

MINUTES

FIRE, LIGHTING & BUILDING

MONDAY – JANUARY 20, 2025 – 4:30 P.M.

COUNCIL CHAMBERS, MUNICIPAL BUILDING

Members present: Chair Angel Wink, Keith Klimek, and Robert Warren.

Others Attending: Mayor Katie Berman, Deputy Clerk-Treasurer Kathy Kennedy, Public Works Director Matt Decur, Fire Chief Chuck Gardon, Police Chief Fred Popp, Parks & Recreation Director Lori Tonn, Joel Ahrens, Josh Wilkens, Deborah Sievert, Cody Cohan, and Cathi Malke.

Chair Wink called the meeting to order at 4:33 p.m.

Motion by Warren and seconded by Klimek to approve the agenda. Motion carried 3/0.

Motion by Wink and seconded by Warren to approve the December 16, 2024 meeting minutes. Motion carried 3/0.

City Hall Renovations and Addition Project change orders 1 – 9 and final payment:

Decur presented the City Hall expansion final payment request from Howard Immel, Inc. for \$29,774.00 for approval. Decur also requested approval for change orders 1 – 9.

Motion by Wink and seconded by Warren recommending Council approve the City Hall expansion final payment request from Howard Immel, Inc. for \$29,774.00 and change orders 1 – 9 to be funded from 40-9110-0810 Capital Project Construction. Motion carried 3/0.

Community Center Applications:

An updated Community Center Application was distributed for review and will be updated for consideration at the next meeting.

Pomasl Fire Equipment request to use a City EMS vehicle for a convention:

Fire Chief Gardon received a request from Pomasl Fire Equipment to use a City EMS vehicle for a convention in Green Bay on January 22 – 24, 2025. Gardon reported the EMS equipment would be removed and placed in Command Vehicle #310 to still have availability to respond to calls. Pomasl Fire Equipment has agreed to give a discount on the City's next purchase with them.

Motion by Wink and seconded by Klimek authorizing Chief Gardon to allow Pomasl Fire Equipment to use a City EMS vehicle for a convention in Green Bay on January 22 – 24, 2025. Motion carried 3/0.

City Hall west entrance cement walkway:

The City Hall west entrance cement walkway failed to meet ADA compliance by the Wisconsin Election Commission during an inspection at the November 5, 2024 General Election due to cracks, breaks and/or height differences (see attached report). Decur reported the Public Works Department will crack fill and have shaving completed if needed in the spring or summer within budget.

City parking lots parking:

Discussion was held on overnight parking in the triangle parking lot and the rear city hall parking lot. The previous temporary application was reviewed. Committee members agreed if overnight parking is allowed, proof of insurance should be required. Further discussion and review will be held at the next meeting.

Public Works Director Facility Reports:

- Decur distributed a memo with an update on the Landmark, City Hall, and the Community Center buildings (see attached).

Other Matters: None

Set future meeting(s):

The next Fire, Lighting & Building meeting was scheduled for Monday, February 17, 2025 at 4:30 p.m.

Motion by Wink and seconded by Warren to adjourn at 5:03 p.m. Motion carried 3/0.

Tammy Kasal
Clerk-Treasurer