Mayor Berman called the meeting to order at 5:30 p.m. with the following present: Alderpersons Debbie Sievert, Brigitte Schmidt, Keith Klimek, Robert Warren, Joel Ahrens, and Tony O'Neill; Attorney David Spangenberg and Clerk-Treasurer Tammy Kasal.

Attending: Fire Chief Chuck Gardon, Public Works Director Matt Decur, Police Chief Fred Popp, Parks & Recreation Director Lori Tonn, Fred Meintz, Tom Gryzwa, Dan Seymour, and Joe Murray-Ehlers, Inc.

Pledge of Allegiance.

Motion by Warren and seconded by Sievert to approve the agenda as presented. Motion carried 6/0.

Minutes:
Motion by Sievert and seconded by O'Neill to approve the minutes of the June 3, 2025 Regular Meeting as presented. Motion carried 6/0.

Persons desiring to be heard from the floor: None

Business and Communications:

- Discuss/consider City of Peshtigo Financial Management Plan with Ehlers, Inc.

Representative Joe Murray from Ehlers, Inc. presented the City of Peshtigo Financial Management Plan Workshop #1 overview, capital improvement plan, debt overview and operating budget assumptions.

Other Matters:
The July 8, 2025 Special Council meeting to continue discussion on the Financial Management Plan was changed to begin at 4:00 p.m. to add a Thrive housing presentation and discussion.

Motion by Sievert and seconded by Schmidt to adjourn at 7:02 p.m. Motion carried 6/0.

Tammy Kasal
Clerk-Treasurer

NOTICE OF
PUBLIC HEARING
CITY OF PESHTIGO

TUESDAY, JULY 8, 2025 – 7:00 p.m.
City Hall Council Chambers
331 French St., Peshtigo, WI 54157

NOTICE IS HEREBY GIVEN that a PUBLIC HEARING will be conducted to provide the opportunity for public input on the following:

ORDINANCE NO 2025-05 – AN ORDINANCE Permitting Keeping of Chickens.

The proposed Ordinance may be viewed at the Clerk's Office prior to the Hearing and during regular business hours.

Tammy Kasal
Clerk-Treasurer

Publish: June 18, 2025
Publish: June 25, 2025

Post: June 18, 2025

2025-05 Ordinance Permitting Keeping of Chickens

CHAPTER 8 - ANIMALS

Article VII and Sections 8-180 through 8-182 of the Code of Ordinances, City of Peshtigo, Wisconsin shall be created as follows:

Article VII. Keeping of Chickens

Purpose:

The purpose of this ordinance is to regulate the keeping of chickens within the City of Peshtigo to ensure the health, safety, and welfare of the community.

Sec. 8-180. Definitions

- "Chicken" means a domesticated fowl of the species Gallus Domestics.
- "Rooster" means a male chicken of any age, including a capon or otherwise neutered male chicken.
- "Hen" means a female chicken.
- "Keep" means the owning, keeping, possessing or harboring of a chicken.
- "Coop" means a new or existing enclosed accessory structure, mobile or permanent, designed or modified for the keeping of chickens and meeting the requirements of this section.
- "Chicken run" means a fenced cage attached to a coop.
- "Front Yard", as defined by Article I, Sec. 52-1 of the City of Peshtigo Code of Ordinances, means a yard extending the full width of the lot between the front lot line and the nearest part of the principal building excluding uncovered steps. On corner lots, the front yard shall be considered as parallel to the street upon which the lot has its least dimensions.
- "Primary Structure" is a building or edifice designed and constructed for the purpose of providing living spaces for individuals or families located on a lot, including without limitation, guest houses, granny flats, barnominiums, and second units.

Sec. 8-181. Permits Required.

A. Permit to Keep Chickens.

- No person shall keep chickens within the City of Peshtigo without first applying for, and receiving, a permit from the City Clerk-Treasurer.
- All permit applications shall be accompanied by satisfactory evidence that the applicant has registered the proposed location with the Wisconsin Department of Agricultural Trade and Consumer Protection pursuant to Wis. Stats. § 95.51 and 47 ATCP Wis. Admin. Code.
- The permit shall be valid for one year and must be renewed annually. The permit year commences on January 1 and ends on December 31. Applications shall be made to the City Clerk-Treasurer. The City Clerk-Treasurer shall collect the permit fee as set forth in the official City Fee Schedule on file in the City Clerk-Treasurer's office.
    - Any fee payments not paid within 30 days of the permit required will become void and the requester will need to reapply.
    - The annual permit renewal fee shall be paid no later than January 31st of each year. Any fee payments made after January 31st shall be subject to a late fee.
    - Permit fees for denied applications or permit revocation will not be refunded.
- Annual permit applications. Upon receipt of an application for a license to house chickens (or a subsequent renewal), the City Clerk-Treasurer shall notify all residents within 200 feet of

the applicant's address of the application being filed. If all the residents within 200 feet of the applicant's property object in writing within 14 days of being notified, or if any resident produces documented proof that they are allergic, the license shall be denied by the City. Otherwise, the application for the license can be granted by the City Clerk-Treasurer provided all other provisions of this section are satisfied.

- Only one and two family dwellings are eligible for a single permit. Only one permit shall be allowed per one or two-family dwelling and up to four (4) chickens are allowed per permit. Permit applications submitted by a person other than a record title owner of the property upon which the chickens will be kept shall provide written consent of the property owner with the permit application.
- The City Building Inspector or the appointed city designee may refuse to grant or may revoke a permit if the chickens become a nuisance, as evidenced by a third admitted or judicially-determined violation of the Peshtigo Code of Ordinances within a 12 month period.
- The animal control authority or the Building Inspector or the appointed city designee may refuse to grant or may revoke a permit to a person convicted of cruelty to animals under a code, ordinance or statute of this state.
- All reports of such inspections and reviews shall be in writing and maintained by the code enforcement official or animal control authority.
- Permits may be denied due to a property's pre-existing ordinance and/or code violations.
- No Appeals Allowed. The provisions of this Section shall not be subject to appeals under Section 8-181 of this Code.

B. Accessory Building Permit

- Prior to establishing the use, an accessory building permit shall be obtained from the Building Inspector for construction of the coop and related fencing and/or modification to an existing structure proposed to be used as a coop. The application for the permit shall include a location sketch drawn to scale. The drawing must include: the coop and fencing with design information, property lines, and nearby structures.

Sec. 8-182. Keeping of chickens.

Number and Type of Chickens Allowed

- A maximum of four (4) hens are allowed per permit.
- Roosters are not permitted.
- No person other than a licensed meat processing facility may slaughter any chickens within the City.
- Sale of Eggs and Baby Chicks Prohibited. No person may offer to sell eggs or chicks accumulated from the activities permitted hereunder.

Enclosures:

Each person holding a permit to keep chickens within the city of Peshtigo shall comply with the following:

- The principle use of the property where the chickens are to be kept is a one-family dwelling or two-family dwelling as defined in this Code;
- No person/family shall keep more than four chickens;
- No person/family shall keep a rooster, guinea hens or other fowl;
- The coop must be kept clean and free from odors.
- Chickens must have access to an outdoor run that is enclosed to prevent escape and protect from predators.

- No person/family shall keep any chickens inside a dwelling unit; (temporary placement of aviary unit in an accessory building during extreme winter conditions may be allowed with permission from the Building Inspector, with adequate lighting, heat and ventilation)
- Chickens shall be provided a secure and well-ventilated roofed structure in compliance with the current zoning and building codes but shall not be placed on top of an existing structure;
- Coops shall be constructed in a workmanlike manner, be moisture-resistant and either raised up off the ground or placed on a hard surface such as concrete, patio block or gravel.
- The Coop shall have a roofed structure to include a fully enclosed, wind proof section, with a window, and a minimum of four (4) square feet per chicken in the Coop. The Coop shall have a heat source to maintain an adequate indoor temperature during extreme cold conditions, and may not exceed a maximum of ten (10) feet in height or fifty (50) square feet in size:
- The chicken run, a fenced cage attached to a coop, shall be at least ten (10) square feet in area per chicken.
- The coop and run must be completely enclosed on the top and all sides.
- Chickens shall be kept in the roofed structure, or any attached fenced yard enclosure at all times, except for a brief time in a moveable, temporary enclosure to provide the chickens access to more of the yard or garden space.
- The fence around the yard enclosure shall be securely constructed with a mesh type material and shall have protective overhead netting to keep the chickens separated if other animals are apt to be present.

Section 6: Location and Setbacks

- Coops and runs must be located in the rear yard of the property.
- No chicken coop or chicken run shall be located in the front or side yard of a parcel, whether outside the setback or not.
- No chicken coop or chicken run shall be located closer than twenty (20) feet to any primary structure and additionally shall be in compliance with all current setbacks for accessory buildings in the Code of Ordinances, City of Peshtigo.

Maintenance and Sanitation

- The owner must maintain the coop and run in a clean and sanitary condition.
- Waste must be disposed of properly to prevent odors and attract pests.
- Coops that are no longer being utilized to house chickens shall be removed from the property within sixty (60) days.
- Coops with or without a chicken run shall be constructed and maintained to reasonably prevent the collection of standing waste.
- Coops shall be cleaned of hen droppings, uneaten feed, and other waste daily and as is necessary to ensure that the coop and yard do not become a health, odor, or other nuisance.
- All feed containers shall be made of metal and rodent-proof.
- The floors and walls of the roofed structure shall be kept in a clean, sanitary and healthy condition with all dropping and body excretions collected on an often and regular basis and placed in a fire-proof covered container until/or applied as fertilizer, composted or transported off the premises.
- The fenced yard enclosure shall be well drained so there is no accumulation of moisture
- Such facilities shall not conflict with any public or private utilities, drainageways or any easements related thereto.
- Chickens shall always be provided with fresh water and adequate amounts of feed.

Violations, Enforcement, and Penalties

- Any person found in violation of this ordinance may be subject to fines and penalties as determined by the City Council.
- In addition to compliance with the requirements of this section, no one shall keep chickens that cause any other nuisance associated with unhealthy condition, create a public health threat or otherwise interfere with the normal use of property or enjoyment of life by humans or animals.
- Enforcement and Penalties. The provisions of this section shall be enforced by the City Building Inspector or the appointed City designee, the City Police, City animal control officer, and or the Marinette County Humane Officer. Any person violating any provision of this section shall be subject to all applicable penalties including the penalties provided in Section 1-17, Code of Ordinances, City of Peshtigo.
- A permit is subject to revocation by the Police Chief or his/her designee upon failure to comply with any provisions hereof. Such revocation is subject to appeal by the Common Council. Once a permit is revoked, a permit shall not be reissued.

Public Health Requirements

- All chickens shall be kept and handled in a sanitary manner to prevent the spread of communicable diseases among birds, animals or to humans.
- Any person keeping chickens shall immediately report any unusual illness or death of chickens to the Marinette County Health Department.
- The City of Peshtigo may order testing, quarantine, isolation, vaccination, or humane euthanasia of ill chickens or chickens believed to be a carrier of a communicable disease. The owner of the chicken shall be responsible for all costs associated with the procedures ordered hereunder.

Effective date. This ordinance shall take effect upon approval and publication.

Adopted this 8th day of July, 2025.

OFFERED BY: _____
Alderperson

SECONDED BY: _____
Alderperson

APPROVED: _____
Katie Berman, Mayor

ATTEST:
I hereby certify that the foregoing ordinance was duly adopted by the City of Peshtigo at a legal meeting on this 8th day of July, 2025.

_____
Tammy Kasal
City Clerk-Treasurer

ORDINANCE NO. 2025-03
Adoption of City of Peshtigo
2040 Comprehensive Plan

An Ordinance to Adopt the Comprehensive Plan of the City of Peshtigo, Wisconsin.

The common council of the city of Peshtigo, Wisconsin, do ordain as follows:

Section 1. Pursuant to section 62.23(2) and (3) of the Wisconsin Statutes, the City of Peshtigo, Wisconsin is authorized to prepare and adopt a comprehensive plan as defined in section 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes.

Section 2. The common council of the City of Peshtigo, Wisconsin, has adopted written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by section 66.1001(4)(a) of the Wisconsin Statutes.

Section 3. The plan commission of the City of Peshtigo, by a majority vote of the entire commission recorded in its official minutes, has adopted a resolution recommending to common council the adoption of the document entitled "Comprehensive Plan of the City of Peshtigo" containing all of the elements specified in section 66.1001(2) of the Wisconsin Statutes.

Section 4. The City of Peshtigo, Wisconsin has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes.

Section 5. The common council of the City of Peshtigo, Wisconsin, does, by enactment of this ordinance, formally adopt the document entitled, "Comprehensive Plan of the City of Peshtigo, Wisconsin," pursuant to section 66.1001(4)(c) of the Wisconsin Statutes.

Section 6. This ordinance shall take effect upon passage by a majority vote of the members-elect of the common council and publication/posting as required by law.

Adopted this 2nd day of April, 2025

OFFERED BY: Robert Warren
Alderperson

APPROVED: _____
Katie Berman, Mayor

OFFERED BY: Brigitte Schmidt
Alderperson

ATTEST: _____
Tammy Kasal, City Clerk

Vote: Aye 6 Abstain 0
Nay 0 Absent 0

RECEIVED
JUL 2 2025
CITY OF PESHTIGO

Permit Application

Name of the event: Bulldog Showdown 2025

Name of organization and contact and/or the individual(s) responsible for application:

Peshtigo Wrestling Club Jake Dura/Amanda Bruette

Physical address of applicant or organization: N4184 Schachd Rd Marinette WI

Email address: peshtigowrestlingclub@gmail.com

Applicant Phone Number: 715-923-6959

Day-of Contact Person and Information: Jake Dura 715-923-6939

Please indicate here if the applicant is the individual in charge of the event. (Y)/N If there is a secondary contact, please list Name, Phone, Address and email address as well: Amanda Bruette

715-927-0187 N3045 Cty rd W Peshtigo WI [redacted] Hudd_22@Hotmail.com

Estimated number of persons participating: 500-600 wrestlers plus spectators

Date, start and end times requested for street use and/or park location:

Saturday August 2nd Starts 1pm

Please list additional day/time for setup and take down of event: Setup will Be 8/1/25

Take down will Be 8/2 & 8/3/25

Street and/or Park where event is being held: 341 N Emery Ave Peshtigo WI

Elementary School Tennis Courts.

Accurate description of the portion of the street(s) and parks (or portions of) being requested for use (attach maps if necessary):

Description of event with details, example, music, food, bouncy house, games, or alcoholic beverages being served: Outdoor Wrestling tournament with Food truck, Shirt vendor and NA/ Refreshments.

City services requested for the event (e.g., Public Works Department, Parks and Recreation, Police Department or Fire/EMR Departments) and times you need these, example extra garbage cans, barricades or traffic signs: Requesting Police For during the event. 3:00 pm - end of tournament Approx 10:00 pm

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Peshtigo Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Streets and Drainage Committee, Parks and Recreation Committee or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Jake Dua
Signature of Applicant

6/12/25
Date

Tammy Kasa
Signature of Representative from City Clerk

7/2/25
Date

OFFICE USE ONLY

Estimated cost of City services requested/notes (to be completed by Department Heads): _____

If 1 officer is Staffed for 7hrs. @ $60.00 per hr. = $420.00

_____

_____

Requirements of Applicant: _____

_____

_____

Recommended by:

_____ Y/N
Signature of Director of Public Work

_____ Y/N
Signature of Parks and Recreation Director

_____ Y/N
Signature of Chief of Police

Decision of City Council (required):
____Approved ____Denied

_____ Y/N
Signature of Fire/EMS Chief

Date Approved_____

Total Amount to be Paid $ _____ Rec. # _____

Permit Fees will include $50 administrative fee plus other costs as determined by City Staff.

GL 10-44130
Code 128

Other costs may include, but are not limited to:

- Traffic Barricades, first 8 no charge, $5.00 each additional
- Traffic Signs (i.e., Road Closed), No Charge for First 4, $5.00 each additional
- Traffic Control Equipment Delivery and Pick up, Hourly rate for 2 workers, truck & trailer: $150.00
- Extra garbage can, $10.00 each additional

GL 10-46315
Code 207

Permit fees to be paid no later than one week prior to event.

City of Peshtigo
Parks and Recreation Department

Proclamation
Designation of July 19, 2025 as
Park and Recreation Professionals Day

WHEREAS, the City of Peshtigo Common Council recognizes that the parks and recreation field is a diverse and comprehensive system that improves personal, social, environmental and economic health; and

WHEREAS, the City of Peshtigo recognizes the importance and benefits of park and recreation services that enrich the lives of its citizens, and help make this community a desirable place to live, work and visit; and

WHEREAS, the City of Peshtigo supports the skilled work of park and recreation professionals to strengthen community cohesion and resiliency, connect people with nature and each other, and provide and promote opportunities for healthful living, social equity and environmental sustainability; and

WHEREAS, the City of Peshtigo values the essential services that park and recreation professionals and volunteers perform to provide recreational and developmental enrichment for our children, youth, adults and older adults; and to ensure our parks and recreational spaces are clean, safe, inclusive, welcoming and ready to use.

NOW, THEREFORE, BE IT RESOLVED the City of Peshtigo does hereby proclaim July 18, 2025, as "Park and Recreation Professionals Day" in City of Peshtigo.

ADOPTED this 1st day of July 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Peshtigo, Wisconsin, on this 6th day of May 2025.

CITY OF PESHTIGO, WISCONSIN

Katie Berman

Katie Berman, Mayor

Proclamation

Recognizing August 5, 2025 as National Night Out

WHEREAS, National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, better places to live; and

WHEREAS, the National Night Out campaign provides an opportunity for neighbors in Peshtigo to join more than 38 million neighbors across approximately 16,000 communities from all 50 states, US Territories, and military bases worldwide; and

WHEREAS, the National Association of Town Watch first introduced National Night Out in August 1984; and

WHEREAS, the residents play a vital role in assisting the Peshtigo Police Department through joint crime and drug prevention efforts in the City of Peshtigo; and

WHEREAS, National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community and provides an opportunity to bring police and neighbors together under positive circumstances; and

WHEREAS, National Night Out within the City of Peshtigo includes the participation of scores of organizations that help to support people in need, provide recreational and other opportunities for our youth, and enhance the quality of life and businesses in our community.

NOW THEREFORE, I, Katie Berman, Mayor of City of Peshtigo, recognize and proclaim

August 5, 2025

as

NATIONAL NIGHT OUT

and encourage residents, employers, and visitors to participate in the City of Peshtigo's National Night Out event, sponsored by numerous non and for profits in Peshtigo, at Badger Park on August 5, 2025 at 4 p.m. to 8 p.m., to learn more about our community public safety, police, and youth programs and to thank them for their work in supporting and enhancing our community.

_____

Katie Berman, Mayor

CITY OF PESHTIGO BUILDING INSPECTION DEPARTMENT

			JUNE			2025			
DATE	TIME	CONTRACTOR	PERMIT #	PERMIT TYPE	ADDRESS/OWNER	PROJECT COMPLETE	PERMIT COST	PD	PROJECT VALUE
6/5/2025	1:15pm	Figure 8	A004-25	Access Bld.-Deck	291 N. Noquebay/Fugere		$40.00	X	$2,500.00
6/6/2025	8:33am	Henry	R001-25	Razing	801 French/Marthaler		$75.00	X	$0.00
6/10/2025	1:18pm	Self	A005-25	Access Bld	630 E. Front/Berkovitz		$36.00	X	$8,000.00
6/12/2025	2:03pm	Golden Const.	C015-25	Shed-Deck	391 S. Wood/Fitzgerald		$209.56	X	$38,350.00
6/24/2025	1:01pm	AtoZ Fencing	F004-25	Fence	110 S. Cranberry/Smith		$30.00	X	$4,757.00
6/24/2025	1:19pm	Self	D003-25	Deck Redo	661 McCagg/Menard		$80.00	X	$15,000.00
6/26/2025	2:08pm	Self	S001-25	Sign	916 Frontage/Hayes		$50.00	X	$400.00
		Permits-7					$520.56		$69,007.00
	YTD	Permits-34					$2,875.16		$987,024.00

331 French St.
Peshtigo, WI 54157
Phone 715-582-3041

City of Peshtigo Fire Dept

City of Peshtigo Fire Department Report to the City Council
July 1, 2025

We responded to 35 Calls for service June 1 to June 30, 2025
There were 7 fire calls and 28 EMS calls

Apparatus and Equipment Report:
1-Most vehicles are in working order. We have an air conditioning leak on 310. Mechanic has looked at it. The jaws unit on Engine 302 is out of order and has been taken out of service. Pump is bad along with cutter. Unable to get parts at this time.

Fire Training:
Fire training consisted of pumping 302 and 304 along with hose advancement. Also training was held on proper way to hook a hydrant and get water.

EMS Training:
Training with Emergency Rescue Squad consisted class on the new Zoll AED's and the proper way to set them. In house training, a paramedic from Bay Area Medical gave an update and instructions on the Zoll AED and New Zoll monitors. We received a grant from NWTC for EMR classes.

Fire Prevention and Community Involvement: The department passed out fire prevention material at Lofaro's.

Fund Raising: Firefighters held their annual Ribeye Steak Sandwich fundraiser at Lofaro's on Friday June 13.

Personnel: The department in conjunction with NWTC will be holding EMR classes in the near future for more members that have signed up to assist with emergency medical services. We are also waiting for NWTC to schedule entry level firefighting classes. We have several that need to get that class in.

Charles Gardon
Fire Chief

MINUTES

WATER & SEWER
TUESDAY – JUNE 10, 2025 – 8:30 A.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Thomas Gryzwa, Daniel Seymour, Fred Meintz, Robert Warren, and Gary Motkowski.

Others Attending: Mayor Katie Berman, Deputy Clerk-Treasurer Kathy Kennedy, and Public Works Director Matt Decur.

Chair Gryzwa called the meeting to order at 8:30 a.m.

Motion by Gryzwa and seconded by Motkowski to approve the agenda. Motion carried 5/0.

Minutes:
Motion by Seymour and seconded by Warren to approve the minutes of May 13, 2025. Motion carried 5/0.

Water & Sewer disbursements:
The disbursements for Water & Sewer were reviewed.

Communications:

Discuss/consider Compliance Maintenance Annual Report (CMAR) Resolution:
Resolution WS-2025-01 Compliance Maintenance Annual Report (CMAR) Resolution was reviewed and discussed.

Motion by Gryzwa and seconded by Warren to approve Resolution WS-2025-01 Compliance Maintenance Annual Report (CMAR) Resolution. Motion carried 5/0.

Discuss/consider 2024 Consumer Confidence Report (CCR):
The 2024 Consumer Confidence Report (CCR) was reviewed and discussed.

Motion by Gryzwa and seconded by Meintz to accept the 2024 Consumer Confidence Report (CCR). Motion carried 5/0.

Discuss/consider Irrigation Meter Program:
The Meter Program was reviewed and discussed. The Committee agreed that no action is needed.

Discuss/consider Financial Management Plan meetings with Ehlers and City Council:
Public Works Director Matt Decur reported that the following meetings will be held:

- 5:30 pm, June 16 – Introduction/Overview Capital Improvement Planning/Debt.
- 5:30 pm, July 8 – General Fund/Operating Budget.
- 5:30 pm, August 6 – Water & Sewer Utilities/Wrap up.

Utility Report by Public Works Director Matt Decur:
Public Works Director Matt Decur reported:

Wastewater Treatment Plant & Sewer Utility

- Treatment Facility Overflow (TFO) – June 4, 2025
- Spring cleaning of aeration basins continues.

Water Utility

- L-R Meter Testing & Repair tested 20 meters the week of May 27th.
- Thursday night hydrant flushing continues through July.

Planning and Projects

- Brightspeed Fiber Construction – Street Excavation Permit.
  - Brightspeed plans to extend their fiber optic network through the City.
  - Reviewing directional drilling plans and utility conflicts.
  - Construction planned to start September 2025.
- CliftonLarsonAllen (CLA) Audit.
- Ruekert Mielke WWTP Facility Plan.

Other matters: None

Set future meeting(s):
The next Water & Sewer meeting was scheduled for July 15, 2025 at 8:30 a.m.

Motion by Seymour and seconded by Motkowski to adjourn at 9:11 a.m. Motion carried 5/0.

Kathy Kennedy
Deputy Clerk-Treasurer

MINUTES

LICENSE & POLICE
TUESDAY, JUNE 17, 2025 – 4:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Robert Warren, Joel Ahrens, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Police Chief Fred Popp, Public Works Director Matt Decur, Parks & Recreation Director Lori Tonn, and Keith Klimek.

Chair Warren called the meeting to order at 4:30 p.m.

Motion by Ahrens and seconded by O'Neill to approve the agenda. Motion carried 3/0.

Motion by Ahrens and seconded by O'Neill to approve the minutes of October 10, 2024 meeting. Motion carried 3/0.

New Committee Members inbrief:
Chief Popp presented 2024 and 2025 Incident Reports, agency call comparisons, and additional officer request information.

Non-rep critical incident policy for Police Chief and Lieutenant:
Attorney David Spangenberg

Electric bike and bike policy:
Currently the City does not have a policy on electric bikes. Only issues for bikes currently is riding on the sidewalks. Discussion was held on state laws, regulations and restrictions. The Committee Members referred the consideration of electric bikes to the Judiciary Committee. Mayor Berman will research State laws and regulation and report to the Judiciary Committee.

License & Police update: None

Other Matters:
The next License & Police meeting was scheduled for Tuesday, October 14, 2025 at 4:30 p.m.

Motion by O'Neill and seconded by Aherns to adjourn at 5:18 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MINUTES

FIRE, LIGHTING & BUILDING
WEDNESDAY – JUNE 18, 2025 – 3:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Keith Klimek, Debbie Sievert, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Fire Chief Chuck Gardon, and Public Works Director Matt Decur.

Chair Klimek called the meeting to order at 3:30 p.m.

Motion by Sievert and seconded by O'Neill to approve the agenda. Motion carried 3/0.

Motion by O'Neill and seconded by Sievert to approve the March 20, 2025 meeting minutes. Motion carried 3/0.

Elderly Services rate reduction at Henry Drees Community Center:
Marinette County Elderly Services have requested a waiver of rental fees for the Henry Drees Community Center. Mayor Berman reviewed rates and expenses for the Community Center. Currently Elderly Services is paying $20 a day. Further discussion was postponed to a future meeting pending more information.

AED requests:
Drees Center has an AED donation, but a case would need to be purchased by the City. Discussion was held.

Motion by Klimek and seconded by Sievert to accept an AED donation with a case to be purchased within budget. Motion carried 3/0.

An AED request for Ballfield #3 for varsity, JV and Babe Ruth was received. Berman will explore grants and donations.

Drees Community Center landscaping:
The Woman's Club requested the landscaping at the Drees Community Center be updated and would like to make a donation towards it. Further discussion was postponed to a future meeting pending receiving quotes.

City Hall parking lots:
Parking in the rear of the Fire Department at City Hall near the building was reviewed. Discussion was held on electric utility access and snow plowing.

Motion by Klimek and seconded by O'Neill to designate the area at the rear of City Hall by the Fire Department next to the building as a loading zone and emergency parking only. Motion carried 3/0.

City Hall trash placement:
Trash and recycle bin placement was discussed and reviewed.

Motion by Klimek and seconded Sievert to store the recycling and refuse carts outside. Motion carried 3/0.

Library request to develop a pollinator garden outside library windows:
The Library requested a pollinator garden be placed outside the library windows in the grass area at no cost to the City. The grass would be removed, mulched, and watered for the first year. The Library will maintain the garden. Public Works Director Decur reported by ordinance the City will need to file a Natural Lawn Management Plan. Mayor Berman will work with Marinette County to draft the Plan.

Motion by Klimek and seconded by recommending Council allow the Library to develop a pollinator garden pending the proper submittal of any required paperwork. Motion carried 3/0.

Facility report:
- Technical Assistance Grant – July 8.
- Working with DNR on grants for the Landmark building.
- Concrete was installed by City Hall rear Police door.
- City hall parking lot signs to be corrected.
- Immel & UP to correct roof leak.
- PHC will be repairing water heater & Police hose bib.
- City hall boiler maintenance is needed.
- Drees Center work of trees, traps, pests, and painting.

Other Matters: None

Set future meeting(s):
The next Fire, Lighting & Building meeting was set for Wednesday, July 16, 2025 at 3:30 p.m.

Motion by Sievert and seconded by O'Neill to adjourn at 4:56 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

AMENDED LEASE

THIS AMENDED LEASE, made this ____ day of July, 2025 by and between the City of Peshtigo, Wisconsin, hereinafter called "Lessor", party of the first part, and Marinette County Consolidated Public Library, hereinafter called the "Lessee", party of the second part.

RECITALS:

1. This Amended Lease shall amend and replace the lease in its entirety dated the 5th day of November, 2024 to allow for the use by the Lessee of a portion of the Lessor's property for a Pollinator Garden subject to the terms of this lease.

WHEREAS, the parties hereby agree as follows:

LEASE:

Lessor hereby leases unto Lessee and Lessee hereby rents as tenant Rooms 150, 151 and 152 on the first floor of the Peshtigo Municipal Building, plus a six (6) foot by eight (8) foot storage room on the second floor of said building, in the City of Peshtigo, Wisconsin, to be occupied and used as a public library only and for no other purpose ("Facilities"), and approximately 425 square feet of lawn area directing in front of the Peshtigo Public Library windows to be used and maintained exclusively as a Pollinator Garden ("Pollinator Garden"), all on the following terms and conditions:

TERM:

1. The term of this Amended Lease shall begin on the date noted above and shall end on the 31st day of December, 2025. This lease may be renewed at the expiration hereof upon such terms and conditions as are then agreeable between the parties.
2. As rent for said premises, Lessee shall pay Lessor at the office of the Peshtigo City Treasurer, Peshtigo Municipal Building, Peshtigo, Wisconsin, the sum of $7,800.00 payable on the fifth business day of each month in monthly installments of $650.00 each in advance and without demand, the first payment to be made on or before January 5, 2025.

LESSOR'S OBLIGATIONS:

1. Lessor shall furnish heat, water and electrical service to the leased premises.
2. If during the term of this lease the building is so injured by fire or other casualty, not occurring through Lessee's negligence, that the lease premises are rendered wholly unfit for occupancy and the same cannot be repaired within sixty (60) days from the happening of such injury, then this lease shall cease and terminate from the date of such injury.
3. Lessor may assist the Lessee with initial site preparation of the Pollinator Garden.

LESSEE'S OBLIGATIONS:

As to the Facilities:

1. Lessee shall make no alterations in or to said premises without the consent of Lessor first had and obtained in writing under penalty of forfeiture of this lease and damages. All alterations to said premises shall remain for the benefit of the Lessor, unless otherwise provided in said consent as aforesaid.
2. Other than perimeter wall shelving and stacks, Lessee shall install no shelving or equipment in the leased premises without prior approval of same Lessor.
3. During the term of this lease, and any renewal thereof, the leased premises shall be used for library purposes only and shall not be sublet by Lessee. Lessee may not permit use of the leased premises by any person, club, organization, or group whatsoever for meetings or any other purpose, unless same is library sponsored or related.
4. Lessee shall provide ordinary janitorial and maintenance service for the leased premises and pay its own charges for telephone service.
5. Lessee shall extinguish lights in the leased premises and lock north and west door of the Peshtigo Municipal Building at the close of evening library hours.
6. Lessee shall keep the leased premises in as good repair as the same are at the commencement of said term, reasonable use and wear thereof and damage by accidental fire or other accidents, not happening through the neglect of Lessee, only excepted.
7. Lessee shall not attach any aerial, antenna wire or any other apparatus for any purpose whatsoever to the interior or exterior of the leased premises, whether permanently or otherwise, without the written consent of the Lessor.
8. Insurance:
    (A) Each party shall procure and maintain policies of liability insurance, at its own cost and expense, throughout the term of the Lease, insuring Lessor and Lessee from all claims, demands or actions made by or on behalf of any person or persons, firm or corporation and arising from, related to or connected with the Property, for bodily injury to or personal injury to or death of any person, or more than one person, in an amount of not less than $1,000,000.00 combined single limit per occurrence/aggregate. Said insurance shall be written on an "occurrence" basis and not a "claims made" basis. Said insurance shall also fully cover the indemnity set forth in subparagraph (b) below.
    (B) Each party shall defend, indemnify, and hold the other harmless against any and all claims, damages and lawsuits arising after the execution hereof, and any orders, decrees or Judgments which may be entered therein, brought for damages or alleged damages resulting from any injury to person or property from loss of life sustained in or about the Property of whatever nature, caused by, resulting from any act, omission or negligence of the other or any employee or agent of the other.

As to the Pollinator Garden:

1. Lessee agrees and shall comply with the terms of the "Proposed Management Plan for Library Pollinator Garden at City Hall", attached hereto and incorporated herein by reference.
2. Lessee shall plant and maintain the Pollinator Garden so as to not unreasonably detract aesthetically or create an unreasonable risk of harm to city residents and library users.

3. Lessee acknowledges and agrees that the City, in its sole discretion, may terminate the rights of Lessee to lease the Pollinator Garden at any time, for violation of the terms of this lease or for any other reason.
4. Lessee agrees to restore the site to its original condition upon non-renewal of the Lease or upon termination by the City as stated herein.

IN WITNESS WHEREOF, the parties have hereunto set their hand and seals the date and year first written.

In Presence Of:

CITY OF PESHTIGO, LESSOR

_____

BY _____
Katie Berman, Mayor

_____

BY _____
Tammy Kasal, City Clerk

MARINETTE COUNTY CONSOLIDATED
PUBLIC LIBRARY, LESSEE

_____

BY _____

Proposed Management Plan for Library Pollinator Garden at Peshtigo City Hall

DATE: July 01, 2025
TO: Matt Decur, Deputy Weed Commissioner
FROM: Katie Berman, Mayor, City of Peshtigo &
Karen Murphy, Branch Librarian, Peshtigo Public Library
CC: David Spangenberg, Attorney, City of Peshtigo &
Tammy Kasal, Clerk-Treasurer, City of Peshtigo
RE: ***Proposed Management Plan – Library Pollinator Garden at City Hall***

Intent

The intent of the Library Pollinator Garden is to create an inviting and educational green space that supports native bees, butterflies, birds, and other beneficial pollinators. By transforming a small, underutilized turf area at City Hall into a vibrant pollinator garden, the project aims to demonstrate the importance of native plantings in urban environments while encouraging environmental awareness and stewardship. The garden will also serve as a public learning opportunity in support of the Library's mission to engage the community through access to knowledge and sustainability.

Project Overview & Maintenance Plan

The garden will be located on the **north-facing lawn area directly in front of the Peshtigo Public Library windows**. It will replace a plot of existing turf grass (approximately 53ft long by 8ft wide = 424sqft) with a thoughtfully planted and managed native pollinator garden. The planting will consist of **transplanted native perennials**—including milkweed, coneflowers, bee balm, black-eyed Susan's, and prairie grasses—sourced from existing pollinator gardens throughout Marinette County. No seeds or commercial seed mixes will be used.

Seasonal maintenance will include:

- **Spring**: Limited clean-up after overwintering insects have emerged.
- **Summer**: Minimal supplemental watering, hand-weeding, and occasional deadheading.
- **Fall & Winter**: Leaving seed heads and plant stalks for wildlife habitat.

No synthetic fertilizers, pesticides, or herbicides will be used. All work will be done manually by library staff and volunteers.

Responsible Parties

Per the lease agreement for the library facility, the garden will be maintained by:

- **Peshtigo Public Library**
- **Marinette County Consolidated Public Library Services**

While library staff may request limited assistance with initial site preparation from the City of Peshtigo, the Library assumes full responsibility for ongoing care.

Enforcement & Lease Amendment

Should the garden fall into neglect or no longer meet the standards outlined in this plan, the City reserves the right to intervene and restore or manage the site as it sees fit to maintain safety and visual integrity.

In addition, **the City Attorney will revise the existing Library lease agreement** to include:

- A clause defining maintenance expectations for the pollinator garden.
- A restoration clause in the event that the Marinette County Library System ceases operations at this location.

These measures will ensure continuity of care and proper stewardship of City property.

Conclusion

This low-impact, high-benefit project supports the City's goals of sustainability, conservation, and education while improving a public space in a meaningful and cost-effective way. We respectfully submit this Management Plan for your awareness and support.

Sincerely,

Katie Berman
Mayor, City of Peshtigo
katieb@cityofpeshtigo.us

Karen Murphy
Branch Librarian, Peshtigo Public Library
kmurphy@marinettecountylibraries.org

MINUTES

FINANCE & CLAIMS
THURSDAY – JUNE 19, 2025 – 8:00 A.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Deborah Sievert and Robert Warren.
Member excused: Brigitte Schmidt

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Public Works Director Matt Decur, Parks & Recreation Director Lori Tonn, Police Chief Fred Popp.

Chair Sievert called the meeting to order at 8:00 a.m.

Minutes:
Motion by Sievert and seconded by Warren to approve the May 22, 2025 meeting minutes. Motion carried 2/0.

Disbursements:
Disbursements were reviewed.

Motion by Sievert and seconded by Warren to approve the disbursements. Motion carried 2/0.

RLF/UDAG loans and payments:
RLF/UDAG loans and payments were reviewed.

Schedule of Appropriation Entries:
Clerk Kasal presented June 2025 Appropriation Entries. Adjustments were reviewed and discussed.

Motion by Sievert and seconded by Warren recommending Council approve the $9,799.63 June 2025 Budget Adjustments & Transfers. Motion carried 2/0

Such other Matters: None

Set date & time of next meeting:
The next meeting was scheduled for Thursday, July 24, 2025 at 8:00 a.m.

Motion by Sievert and seconded by Warren to adjourn at 8:21 a.m. Motion carried 2/0.

Tammy Kasal
Clerk-Treasurer

RLF LOANS

Name	Loan Date	Original Amount	Interest Rate	Next UCC Filing	Current Balance	Status	Months Missed	Payoff Date	Monthly Payment
					$ -				
				Total:	**$ -**				
				RLF Cash Balance as of 6/17/25:	**$ 355,604.50**				
				Total:	**$ 355,604.50**				
Faucett Forest Products	07/01/15	$ 90,000.00		N/A	$ 41,111.70	(uncollected)			

UDAG LOANS

Name	Loan Date	Original Amount	Interest Rate	Next UCC Filing	Current Balance	Status	Months Missed	Payoff Date	Monthly Payment
Bessette Properties LLC	08/25/21	$500,000.00	2%	N/A-mortgage only	$ 388,681.14	Current	NA	September 2036	$ 3,217.54
BKAEM LLC	11/01/24	$ 47,500.00	6%	N/A	$ 46,290.66	Current	NA	November 2039	$ 388.11
City of Peshtigo-Sewer Utility1/Quarterly	07/09/15	$325,000.00	1%	N/A	$ 8,527.26	Current	NA	July 2025	$ 8,548.52
City of Peshtigo-Sewer Utility2/Quarterly	02/07/17	$300,000.00	1%	N/A	$ 140,573.01	Current	NA	February 2031	$ 5,390.61
CRM Components LLC	07/29/22	$200,000.00	4.02%	2/3/27-8/1/27	$ 125,636.72	Current	NA	August 2029	$ 2,727.38
Driven Agriculture	07/15/21	$ 46,000.00	2.73%	N/A-mortgage only	$ 35,740.40	Current	NA	July 2036	$ 311.73
Evergreen Tool	06/19/15	$467,000.00	2%	N/A-mortgage only	$ 176,877.67	Current	NA	July 2030	$ 3,005.19
Evergreen Tool #2	11/02/18	$400,000.00	2.5%	5/3/28-11/3/28	$ 247,011.29	Current	NA	December 2033	$ 2,667.16
Field & Forest	08/01/17	$500,000.00	3%	N/A-mortgage only	$ 269,677.49	Current	NA	August 2032	$ 3,452.91
French St. Floral & Gifts	11/02/18	$ 20,000.00	3%	N/A-mortgage only	$ 12,527.93	Current	NA	December 2033	$ 138.12
Miller Machine	08/01/13	$225,000.00	2%	N/A-mortgage only	$ 61,378.93	Current	NA	February 2029	$ 1,447.89
Precision Ice Blast #2	03/01/23	$147,765.43	4.6%	N/A-mortgage only w/pledge	$ -	Paid in Full	NA	October 2029	$ 2,203.76
Tri-Tec Manufacturing	05/23/22	$200,000.00	4.13%	N/A-mortgage only	$ 146,868.87	Current	NA	May 2032	$ 2,037.28
				Total:	**$ 1,659,791.37**				
				UDAG Cash Balance as of 6/17/25:	**$ 685,016.47**		**Certificates of Deposit**		
				Certificates of Deposit:	**$ 1,100,000.00**		$100,000 Matures 2/18/26		
				Total:	**$ 3,444,807.84**		$1,000,000 Matures 9/01/25		

RLF FAÇADE GRANTS - PAID		
Brown's Corner	09/24/21	$ 6,894.81
Peshtigo Apparel	10/01/21	$ 10,000.00
River Pub	07/29/22	$ 10,000.00
NMG Properties/Big Woods	01/16/23	$ 10,000.00
Precision Ice Blast	12/12/22	$ 10,000.00
Total:		**$ 46,894.81**

RLF FAÇADE GRANT - COMMITTED FUNDS		
Road King Excavating	04/05/23	$ 10,000.00
Total:		**$ 10,000.00**

2025 JUNE BUDGET ADJUSTMENTS & TRANSFERS

ADJUSTMENTS

		Revenues		Expenditures	
	Reason	Account#		Account #	
5/26/25	EMS Donation - Anonymous	10-48560	$ 150.00	10-5230-0810	$ 150.00
5/29/25	Fire Donation - Jenny Hipke	10-48560	$ 50.00	10-5220-0810	$ 50.00
6/16/25	Fire Donation - Paul & Sherry Grandaw	10-48560	$ 100.00	10-5220-0810	$ 100.00
4/28/25	PD Donation - M&M Area Found. (PD for Kids)	10-48505	$ 143.16	10-5210-0730	$ 143.16
6/6/25	PD Donation - State Farm (Run to Remember)	10-48505	$ 500.00	10-5210-0750	$ 500.00
6/6/25	PD Donation - Seams Right (Run to Remember)	10-48505	$ 750.00	10-5210-0750	$ 750.00
5/20/25	PD Donation - NEW CU (Run to Remember)	10-48505	$ 250.00	10-5210-0750	$ 250.00
5/19/25	PD Donation - Yurek Excavating (Run to Remem	10-48505	$ 500.00	10-5210-0750	$ 500.00
5/27/25	PD Donation - Rennes TDR (Run to Remember0	10-48505	$ 500.00	10-5210-0750	$ 500.00
6/6/25	PD Donation - Frank's Logging (Run to Remembe	10-48505	$ 250.00	10-5210-0750	$ 250.00
6/18/25	PD Donation - Brock Kangas (Run to Remember)	10-48505	$ 100.00	10-5210-0750	$ 100.00
6/12/25	PD Donation - Greg Deschane (NNO)	10-48505	$ 100.00	10-5210-0740	$ 100.00
6/11/25	PD Donation - Charapata Seed (NNO)	10-48505	$ 100.00	10-5210-0740	$ 100.00
6/2/25	PD Donation - Drees Electric (NNO)	10-48505	$ 500.00	10-5210-0740	$ 500.00
5/22/25	PD Donation - Farmers & Merchants (NNO)	10-48505	$ 500.00	10-5210-0740	$ 500.00
6/12/25	PD Donation - Superior LTD (NNO)	10-48505	$ 200.00	10-5210-0740	$ 200.00
4/24/25	2022 Squad car insurance reimbursement	10-48400	$ 4,597.47	10-5210-0241	$4,597.47
5/1/25	DPW Focus on Energy	10-2110	$ 154.00	10-5327-0340	$ 154.00
4/28/25	DPW Focus on Energy	10-2110	$ 55.00	10-5327-0341	$ 55.00
			$ 9,499.63		**$9,499.63**

TRANSFERS

		From:		To:	
4/4/25	PD flooring base	10-5210-0210	$ 300.00	10-5705-0810	$ 300.00
			$ 300.00		**$ 300.00**
					$9,799.63

To Finance & Claims Committee

June 19, 2025

MINUTES

STREETS & DRAINAGE
TUESDAY – JUNE 24, 2025 – 4:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Robert Warren, Keith Klimek, and Joel Ahrens.

Others Attending: Mayor Katie Berman and Public Works Director Matt Decur, & Alderman Tony O'Neill.

Chair Warren called the meeting to order at 4:35 p.m.

Motion by Warren and seconded by Klimek to approve the agenda. Motion carried 3/0.

Minutes:
Motion by Warren and seconded by Klimek to approve the May 28, 2025 meeting minutes. Motion carried 3/0.

West Park Drive Reconstruction Project update:
The DNR wetland delineation has been completed, with only minimal adjustments needed. Robert E. Lee & Associates will now begin securing the necessary DNR permits and approvals, which will also support the development of the bid package for contractors.

The project remains on track for an 8-week construction timeline, with work anticipated to take place from early September through October. The projected start date is September 2, 2025.

Public Works Director Matt Decur and Mayor Katie Berman are actively collaborating with the school district to develop traffic detour plans to minimize disruption during construction. Once finalized, both the City and the school district will coordinate efforts to ensure timely and effective communication with the public.

Recycling for commercial properties:
Decur is conferring with DNR to see if we can combine a limited amount of commercial recycling within the parameters of the residential recycling grant.

Also spoke with Harter's regarding their capacity to collect commercial recycling. The current contract is based on approximately 1,000 residential carts and any expansion would be limited by the number of trucks allocated to the city. A count of eligible commercial properties, particularly within the B2 zoning (downtown commercial district), is needed to determine feasibility. Depending on the total number of participating properties, the City may need to renegotiate the contract with Harter's if current capacity is exceeded.

Refuse for commercial properties:
Currently approximately 80 businesses have 238 refuse carts. Discussion was held on how carts were allocated to businesses. As businesses with 4 or more carts need replacement carts, they will be asked to look for a dumpster for their business. Berman and Decur will get a letter together for businesses to relay this information for committee review and implementation.

Discuss/consider Adopt-a-Drain program:
The committee discussed increased street flooding caused by aging storm sewer infrastructure and more frequent, intense storms. While the City continues maintenance—root cutting, pipe repairs, and twice-yearly street sweeping—residents are encouraged to help by keeping storm drains clear of grass clippings and leaves.

A public awareness campaign will be launched using flyers, the website, Facebook, and possibly water bills. Though no formal Adopt-a-Drain program is planned at this time, future educational efforts and volunteer engagement may expand. The existing ordinance against blowing grass into the street will be highlighted with light enforcement reminders, supported by safety-conscious groups like bike clubs.

Discuss/consider parking around Post Office:
A resident requested improved drive-up access and additional parking at the post office. Due to a federal moratorium, no drive-up options can be added. The City explored potential angled parking on Thompson Street, but concerns were raised about feasibility, safety, and enforcement—particularly with large vehicles and existing driveway alignments.

The consensus was that additional parking is not currently necessary, given available parking on surrounding streets and in nearby lots. However, tree maintenance will be addressed on the north side of Thompson Street to keep all existing parking spots accessible. No further action planned at this time.

Streets & Drainage report:
- Brush Collection: Crews continue brush pickup as time allows. Resident calls about brush piles are appreciated to help target limited service hours.
- Grass Clippings: Residents may drop off grass clippings 24/7 at the City Garage.
- Stump Grinding: Contractor ground over 40 stumps; a few remain and will be completed upon return. Crews are following up with topsoil, seed, and mulch.
- Tree Inventory: Approximately 95 dead/dying (mostly ash) trees identified for removal. City will pursue grants and continue removals through summer and winter, as time permits.
- Retirement Notice: Pat Spangenberg to retire end of September; may finish earlier due to leave. Personnel Committee will address backfilling the position to maintain fall/winter coverage.
- Pavement Striping: Paint supplies are in; glass bead shipment delayed. Striping will begin as soon as materials arrive and weather allows.

Other matters: None

Set future meeting:
The next Streets & Drainage meeting was scheduled for Tuesday, July 22, 2025

Motion by Warren and seconded by Ahrens to adjourn at 5:04 p.m. Motion carried 3/0.

Katie Berman, Mayor

MINUTES

PARKS & RECREATION
TUESDAY, JUNE 24, 2025, 5:15 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Joel Ahrens, Keith Klimek, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Parks & Recreation Director Lori Tonn, and Public Works Director Matt Decur.

Chair Ahrens called the meeting to order at 5:15 p.m.

Motion by Klimek and seconded by O'Neill to approve the agenda as presented. Motion carried 3/0.

Minutes:
Motion by Klimek and seconded by O'Neill to approve the February 24, 2025 meeting minutes. Motion carried 3/0.

Public Comments: None

Discuss/consider Badger Campground wood price:
The cost of cut and split firewood has increased significantly. The campground typically goes through approximately five truckloads annually, estimated at over $1,500.
New pricing is now set at:

- $25.00 for a small bundle
- $50.00 for a large bundle

A security camera has been repositioned to monitor the wood area and ensure campers are paying. Wood pricing will be reviewed again later in the year for potential adjustments.

Discuss/consider weed harvester maintenance:
Jason Stibbe in DPW looked at welding any holes and seams in harvester ballasts. O'Neill and Director Tonn will form a committee to pursue grants and outside funding (e.g., NRDA, DNR, WPS, Bond programs).
Tonn will also obtain updated quotes for the harvester, trailer, and conveyor system.

Discuss/consider NW Front Street boat launch wood decking maintenance and replacement:
One deck board on each dock was replaced. Full decking replacement is estimated at $1,500-$2,000. Tonn will review future budget options for full replacement, including larger posts with protective boat bumpers.

Parks & Recreation Director update by Director Tonn:

- Softball field project is complete.
- Commemorative brick area at Badger Park is completed and seeded.
- Park buildings and restrooms have been painted and stained.

- Badger trail bridges were repaired using larger bolts to deter vandalism (thanks to Mike).
- Trail entrances have been expanded.
- Trash can misuse continues—residents are dumping personal trash in campground receptacles. Staff will monitor; cameras have been relocated to discourage abuse.
- Campground trees: 7–10 need replacement.
- Pavilion trees: 12–15 small trees need replacement.
  A suggested PR tag line to help offset costs for this effort: *"Help Us Branch Out."*
- Stibbe Park lighting: 15 of 27 decorative fixtures are nonfunctional; new ballasts and bulbs are needed. This will be folded into the LED conversion project if possible.
- Buoy placement: DNR approval is still pending for proper signage. Prop damage is occurring from grounding. Tonn is continuing coordination with the DNR.
  Note of Thanks:
- Thank you to the Public Works Department for assistance with tree removal and miscellaneous projects.
- Appreciation to Mike and Wendy for their help and dedication to keeping the parks beautiful.
- Special thanks to John for repairing park equipment, painting buildings, and ensuring efficiency across facilities.

Other matters: None

Set future meeting(s):
The next Parks & Recreation meeting was scheduled for Tuesday July 22 at 5pm or to immediately following Streets & Drainage.
Future agenda item, Weed harvester update.

Motion by Klimek and seconded by O'Neill to adjourn at 5:50 p.m. Motion carried 3/0.

Katie Berman, Mayor