bidding; June 2026 construction

## Streets

- TAPCO - annual inspection and maintenance on the traffic signal at French & Emery
  - Included training on emergency signal controls

## Storm Sewer

- Culvert failure on Pine Street near Pineview Storage

## Solid Waste/Recycling

- Redemption Recycling picked up 10 pallets of televisions and e-waste

## Yard Waste

- Fall leaf and grass pickup starts Monday, September 29th
  - ends November 14th or as weather permits

## Personnel

- Pat Spangenberg is retired
- Labor/Operator position posting closed on September 17th