

**NOTICE OF
PUBLIC HEARING
CITY OF PESHTIGO**

TUESDAY, MAY 6, 2025 – 7:00 p.m.
City Hall Council Chambers
331 French St., Peshtigo, WI 54157

NOTICE IS HEREBY GIVEN that a PUBLIC HEARING will be conducted to provide the opportunity for public input on the following:

ORDINANCE NO 2025-02 – AN ORDINANCE AMENDING CITY OF PESHTIGO BUILDINGS AND BUILDING REGULATIONS ORDINANCE ARTICLE 1, SECTIONS 10-3 and 10-4.

The proposed Ordinance may be viewed at the Clerk's Office prior to the Hearing and during regular business hours.

Tammy Kasal
Clerk-Treasurer

Publish: April 16, 2025
Publish: April 23, 2025

Post: April 14, 2025

ORDINANCE NO. 2025-02

AMENDING CITY OF PESHTIGO BUILDINGS AND BUILDING REGULATIONS ORDINANCE ARTICLE 1, SECTIONS 10-3 and 10-4 OF THE CITY OF PESHTIGO ORDINANCES

**THE COMMON COUNCIL OF THE CITY OF PESHTIGO DO ORDAIN AS
FOLLOWS:**

Sections 10-3 and 10-4 of CHAPTER 10 – BUILDINGS AND BUILDING REGULATIONS ORDINANCE, ARTICLE 1- GENERAL, shall be amended in their entirety to read as follows:

Sec. 10-3. State Uniform Dwelling Code Adopted.

- (a) *State Code Adopted.* The Wisconsin Administrative Code provisions describing and defining regulations with respect to one-family and two-family dwellings in are hereby adopted and by reference made a part of this Chapter as if fully set forth herein. Any act required to be performed or prohibited by a Wisconsin Administrative Code provision incorporated herein by reference is required or prohibited by this Chapter. Any future amendments, revisions or modifications of the Wisconsin Administrative Code provisions incorporated herein are intended to be made part of this Chapter to secure uniform statewide regulation of one-family and two-family dwellings in the City of Peshtigo. A copy of these Wisconsin Administrative Code provisions and any future amendments shall be kept on file in the City Clerk's office.
- (b) *Existing Buildings—Built Prior to June 1, 1980.* The Wisconsin Uniform Dwelling Code shall also apply to buildings constructed prior to June 1, 1980, and conditions where:
 - (1) An existing building to be occupied as a one-family or two-family dwelling, which building was not previously so occupied.
 - (2) An existing structure that is altered or repaired, when the cost of such alteration or repair during the life of the structure exceeds fifty (50) percent of the equalized value of the structure, said value to be determined by the Building Inspector.
 - (3) Additions and alterations, regardless of cost, made to an existing building when deemed necessary in the opinion of the Building Inspector shall comply with the requirements of this Chapter for new buildings. The provisions of Section 10-2, Code of Ordinances, City of Peshtigo, Wisconsin shall also apply.
 - (4) Roof coverings. Whenever more than twenty-five (25) percent of the roof covering of a building is replaced in any twelve-month period, all roof covering shall be in conformity with applicable Section of this Chapter.
 - (5) Additions and alterations. Any addition or alteration, regardless of cost, made to a building shall be made in conformity with applicable Sections of this Chapter.
- (c) *Definitions.* The following definitions shall be applicable in this Section only:

- (1) *Addition*. New construction performed on a dwelling which increases the outside dimensions of the dwelling.
- (2) *Alteration*. A substantial change or modification other than an addition or minor repair to a dwelling or to systems involved within a dwelling.
- (3) *Department*. The Department of Industry, Labor and Human Relations.
- (4) *Dwelling*.
- a. Any building, the initial construction of which is commenced on or after the effective date of this Chapter which contains one (1) or two (2) dwelling units; or
 - b. An existing structure, or that part of an existing structure, which is used or intended to be used as a one-family or two-family dwelling.
- (5) *Minor Repair*. Repair performed for maintenance or replacement purposes on any existing one-family or two-family dwelling which does not affect room arrangement, light and ventilation, access to or efficiency of any exit stairways or exits, fire protection or exterior aesthetic appearance and which does not increase a given occupancy and use. No building permit is required for work to be performed which is deemed minor repair.
- (6) *One-Family or Two-Family Dwelling*. A building structure which contains one (1) or separate households intended to be used as a home, residence or sleeping place by an individual or by two (2) or more individuals maintaining a common household to the exclusion of all others.
- (7) *Person*. An individual, partnership, firm or corporation.
- (8) *Uniform Dwelling Code*. Those Wisconsin Administrative Code provisions and any future amendments, revisions or modifications thereto.
- (d) *Method of Enforcement*.
- (1) *Certification*. The Building Inspector shall be certified for inspection purposes by the department in each of the categories specified under the Wisconsin Administrative Code by the Department of Health and Social Services in the category of plumbing.
 - (2) *Duties*. The Building Inspector shall administer and enforce all provisions of this Chapter and the Uniform Dwelling Code.
 - (3) *Inspection Powers*. The Building Inspector or an authorized agent may at all reasonable hours enter upon any public or private premises for inspection purposes and may require the production of the permit for any building, plumbing, electrical or heating work. No person shall interfere with or refuse to permit access to any such premises to the Building Inspector or his agent while in performance of his duties.
 - (4) *Records*. The Building Inspector shall perform all administrative tasks required by the department under the Uniform Dwelling Code. In addition, the Building Inspector shall keep a record of all applications for building permits in a book for such purpose and shall regularly number each permit in the order of its issue. Also, a record showing the number, description and size of all buildings erected indicating the kind of materials used and the cost of each building and aggregate cost of all one-family and two-family dwellings shall be kept. The Building Inspector shall make a written annual report to the Common Council relative to these matters.

(Ord. No. 2025-____, 3-4-25)

Sec. 10-4. Construction Standards; Codes Adopted.

- (a) *Portions of State Building Code Adopted.* The Building and Heating, Ventilating and Air Conditioning Code, and all amendments thereto, are hereby made a part of this Chapter by reference and shall apply to all new construction, additions, alterations, remodeling, repairs and change of occupancies to all buildings and structures, except one-family and two-family dwellings and accessory buildings thereto. Any future amendments, revisions and modifications of said portions of the Wisconsin Administrative Code incorporated herein are intended to be made a part of this Code. A copy of said Wisconsin Administrative Code portions, and amendments thereto, shall be kept on file with the Building Inspector.
- (b) *State Uniform Dwelling Code.* The Uniform Dwelling Code, and all amendments thereto, are hereby made a part of this Chapter by reference and shall apply to all new construction, additions, alterations, remodeling, repairs and change of occupancies to all one-family and two-family dwellings and attachments thereto.
- (c) *State Existing Buildings Code.* The Existing Buildings Code, Chs. Ind. 160 through 164, Wis. Adm. Code, both inclusive and all amendments thereto, are hereby made a part of this Chapter by reference and shall apply to all buildings and structures erected prior to October 9, 1914; except one-family and two-family dwellings and accessory buildings thereto.
- (d) *Flammable and Combustible Liquids Code.* The Flammable and Combustible Liquids Code, and all amendments thereto, are hereby made a part of this Chapter by reference.
- (e) *Liquefied Petroleum and Natural Gases.* The Liquefied Petroleum Gases and Liquefied Natural Gases Codes, and all amendments thereto, are hereby made a part of this Chapter by reference.
- (f) *Historic Building Code.* The Historic Building Code, and all amendments thereto, are hereby made a part of this Chapter by reference.

EFFECTIVE DATE. This ordinance shall take effect after passage and publication as provided by law.

Dated this 6th day of May, 2025.

OFFERED BY: _____
Alderperson

APPROVED: _____
Katie Berman, Mayor

OFFERED BY: _____
Alderperson

ATTEST: _____
Tammy Kasal, City Clerk

Vote: Aye _____ Abstain _____
Nay _____ Absent _____

The Reorganizational Meeting of the Old Council of the City of Peshtigo was held April 15, 2025 at 7:00 p.m.

Mayor Berman called the meeting to order with the following present: Alderpersons Deborah Sievert, Keith Klimek, Angel Wink, Robert Warren, and Joel Ahrens; Attorney David Spangenberg and Clerk-Treasurer Tammy Kasal.

Members excused: Brigitte Schmidt

Attending: Parks & Recreation Director Lori Tonn, Tony O'Neill, Craig Lock, Police Chief Fred Popp, and Cody Cohan.

Motion by Klimek and seconded by Warren to approve the agenda. Motion carried 5/0.

Minutes:

Motion by Warren and seconded by Klimek to approve the minutes of the April 2, 2025 Regular Meeting. Motion carried 5/0.

Persons desiring to be heard from the floor: None

Business and Communications:

A) Discuss/consider Tree City USA Proclamation.

Motion by Sievert and seconded by Warren to approve the Tree City USA Proclamation. Motion carried 5/0.

Committee Reports:

Water & Sewer – April 8, 2025

- Did not have any recommendations for the Common Council.

Adjourned sine die at 7:05 p.m.

Tammy Kasal
Clerk-Treasurer

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Mayor Berman called the meeting to order with the following present: Alderpersons Deborah Sievert, Keith Klimek, Robert Warren, Joel Ahrens, and Tony O'Neill; Attorney David Spangenberg and Clerk-Treasurer Tammy Kasal.

Members excused: Brigitte Schmidt

Attending: Parks & Recreation Director Lori Tonn, Angel Wink, Craig Lock, Police Chief Fred Popp, and Cody Cohan.

Mayor Berman asked if all the newly elected members' oaths had been filed. Clerk-Treasurer Kasal reported all oaths have been filed.

Mayor Berman thanked Angel Wink for her service and welcomed the newly elected Alderpersons, continuing Alderpersons, and citizen committee members.

Motion by Sievert and seconded by Ahrens to approve the agenda. Motion carried 5/0.

Persons desiring to be heard from the floor: None

Business and Communications:

A. Call for nominations from the floor for President of the Council, then vote.

Alderpersons Klimek and O'Neill nominated Alderperson Warren for President of the Council.

Mayor Berman called for any more nominations.

Motion by Klimek and seconded by Warren to appoint Alderperson Warren as Council President. Motion carried 4/0. Warren abstained.

B. Approve Council Committees.

Motion by Warren and seconded by Sievert to approve the Council Committees as presented. Motion carried 5/0.

C. Approve Ethics Committee members.

Motion by O'Neill and seconded by Ahrens to approve the Ethics Committee as presented. Motion carried 5/0.

D. Nominate and elect Plan Commission member.

Alderspersons O'Neill & Klimek nominated Alderperson Warren as Plan Commission member.

Motion by O'Neill and seconded by Klimek to appoint Alderperson Warren as member to Plan Commission. Motion carried 4/0. Warren abstained.

E. Approve City Appointments.

Motion by Sievert and seconded by Klimke to approve the City Appointments as presented. Motion carried 5/0.

F. Approve the Fire Department Listing.

Motion by Warren and seconded by Sievert to approve the Fire Department Listing as presented. Motion carried 5/0.

G. Approve the Police Disciplinary Review Committee.

Motion by Warren and seconded by Klimek to approve the Police Disciplinary Review Committee as printed. Motion carried 5/0.

H. Approve all other Commissions and Committees.

Motion by Sievert and seconded by Ahrens to approve all other Commissions and Committees which includes Water & Sewer, RLF/UDAG, Board of Appeals, Board of Review, and Industrial Park Oversight Committees as presented. Motion carried 5/0.

2025 Board of Review date:

The 2025 Board of Review meeting was scheduled for June 5, 2025 and Open Book for May 29, 2025 with times to be determined.

Such other matters: None

Motion by Ahrens and seconded by Warren to adjourn at 7:17 p.m. Motion carried 5/0.

Tammy Kasal
Clerk-Treasurer

EMS Week Proclamation

Designate the Week of May 18-24, 2025, as Emergency Medical Services Week (EMS Week).

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services fills healthcare gaps by providing important, out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

NOW THEREFORE, I Katie Berman, Mayor of the City of Peshtigo, in recognition of this event do hereby proclaim the week of May 18 - 24, 2025, as

EMERGENCY MEDICAL SERVICES WEEK

The 51st anniversary of EMS Week theme is **EMS WEEK: We Care. For**

Everyone. I encourage the community to observe this week with appropriate programs, ceremonies, and activities in honor of the EMS profession and the essential service it provides.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Peshtigo, Wisconsin, on this 6th day of May 2025.

CITY OF PESHTIGO, WISCONSIN



Katie Berman, Mayor

National Public Works Week Proclamation
May 18–24, 2025 “People, Purpose, Presence”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of the City of Peshtigo; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children the City of Peshtigo to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association,

NOW THEREFORE, I, Katie Berman, Mayor, do hereby designate the week of May 18–24, 2025, as National Public Works Week.

I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Peshtigo, Wisconsin, on this 6th day of May 2025.

CITY OF PESHTIGO, WISCONSIN

Katie Berman, Mayor

**PROCLAMATION
NATIONAL POLICE WEEK
MAY 12-18, 2024**

WHEREAS, in 1962 President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, the members of the De Pere Police Department play an essential role in promoting the safety, security, and general wellbeing of all people, while safeguarding the rights and freedoms of the citizens and visitors of the City of De Pere; and

WHEREAS, it is of the utmost importance for all citizens to recognize and understand the challenges, duties and efforts of their police department, and that members of our police department recognize, understand and perform their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, by protecting the innocent against deception, the weak against oppression, and the vulnerable against harm; and

WHEREAS, the De Pere Police Department has grown to be a progressive, professional, and responsive law

enforcement agency which unceasingly provides a vital public service at all times and in all conditions.

NOW, THEREFORE, I, Katie Berman Mayor of the City of Peshtigo, call upon all citizens of the City of Peshtigo and upon all patriotic, civic, and educational organizations to observe the week of May 11-17, 2025 as National Police Week in the City of Peshtigo in which all of us may join in commemorating police officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities.

I further call upon all citizens of the City of De Pere to observe May 15, 2024 as National Peace Officers' Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of their duty.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of De Pere, Wisconsin, this_ day of May, 2024.

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the
Seal of the City of Peshtigo, Wisconsin, on this 6th day of May 2025.
CITY OF PESHTIGO, WISCONSIN*



Katie Berman, Mayor

**CONTRACT FOR PROFESSIONAL SERVICES BETWEEN
THE BAY-LAKE REGIONAL PLANNING COMMISSION AND
THE CITY OF PESHTIGO
(Grant Writing Assistance)**

THIS AGREEMENT (the "contract") is entered into as of the _____ day of _____, 2025 (the "Effective Date"), by and between the City of Peshtigo (herein called the "City"), and the Bay-Lake Regional Planning Commission (herein called the "Commission").

WHEREAS, the City is applying to the State and Local Cybersecurity Grant Program (SLCGP) Program through Wisconsin Emergency Management (WEM) for funding to improve the city's cybersecurity and to better protect their networks, systems, and data from cyber threats; and

WHEREAS, the City has requested the Commission to assist with grant writing in coordination with the City; and

WHEREAS, the Commission has professional staff qualified to undertake such work; and

WHEREAS, the City is a member of the Commission; and

WHEREAS, the project and the character of the services to be performed by the Commission hereunder are consonant with the powers it possesses and the duties and functions it is created to perform under Wisconsin Statutes Section 66.0309;

NOW, THEREFORE, in consideration of these premises and of their mutual and dependent promises and agreements, the parties hereto contract and agree as follow:

- I. Employment of Commission. The City hereby engages the Commission, and the Commission agrees to perform the services as outlined herein.
- II. Scope of Work to be Undertaken by the Commission. The Commission will assist the City with grant writing activities when applying for the SLCGP. Responsibilities include:
 - A. Participate in meetings and coordinate with City staff and relevant stakeholders;
 - B. Review the SLCGP Cycle 2 NOFO, FAQs, and other relevant grant guidance;
 - C. Draft application and narrative responses for sections identified by the City;
 - D. Review the City's final grant application prior to submission to ensure application and narrative responses are complete; and
 - E. Assist the City with questions related to the grant application and submission via WEM Egrants.

The Commission shall coordinate all its work with City staff and other project consultants. It is strictly understood that the Commission is entering into this contract at the request of the City and the Commission's work shall not constitute legal or financial advice.

- III. Assistance from the City.
 - A. Comply with all terms and conditions and other requirements found within the SLCGP NOFO and related guidance;
 - B. Coordinate with the Commission and maintain open communication throughout the life of this contract;
 - C. Collect grant-related data from the City's IT Department or IT Consultants and provide any requested data or grant-related information to the Commission in a timely manner;
 - D. Review draft narrative/application responses provided by the Commission, and communicate desired changes in a timely manner;
 - E. Submit the grant application via WEM Egrants;
- IV. Personnel
 - A. The Commission represents that it has, or will secure at its own expense, all personnel and equipment required to perform the services under this agreement. It is distinctly understood that its personnel shall in no manner be considered employees of the City; nor shall they have any contractual relationships with the City.
 - B. None of the work or services covered by this agreement shall be subcontracted without the expressed formal concurrence of the City.

- V. Time of Performance. This contract will be in effect as of the date first above written through May 30th, 2025, and may be extended upon the mutual agreement of the Commission and the City.
- VI. Total Cost of Services. Due to the nature and unknown extent of the project, services will be performed on a time and expense basis, not to exceed \$3,000. Rates will be based on applicable staff bill-out rates shown in Attachment A. No other work other than that included in this contract shall be carried out by the Commission under this agreement, unless mutually agreed upon by both parties.
- VII. Reimbursement and Method of Payment. Subject to the limits set forth in Section VI, the City will reimburse the Commission within thirty (30) days of receiving an invoice from the Commission.
- VIII. Termination for Convenience. The City may terminate this contract with thirty (30) days' written notice. The Commission shall be paid for actual services performed, and all project documents produced by the Commission shall be provided to the City upon request.
- IX. Force Majeure. Neither party shall be liable for any failure or delay in performing its obligations under this agreement if such failure or delay is due to events beyond reasonable control, including but not limited to acts of God, natural disasters, pandemics, labor disputes, acts of war, terrorism, or governmental actions. The affected party shall notify the other promptly and take reasonable steps to mitigate the impact. If the event continues for more than thirty (30) days, either party may terminate the agreement with payment due to services already rendered.
- X. Changes. The City or the Commission may, from time to time, request changes to the scope of work or compensation outlined in this agreement. Changes which are mutually agreed upon by and between the City and the Commission shall be incorporated in written amendment to this agreement.
- XI. Dispute Resolution. In the event of a dispute arising from this agreement, the parties agree to resolve the matter through good-faith negotiation. If unresolved within thirty (30) days, the dispute shall proceed to mediation with a mutually agreed-upon mediator. If mediation fails, the dispute shall be settled through binding arbitration under the rules of the American Arbitration Association. Each party shall bear its own costs for mediation or arbitration, and the prevailing party shall be entitled to reasonable attorneys' fees.
- XII. Equal Opportunity Compliance.
- A. In performing work under this Contract, the Commission shall not discriminate against any employee or applicant for employment on the basis of age, race, religion, color, disability, sex, physical condition, developmental disability as defined in Section 51.01(5), Wisconsin Statutes, sexual orientation, or national origin. This commitment applies, but is not limited, to the following areas: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Commission also agrees to take affirmative action to ensure equal employment opportunities. Furthermore, the Commission shall post, in conspicuous locations accessible to employees and job applicants, notices provided by the Commission outlining the provisions of the nondiscrimination clause. The Commission shall provide a copy of its Affirmative Action Plan to the City, if requested.
 - B. Section 109 of the Housing and Community Development Act of 1974, Title I, as amended, prohibits discrimination on the basis of race, color, national origin, disability, age, religion, and sex within Community Development Block Grant (CDBG) programs or activities.
 - C. Section 504 of the Rehabilitation Act of 1973, as amended, prohibits discrimination on the basis of disability. It provides that no otherwise qualified individual with a disability shall, solely by reason of their disability, be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance, including employment.
 - D. Age Discrimination Act of 1975, as amended, prohibits discrimination on the basis of age. It provides that no person shall be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance.
 - E. Title VI of the Civil Rights Act of 1964, as amended, prohibits discrimination on the grounds of race, color, or national origin. It states that no person in the United States shall be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance.

Contract Number: _____

- XIII. Interest of Municipal Officials and Others. No officer, member or employee of the City or public official who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this agreement shall participate in any decision relating to this agreement which affects their personal interest or the interest of any corporation, partnership or association in which they are directly or indirectly interested; nor shall any such officer, member or employee of the City or other public official of the governmental unit within the City have any interest, direct or indirect, in this agreement or the proceeds thereof.
- XIV. Assignability. The Commission may not assign or transfer any interest in this agreement without the prior written consent of the City; provided, however, that claims for money due to the Commission from the City under this agreement may be assigned to a bank, trust company or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.
- XV. Interest of the Commission. No employee of the Commission at present has any interest or shall acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of any services identified under Section II.
- XVI. Liability. Each party to this agreement shall hold and save every other party to this agreement, their respective officers, directors, agents, and employees, harmless from liability of any nature or kind, including costs and expenses, for or on account of any or all damages of any character whatsoever resulting directly or indirectly from the performance or non-conformance by the indemnifying party of services under this agreement, excluding damages resulting from the negligent or intentional acts by or acts in excess of the scope of authority of the indemnified party.

IN WITNESS WHEREOF, the City and the Commission have executed this Agreement as of the date first above written.

Attesting Witness:

City of Peshtigo

Katie Berman, Mayor

Date

Tammy Kasal, Clerk-Treasurer

Date

Bay-Lake Regional Planning Commission

Brandon Robinson
Executive Director

Date

Sydney Swan
Assistant Director

Date

Contract Number: _____

Attachment A

STAFF POSITION	GRADE	BILLABLE RATE
<i>Assistant Director</i>	<i>24</i>	<i>\$107.15</i>
<i>GIS Specialist</i>	<i>13</i>	<i>\$66.14</i>

CITY OF PESHTIGO BUILDING INSPECTION DEPARTMENT

[illegible]



331 French St.
Peshtigo, WI 54157
Phone 715-582-3041

City of Peshtigo Fire Dept

City of Peshtigo Fire Department Report to the City Council
May 7, 2025

We responded to 42 Calls for service April 1 to April 30, 2025

There were 5 fire calls and 37 EMS calls

Apparatus and Equipment Report:

1-All vehicles are in working order. We ordered new mounts for the computers on 302 and 304. Should be installed sometime in May

Fire Training:

Fire Training consisted of search and rescue techniques, driver training and preparation of equipment for grass fires. Pump testing will begin on May 3.

EMS Training:

Training with Emergency Rescue Squad consisted of trauma. In-house training consisted of cardiac and DNR updates. Working on a grant from NWTC to hold an EMR class at one of our stations sometime after July 1, 2025.

Fire Prevention and Community Involvement: Firefighters will be training 86 employees of Great Lakes Custom Tool how to use a fire extinguisher on April 30 and May 7. The department also attended Career Day in Menominee on Wednesday, April 23. Personnel also assisted with the Easter Egg Hunt for children at Badger Park on April 19.

Fund Raising: No activity for the month of April

Personnel: We will have three individuals that will finish Firefighter 2 training in May.

Charles Gardon
Fire Chief

MINUTES

PLAN COMMISSION

WEDNESDAY, APRIL 30, 2025 – 4:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members Present: Mayor Katie Berman, Alderperson Robert Warren, Public Works Director Matt Decur, Karen Pluff, Doug VanWinkle, and Jamie Bayer.

Members Excused: John Berendt

Others Attending: Clerk-Treasurer Tammy Kasal, Building Inspector Joe Last, and Matthew Siegwart.

Presiding Officer Mayor Berman called the meeting to order at 4:30 p.m.

Motion by Berman and seconded by Warren to approve the agenda. Motion carried 6/0.

Minutes:

Motion by Pluff and seconded by Warren to approve the minutes of April 10, 2025 as presented. Motion carried 6/0.

Split of Matthew Siegwart property at 428 Brown Ave. and 520 Faucett St.. (parcel #271-02011.000) by Certified Survey Map:

Discussion and consideration was given on the request from Matthew Siegwart to split property at 428 Brown Ave. and 520 Faucett St. (parcel #271-02011.000) by Certified Survey Map.

The Certified Survey map was reviewed. Decur said he would verify road right-of-ways.

Motion by VanWinkle and seconded by Warren recommending Council approve the Certified Survey Map for Matthew Siegwart for property at 428 Brown Ave. and 520 Faucett St. (parcel #271-02011.000). Motion carried 6/0.

Consider changes to the Zoning Code of Ordinances:

Discussion began on adjusting the restrictions in Article X, Accessory Structures, Fences, and Hedges in the Zoning Ordinances. Mayor Berman will obtain samples from like communities to be discussed at the next meeting.

Such other Matters:

A Conditional Use Permit Application was received from Cameron Hayes of Hayes Property Services, LLC for consideration at the next meeting. The next Plan Commission meeting was scheduled for Thursday, May 22, 2025 at 4:30 p.m.

Motion by Berman and seconded by Warren to adjourn at 5:06 p.m. Motion carried 6/0.

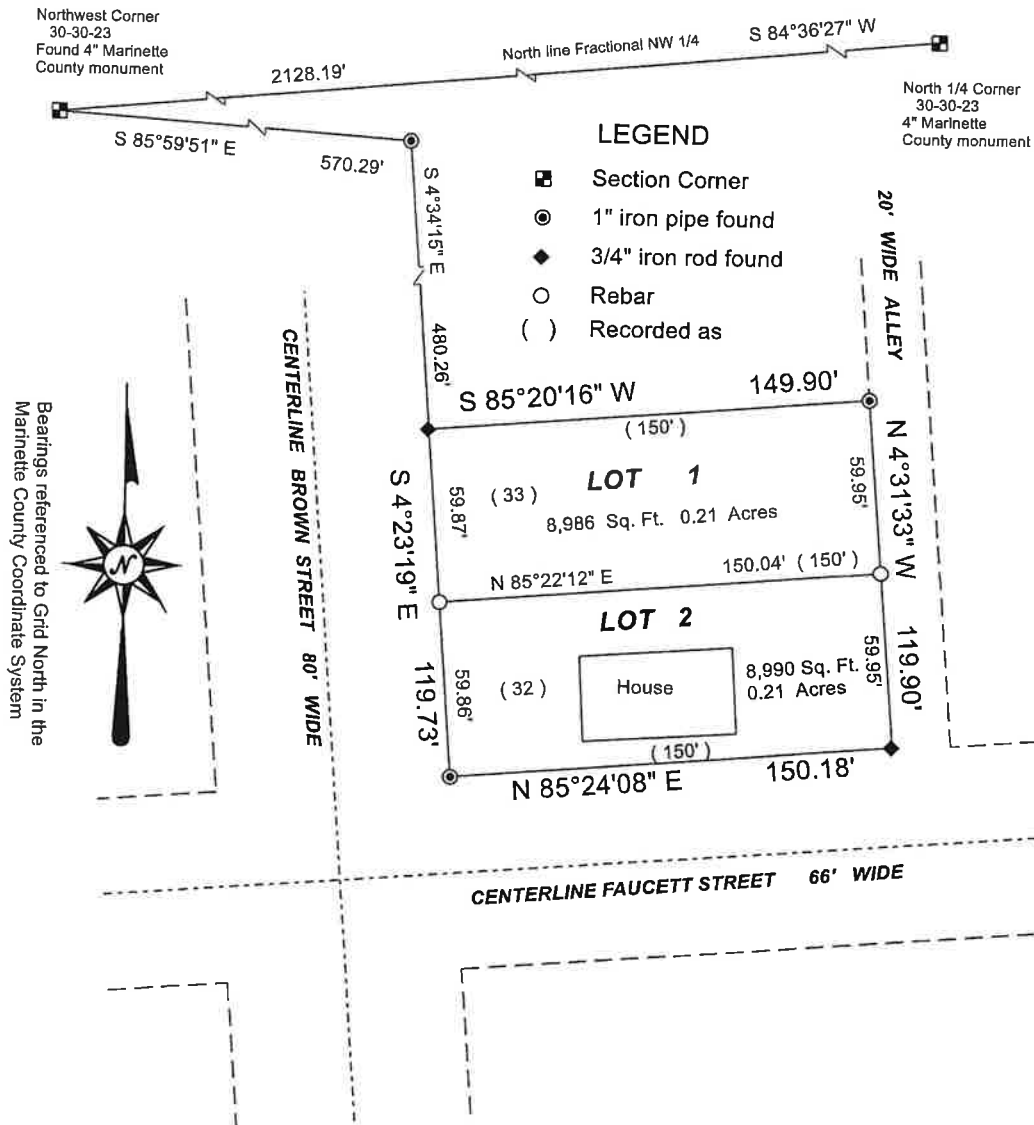
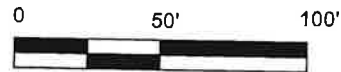
Tammy Kasal
Clerk-Treasurer

CERTIFIED SURVEY MAP NO. _____

Lots 32 and 33 in Block 44 of Peshtigo Lumber Company's
Subdivision of Block 29, 33, 44 and 45 located in part of the
Fractional Northwest 1/4 of Section 30, Town 30 North,
Range 23 East, City of Peshtigo, Marinette County, Wisconsin

OWNER
Matthew G. Siegwart
W 3390 Robert Ridge Road
Peshtigo Wis. 54157

SCALE 1" = 50'



Hugh W. Guy Jr.

PLS # 1301

DATED this 12th day of April, 2025.

CERTIFIED SURVEY MAP NO. _____

CERTIFICATE

I, Hugh W. Guy Jr, Professional Land Surveyor, hereby certify that I have under the direction of Matthew G. Siegwart, Owner of said land, and that I have surveyed, divided and mapped the lands hereon described and that this map is a correct representation of all the exterior boundaries of the land surveyed. I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and the Land Division Ordinance for the City of Peshtigo. Lots 32 and 33 in Block 44 in the Peshtigo Lumber Company's Subdivision of Block 29, 33, 44 and 45 located in part of the Fractional Northwest ¼ of Section 30, Town 30 North, Range 23 East, City of Peshtigo, Marinette County, Wisconsin. Described as follows to-wit: Commencing at the North ¼ Corner of Section 30; thence S84°36'27"W along the North line of the Fractional Northwest ¼ of Section 30, 2128.19' to the Northwest Corner of Section 30; thence S85°59'51"E 570.29' to a 1" iron pipe marking the Northwest Corner of Block 44 in the Peshtigo Lumber Company's Subdivision; thence S04°34'15"E along the West line of said Block 44, 480.26' to a ¾" iron rod marking the Northwest Corner of Lot 33, said point also marking the PLACE OF BEGINNING of the land hereon described; thence S04°23'19"E along the West line of Lots 33 and 32, in said Block 44, 119.73' to a 1" iron pipe marking the Southwest Corner of Lot 32; thence N 85°24'08"E along the South line of said Lot 32 in Block 44, 150.18' to a ¾" iron rod marking the Southeast Corner of said Lot 32, said point also marking the Southwest Corner of a 20.00' wide alley; thence N04°31'33"W along the West line of said alley and along the East line of Lots 32 and 33 in said Block 44, 119.90' to a 1" iron pipe marking the Northeast Corner of said Lot 33; thence S 85°20'16"W along the North line of said Lot 33, 149.90' the place of beginning

Subject to any other easements or restrictions of record, if any.

Hugh W. Guy Jr.

PLS # 1301

DATED this 12th day of April, 2025.

CERTIFIED SURVEY MAP NO. _____

OWNER CERTIFICATE

As Owner, I hereby certify that I have caused the land described herein to be surveyed, divided and mapped as represented on this Certified Survey Map. I also certify that this Certified Survey Map is required to be submitted to the following for approval: The City of Peshtigo Wisconsin

Matthew G. Siegwart Owner

Personally, came before me on this _____ day of _____, 2025, the above, named Matthew G. Siegwart, to me known to be the person that executed the foregoing instrument and acknowledge the same.

Notary Public

County of _____, State of _____

My commission expires: _____

CERTIFICATE OF THE CITY OF PESHTIGO

Resolved that this Certified Survey Map, located in the City of Peshtigo, Marinette County Wisconsin, has hereby been reviewed and approved for recording by the City Council, on this _____ day of _____, 2025.

Mayor

Clerk

Hugh W. Guy Jr. PLS # 1301

DATED this 12th day of April, 2025.

MINUTES

JUDICIARY

THURSDAY, MAY 1, 2025 – 8:00 A.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt, Deborah Sievert, and Tony O'Neill.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, and Robert Warren.

Chair Schmidt called the meeting to order at 8:00 a.m.

Motion by Schmidt and seconded by Sievert to approve the agenda. Motion carried 3/0.

Motion by Schmidt and seconded by O'Neill to approve the minutes of March 20, 2025. Motion carried 3/0.

Chicken Ordinance:

The updated Chicken Ordinance was reviewed (see attached).

Motion by Schmidt and seconded by Sievert recommending Council approve an Ordinance Permitting Keeping of Chickens. Motion carried 3/0.

Other Matters:

Mayor Berman and Clerk-Treasurer will draft an Application for Keeping of Chickens to be reviewed and approved.

Motion by Sievert and seconded by Schmidt to adjourn at 8:23 a.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

MINUTES

PERSONNEL

THURSDAY – MAY 1, 2025 – 8:30 A.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Brigitte Schmidt, Deborah Sievert, and Robert Warren.

Others Attending: Mayor Katie Berman, Clerk-Treasurer Tammy Kasal, and Public Works Director Matt Decur-(8:49 a.m).

Chair Schmidt called the meeting to order at 8:30 a.m.

Motion by Schmidt and seconded by Sievert to approve the agenda as presented. Motion carried 3/0.

Meeting Minutes:

Motion by Warren and seconded by Sievert to approve the March 20, 2025 meeting minutes. Motion carried 3/0.

Employee Handbook:

The Committee continued reviewing and updating the current Employee Handbook. Work on the handbook will continue at a future meeting.

Other matters: None

Motion by Schmidt and seconded by Warren to adjourn at 9:53 a.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer

Questions for City of Peshtigo IT

Project type

- Will MFA be implemented? Where will it be implemented? What/how many City applications will it work with? How many users?
- Will MDR be implemented? How many devices will it include?
- Will EDR be implemented? How many devices will it include?
- Will XDR be implemented? How many devices will it include?
- For any combination of MFA, MDR, EDR, XDR, what software will be used? How did the city come to select this software?
- How many computing devices and types (servers, computers, phones, tablets, etc.) for MDR endpoint security services (ESS)?
- How was the chosen combination of MFA, MDR, EDR, XDR selected? How will the chosen combination work together to improve the City's cybersecurity posture?

General

- Briefly list out the reason(s) as to why this project funding is urgent/needed/
- Has the city experienced any cybersecurity threats or vulnerabilities? Does the city have cybersecurity vulnerability scan results?

Implementation

- How will the city maintain, and fund services/software once grant dollars have been expended?

Note: All services must be received within the period of performance of the grant, which starts when the grant is both awarded and accepted by the recipient and ends August 31, 2027. For subscription services, the contract must end on or before August 31, 2027, or the cost of a longer subscription must be pro-rated to cover only services received on or before August 31, 2027.

Services may not be purchased or contracted for prior to the date the grant is awarded and accepted by the recipient.

- What will the implementation schedule look like? – must be laid out by month. Example: month 1- accept grant award, month 2 – solicit bids for work.
- How will training be conducted for those who use the equipment? Any equipment purchased through the grant requires that any users receive proper training by the equipment vendor/other sources prior to that piece of equipment being put

into service. All inventory and training records must be collected during life of grant.

- How will software purchases be procured? May want to check state AND city procurement policies for limits on software/IT/equipment expenditures. Follow whichever is more stringent. But also may not need to follow due to availability of legitimate software options, reach out to WEM if this is the case.

Required grant attachments – Need as soon as available

- Quotes, estimates, calculations to support budget request
- Implementation schedule
- Cybersecurity vulnerability scan results
- Others as needed (anything else that may support application)

Form

AB-220

Temporary Alcohol Beverage License

Municipality

Peshtigo

License(s) Requested	Fees	
☐ Temporary "Class B" Wine ☒ Temporary Class "B" Beer	License Fees	\$
	Background Check	\$
	Total Fees	\$

Part A: Organization Information				
1. Organization Name Peshtigo Youth Baseball, Inc.				
2. Organization Permanent Address PO Box 41				
3. City Peshtigo			4. State WI	5. Zip Code 54157
6. Mailing Address (if different from permanent address)				
7. FEIN 77-0716693		8. Date of Organization/Incorporation March 14, 2008		9. State of Organization/Incorporation WI
10. Phone 920-373-0634		11. Email peshtigoyouthbaseball@gmail.com		
12. Organization type (check one)				
☒ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.				
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No				
14. Wisconsin Seller's Permit Number (if applicable)				

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Hicks	Benjamin	President	9203730634
Finger	Neal	Vice President	7159387692
Hofer	Jenni	Treasurer	9205911067
Hicks	Thea	Secretary	7159232316

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Christopher Mylenher Memorial Tournament			
2. Dates of Operation June 6-8, 2025		3. Hours of Operation	
4. Premises Address Ball Fields 1-3			
5. City Peshtigo		6. State WI	7. Zip Code 54157
8. County Marinette	9. Governing Municipality ☒ City ☐ Town ☐ Village of: Peshtigo		10. Aldermanic District
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event 920-373-0434	
13. Organizer Website peshtigo youth baseball.com		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Beverages would be sold outside, near fields 1+2			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name Hicks		First Name Thea	
Title Secretary		M.I. R	
Email thea.hicks14@gmail.com		Phone 715 923 2316	
Signature Thea Hicks		Date 04/10/2025	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 4/15/25	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk Jenny Kase	