

Mayor Berman called the meeting to order at 7:00 p.m. with the following present: Alderpersons Debbie Sievert, Brigitte Schmidt, Keith Klimek, Angel Wink, Robert Warren, and Joel Ahrens; Attorney David Spangenberg and Deputy Clerk-Treasurer Kathy Kennedy.

Attending: Fire Chief Chuck Gardon, Public Works Director Matt Decur, Gracelyn Giese-Peshtigo Times, Derek Koronkiewicz, Cody Cohan, Joe Last-City of Oconto, Brittney Burrell-City of Oconto, Mike Ryer, Craig Lock, Tony O'Neill, members of the Peshtigo Boy Scout Troop 1054 with their families, and other general public.

Pledge of Allegiance.

Motion by Sievert and seconded by Wink to approve the agenda as amended. Motion carried 6/0.

Persons desiring to be heard from the floor:

- Public Works Director Matt Decur gave a reminder that sidewalks need to be shoveled 48 hours after a snowstorm. City staff will be enforcing this ordinance.

Business and Communications:

A. Discuss/consider Landmark Technical Assistance Grant (TAG) Timeline update.
The City is working with the Wisconsin Department of Natural Resources to develop a reuse concept plan for the Landmark property at 310 Oconto Ave. Funded by an EPA Technical Assistance Grant, this project will incorporate market analysis, community input, and site concept planning. The public is encouraged to attend the meeting on March 4, 2025 from 5:30 – 6:45 pm at the Peshtigo Municipal Building.

B. Discuss/consider Landmark Site Assessment Grant (SAG) Program funding and update.
The City has been awarded a WEDC Site Assessment Grant (SAG) for the Landmark Property for \$116,510. The City's match is \$23,303.

Discussion was held on options to fund the City's SAG match of \$23,303.

Motion by Sievert and seconded by Wink to obtain a \$23,303 UDAG Loan for the City's SAG match. Motion carried 6/0.

Reports from Departments, Citizen Boards and Commissions:

- Monthly Tom Smith Building Inspection Report
- Monthly Police Report
- Monthly Fire/EMR Report

Water & Sewer – January 14, 2025:

- Did not have any recommendations for the Common Council.

Industrial Park Oversight – January 15 & January 30, 2025:

- Recommend Council approve restructuring the committee to include 3 Alderpersons (all voting members), the Mayor as the presiding member (non-voting) and 2 Industrial Park property owners as non-voting, advisory members (vacancies to be filled in April post-election).

Motion by Sievert and seconded by Warren to approve restructuring the committee to include 3 Alderpersons (all voting members), the Mayor as the presiding member (non-voting) and 2 Industrial Park property owners as non-voting, advisory members(vacancies to be filled in April post-election). Motion carried 6/0.

- Recommend Council approve Joel Ahrens to the vacant seat on the Industrial Park Oversight Committee immediately.

Motion by Warren and seconded by Sievert to approve Joel Ahrens to the vacant seat on the Industrial Park Oversight Committee immediately. Motion carried 6/0.

Streets & Drainage – January 20, 2025:

- Recommend Council approve the proposed Street Use/Special Event Permit Application.

Motion by Klimek and seconded by Warren to approve proposed Street Use/Special Event Permit Application. Motion carried 6/0.

- Discuss/consider State Municipal Agreement for the West Park Drive Reconstruction Project.

Motion by Klimek and seconded by Schmidt to approve the State Municipal Agreement for the West Park Drive Reconstruction Project. Motion carried 6/0.

- Discuss/consider Consultant Services Contract with Robert E. Lee for Design, Bidding, and Construction Services on the West Park Drive Reconstruction Project.

Motion by Klimek and seconded by Schmidt to approve Consultant Services Contract with Robert E. Lee for Design, Bidding, and Construction Services on the West Park Drive Reconstruction Project. Motion carried 6/0.

Fire, Lighting & Building – January 20, 2025:

- Recommend Council approve the City Hall expansion final payment request from Howard Immel, Inc. for 29,774.00 and change orders 1 - 9 to be funded from 40-9110-0810 Capital Project Construction.

Motion by Wink and seconded by Warren to approve the City Hall expansion final payment request from Howard Immel, Inc. for 29,774.00 and change orders 1 - 9 to be funded from 40-9110-0810 Capital Project Construction. Motion carried 6/0.

- Discuss/consider overnight parking in the triangle parking lot and the rear City Hall parking lot.

Motion by Wink and seconded by Ahrens to approve the Peshtigo Police Department Parking Lot Permit Application regarding the overnight parking in the triangle parking lot and the rear City Hall parking lot. Motion carried 6/0.

Parks & Recreation – January 20, 2025:

- Discuss/consider wood harvesting permit for Badger Park.

Motion by Klimek and seconded by Wink to approve the City of Peshtigo Wood Harvest Permit for wood harvesting in Badger Park. Motion carried 6/0.

- Recommend Council approve refund of \$1,825 to Brenda Plosczynski for helping with camp hosting for the 2024 season.

Motion by Klimek to approve refund of \$1,825 to Brenda Plosczynski for helping with camp hosting for the 2024 season. Motion failed for a lack of a second.

Discussion was held on the camp hosting for the 2024 season. No action taken at this time.

- Recommend Council approve a DNR Waterways Permit for fish habitat structures installation at the Lions Pond fish stick/cribs (see attached).

Motion by Klimek and seconded by Sievert to approve DNR Waterways Permit for fish habitat structures installation at the Lions Pond fish stick/cribs. Motion carried 6/0.

Personnel – January 9 & January 22, 2025

- Recommend Council approve increasing non-rep employees' longevity to \$50 annually starting at 15 years.

Motion by Schmidt and seconded by Warren to approve increasing non-rep employees' longevity to \$50 annually starting at 15 years. Motion carried 5/1. Klimek opposed.

- Recommend Council approve hiring part-time officer Cody Cohan fill the vacant full time officer position immediately.

Motion by Schmidt and seconded by Warren to approve hiring part-time officer Cody Cohan fill the vacant full-time officer position immediately. Motion carried 6/0.

Finance & Claims – January 23, 2025

- Recommend Council approve the December 2024 Budget Adjustments & Transfers.

Motion by Sievert and seconded by Wink to approve the December 2024 Budget Adjustments & Transfers. Motion carried 6/0.

- Recommend Council approve implementing an internal paperless system effective immediately.

Motion by Sievert and seconded by Warren to approve implementing an internal paperless system effective immediately. Motion carried 6/0.

- Recommend Council approve a Building Inspector Service Agreement with the City of Oconto to be drafted by the City Attorney and Mayor.

Motion by Sievert and seconded by Warren to approve a Building Inspector Service Agreement with the City of Oconto to be drafted by the City Attorney and Mayor. Motion carried 6/0.

- Recommend Council give Tom Smith Inspections, LLC a 30-day written notice terminating building inspection services.

Motion by Sievert and seconded by Warren to give Tom Smith Inspections, LLC a 30-day written notice terminating building inspection services. Motion carried 6/0.

Police Disciplinary Review – January 30, 2025

- Did not have any recommendations for the Common Council.

Ethics – January 30, 2025

- Did not have any recommendations for the Common Council.

Closed Session:

Motion by Sievert and seconded by Warren to move into Closed Session per:

WI S.S. 19.85(1)(g) - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion carried 6/0.

CLOSED SESSION – 7:38 p.m. – 7:58 p.m.

Motion by Schmidt and seconded by Wink to move into Open Session. Motion carried 6/0.

No action taken as a result of Closed Session.

Other Matters:

Mayor Berman discussed informing Industrial Park business and property owners of the intention of the City to confirm properties and conforming to the covenants. Letters were passed out to the Alderpersons for review.

Mayor Berman created a tentative Committee Schedule and passed out to the Alderpersons for review.

Motion by Wink and seconded by Schmidt to adjourn at 8:00 p.m. Motion carried 6/0.

Kathy Kennedy
Deputy Clerk-Treasurer