

MINUTES

FIRE, LIGHTING & BUILDING
WEDNESDAY – JUNE 18, 2025 – 3:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Keith Klimek, Debbie Sievert, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, Fire Chief Chuck Gardon, and Public Works Director Matt Decur.

Chair Klimek called the meeting to order at 3:30 p.m.

Motion by Sievert and seconded by O'Neill to approve the agenda. Motion carried 3/0.

Motion by O'Neill and seconded by Sievert to approve the March 20, 2025 meeting minutes. Motion carried 3/0.

Elderly Services rate reduction at Henry Drees Community Center:

Marinette County Elderly Services have requested a waiver of rental fees for the Henry Drees Community Center. Mayor Berman reviewed rates and expenses for the Community Center. Currently Elderly Services is paying \$20 a day. Further discussion was postponed to a future meeting pending more information.

AED requests:

Drees Center has an AED donation, but a case would need to be purchased by the City. Discussion was held.

Motion by Klimek and seconded by Sievert to accept an AED donation with a case to be purchased within budget. Motion carried 3/0.

An AED request for Ballfield #3 for varsity, JV and Babe Ruth was received. Berman will explore grants and donations.

Drees Community Center landscaping:

The Woman's Club requested the landscaping at the Drees Community Center be updated and would like to make a donation towards it. Further discussion was postponed to a future meeting pending receiving quotes.

City Hall parking lots:

Parking in the rear of the Fire Department at City Hall near the building was reviewed. Discussion was held on electric utility access and snow plowing.

Motion by Klimek and seconded by O'Neill to designate the area at the rear of City Hall by the Fire Department next to the building as a loading zone and emergency parking only. Motion carried 3/0.

City Hall trash placement:

Trash and recycle bin placement was discussed and reviewed.

Motion by Klimek and seconded Sievert to store the recycling and refuse carts outside. Motion carried 3/0.

Library request to develop a pollinator garden outside library windows:

The Library requested a pollinator garden be placed outside the library windows in the grass area at no cost to the City. The grass would be removed, mulched, and watered for the first year. The Library will maintain the garden. Public Works Director Decur reported by ordinance the City will need to file a Natural Lawn Management Plan. Mayor Berman will work with Marinette County to draft the Plan.

Motion by Klimek and seconded by recommending Council allow the Library to develop a pollinator garden pending the proper submittal of any required paperwork. Motion carried 3/0.

Facility report:

- Technical Assistance Grant – July 8.
- Working with DNR on grants for the Landmark building.
- Concrete was installed by City Hall rear Police door.
- City hall parking lot signs to be corrected.
- Immel & UP to correct roof leak.
- PHC will be repairing water heater & Police hose bib.
- City hall boiler maintenance is needed.
- Drees Center work of trees, traps, pests, and painting.

Other Matters: None

Set future meeting(s):

The next Fire, Lighting & Building meeting was set for Wednesday, July 16, 2025 at 3:30 p.m.

Motion by Sievert and seconded by O'Neill to adjourn at 4:56 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer