

**COLBY COMMON COUNCIL
TUESDAY, AUGUST 2, 2022
6:30 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. MINUTES OF THE JULY 5th COUNCIL MEETING
4. APPROVAL OF FINANCIAL STATEMENT AND BILLS
 - A. MELVIN PAY REQUEST #1 – 2ND STREET, #3 COMMUNITY DR AND CHANGE ORDER #1
5. PUBLIC COMMENT (THREE MINUTE LIMIT PER INDIVIDUAL)
6. COMMITTEE REPORTS
 - A. C-A POLICE COMMISSION 7/18
TODD SCHMIDT
 - B. CITY PLANNING COMMITTEE 8/2
TODD SCHMIDT
 1. TREE PLANTING ORDINANCE
 - C. CENTRAL FIRE & EMS DISTRICT 7/21
NANCY O'BRIEN
7. OTHER REPORTS
 - A. MAYOR
 1. UNITED COMMUNITIES OF CLARK COUNTY
 2. APPOINT LIBRARY BOARD MEMBER
 - B. CLERK
 - C. DIRECTOR OF PUBLIC WORKS
 1. BUILDING PERMIT
 2. MONTHLY WATER AND SEWER REPORTS
 - D. ENGINEER
8. MATTERS FOR CONSIDERATION
 - A. OPERATORS' LICENSES
 - B. PICNIC LICENSE FOR COLBY PULLERS CLUB 8/20/2022
 - D. RESOLUTION 12-2022 DISCONTINUATION OF ALLEY
 - E. STOP SIGNS ON COMMUNITY DRIVE/HORNET DRIVE
 - F. SPEED DISPLAY SIGNS ON N 2ND STREET
 - G. COMMITTEE MEETINGS FOR AUGUST
9. ADJOURN

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: O'Brien, T Schmidt, Baumgartner, Hederer and Lindeman. Hesgard was absent. Also present were Mayor James Schmidt, DPW Higley, Clerk Connie Gurtner and Mike Voss of MSA.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the June 7th council meeting were pre-read and reviewed. Motion was made by Lindeman, seconded by Hederer to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by T Schmidt, seconded by Hederer to approve the financial statement and bills. The amounts approved are as follows: General Fund \$114,478.23; Capital Fund \$252,584.84; TIF Fund \$4,800.00; Water Department \$23,696.26; Sewer Department \$28,216.20; Net payroll \$23,281.10. Motion carried with a voice vote.

Colby/Abbotsford Police Commission met on June 13th.

The commission approved minutes and expenditures.

Opening Municipalities to Side-by-Sides: Weideman asked for this issue to be placed on the CAPC agenda. He said several citizens were asking for permission to operate side-by-sides in Abbotsford similar to what is allowed by ordinance in Colby. Chief Bauer stated it was not legal to run side-by-sides on STH 13, but it was allowed for crossings of STH 13 in certain areas. He said 99% of the operators obey the law, but the other 1% create many problems. He said headlights, brakes, license plates and proof of registration were required to operate these vehicles. Underage operators must have passed an ATV Safety Course. Weideman noted that it was OK to operate side-by-sides in Marathon and Clark counties, with approval required by the respective municipalities to travel in village and city limits. Chief Bauer said he would attend the next Abbotsford City Council meeting to discuss a proposed ordinance change.

Chief's Report: Chief Bauer said the K-9 was deployed six times in May, resulting in four arrests. There were 852 total CAPD activities reported for the month of May, with a year-to-date total of 3,748, compared to 4,222 total CAPD activities reported for the first five months of 2021. Chief Bauer said one recent arrest intercepted a drug dealer with 18 grams of methamphetamine. He said due to issues at the southern border, "it was a great time to be a drug smuggler." New CAPD Officer Brandon Nelson has been training with officer Wagner and Lieutenant Bowman, and will be spending a few weeks training with officer Lemay. Nelson will begin recruit academy training at NTC in Wausau August 22, with graduation slated for December 2022. Chief Bauer reported on a recent kidnapping incident that occurred in the Abbyland parking lot in Abbotsford. He

said the incident involved a "coyote," which is slang for a person who gets people across the southern border into this country for an arranged fee. He said multiple agencies were involved in rescuing the kidnapped person and apprehending the "coyote." He said more people were implicated and that the investigation would take time. Chief Bauer said CAPD officers were under a lot of stress dealing with these "coyotes." He said CAPD officers had been very busy this past month. "I can't ask for a better department," he said.

Meeting date for July 2022: The next CAPC meeting will be held at 6:30 p.m. on Monday, July 18, 2022, at the CAPD. President Schmidt said he had a scheduling conflict on the second Monday of July, which is the usual meeting date.

The remainder of the meeting was held in closed session to discuss officer wages.

Central Fire & EMS Commission met on June 16th.

Nancy O'Brien reported on the meeting.

Mayor Schmidt: Mayor Schmidt reported on the Clark County Economic Development Corp meeting.

DPW Higley: The following building permits were issued: Jason and Samantha Penry, 507 N 5th St, repair basement leak; Waterford of Colby, 1110 N Division St, relocated door, walls, front desk, storage shed; Hector Meza, 208 E Spence St, re-roof; Michael Jahnke, 601 W Adams St, deck; Mike & Debbie Schaefer, 401 N 2nd St, shingles, minor building repairs; Jane Holtzhausen, 304 S 3rd St, roof.

DPW Higley reported on the precipitation and flows for June 2022 at the STP. He also reported on the pumpage of water for June 2022.

Ballpark storm damage is just about complete, some lighting work is left.

MSA Engineering: Mike Voss reported on the progress of the Community Drive and N 2nd Street projects.

Operator's License – list dated July 5, 2022: Motion was made by Hederer, seconded by Lindeman to approve the list of operator's dated July 5, 2022. Motion carried with a voice vote.

Dameon Strangfeld, 227914 Co Rd F, Colby
Michelle Strathmann, 300 Lieders St, Colby
David Strathmann, 300 Lieders St, Colby

Resolution 12-2022 for the Discontinuation of Alley Located between Division St and Jackson St: Motion was made by T Schmidt, seconded by Hederer to introduce and set up a public hearing to approve Resolution 12-2022. Motion carried with a voice vote.

Committee meetings for July: Colby-Abbotsford Police Commission will meet on July 18, 2022 at 6:30 P.M. at the Police Department. Central Fire & EMS District will meet on July 21, 2022 at 7:00 P.M. at Station 2. City Planning Committee will meet prior to the August Council meeting.

Adjourn: Motion was made by Hederer, seconded by O'Brien to adjourn at 6:54 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk

Fund: 100 - GENERAL FUND

Account Number		2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	674,313.90	674,314.00	-0.10	100.00
100-00-41112-000-000	PERSONAL PROPERTY TAX AID	0.00	7,171.18	7,200.00	-28.82	99.60
100-00-41140-000-000	MOBILE HOME FEES	621.63	6,537.82	10,000.00	-3,462.18	65.38
100-00-41310-000-000	TAX FROM MUNICIPAL WATER UTIL.	10,000.00	70,000.00	105,000.00	-35,000.00	66.67
100-00-41330-000-000	FRANCHISE FEES--CABLE TV CO.	4,442.82	8,657.39	15,000.00	-6,342.61	57.72
100-00-41331-000-000	TAX REBATE ON GAS/DIESEL	0.00	591.90	1,000.00	-408.10	59.19
100-00-41800-000-000	INTEREST/PENALTIES ON TAXES	2.01	86.56	0.00	86.56	0.00
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TAXES		15,066.46	767,358.75	812,514.00	-45,155.25	94.44
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100-00-43410-000-000	STATE SHARED TAXES	88,242.72	88,242.72	461,800.00	-373,557.28	19.11
100-00-43420-000-000	2% FIRE INSURANCE REBATE	4,169.56	4,169.56	0.00	4,169.56	0.00
100-00-43530-000-000	TRANSPORTATION AIDS	33,583.64	100,750.92	134,300.00	-33,549.08	75.02
100-00-43580-000-000	STATE COMPUTER AID	4,329.09	4,329.09	1,000.00	3,329.09	432.91
100-00-43590-000-000	STATE RECYCLING RECEIPTS	0.00	4,615.86	5,000.00	-384.14	92.32
100-00-43693-000-000	RESERVES FROM PREVIOUS BUDGETS	0.00	0.00	10,000.00	-10,000.00	0.00
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INTERGOVERNMENTAL REVENUES		130,325.01	202,108.15	612,100.00	-409,991.85	33.02
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100-00-44100-000-000	BUSINESS & OCCUPATIONAL LIC.	945.00	2,975.50	3,000.00	-24.50	99.18
100-00-44201-000-000	NON-BUSINESS LICENSE--DOGS	5.00	330.75	500.00	-169.25	66.15
100-00-44300-000-000	BUILDING PERMITS	40.00	500.00	1,000.00	-500.00	50.00
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LICENSES AND PERMITS		990.00	3,806.25	4,500.00	-693.75	84.58
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100-00-45101-000-000	PARKING VIOLATIONS	0.00	0.00	1,500.00	-1,500.00	0.00
100-00-45110-000-000	LAW & ORDINANCE VIOLATIONS	1,101.84	7,791.53	9,000.00	-1,208.47	86.57
100-00-45200-000-000	AWARDS AND/OR DAMAGES	0.00	28,333.66	2,000.00	26,333.66	1,416.68
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FINES-FORFEITS-PENALTIES		1,101.84	36,125.19	12,500.00	23,625.19	289.00
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100-00-46100-000-000	MISC. PUBLIC CHARGES FOR SERV.	520.00	5,316.80	8,500.00	-3,183.20	62.55
100-00-46420-000-000	GARBAGE/RECYCLING RECEIPTS	6,995.17	41,726.25	85,250.00	-43,523.75	48.95
100-00-46421-000-000	GARBAGE PENALTIES/FORFEITS	105.19	682.83	1,000.00	-317.17	68.28
100-00-46440-000-000	WEED CONTROL	0.00	0.00	500.00	-500.00	0.00
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PUBLIC CHARGES FOR SERVICES		7,620.36	47,725.88	95,250.00	-47,524.12	50.11
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100-00-48100-000-000	INTEREST	540.21	2,285.49	7,000.00	-4,714.51	32.65
100-00-48200-000-000	RENT-MUNICIPAL BUILDINGS	1,039.00	11,087.00	14,000.00	-2,913.00	79.19
100-00-48400-000-000	MISCELLANEOUS REVENUES	0.00	315.00	0.00	315.00	0.00
100-00-48500-000-000	DONATIONS, ETC.	0.00	0.00	500.00	-500.00	0.00
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MISCELLANEOUS REVENUES		1,579.21	13,687.49	21,500.00	-7,812.51	63.66
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100-00-49100-000-000	NOTES/DEBT PROCEEDS	0.00	1,900,000.00	0.00	1,900,000.00	0.00
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OTHER FINANCING SOURCES		0.00	1,900,000.00	0.00	1,900,000.00	0.00
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Total Revenues		156,682.88	2,970,811.71	1,558,364.00	1,412,447.71	190.64

Fund: 100 - GENERAL FUND

Account Number		2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
100-00-51001-000-000	SALARIES	585.00	3,640.00	7,300.00	3,660.00	49.86
100-00-51001-045-000	UNIFORMS	174.10	1,314.08	3,000.00	1,685.92	43.80
100-00-51001-046-000	SICK LVE ACCUM PAY - WAGES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51002-000-000	SOCIAL SECURITY CITY SHARE	1,527.61	11,601.05	19,400.00	7,798.95	59.80
100-00-51100-000-000	COUNCIL	0.00	1,395.43	1,000.00	-395.43	139.54
100-00-51100-302-000	COUNCIL WAGES - MEMBERS	450.00	3,900.00	10,000.00	6,100.00	39.00
100-00-51100-303-000	COUNCIL WAGES - EMP AT MEETING	89.26	1,210.44	1,500.00	289.56	80.70
100-00-51300-000-000	LEGAL	1,575.00	3,092.13	7,000.00	3,907.87	44.17
100-00-51410-303-000	MAYOR - WAGES	350.00	2,050.00	5,000.00	2,950.00	41.00
100-00-51420-000-000	CLERK	0.00	12.95	0.00	-12.95	0.00
100-00-51420-040-000	OFFICE EXPENSES	848.54	4,452.41	6,000.00	1,547.59	74.21
100-00-51420-050-000	PRINTING	297.56	2,123.62	3,000.00	876.38	70.79
100-00-51420-070-000	CLERK - SCHOOLING	170.00	1,170.03	2,000.00	829.97	58.50
100-00-51420-304-000	CLERK - WAGES	3,204.42	19,458.36	34,000.00	14,541.64	57.23
100-00-51431-000-000	INDIVIDUAL RETIREMENT ACCOUNT	1,078.36	9,184.61	13,000.00	3,815.39	70.65
100-00-51432-000-000	HEALTH INSURANCE	5,676.40	47,117.80	65,000.00	17,882.20	72.49
100-00-51432-003-000	HEALTH INSURANCE	0.00	156.00	300.00	144.00	52.00
100-00-51440-000-000	ELECTIONS	0.00	724.11	2,000.00	1,275.89	36.21
100-00-51440-305-000	ELECTIONS - WAGES	390.02	3,627.37	8,000.00	4,372.63	45.34
100-00-51450-000-000	COMPUTER EXPENSES	0.00	2,405.04	3,500.00	1,094.96	68.72
100-00-51510-000-000	AUDITING	0.00	9,487.50	10,000.00	512.50	94.88
100-00-51530-000-000	ASSESSOR/BOARD OF REVIEW	0.00	14,355.86	13,000.00	-1,355.86	110.43
100-00-51600-000-000	CITY HALL	689.74	5,118.07	8,000.00	2,881.93	63.98
100-00-51600-001-000	CITY HALL - CLEANING	468.36	3,278.52	4,500.00	1,221.48	72.86
100-00-51600-306-000	CITY HALL - WAGES	1,126.64	5,604.10	9,000.00	3,395.90	62.27
100-00-51930-000-000	INSURANCE PREMIUMS	0.00	16,018.85	13,000.00	-3,018.85	123.22
GENERAL GOVERNMENT		18,701.01	172,498.33	249,500.00	77,001.67	69.14
100-00-52100-000-000	POLICE	32,021.17	224,148.19	384,254.00	160,105.81	58.33
100-00-52100-331-000	POLICE - WAGES	0.00	1,940.40	4,000.00	2,059.60	48.51
100-00-52200-000-000	FIRE PROTECTION	12,296.82	36,890.46	49,187.00	12,296.54	75.00
100-00-52200-330-000	FIRE PROTECTION - WAGES	372.19	3,009.94	3,000.00	-9.94	100.33
100-00-52201-000-000	FIRE RUNS/BUILDING REPAIRS	1,800.00	2,907.50	1,000.00	-1,907.50	290.75
100-00-52210-000-000	HYDRANT RENTAL	9,462.00	56,772.00	110,000.00	53,228.00	51.61
PUBLIC SAFETY		55,952.18	325,668.49	551,441.00	225,772.51	59.06
100-00-53230-000-000	SHOP	1,051.27	10,032.85	15,000.00	4,967.15	66.89
100-00-53230-001-000	SHOP - CLEANING	263.46	1,844.22	2,400.00	555.78	76.84
100-00-53230-310-000	SHOP - WAGES	1,124.60	11,112.12	16,000.00	4,887.88	69.45
100-00-53231-319-000	BUILDING PERMITS - WAGES	0.00	163.67	500.00	336.33	32.73
100-00-53240-150-000	GAS/OIL	2,016.52	11,372.86	14,000.00	2,627.14	81.23
100-00-53240-160-000	MACHINE REPAIRS	0.00	4,826.63	6,000.00	1,173.37	80.44
100-00-53240-161-000	TIRES - TIRE REPAIRS	0.00	51.45	3,000.00	2,948.55	1.72
100-00-53240-170-000	MACH/EQUIP - PARTS	782.60	4,110.60	9,000.00	4,889.40	45.67
100-00-53240-311-000	MACH/EQUIP - WAGES	1,080.84	16,429.98	35,000.00	18,570.02	46.94
100-00-53300-210-000	STREET CLEANING	0.00	4,025.00	8,000.00	3,975.00	50.31
100-00-53300-211-000	TOP DRESS/CRACK FILL	0.00	8,862.92	19,000.00	10,137.08	46.65
100-00-53300-215-000	GRANITE	0.00	0.00	1,500.00	1,500.00	0.00
100-00-53300-220-000	ICE CONTROL	16.70	2,050.66	5,000.00	2,949.34	41.01
100-00-53300-225-000	DUST CONTROL	0.00	0.00	1,700.00	1,700.00	0.00
100-00-53300-230-000	CURB & GUTTER	0.00	0.00	1,000.00	1,000.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
100-00-53300-309-000	STREET MAINT - WAGES	355.85	4,638.47	12,000.00	7,361.53	38.65
100-00-53300-312-000	STREET MAIN - SNOW/ICE - WAGES	0.00	7,084.44	23,000.00	15,915.56	30.80
100-00-53300-330-000	STREET MAINT - C/G - WAGES	110.28	110.28	1,000.00	889.72	11.03
100-00-53412-000-000	TRAFFIC CONTROL	0.00	1,608.97	1,000.00	-608.97	160.90
100-00-53412-313-000	TRAFFICE CONTROL - WAGES	1,078.93	1,967.73	3,000.00	1,032.27	65.59
100-00-53420-000-000	STREET LIGHTING	243.48	10,924.14	17,000.00	6,075.86	64.26
100-00-53420-314-000	STREET LIGHTING - WAGES	0.00	1,098.79	1,200.00	101.21	91.57
100-00-53430-000-000	SIDEWALKS	0.00	0.00	9,000.00	9,000.00	0.00
100-00-53430-314-000	SIDEWALKS - WAGES	0.00	553.76	4,000.00	3,446.24	13.84
100-00-53440-000-000	STORM SEWERS	0.00	0.00	2,000.00	2,000.00	0.00
100-00-53440-315-000	STORM SEWERS - WAGES	32.50	2,642.42	8,000.00	5,357.58	33.03
100-00-53620-000-000	GARBAGE COLLECTION CONTRACT	4,891.10	28,201.35	56,400.00	28,198.65	50.00
100-00-53621-000-000	GARBAGE/COMPOST EXPENSES	0.00	0.00	6,500.00	6,500.00	0.00
100-00-53621-316-000	GARBAGE/COMPOST EXP - WAGES	547.46	3,510.12	6,000.00	2,489.88	58.50
100-00-53630-316-000	COMPOSTING - WAGES	126.63	768.29	1,500.00	731.71	51.22
100-00-53631-000-000	RECYCLING EXPENSES	2,524.44	14,555.28	28,850.00	14,294.72	50.45
100-00-53631-316-000	RECYCLING EXPENSES -WAGES	0.00	51.58	500.00	448.42	10.32
100-00-53640-000-000	WEED - TREE/BRUSH CONTROL	0.00	1,565.00	2,000.00	435.00	78.25
100-00-53640-316-000	WEED - TREE/BRUSH - WAGES	838.66	5,220.37	8,000.00	2,779.63	65.25
100-00-53641-316-000	WEED CONTROL - WAGES	373.96	724.96	1,500.00	775.04	48.33
PUBLIC WORKS		17,459.28	160,108.91	329,550.00	169,441.09	48.58
100-00-54910-000-000	CEMETERY	0.00	4,755.00	4,760.00	5.00	99.89
HEALTH & HUMAN SERVICES		0.00	4,755.00	4,760.00	5.00	99.89
100-00-55100-320-000	LIBRARY - WAGES	81.38	1,894.71	4,000.00	2,105.29	47.37
100-00-55200-270-000	PARK EXPENSES	496.89	1,904.60	4,000.00	2,095.40	47.62
100-00-55200-285-000	BALL PARK	740.54	2,093.97	2,000.00	-93.97	104.70
100-00-55200-321-000	PARK/REC - WAGES	6,583.09	25,613.42	30,000.00	4,386.58	85.38
CULTURAL, REC & EDUCATION		7,901.90	31,506.70	40,000.00	8,493.30	78.77
100-00-56700-000-000	ECONOMIC DEVELOPMENT	0.00	3,873.00	12,000.00	8,127.00	32.28
ECONOMIC ENVIRONMENT & DEVELOP		0.00	3,873.00	12,000.00	8,127.00	32.28
100-00-57180-000-000	STREET LIGHTS	6,065.84	11,965.84	0.00	-11,965.84	0.00
100-00-57330-350-000	STREET CONST - WAGES	650.85	2,090.79	0.00	-2,090.79	0.00
100-00-57460-000-000	PARKS-REC-CELEBRATIONS	2,139.02	49,337.42	0.00	-49,337.42	0.00
CAPITAL OUTLAY		8,855.71	63,394.05	0.00	-63,394.05	0.00
100-00-58100-000-000	PRINCIPAL	0.00	112,940.04	233,600.00	120,659.96	48.35
100-00-58200-000-000	INTEREST	0.00	7,402.47	40,130.00	32,727.53	18.45
DEBT SERVICE		0.00	120,342.51	273,730.00	153,387.49	43.96
100-00-59201-000-000	TRANSFER TO LIBRARY	0.00	0.00	67,576.00	67,576.00	0.00
100-00-59204-000-000	CONTINGENCY FUND	0.00	0.00	807.00	807.00	0.00
OTHER FINANCING USES		0.00	0.00	68,383.00	68,383.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
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Total Expenses	108,870.08	882,146.99	1,529,364.00	647,217.01	57.68
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Net Totals	47,812.80	2,088,664.72	29,000.00	-2,059,664.72	7,202.29

Fund: 110 - CAPITAL FUND

Account Number	2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
110-00-41100-000-000 TAX REVENUES	0.00	0.00	29,000.00	-29,000.00	0.00
TAXES	0.00	0.00	29,000.00	-29,000.00	0.00
110-00-43690-000-000 GRANT REVENUES	0.00	0.00	450,000.00	-450,000.00	0.00
INTERGOVERNMENTAL REVENUES	0.00	0.00	450,000.00	-450,000.00	0.00
110-00-49100-000-000 NOTES/DEBT PROCEEDS	0.00	0.00	1,133,650.00	-1,133,650.00	0.00
OTHER FINANCING SOURCES	0.00	0.00	1,133,650.00	-1,133,650.00	0.00
Total Revenues	0.00	0.00	1,612,650.00	-1,612,650.00	0.00

Fund: 110 - CAPITAL FUND

Account Number	2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
110-00-57170-000-000 CITY HALL	4,500.00	5,050.00	15,000.00	9,950.00	33.67
110-00-57320-000-000 MACHINERY/EQUIPMENT	0.00	0.00	60,000.00	60,000.00	0.00
110-00-57330-000-000 STREET CONSTRUCTION	0.00	0.00	1,526,650.00	1,526,650.00	0.00
110-00-57330-301-000 COMMUNITY DRIVE	226,389.89	384,963.29	0.00	-384,963.29	0.00
110-00-57330-302-000 N 2ND STREET	15,900.95	30,553.35	0.00	-30,553.35	0.00
110-00-57460-000-000 PARKS-REC-CELEBRATIONS	2,340.00	8,634.00	11,000.00	2,366.00	78.49
110-00-57480-000-000 STREET LIGHTING	0.00	5,883.07	0.00	-5,883.07	0.00
CAPITAL OUTLAY	249,130.84	435,083.71	1,612,650.00	1,177,566.29	26.98
Total Expenses	249,130.84	435,083.71	1,612,650.00	1,177,566.29	26.98
Net Totals	-249,130.84	-435,083.71	0.00	435,083.71	

Fund: 120 - TIF DISTRICT

Account Number	2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
120-00-48100-000-000 INTEREST	9.09	204.61	0.00	204.61	0.00
=====					
MISCELLANEOUS REVENUES	9.09	204.61	0.00	204.61	0.00
=====					
Total Revenues	9.09	204.61	0.00	204.61	0.00
=====					

Fund: 120 - TIF DISTRICT

Account Number	2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
120-00-51901-000-000 ADMINISTRATIVE EXPENSES	4,800.00	9,785.00	0.00	-9,785.00	0.00
=====					
GENERAL GOVERNMENT	4,800.00	9,785.00	0.00	-9,785.00	0.00
=====					
Total Expenses	4,800.00	9,785.00	0.00	-9,785.00	0.00
=====					
Net Totals	-4,790.91	-9,580.39	0.00	9,580.39	

Fund: 200 - WATER DEPARTMENT

Account Number		2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
200-00-46411-000-461	SALES OF WATER TO CUSTOMERS	24,341.48	141,651.52	285,000.00	-143,348.48	49.70
200-00-46411-000-462	SALES OF WATER TO CUSTOMERS	686.40	4,345.20	10,000.00	-5,654.80	43.45
200-00-46411-000-463	SALES OF WATER TO CUSTOMERS	9,462.00	56,772.00	110,000.00	-53,228.00	51.61
200-00-46412-000-470	OTHER OPERATING REVENUES	106.46	842.33	5,000.00	-4,157.67	16.85
200-00-46412-000-474	OTHER OPERATING REVENUES	3,193.52	8,729.60	18,000.00	-9,270.40	48.50
200-00-46413-000-403	OTHER GRANTS & AIDS	0.00	101,999.51	0.00	101,999.51	0.00
200-00-46413-000-419	INTEREST INCOME	105.85	645.10	4,000.00	-3,354.90	16.13
200-00-46413-000-421	MISCELLANEOUS	0.00	2,630.00	0.00	2,630.00	0.00
200-00-46413-000-475	FROM PREVIOUS YR BUDGET	0.00	0.00	152,000.00	-152,000.00	0.00
200-00-46414-000-403	OTHER GRANTS & AIDS	0.00	0.00	90,732.00	-90,732.00	0.00
200-00-46415-000-000	TIF DEBT SERVICE REIMB	0.00	0.00	48,600.00	-48,600.00	0.00
PUBLIC CHARGES FOR SERVICES		37,895.71	317,615.26	723,332.00	-405,716.74	43.91
Total Revenues		37,895.71	317,615.26	723,332.00	-405,716.74	43.91

Fund: 200 - WATER DEPARTMENT

Account Number		2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
200-00-53520-000-620	GENERAL SALARIES	5,421.51	41,152.37	76,000.00	34,847.63	54.15
200-00-53520-000-621	ADMIN SALARIES	992.02	6,471.56	14,000.00	7,528.44	46.23
200-00-53520-000-622	POWER FOR PUMPING	1,465.46	10,461.00	16,000.00	5,539.00	65.38
200-00-53520-000-623	SUPPLIES & EXPENSE	1,007.72	5,199.71	6,000.00	800.29	86.66
200-00-53520-000-624	CROSS CONNECTION INSPECTIONS	254.00	1,524.00	3,200.00	1,676.00	47.63
200-00-53520-000-626	GAS HEAT	77.08	902.27	1,000.00	97.73	90.23
200-00-53520-000-636	COMPUTER EXPENSES	0.00	2,056.46	1,700.00	-356.46	120.97
200-00-53520-000-637	AUDIT EXPENSES	0.00	4,743.75	6,000.00	1,256.25	79.06
200-00-53520-000-831	MAINT WATER PLANT	0.00	0.00	1,000.00	1,000.00	0.00
200-00-53520-000-832	MAINT/REPAIR WELLS	2,770.42	4,304.67	7,000.00	2,695.33	61.50
200-00-53520-000-833	MAINT-WATER SYSTEM	26.70	409.70	2,000.00	1,590.30	20.49
200-00-53530-000-631	CHEMICALS - TREATMENT	0.00	7,380.70	10,000.00	2,619.30	73.81
200-00-53540-000-650	MAINT - WATER TOWERS	0.00	0.00	1,800.00	1,800.00	0.00
200-00-53580-000-408	TAXES (SS)	490.64	3,643.24	6,000.00	2,356.76	60.72
200-00-53580-000-409	UTILITY TAXES	0.00	0.00	120,000.00	120,000.00	0.00
200-00-53580-000-681	OFFICE SUPPLIES & EXP	480.00	1,772.50	2,000.00	227.50	88.63
200-00-53580-000-684	INSURANCE EXPENSE	0.00	10,026.17	9,000.00	-1,026.17	111.40
200-00-53580-000-686	BENEFITS - IRA/INS	3,140.99	24,372.14	42,000.00	17,627.86	58.03
200-00-53580-000-688	REG COMMISSION (PSC)	0.00	0.00	1,000.00	1,000.00	0.00
200-00-53580-016-682	OUTSIDE LAB TESTING	26.00	301.00	2,500.00	2,199.00	12.04
200-00-53580-203-686	SCHOOLING EXP	170.00	1,145.00	2,000.00	855.00	57.25
PUBLIC WORKS		16,322.54	125,866.24	330,200.00	204,333.76	38.12
200-00-57500-000-314	WELLS & SPRINGS	0.00	2,222.03	5,000.00	2,777.97	44.44
200-00-57500-000-343	WATERMAIN REPLACE	0.00	0.00	300,000.00	300,000.00	0.00
200-00-57500-000-380	WATER METERS	0.00	0.00	4,000.00	4,000.00	0.00
CAPITAL OUTLAY		0.00	2,222.03	309,000.00	306,777.97	0.72
200-00-58100-000-100	PRINCIPAL - RD BOND ISSUE	0.00	0.00	20,530.00	20,530.00	0.00
200-00-58100-000-200	PRINCIPAL - CWF	0.00	0.00	52,690.00	52,690.00	0.00
200-00-58200-000-100	INTEREST-RD BOND ISSUE	0.00	949.67	2,500.00	1,550.33	37.99
200-00-58200-000-200	INTEREST - CWF	0.00	4,286.01	8,280.00	3,993.99	51.76
DEBT SERVICE		0.00	5,235.68	84,000.00	78,764.32	6.23
200-00-59204-000-000	CONTINGENCY FUND	0.00	0.00	132.00	132.00	0.00
OTHER FINANCING USES		0.00	0.00	132.00	132.00	0.00
Total Expenses		16,322.54	133,323.95	723,332.00	590,008.05	18.43
Net Totals		21,573.17	184,291.31	0.00	-184,291.31	

Fund: 250 - REV.LOAN FUND

Account Number	2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
250-00-48100-000-000 INTEREST	1.05	6.53	0.00	6.53	0.00
MISCELLANEOUS REVENUES	1.05	6.53	0.00	6.53	0.00
Total Revenues	1.05	6.53	0.00	6.53	0.00
Net Totals	1.05	6.53	0.00	-6.53	

Fund: 300 - SEWER DEPARTMENT

		2022				
Account Number		2022 July	Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
300-00-46411-070-602	SALES OF WATER TO CUSTOMERS	38,682.23	226,508.57	450,000.00	-223,491.43	50.34
300-00-46412-000-632	OTHER OPERATING REVENUES	516.10	4,698.04	8,000.00	-3,301.96	58.73
300-00-46412-000-635	SEPTIC HAULING DUMPING	158.76	3,016.46	12,000.00	-8,983.54	25.14
300-00-46413-000-419	INCOME ACCOUNTS	101.61	737.61	14,000.00	-13,262.39	5.27
300-00-46413-000-475	FROM PREVIOUS YR BUDGET	0.00	0.00	146,800.00	-146,800.00	0.00
=====						
PUBLIC CHARGES FOR SERVICES		39,458.70	234,960.68	630,800.00	-395,839.32	37.25
=====						
=====						
Total Revenues		39,459.75	234,967.21	630,800.00	-395,832.79	37.25
=====						

Fund: 300 - SEWER DEPARTMENT

Account Number		2022 July	2022 Actual 07/31/2022	2022 Budget	Budget Status	% of Budget
300-00-53520-000-819	GAS HEAT	68.20	4,482.06	4,000.00	-482.06	112.05
300-00-53520-000-820	ELECTRICAL POWER	0.00	23,347.43	35,000.00	11,652.57	66.71
300-00-53520-000-821	LAB ANALYSIS EXPENSE	0.00	4,335.48	10,000.00	5,664.52	43.35
300-00-53520-000-822	OPER SUPPLIES & EXP	323.48	4,129.30	6,000.00	1,870.70	68.82
300-00-53520-000-825	MAINT PLANT EQUIP	0.00	115.00	2,500.00	2,385.00	4.60
300-00-53520-000-828	ADMIN SALARIES	992.02	6,478.22	15,000.00	8,521.78	43.19
300-00-53520-000-829	GENERAL SALARIES	4,708.06	35,898.11	75,000.00	39,101.89	47.86
300-00-53520-000-833	MAINT-COLLECTION SYS	2,764.50	12,789.94	15,000.00	2,210.06	85.27
300-00-53520-000-835	MAINT-PLANT & GROUND	794.53	2,273.78	5,000.00	2,726.22	45.48
300-00-53530-000-818	CHEMICALS - TREATMENT EXP	1,256.65	8,330.27	20,000.00	11,669.73	41.65
300-00-53580-000-408	TAXES (SS)	436.06	3,241.80	6,800.00	3,558.20	47.67
300-00-53580-000-823	TRANSPORT-SLUDGE TRUCK	0.00	0.00	25,000.00	25,000.00	0.00
300-00-53580-000-830	OFFICE SUPPLIES/EXPENSE	480.00	1,533.34	1,500.00	-33.34	102.22
300-00-53580-000-836	COMPUTER EXPENSES	0.00	2,037.50	3,000.00	962.50	67.92
300-00-53580-000-837	AUDIT EXPENSES	0.00	4,743.75	5,000.00	256.25	94.88
300-00-53580-000-884	INSURANCE PREMIUMS	0.00	14,391.66	14,800.00	408.34	97.24
300-00-53580-000-886	PENSIONS/BENEFITS	2,791.59	21,414.90	35,000.00	13,585.10	61.19
300-00-53580-016-682	OUTSIDE LAB TESTING	0.00	4,203.70	6,500.00	2,296.30	64.67
300-00-53580-017-682	ENGINEERING	0.00	600.00	0.00	-600.00	0.00
300-00-53580-022-832	ENV STANDARDS/FEES	0.00	2,456.94	3,200.00	743.06	76.78
300-00-53580-080-833	DUMPSTER SERVICE	132.36	705.54	1,000.00	294.46	70.55
300-00-53580-203-832	SCHOOLING EXPENSE	80.00	80.00	1,500.00	1,420.00	5.33
300-00-53610-000-403	DEPRECIATION EXPENSE	0.00	0.00	100,000.00	100,000.00	0.00
PUBLIC WORKS		14,827.45	157,588.72	390,800.00	233,211.28	40.32
300-00-57500-000-300	EQUIPMENT	0.00	10,353.85	0.00	-10,353.85	0.00
300-00-57500-000-301	SANITARY SEWER MAIN	0.00	0.00	240,000.00	240,000.00	0.00
CAPITAL OUTLAY		0.00	10,353.85	240,000.00	229,646.15	4.31
Total Expenses		14,827.45	167,942.57	630,800.00	462,857.43	26.62
Net Totals		24,631.25	67,018.11	0.00	-67,018.11	

TOTAL EXPENDITURES FROM FUND #100 - GENERAL FUND = \$ 91,064.88

TOTAL EXPENDITURES FROM FUND #110 – CAPITAL FUND = \$437,740.26

TOTAL EXPENDITURES FROM FUND #200 - WATER FUND = \$ 28,510.56

TOTAL EXPENDITURES FROM FUND #300 - SEWER FUND = \$ 23,736.52

TOTAL NET PAYROLL = \$ 23,847.89

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GENERAL FUND CHECKING ACCOUNT

ALL Checks

Posted From: 7/06/2022 From Account:
Thru: 8/02/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
18226	7/15/2022	AFLAC JUNE PREMIUM	152.90
18227	7/15/2022	BAUMGARTNERS LUMBER & MATERIALS STORM REPAIR/LIBRARY	1,925.31
18228	7/15/2022	BOB'S DAIRY SUPPLY BALLPARK COOLER	318.40
18229	7/15/2022	CARDMEMBER SERVICE SCHOOLING/RUG	233.95
18230	7/15/2022	CHARTER COMMUNICATIONS PHONE/INTERNET	79.97
18231	7/15/2022	CISCO DISTRIBUTING LLC STORM DAMAGE	6,065.84
18232	7/15/2022	CLARK ELECTRIC COOPERATIVE STREET LIGHTING	243.48
18233	7/15/2022	CLEAN POWER LLC JULY 2022 CLEANING	731.82
18234	7/15/2022	COLBY POSTMASTER ANNUAL BOX RENT	84.00
18235	7/15/2022	CRESCENT LANDSCAPING SUPPLY CHIPS FOR PLAYGROUND	2,340.00
18236	7/15/2022	FIRE & SAFETY EQUIPMENT IV, INC. FIRE EXT SERVICE	193.50
18237	7/15/2022	FOURMENS FARM HOME STORM DAMAGE/PARKS/M & E	473.16
18238	7/15/2022	KELLEY SUPPLY INC. WIPES	57.45
18239	7/15/2022	KURT KALEPP EXCAVATING LLC CITY HALL SIDEWALK/STORM DAMAGE	480.00
18240	7/15/2022	PROVISION PARTNERS FUEL	2,016.52
18241	7/15/2022	RIVER COUNTRY COOP SHOP/PARKS	320.01
18242	7/15/2022	STAPLES BUSINESS ADVANTAGE FLAGS/PARKS	229.54
18243	7/15/2022	TP PRINTING CO INC PRINTING	297.56
18244	7/15/2022	WM COPRORATE SERVICES INC REFUSE/RECYCLING	7,415.54

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GENERAL FUND CHECKING ACCOUNT

ALL Checks

Posted From: 7/06/2022 From Account:
Thru: 8/02/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
18245	7/15/2022	WOLFGRAM, GAMOKE & HUTCHINSON S.C. LEGAL	1,575.00
18246	7/21/2022	WATCO APPLICATION FEE	500.00
18247	8/02/2022	UNIFIRST CORPORATION MATS/UNIFORMS	411.10
18248	8/02/2022	COLBY ABBOTSFORD POLICE COMMISSION JULY BUDGET	32,021.17
18249	8/02/2022	COLBY WATER DEPARTMENT - HYDRANT RENT JULY HYDRANT RENT	9,462.00
18250	8/02/2022	DELTA DENTAL OF WISCONSIN SEPTEMBER PREMIUM	829.99
18251	8/02/2022	SCHOOL DISTRICT OF COLBY JUNE MOBILE TAX	344.05
18252	8/02/2022	SECURITY HEALTH PLAN SEPTEMBER PREMIUM	12,053.48
18253	8/02/2022	MERKEL COMPANY INC BALLPARK STORM DAMAGE REPAIRS	2,017.12
18254	8/02/2022	CLEAN POWER LLC AUGUST 2022 CLEANING	731.82
18255	8/02/2022	STAPLES BUSINESS ADVANTAGE FLAGS/GARBAGE LINERS	285.51
18256	8/02/2022	TRACTOR CENTRAL LLC REPAIRS #13	164.60
18257	8/02/2022	MEYER LUMBER SUPPLY INC CONCRETE TUBE	80.99
18258	8/02/2022	COLBY WATER DEPARTMENT WATER BILLS	151.62
18259	8/02/2022	WE ENERGIES GAS HEAT	33.07
18260	8/02/2022	HARLAND HIGLEY BOOTS	100.00
18261	8/02/2022	CARDMEMBER SERVICE VACUUM BAGS	22.95
18262	8/02/2022	RIESTERER & SCHNELL INC PARTS #13	95.18
18263	8/02/2022	MARKET & JOHNSON CITY HALL REMODEL	2,800.00

GENERAL FUND CHECKING ACCOUNT

ALL Checks

Posted From: 7/06/2022 From Account:
Thru: 8/02/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
18264	8/02/2022	CARDMEMBER SERVICE ZOOM	15.91
18265	8/02/2022	FAULKS BROS CONSTRUCTION INC QUICKPITCH	1,474.26
18266	8/02/2022	CHEROKEE GARAGE INC BLADES FOR FINISH MOWER	230.84
18267	8/02/2022	HORST DISTRIBUTING INC HYDRAULIC CYLINDER	363.54
18268	8/02/2022	CENTRAL FIRE & EMS DISTRICT FIRE DUES	4,169.56
18269	8/02/2022	CARDMEMBER SERVICE WATER FILTERS	36.91
18270	8/02/2022	FRONTIER PHONE	169.77
18271	8/02/2022	COLBY POSTMASTER ADDITIONAL BOX RENT	6.00
18272	8/02/2022	CARDMEMBER SERVICE GURTNER - TREASURER CONF REGISTRATION	135.00
18273	8/02/2022	XCEL ENERGY ELECTRIC POWER	2,245.99
18274	8/02/2022	VERIZON WIRELESS CELL PHONE	1.15
18275	8/02/2022	CARDMEMBER SERVICE DISCONNECT GAS @ 1004 N DIV	517.35
18276	8/02/2022	FRANCIS MELVIN, INC. N 2ND STREET/COMMUNITY DR	432,100.26
Grand Total			528,805.14

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WATER FUND CHECKING

ALL Checks

Posted From: 7/06/2022 From Account:
Thru: 8/02/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
7574	7/15/2022	WISCONSIN STATE LAB OF HYGIENE FLUORIDE	26.00
7575	7/15/2022	FRONTIER PHONE 223-3052	59.42
7576	7/15/2022	USA BLUE BOOK SUPPLIES	442.71
7577	7/15/2022	HYDROCORP CROSS CONNECTION CONTROL	254.00
7578	7/15/2022	MUNICIPAL WELL & PUMP WELL #13	2,755.00
7579	7/15/2022	FIRE & SAFETY EQUIPMENT IV, INC. FIRE EXTINGUISHER SERVICE	89.90
7580	7/15/2022	WRWA REGISTRATION - LIEDERS/SCHAEFER	170.00
7581	7/15/2022	CLARK ELECTRIC COOPERATIVE POWER FOR PUMPING	335.50
7582	8/02/2022	HAWKINS INC AZONE/HYDRO/SODIUM PERM	513.90
7583	8/02/2022	PUBLIC SERVICE COMMISSION OF WI SIMP RATE CASE	61.29
7584	8/02/2022	FRONTIER PHONE	1.85
7585	8/02/2022	WE ENERGIES GAS HEAT	32.02
7586	8/02/2022	XCEL ENERGY POWER FOR PUMPING	1,128.10
7587	8/02/2022	COLBY GENERAL FUND-UTILITY TAX JULY UTIL TAX	10,000.00
7588	8/02/2022	COLBY GENERAL FUND JULY PAYROLL	11,561.42
7589	8/02/2022	NORTHERN LAKE SERVICE INC WATER TESTING	1,079.45
Grand Total			28,510.56

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SEWER FUND CHECKING

ALL Checks

Posted From: 7/06/2022 From Account:
Thru: 8/02/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
8210	7/15/2022	CARDMEMBER SERVICE SENSOR - ATI SCAN	794.53
8211	7/15/2022	WM COPROPRATE SERVICES INC DUMPSTER	132.36
8212	7/15/2022	FIRE & SAFETY EQUIPMENT IV, INC. FIRE EXTINGUISHER SERVICE	130.78
8213	7/15/2022	CSWEA WI SECTION REGISTRATION - SMITH/HIGLEY	80.00
8214	8/02/2022	HAWKINS INC FERRIC	1,810.53
8215	8/02/2022	XCEL ENERGY ELECTRIC POWER	3,494.57
8216	8/02/2022	FRONTIER PHONE	282.36
8217	8/02/2022	NCL OF WISCONSIN, INC. LAB SUPPLIES	814.43
8218	8/02/2022	WSG & SOLUTIONS INC SHEAR PIN	375.00
8219	8/02/2022	WE ENERGIES GAS HEAT	45.81
8220	8/02/2022	COLBY WATER DEPARTMENT WATER BILLS	82.01
8221	8/02/2022	NICOLET NATIONAL BANK REPLACE EQUIPMENT CD	5,233.00
8222	8/02/2022	COLBY GENERAL FUND PAYROLL FOR JULY	10,461.14
Grand Total			23,736.52

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Employee Full With Dollars Report - by Name
All Employees with All Pay Frequencies

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Check Date From: 7/01/2022
Thru: 7/31/2022

From Dept: 100 Old Dept. 10
Thru Dept: 100 Old Dept. 10

Number of Employees: 29

Earnings:

Regular Pay	30,249.13	1,215.50	Hours
Overtime Pay	1,994.43	51.25	Hours
WEEKEND	585.00		

	32,828.56		

Withholdings:

Federal	2,217.59
Social Security	1,925.14
Medicare	450.24
Wisconsin	1,136.96
AFLAC PAYMENT	133.40
AFLAC PYMT - 2	19.50
DEFFERED COMP	40.00
GIFTS	0.00
HEALTH INS.	1,644.42
NS DEFFERED COM	100.00
WRS CONTRIB	2,012.20

	9,679.45

Net Pay 23,149.11

Flexible Time Off:	<u>Begin</u>	<u>Earned</u>	<u>Used</u>	<u>End Result</u>
Comp. Hours	54.77	0.00	-24.00	30.77
Holiday	0.00	56.00	-56.00	0.00
Sick Hours	4,975.50	0.00	-4.75	4,970.75
Vacation Hours	1,055.00	0.00	-223.00	832.00
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	6,085.27	56.00	-307.75	5,833.52

7/27/2022 2:14 PM
PAYRL

Employee Full With Dollars Report - by Name
All Employees with All Pay Frequencies

Page: 45

Check Date From: 7/01/2022
Thru: 7/31/2022

From Dept: 200 COUNCIL
Thru Dept: 200 COUNCIL

Number of Employees: 44

Earnings:

Regular Pay	550.00	0.00	Hours
Overtime Pay	250.00	0.00	Hours

	800.00		

Withholdings:

Federal	40.00
Social Security	49.60
Medicare	11.62
Wisconsin	0.00
GIFTS	0.00

	101.22

Net Pay 698.78

Flexible Time Off:	<u>Begin</u>	<u>Earned</u>	<u>Used</u>	<u>End Result</u>
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Colby/Abbotsford Police Commission Meeting

July 18, 2022

6:30 P.M.

The Colby/Abbotsford Police Commission (CAPC) meeting was called to order by President Todd Schmidt at 6:30 p.m. at the Colby/Abbotsford Police Department (CAPD). Members present were: Todd Schmidt, Randy Hesgard, Sarah Diedrich, Roger Weideman and Dan Hederer. Mason Rachu was absent. Also present were: Abbotsford Mayor Jim Weix and Police Chief Jason Bauer.

Comments from the Public: None

Minutes from the June 13, 2022 Meeting: Motion was made by Hederer, seconded by Hesgard to approve the minutes from the June 13, 2022 meeting as presented. Motion carried with a voice vote.

Expenditures: Motion was made by Weideman, seconded by Diedrich to approve June expenditures as presented in the amount of \$18,081.45 Motion carried with a voice vote.

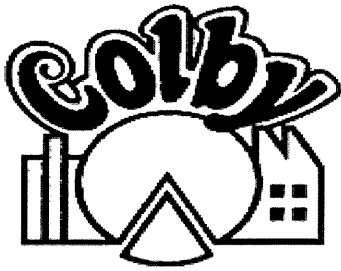
Lexipol Training Update: Chief Bauer said the Lexipol training format was "working well, and was well worth the investment." The training manual is continually updated with changes in the law, and it is easy to determine the progress of new officers in the training process. Chief Bauer said due to COVID-19, some additional training was offered online. He said most of the online training was unsatisfactory. As examples, SWAT training and drug training are much more effective in the classroom.

Chief's Report: Chief Bauer said the K-9 was deployed five times in June, resulting in four arrests. During the recent medication drop-off, an anonymous person donated \$100.00 to the K-9 program. There were 793 total CAPD activities reported for the month of June, with a year-to-date total of 4,785, compared to 5,008 total CAPD activities reported for the first six months of 2021. There have been a few issues with parts outfitting the new squad vehicle. Vendors in Loyal and Colby are being used to finish the job. The center console was the wrong size, and Colby Metal is being used to obtain a new one. Chief Bauer said Cheese Days activities went well. He said there were several minor incidents. The revised parade route down Third Street worked fine. No major changes are being contemplated for 2023 Cheese Days.

Meeting date for August 2022: The next CAPC meeting will be held at 6:30 p.m. on Monday, August 8, 2022, at the CAPD.

Closed Session: Motion was made by Hesgard, seconded by Diedrich to go into closed session at 6:45 p.m. per state Stats 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, inviting Chief Bauer and Mayor Weix to participate in the closed session. **Purpose: Discuss Officer Wages.** Roll call vote: Diedrich, yes; Schmidt, yes; Hesgard, yes; Weideman, yes; Hederer, yes.

Adjournment: Motion was made by Hederer, seconded by Diedrich to adjourn the meeting in closed session at 7:12 p.m. Roll call vote: Diedrich, yes; Schmidt, yes; Hesgard, yes; Weideman, yes; Hederer, yes. yes.



City of Colby

PO Box 236

Colby, WI 54421

(715) 223-4435 Fax: (715) 223-8835

www.ci.colby.wi.us

BOULEVARD TREE PLANTING PERMIT

This permit is issued with the understanding that the property owner will comply with ordinances____ of the City of Colby Municipal Code. The planted tree then becomes the property of the city with pruning and the determination of removal governed by the Forestry Division or DPW. Watering and fertilizing care for the tree will be provided by the homeowner. In determining the site to plant the tree, existing utilities must be considered. No large trees under power wires,

Ordinance Highlights:

- Less than 5' width – no planting area
- 5' to 8' width – small or medium trees
- 8' and over width, small, medium or large trees

Prohibited Boulevard Trees:

Because of various objectionable characteristics the following trees are NOT permitted to be planted within the city limits of Colby.

Cottonwood	Box Elder	Catalpa	Chinese Elm
White Poplar	Weeping Willow	Evergreen	Lombardy Poplar
Silver Maple	Pine	Fruit/Nut	

NAME: _____

ADDRESS: _____

PHONE: _____

DATE: _____

SPECIES: _____

SIGNED: _____

SEND TO:

CITY OF COLBY
PO BOX 236
COLBY, WI 54421

****THIS IS A NO FEE
PERMIT*****

Trimming/Pruning

- (a) **Right-of-way Planting Strip.** In consideration that the right of way planting strip is the property of the public and under the management of the City, the responsibility for terrace tree planting, removal and maintenance is allocated in this Subsection as follow:
- (1) **City Responsibilities.** It shall be the responsibility of the City to remove and trim trees in the right of way planting strip in the following instances:
- a. Trees, or parts thereof, that are considered by the City Forester to be a public nuisance; and
 - b. Trees, or parts thereof, that are found to be in conflict with City-initiated public improvements and the construction/maintenance of the same.
- (2) **Abutting Property Owner Responsibilities.**
- a. It shall be the responsibility of the property owner abutting the right of way planting strip to remove or trim trees or parts thereof that interfere with sidewalk or driveway use, replacement, repair or installation, or with the movement of pedestrians, vehicles, large objects, structures or buildings, or the construction of the same.
 - b. The abutting property owner is encouraged to plant, water, and fertilize trees on the right of way planting strip pursuant to this Chapter.
- (b) **Permit Requirement.** Prior to major trimming activity by a private property owner involving a public tree, the tree permit requirements of Section _____ shall be complied with. Any person growing a tree, plant or shrub on any private property abutting on public streets or public places shall:
- (1) **Hazard Prevention.** Trim trees so as not to be a hazard to persons using the streets or to interfere with the proper lighting of the streets.
 - (2) **Disease Treatment.** Treat or remove any tree, plant or shrub which the City Forester shall determine is diseased or insect-ridden or a hazard to persons using the streets.
 - (3) **Disease or Insect Host Trees.** Remove and refrain from planting any tree, plant or shrub designated by the City or the Wisconsin Department of Agriculture, Trade and Consumer Protection (WisDATCP) and published in its regulations to be a host or carrier of a dangerous plant disease or insect pest.
- (c) **Optional Right of Way Tree Work by City.** Owners of any property may arrange at times not directed by the City Forester to have any terrace or utility easement tree, plant or shrub, pruned, trimmed or removed by the City of Colby or its agent and pay for such service at the rates established by the Common Council.
- (d) **Trimming/Pruning.**
- (1) **Street Clearance.** Trees and shrubs standing in or upon any right of way, public area or upon any private premises adjacent to any public right of way or public areas shall be kept trimmed by their owner so that the lowest branches projecting over the public street or alley provide a clearance of not less than fourteen (14) feet. The City Forester may waive the provisions of this Section for newly planted trees if he

determines that they do not interfere with public travel, obstruct the light of any street light or endanger public safety.

(2) **Sidewalk Clearance.**

- a. Clearance from sidewalk to lower branches shall not be less than seven (7) feet. All trees standing upon private property in the City, the branches of which extend over the line of the sidewalk lower than seven (7) feet above the level of the sidewalk.
- b. No tree shall be permitted to grow in such a manner as to excessively obstruct the proper diffusion of light from any public lamp.

(3) **City Forester to Determine Pruning Necessity.** The necessity of the pruning public trees shall be determined by the City Forester.

(4) **Topping or Extreme Pruning of Public Trees.** It shall be unlawful as a normal practice for any person, firm or City department to top any public tree. Trees severely damaged by storms or other causes where other pruning practices are impractical may be exempted from this Chapter if determined first by the City Forester. Trimming or pruning of more than two-thirds (2/3) of the crown shall be considered to be a major alteration and shall require authorization from the City Forester.

(e) **Tree Ownership Disputes.** When ownership of a tree is disputed, the property owner must establish where the property line is before any work commences.

(f) **Removal Standards; Stumps.** In cutting down trees located in public and right of way areas, the tree must be removed with the root stump grubbed out, or ground out to a depth of at least nine (9) inches below grade measured in a straight line with the normal grade of sidewalk to top of nine (9) inches below grade measured as a straight line, normal grade of sidewalk to top of nine (9) inches below grade measured as a straight line, normal grade of sidewalk to the top of curb. All wood and debris must be removed from the street prior to the end of each working day and all holes shall be filled to normal grade level with topsoil as soon as practicable. The abutting property owner shall have a right of first refusal to keep the wood, provided such wood is not diseased. All stumps of street and park trees shall be removed below the surface of the ground within sixty (60) days of any tree. Failure to remove said stumps within the proper time period shall result in the City removing said stumps and charging removal fees to the permit holder.

(g) **Additional Standards.** The City may establish additional policies regarding the pruning of trees and shrubs and said policies once adopted shall become a part of the standards and specifications of this Chapter.

PLANTING OF TREES AND SHRUBS ON PUBLIC PROPERTY

(a) Purpose; Permit requirements.

- (1) **General.** The Common Council hereby states that planting, care, and protection of public trees within the City of Colby is desirable for the purposes of beauty, shade, comfort, noise abatement and economic betterment, and hereby encourages all persons to assist in a program of tree planting, care and protection.
- (2) **Tree Permit Required for Planting on Public Property.** No person, except upon the issuance of a tree permit from the City, shall plant, transplant, move, spray, brace, trim, prune, cut above or below ground, disturb, alter or do surgery on a public tree or shrub in the City of Colby's right of way, or cause such act to be done by others, without first getting a written tree permit for such work from the City Forester, Public Works Operator or Clerk-Treasurer as herein provided. Other instances are specified in this Chapter where a tree permit is required.
- (3) **Exemptions.** No tree permit shall be required to cultivate, fertilize, perform minor cutting, pruning or watering of public trees or shrubs.
- (4) **Requirements and Conditions of Permits.**
 - a. If the City Forester determines that the proposed work or planning described in an application for a tree permit is necessary and in accord with the purposes of this Chapter, taking into account the safety, health and welfare of the public, location of utilities, public sidewalks, driveways, and street lights, general character of the area in which the tree or shrub is located or proposed to be located, type of soil, characteristics, and physiological needs of the species or variety of trees or shrub, he/she shall issue a tree permit to the applicant. Said permit must indicate in detail the location, number, size, and species of trees, shrubs, or other plants that will be affected by such action and any additional information that the City Forest may find reasonably necessary. The applicant shall agree to perform the work for which the tree permit is sought in accordance with the provisions of this Chapter.
 - b. As a condition of granting any tree permit to remove the public tree or shrub, the City Forester or designee may require that the permittee plant one (1) or more trees or shrubs in place of the one removed, and no permittee under such a conditional tree permit shall fail, refuse or neglect to plant trees or shrubs of the type, size, and location specified in his/her permit. Failure to do so shall result in the City performing the work, and the cost thereof charged to the property owner.
- (5) **Form, Expiration, and Inspection.** The application for a tree permit shall include a description of the work to be done and shall specify the species or variety, size, nursery grade, and location of trees or shrubs to be planted, if any. Any work done under such tree permit must be performed in strict accordance with the terms

thereof and the provisions of this Chapter. Tree permits issued under this Chapter shall expire twelve (12) months after date of issue.

- (6) **Proof of Responsibility.** It shall be unlawful for any person to engage in the business of planting, cutting, trimming, pruning, removing, spraying, or otherwise treating public trees, shrubs or other plants without permission of the Public Works Operator or City Forester.
- (7) **Permits to Public Utilities.** Whenever a tree permit is issued under this Chapter to a public utility to move, trim, prune, cut, disturb, alter or do surgery on any public tree or shrub, the City Forester shall limit the work to be done to the actual necessities of the utility and may assign an inspector to supervise the work done under provision of the permit, and the expense of such inspection or supervisions shall be charged to the utility.
- (b) **Tree Planting Program.** The City Forester shall recommend to the Common Council a program for tree planting, care and protection for public parks. The Common Council shall also encourage the planting, care and protection of trees and shrubs on private premises with the City of Colby.,
- (c) **Prohibited Tree Species.**
 1. **Cottonwood and Box Elder Trees Prohibited.** No person shall plant within the City of City any female tree of the species *Populus Deltoides*, commonly called the "Cottonwood," or any tree commonly called the seed-bearing Box Elder *Acer Negundo*, which may now or hereafter become infested with Box Elder Bugs, and such trees are hereby declared a nuisance. Any person planting any such trees on his/her premises shall cause the same to be removed. If any owner shall fail to remove any such tree within thirty (30) days after receiving written notice from the City Forester, the City shall cause the removal of such tree and report the full cost thereof to the City Clerk-Treasurer who shall place such charge upon the next tax roll as a special charge against the premises.
 2. **Planting of Certain Trees Restricted.** Except in public parks, no person shall hereafter plant any Catalpa, Chinese Elm, White Poplar, Weeping Willow, Evergreen, Lombardy Poplar, Silver Maple, or any fruit, nut or fir/pine tree in or upon any public street, parkway, terrace or other public place within the City of Colby unless he/she shall first secure written permission from the City Forester, who shall not approve any such planting if, in his/her opinion, said tree will constitute a nuisance to the public or the operation of any sewer or water system. The City Forester shall cause the removal of any tree planted in violation of this Subsection.
- (d) **Planting; location.**
 1. **Planting Standards.**
 - a. All new street trees shall be selected from a list of approved trees compiled by the City Forester. No other species may be planted without the written approval of the City Forester.

- b. New trees must be single stemmed with a minimum diameter of one and one quarter (1-1/4) inches measured at six (6) inches above ground level.
 - c. The tree shall be planted in a well-prepared hole at the same depth as it was originally growing. All trees less than twelve (12) feet high shall be staked. All trees twelve (12) feet or more in height shall be supported by guy wires in such a way as not to injure the bark. The support shall be removed after a year.
 - d. The tree shall be kept well-watered and mulched or cultivated in a two (2) foot diameter around its base to conserve moisture and as a protection from lawn mower damage.
 - e. The good health of all trees planted hereunder shall be guaranteed for one (1) year by the applicant, after which time such trees shall become the property of the City of Colby.
2. **Spacing.** The spacing of right-of-way trees will be in accordance with the three species size classes listed in this Chapter. No trees may be planted closer together than the following, except in special plantings designed by a landscape architect and recommended by the City Forester, with final approval of the Common Council;
- a. **Small trees:** Thirty (30) feet.
 - b. **Medium trees:** Forty (40) feet.
 - c. **Large trees:** Fifty (50) feet.
 - d. **Less than 5' width** – no planting area.
 - e. **5' to 8' width** – small or medium trees
 - f. **8' and over width** - small, medium, or large trees
3. **Distance Between Curbs and Sidewalks.** Where required, curbs and sidewalks must be installed prior to street tree planting. Distance between the face of the curb and the outer edge of the sidewalk must be at least four (4) feet. Trees must be planted half way between the sidewalk and curb unless underground utilities prevent such planting. No tree shall be planted closer than two (2) feet from the curb.
4. **Prohibited Right-of-way Planting.** Trees shall *not* be planted in the terrace closer than:
- a. Eight (8) feet to a driveway or alley.
 - b. Eight (8) feet to a fire hydrant, water stop box or gas shut-off. If possible, allow more distance than eight (8) feet.
 - c. Twenty-five (25) feet to the intersection of two (2) streets from either corner measured on the property line.
 - d. Tree Spacing Requirements
 - 1. Small trees: minimum 20' spacing
 - 2. Medium trees: minimum 30' spacing
 - 3. Large trees: minimum 35' spacing
 - e. No trees may be planted closer to any sidewalk than the following:
 - 1. Small trees: two (2) feet.

2. Medium trees: three (3) feet
 3. Large trees: four (4) feet.
- f. No street trees larger than small trees shall be planted under any utility line. Applicant shall notify all utilities when planting, pruning, or removing any tree or shrub.

5. **Stump Removal.** New street trees shall not be planted over an existing tree stump within two (2) years of removal unless the stump is removed to a depth of four (4) feet.

6. **Underground Utilities Determination.** The property owner has the responsibility to locate underground utilities before digging by contacting Digger's Hotline.

(e) **Unlawfully Planted Trees.** Trees, plants or shrubs planted within any right of way or planting easement without the authorization and approval of the City Forester may be removed. The City Forester shall notify the abutting owner in writing, listing the unlawfully planted trees, plants or shrubs, ordering their removal, and establishing a reasonable time within which such removal shall be accomplished. In the event that removal is not to be accomplished within the time specified, the City of Colby may remove such trees, plants or shrubs and assess the costs thereof to the owner as a special charge.

(f) **Frames; Tree Grates.**

1. **Frames.** Any person, adjacent to whose land any shade or ornamental tree or shrub is growing in any street, may, for the purpose of protecting such tree or shrub, surround the same with a suitable box or frame for protection, but all such work shall be performed under the supervision and direction of the City Forester.

2. **Tree Grates.** Tree grates shall be provided for right of way trees surrounded by concrete by the adjacent property owner and shall be level with adjacent concrete.

(g) **Acceptable Trees.** Certain plants are more suited than others to provide these benefits under various landscape conditions. The lists following provide a range of sizes and tree variety; they are not inclusive of *all* the better plants but are representative of them.

1. Alder, Black (*Alnus glutinosa*)
2. Alder, Speckled (*Alnus rugosa*)
3. American Beech
4. Amur Cherry
5. Birch, River (*Betula nigra*)
6. Cherry, Sargent (*Prunus saragentii*)
7. Chinese Catalpa

8. Chokecherry, Schubert (*Prunus virginiana "Schubertii"*)
9. Common Hackberry
10. Corktree, Amur (*Phellodendron amurense*)
11. Crabapple
12. Dogwood, Kousa (*Cornus kousa*)
13. Dogwood, Corraliancherry (*Cornus mas*)
14. Downy Serviceberry
15. Elm, Chinese (*Ulmus parvifolia*; not Siberian elm)
16. Elm, Frontier
17. Elm, Jefferson
18. Exclamation London Planetree
19. Ginkgo (*Ginkgo biloba*), male clones only
20. Hackberry (*Celtis occidentalis*), esp. Chicagoland, Prairie Pride and Windy City.
21. Honey Locust, Thornless Common (*Gledisia triacanthos inermis*)
22. Hornbeam, American (*Carpinus caroliniana*)
23. Hornbeam, European (*Carpinus betulus*)
24. Horse Chestnut
25. Hophornbeam, American (*Ostrya virginiana*)
26. Ironwood
27. Japanese Tree Lilac
28. Katsuratree (*Cercidiphyllum japonicum*)
29. Kentucky Coffetree
30. Lilac, Peking
31. Linden, Crimean (*Tilia X euchlora*)
32. Linden, Littleleaf (*Tilia cordata*) esp. Glenleven, Greenspire, and June Bride
33. Linden, Silver (*Tilia tomentosa*)
34. Maple, Hedge (*Acer campestre*)

35. Maple, Miyabe (*Acer miyabei*)
36. Maple, Norway (*Acer platanoides*), esp. Cleveland, Emerald Queen, Schwedler, Summershade and Superform.
37. Maple, Paperback (*Acer griseum*)
38. Maple, Purpleblow (*Acer truncatum*)
39. Maple, Red (*Acer rubrum*), exsp. Autumn Blaze, Marmo, Morgan, Northwood, October Glory, and Red Sunset
40. Maple, Shantung
41. Maple, Sycamore (*Acer pseudoplatanus*)
42. Maple, Three-flower (*Acer triflorum*)
43. Maple, Tartarian (*Acer tataricum*)
44. Northern Catalpa
45. Oak, Bur (*Quercus marocarpa*)
46. Oak, English (*Quercus robur*)
47. Oak, Pin
48. Oak, Red (*Quercus rubra* or *Q. borealis*)
49. Oak, Swamp White
50. Ohio Buckeye
51. Pear, Callery (*Pyrus calleryana*), esp. Chanticleer and Fauriei
52. Wafer-Ash
53. Yellowwood

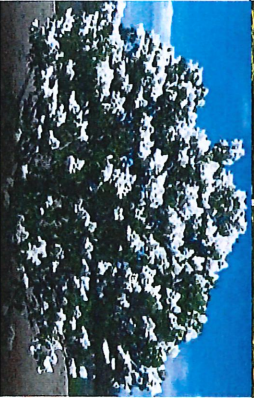
Common Name	Scientific Name	Mature Height (ft.)	Growth Rate	Picture
Alder, Black	<i>Alnus Glutinosa</i>	50 feet	Fast	
Alder, Speckled	<i>Alnus Incana Rugosa</i>	15 feet	Fast	
American Beech	<i>Fagus Grandifolia</i>	50-70 feet	Slow	
Amur Cherry	<i>Prunus Maackii</i>	35-45 feet	Moderate	
Birch, River	<i>Betula Nigra</i>	40-60 feet	Fast	

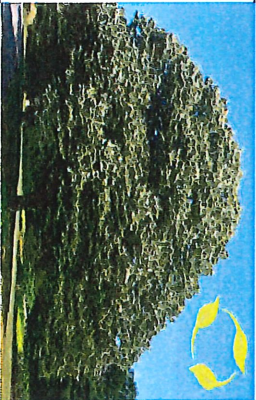
Cherry, Sargent	<i>Prunus Sargentii</i>	40-50 feet	Moderate	
Chinese Catalpa	<i>Bignoniaceae</i>	20-30 feet	Moderate	
Chokecherry, Schubert	<i>Prunus Virginiana</i>	15-25 feet	Moderate	
Common Hackberry	<i>Celtis Laevigata</i>	40-60 feet	Fast	
Corktree, Amur	<i>Phellodendron Amurense</i>	30-45 feet	Moderate	

Crabapple	<i>Malus</i>	15-20 feet	Moderate	
Dogwood, Kousa	<i>Cornus Kousa</i>	15-25 feet	Moderate	
Dogwood, Cornelian cherry	<i>Cornus Mas</i>	25 feet	Fast	
Downy Serviceberry	<i>Amelanchier Arborea</i>	15-25 feet	Moderate	
Elm, Chinese	<i>Ulmus Parvifolia</i>	35-60 feet	Fast	

Elm, Frontier	<i>Ulmus Frontier</i>	30-40 feet	Slow	
Exclamation London Planetree	<i>Platanus x Acerfolia Morton Circle</i>	60 feet	Fast	
Ginkgo (Male Clones Only)	<i>Ginkgo Biloba</i>	50-80 feet	Moderate	
Hackberry (esp. Chicagoland, Prairie Pride & Emerald Gem)	<i>Celtis occidentalis</i>	40-60 feet	Fast	
Honey Locust, Thornless Common	<i>Gleditsia Triacanthos f. Inermis</i>	30-70 feet	Fast	

Hornbeam, American	<i>Carpinus Caroliniana</i>	20-30 feet	Slow	
Hornbeam, European	<i>Carpinus Betulus</i>	40-60 feet	Slow	
Horse Chestnut	<i>Aesculus Hippocastanum</i>	50-75 feet	Moderate	
Hophornbeam, American (Ironwood)	<i>Ostrya Virginiana</i>	25-40 feet	Slow	
Japanese Tree Lilac	<i>Syringa Reticulata</i> Subsp. <i>Reticulata</i>	20-30 feet	Moderate	

Katsura	<i>Cercidiphyllum Japonicum</i>	40-60 feet	Fast	
Kentucky Coffeetree	<i>Gymnocladus Dioicus</i>	60-75 feet	Slow	
Lilac, Peking	<i>Syringa Pekinensis</i>	15-20 feet	Moderate	
Linden, Crimean	<i>Tilia x Euchlora</i>	40-60 feet	Moderate	
Linden, Littleleaf (esp. Glenleven, Greenspi	<i>Tilia Cordata</i>	60-70 feet	Moderate	

Linden, Silver	<i>Tilia Tomentosa</i>	50-70 feet	Moderate	
Maple, Miyabe	<i>Acer Miyabei</i>	30-60 feet	Moderate	
Maple, Paperbark	<i>Acer Griseum</i>	20-30 feet	Slow	
Maple, Red (esp. Autumn Blaze, Marmo, M	<i>Acer Rubrum</i>	40-60 feet	Moderate	
Maple, Shantung (Purple Blow)	<i>Acer Truncatum</i>	20-25 feet	Slow	

Maple, Three-flower	<i>Acer Triflorum</i>	20-30 feet	Moderate	
Maple, Tatarian	<i>Acer Tataricum</i>	15-20 feet	Slow	
Northern Catalpa	<i>Catalpa Speciosa</i>	40-60 feet	Fast	
Oak, Bur	<i>Quercus Macrocarpa</i>	70-80 feet	Moderate	
Oak, English	<i>Quercus Robur</i>	75-100 feet	Slow	

Oak, Pin	<i>Quercus Palustris</i>	60-70 feet	Fast	
Oak, Red	<i>Quercus Rubra</i>	60-75 feet	Moderate	
Oak, Swamp White	<i>Quercus Bicolor</i>	50-60 feet	Moderate	
Ohio Buckeye	<i>Aesculus Glabra</i>	20-40 feet	Moderate	
Wafer-Ash	<i>Ptelea Trifoliata</i>	15-25 feet	Moderate	

RESOLUTION NO. 12-2022

Document Number

Title of Document

A Resolution concerning a written petition pursuant to Section 66.1003(3) Wis. Stats., to discontinue all of the alley as platted and located in the Salter and Sims Addition to the City of Colby, Marathon County, Wisconsin.

WHEREAS, a written petition of the owners of more than 50 percent of the frontage of the lots and lands abutting the unpaved alley as platted and located in the Salter and Sims Addition to the City of Colby has been filed with said City of Colby.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Colby, Wisconsin, as follows:

SECTION 1. Based upon the fact that no written objections were filed with the City by any of the owners abutting the alley as platted and located in the Salter and Sims Addition to the City of Colby, Marathon County, Wisconsin;

NOW, therefore the following described alley is hereby vacated and discontinued, subject to the conditions listed below:

All of the alley as platted and located in the Salter and Sims Addition to the City of Colby, Marathon County, Wisconsin.

* 211-2802-182-1066

Subject to all existing utility easement rights which shall continue pursuant to Section 66.1005(2) Wis. Stats.

SECTION 2. The title to the vacated alley shall be vested in the abutting property owners pursuant to the provisions as set forth in Section 66.1005(1) Wis. Stats.

SECTION 3. The City Clerk shall be and she is hereby directed to record a certified copy of this Resolution together with a map of the alley herein above vacated in the Office of the Register of Deeds for Marathon County, Wisconsin.

ADOPTED _____

_____, (Seal)
James W. Schmidt, Mayor

APPROVED _____

_____, (Seal)
Connie Gurtner, City Clerk

STATE OF WISCONSIN)
)
MARATHON COUNTY)

Personally came before me this _____ day of July, 2022, the above named James W. Schmidt and Connie Gurtner to me known to be the persons who executed the foregoing instrument and acknowledge the same.

_____, Notary Public
State of Wisconsin
My Commission Expires: _____

THIS INSTRUMENT WAS DRAFTED BY: Attorney William C. Gamoke, Wolfgram, Gamoke & Hutchinson, S.C., PO Box 1178, Marshfield, WI 54449

Record this document with the Register of Deeds

Name and Return Address:

William C. Gamoke
Wolfgram, Gamoke & Hutchinson, S.C.
PO Box 1178
Marshfield, WI 54449

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