City of Eden Valley
City Council Minutes - Regular Meeting
January 7, 2026
7:00 p.m.

With due call and notice thereof, the January 7, 2026 Regular Council Meeting of the City of Eden Valley was held in the Civic Center meeting room.

Council Present: Mayor Bengtson, Councilors: Huschle, Kleven, Fischhaber, Schueller
Also present: Cindy Anderson, City Clerk; Brandon Stenger, Public Works Director; Evan Borscheid, Police Chief;

The Regular meeting was called to order by Mayor Bengtson at 7:00 p.m.

PUBLIC FORUM: None

1. Approve Agenda: Mayor Bengtson asked if there were any corrections or additions to the agenda.
A motion to approve the agenda was made by Fischhaber, seconded by Huschle; and carried unanimously.

2. Consent Agenda
   a) Approval of December 4, 2025 Council Minutes
   b) Resolution 2026-01 December Donations
   c) 2026 Council and Board meeting Schedule, City Hall closure dates.

A motion to approve the consent agenda was made by Huschle, seconded by Fischhaber, and carried unanimously.

3. 2026 Appointments and Salaries

APPOINTMENTS:
Acting Mayor & Signer: **Troy Huschle**
Street Commissioner: **Michael Kleven**
Police Commissioner: **Anne Fischhaber**
Fire Commissioner: **Brian Schueller**
Water & Sewer Commissioner: **Troy Huschle**

BOARD REPRESENTATIVES:
EDA: **Brent Bengtson, Anne Fischhaber**
Planning Commission Ex officio: **Michael Kleven, Brian Schueller**
Joint Water Board: Water & Sewer Commissioner **Troy Huschle**

City Attorney: Searching for New Attorney
City Engineer: Kent Louwagie, Bolton-Menk, Inc.
Official Newspaper: Eden Valley Watkins Voice
Official Depository: Farmers & Merchants Bank in Eden Valley, with provision City reserves right to seek best interest on investments

Tree & Weed Inspector: Mayor, Public Works Director
Emergency Management Director: to be filled

Authorized Signature on Checks: Cynthia Anderson, Brent Bengtson, Troy Huschle, Sara Garland

SALARIES:
Election Judges - $17/hr.
Head Judge - $17.50/hr
Mileage - As approved by IRS reimbursement rate

Mayor $1200.00 Annual
Council $800.00 Annual

Official Daytime Meeting Reimbursement - $40 half day; $80/full day (defined as anything over five hours)
Official Evening or Special Meeting Reimbursement - $30.00

Planning & Zoning Commission Members - $30/meeting
EDA Board - $30/meeting
Park Board – $30.00/meeting

A motion to approve 2025 appointments and salaries was made by Bengtson, seconded Huschle. Motion carried.

4. Resolution 2026-02 Approving 2026 fee schedule

FEE TYPE	FEE
ADMINISTRATIVE	
Administrative fee - per hour	$30.00
Assessment Search - Standard within 10 days	$30.00
Assessment Search - Expedited 24 hour	$40.00
Copies - CD	$10.00
Copies - flash drive	$5.00
Copies City paperwork current files (per page)	$0.25
Copies - research required (per page)	$0.50
Copies - requestors own paperwork (per page)	$0.25
*page is considered single side, black & white	
Copies - Color one (per page)	$0.35
Police Reports	$30.00
Return Check Charge	$30.00

BUILDING RENTAL	PER DAY	PER DAY
	Resident	non resident
Community Center (Private parties, etc.) 8am - Midnight	$125.00	$500.00
Comm Center within fire district	$150.00	$500.00
Damage Deposit (Community Center & Friederichs)	$250.00	$500.00
Community Center - Service Groups	no charge	no charge
Friederichs Park observe Park Hours	$125.00	$500.00
Friederichs Park with in fire district	$150.00	$500.00
Cancellation within 14 days of the event	50% of rent	

LOST KEY (key must be returned with in 3 business days) $350.00

EQUIPMENT	PER HOUR
Street Sweeping (sweeper & operator)	$150.00
Sickle Mowing (tractor & operator)	$100.00
Lawn Mowing(mower& Operator) first mow of season	$100.00
per hour 2nd mow of season	$200.00
3rd mow of season	$300.00
each additional add $100 more dollars to previous	
Sewer Camera Televising (includes operator)	$150.00
Metal Detector to attempt to locate	$70.00
Property Pin (detector &operator)	
Labor Charge for City employee (per employee) PER HOUR	$75.00
Rental equipment (actual cost, plus labor charge)	
Snow Removal (Plow/Snow blower & Operator)	$110.00

PUBLIC SAFETY	
Storage of Impounded Vehicles/Equipment/per day	$10.00
Dog Pound Daily Care/ Maintenance fee per day	$10.00
Dog release fee (1st Occurrence)	$30.00
Dog release fee (2nd Occurrence)	$60.00
Dog release fee (3rd Occurrence)	$90.00
Police Reports	$30.00
Police Dept False Alarm Calls (per call over 3)	$50.00
Fire Dept False Alarm Calls (per call over 3)	$750.00

UTILTIY (WATER/SEWER)		
Water Connection Charge (WAC)	$1,000.00	
Sewer Connection Charge (SAC)	$1,000.00	
Residential Water Meter -	$250.00	
Commercial Water Meter - actual cost	actual cost	
Water Usage Rate - per 1000 gallons	$8.85	
Water Base fee - monthly per dwelling or comm unit	$14.00	
Sewer usage fee - per 1000 gallons	$8.75	effect January 1 2026
Sewer Base fee - monthly per dwelling or comm unit	$17.00	effect January 1 2026
Sewer Rates (residence/business with out water) if no meter Sewer Base fee plus+ residential +1500 gals per person in home/unit commercial + 2000 gals per month	 $17.00 min 13.13 min 17.50	
Bulk Water Connection fee	$25.00	
STREET LIGHTS (per month)	$1.50	effect January 1 2026
STORM WATER (per month)	$4.00	effect January 1 2026
LICENSE		
Liquor License (annual)		
ON SALE	$2,800.00	
Off Sale	$500.00	
Sunday	$200.00	
1 to 4 day/temporary/special	$30.00	
Strong Beer License - seasonal	$50.00	
Strong Beer License	$200.00	
Wine On-sale	$1,400.00	
Cannabis Initital Registration (or half of state lesser)	$500.00	
Cannabis Annual Renewal (or half of ste lesser)	$500.00	
Cannabis Retailer		
Initial Retail Registration Fee	$500.00	
Retail Registration Renewal Fee	$500.00	
Cannabis Microbusiness		

Initial Retail Registration Fee	$0.00
Retail Registration Renewal Fee	$500.00
Cannabis Mezzobusiness	
Initial Retail Registration Fee	$500.00
Retail Registration Renewal Fee	$500.00
Medical Cannabis Combination Business	
Initial Retail Registration Fee	$500.00
Retail Registration Renewal Fee	$1,000.00
Lower-Potency Hemp Edible Retailer	
Initial Retail Registration Fee	$125.00
Retail Registration Renewal Fee	$125.00
Temporary Cannabis Event Application Fee	$375.00
Tobacco - through the County	
Peddler/Solicitor 0-10 day per person	$50.00
Peddler/Solicitor 30 day	$100.00
Peddler/Solicitor 90 day	$150.00
Chicken - Biennial	$100.00
Bees - Biennial	$100.00
RENTAL PROPERTY LICENSING	
Rental Ordinance Licensee Fee (every 2 Years)	
Rental License per Building	$100.00
rental administrative fee 1 UNIT	$30.00
rental administrative fee 2-5 UNITS	$50.00
rental administrative fee 6-11 UNITS	$100.00
rental administrative fee 12+ UNITS	$150.00
Rental Inspection Fee ***	$100.00
***plus $50 per Unit	
3 OR MORE INSPECTIONS 50 + 30 (ADMIN FEE)	$80.00
Rental Re-Inspection Fee after Revocation/Expiration	$100.00
Rental Penalty for late payment	$100.00

ZONING**	
Administrative Subdivision	$100.00
Preliminary Plat (PLUS $10 PER LOT)****	$250.00
Final Plat (PLUS $10 PER LOT)****	$500.00
PUD Planned Unit Development	$150.00
Conditional Use	$150.00
Variance	$150.00
Home Based Business Application	no
Zoning Amendment	$150.00
Right of way/Excavation	$100.00
Special Meeting Fee (Per meeting)	$200.00
****engineer, legal, recording fees additional	

Site Permits *****	sq ft
NEW BUILD/MOVE IN HOME	
RSF/Two family/RNHD Manufactured	
0-1500 sq ft	$300.00
over 1500 sq feet	$600.00
RMF Multi Family - per unit	$200.00
ADDITIONS	
RSF/Two family	
0-1500 sq ft	$300.00
over 1500 sq feet	$600.00
RMF Multi Family 0-500 sq feet	$250.00
RMF Multi Family 501-1500 sq feet	$300.00
RMF Multi Family 1501+	$600.00
ACCESSORY STRUCTURE	
Residential 0-250sg ft	$82.50
Residential 251-500 sg ft	$150.00
Residential 501-1000sg ft	$250.00
Residential 1001+ sg ft	$300.00
Deck Permit (250 sg ft or less)	$55.00
Deck Permit (over 250 sq ft)	$82.50
Pool Permit	$55.00
Fence Permit	$55.00
Temporary Sign Permit	$55.00
Permanent Sign	$100.00
Patio, driveway, sidewalk (250 sg ft or less)	$55.00
Patio, driveway, sidewalk (over 250sg ft)	$82.50
COMMERCIAL AND INDUSTRIAL SITE PERMITS (ALL)	
COM Commercial	$500 + $36 per 1000
IND Industrial	$500 + $36 per 1000
FEE FOR STARTING PROJECT WITHOUT PERMIT	DOUBLE THE PERMIT FEE
PERMIT VIOLATION	DOUBLE THE PERMIT FEE
****** plus engineer, attorney, any additional costs**	
to the city shall be paid by the permit applicant	

ADMINISTRATIVE OFFENSES	FEE
ATV UNLWFUL OPERATION	$75.00
CURFEW VIOLATION	$55.00
DOG BARKING NUISANCE	
1ST OFFENSE	$55.00
2ND OFFENSE	$85.00

3RD OFFENSE	$115.00
DOG RUNNING AT LARGE	
1ST OFFENSE	$55.00
2ND OFFENSE	$75.00
3RD OFFENSE	$115.00
CLEANING UP LITTER	
IST OFFENSE	$55.00
2ND OFFENSE	$85.00
3RD OFFENSE	$115.00
ILLEGAL BRUSH DISPOSAL	$110.00
ILLEGAL BURNING	$50.00
JUNK VEHICLE	$75.00
NUISANCES	$75.00
LOUD MUSIC 1ST OFFENSE	$110.00
2ND OFFENSE	$210.00
3RD OFFENSE	$310.00
PUBLIC CONSUMPTON	$75.00
RENTAL ORDINANCE VIOLATIONS	$110.00
SNOW MOBILE UNLAWFUL OPERATION	$65.00
TRAFFIC & MOTOR VEHICLE VIOLATIONS	
GENERAL PARKING	$75.00
DOUBLE PARKING	$75.00
TRUCK PARKING	$75.00
RECREATIONAL VEHICLE PARKING	$75.00
ILLEGAL "U" TURNS	$75.00
SPEED LIIMIT 20 MPH	$75.00
MOTOR VEHICLE NOISE/JAKE BREAKING	$75.00
WATER ORD VIOLATIONS	
CROSS CONNECTION	$110.00
NON-HOUSEHOLD USES	$110.00
MANDATORY HOOK UP	$110.00
WINTER PARKING VIOLATION	$45.00

A motion to approve and amend the 2026 fee schedule was made by Kleven, seconded by Schueller. Motion carried.

5. Approval of September Bills $528,528.98

A motion to approve the December bills of $528,528.98 was made by Huschle, seconded by Kleven, and carried unanimously.

6. Department reports:
   a. Clerk/Treasurer: Clerk Anderson
      - December financials – Anderson reported that as of December 31 the total cash and investments is $5,002,808.12
      - 4th Quarter Update – Anderson reviewed the 4th quarter expenses and revenues of the general fund
      - Anderson stated she is still accepting applications for the Clerk Treasurer Position.

   b. Public Works – Brandon Stenger

Stenger reported things are going well, he is watching water temps as the anticipated cold weather.

c. Police: Evan Borscheid,
   Borscheid reviewed the monthly report and year end numbers. He reported that he is still accepting applications for the full time officer position.
d. Other: Council discussed salaries and the difficulties of remaining competitive with wages, however they did discuss the city having a good benefit package for their employees.

Motion made by Fischhaber, seconded by Bengtson to look for an RFP for salary review. Motion Carried.

7. Upcoming Meetings:
   a. Council Meeting January 21, 2026 at 7:00 pm
   b. February 4, 2026
   c. February 11 – fire board meeting at fire hall.

As there was no further business, the meeting was adjourned at 7:55 pm.

Brent Bengtson, Mayor

Attest:

Cindy Anderson, Clerk/Treasurer