

COLBY COMMON COUNCIL
TUESDAY, JULY 11, 2023
6:30 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. MINUTES OF THE JUNE 6th MEETING
4. APPROVAL OF FINANCIAL STATEMENT AND BILLS
 - A. CHANGED ORDER #1 FOR COLD STORAGE BUILDING – QUALITY CONSTRUCTION
 - B. PAY REQUEST #2 FOR SWITLICK & SONS
5. PUBLIC COMMENT (THREE MINUTE LIMIT PER INDIVIDUAL)
6. COMMITTEE REPORTS
 - A. C-A POLICE COMMISSION 6/12
TODD SCHMIDT
 1. PURCHASE OF A SQUAD VEHICLE
 - B. CENTRAL FIRE & EMS DISTRICT MEETING 6/15
NANCY O'BRIEN
 - C. JOINT REVIEW BOARD 6/22
CONNIE GURTNER
7. OTHER REPORTS
 - A. MAYOR
 1. CLARK COUNTY ECONOMIC DEVELOPMENT CORP
 - B. CLERK
 - C. DIRECTOR OF PUBLIC WORKS
 1. BUILDING PERMIT
 2. MONTHLY WATER AND SEWER REPORTS
 - D. ENGINEER
8. MATTERS FOR CONSIDERATION
 - A. OPERATOR'S LICENSES - LIST DATED JULY 11, 2023
 - B. PICNIC LICNESE – CUDA FOR COLBY CHEESE DAYS BALL TOURNAMENT
 - C. SIMPLIFIED RATE CASE APPLICATION FOR PSC
 - D. CONTRACT WITH WCWRPC FOR CITY OF COLBY COMPREHENSIVE PLAN
 - E. COMMITTEE MEETINGS FOR JULY
9. ADJOURN

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: O'Brien, T Schmidt, Baumgartner, Hesgard, Hederer and Lindeman. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Higley and MSA Mike Voss.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the May 2nd meeting minutes were pre-read and reviewed. Motion was made by Hederer, seconded by Lindeman to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Schmidt, seconded by Hesgard to approve the financial statement and bills. The amounts approved are as follows: General Fund \$98,090.27; Capital Fund \$37,958.60; Water Department \$41,293.19; Sewer Department \$25,639.78; Net payroll \$22,995.27. Motion carried with a voice vote.

Motion was made by Hederer, seconded by Hesgard to approve pay request #1 to Switlick & Sons for \$399,788.75. Motion carried with a voice vote.

Colby/Abbotsford Police Commission met on May 8, 2023

President Schmidt called for a moment of silence to recognize St. Croix County Sheriff's Department Deputy Kaitie Leising, who was killed in the line of duty on Saturday near Glenwood City. President Schmidt welcomed back all the familiar faces to serve on the CAPC for another year. He thanked the municipalities for having confidence in the members appointed to the CAPC.

Minutes and Expenditures were approved by the commission.

President: Todd Schmidt

Vice President: Dan Hederer

Recording Secretary: Todd Schmidt

Chief's Report: Chief Bauer said the K-9 squad car was still out of service for repair work. He said the unit should be on the road by next week. He said the K-9 was not involved in any arrests last month, as the K-9 officer was kept busy investigating domestic incidents and conducting traffic enforcement. The STH 13 construction area has been presenting many challenges. Construction work is scheduled to be completed by the third week of July. President Schmidt said the June agenda should include further discussion about the CAPD funding percentages between the municipalities. Chief Bauer stated that he intended to retire as police chief at the end of 2023. The following timetable was discussed for the interview process: advertise for the position as soon as possible, conduct interviews in closed session at the August meeting, select a new police chief at

the September meeting, review/interview for the lieutenant position at the October meeting. There were 786 total CAPD activities reported for the month of April, 2023. There have been 3,011 total CAPD activities reported for the first four months of 2023, compared to 2,896 activities for the first four months of 2022.

Central Fire & EMS District met on April 20th.

Nancy O'Brien reported on the meeting of Central Fire & EMS. The commission approved minutes and bills. The municipalities had voted unanimously to give the department permission to purchase a used platform truck up to \$400,000.

City Planning Committee met on April 18th.

Public Hearing for Conditional Use Permit to Allow for Kennel License for Melissa Harrel @ 518 N Division St: Melissa Harrel is asking for a conditional use permit to allow for a kennel license for allow for her three dogs at 518 N Division Street. The committee approved the recommendation of a permit with certain conditions to the council. Motion was made by O'Brien, seconded by Baumgartner to approve the conditional use permit to allow for the three dogs now until her elderly dog passes. If she decides to add a third dog again, the city planning committee would meet and consider approval again, but without holding another public hearing. Motion carried with a voice vote.

TIF Policy and Application: Clerk Gurtner created a policy and application that provides and outlines TIF development incentives. The policy uses \$40,000/acre and a 7 year property tax payback as a starting point for the city to use as a policy to new developers. The committee approved recommending the policy and application to the council. Motion was made by T Schmidt, seconded by Hesgard to approve the TIF Policy and Application as presented. Motion carried with a voice vote.

Land Division of City Lots on Division Street: The city has had some interested in the Division Street Property to create more desirable lots for development. Currently, there is one driveway to the 7 acre parcel and the DOT will not allow another entrance. One option would be to construct a road through the property running east to west where the current driving is located and create three lots. The city will not do the subdividing at this point, but have this idea as an option depending on development. The committee approved the recommendation of this preliminary plan to the council. Motion was made by Schmidt, seconded by O'Brien to approve the land division of city lots on Highway 13 as presented. Motion carried with a voice vote.

Loos Machine Improvements and TIF Incentive: The city has been working with Loos Machine regarding TIF Incentives for improvements that they made to the PCA property. They have cleaned up and improved the PCA property and our

assessor has increased the assessed value of that property by \$730,000. The annual property tax increase per year is estimated at \$21,488. The city is offering an incentive of 5 years of taxes. Motion was made by Schmidt, seconded by Hesgard to approve a TID Incentive to Loos Machine of \$107,440. Motion carried with a voice vote.

Lease Agreement with Indianhead Community Action Agency: Clerk Gurtner presented an updated. The new terms are \$1,004.73/month from July 2023 for 14 months, then \$1,070.46/month for 12 months. The contract will auto renew with a 5% increase annually unless terminated by either party. The committee voted to recommend approved of the lease agreement with Indianhead Community Action Agency as presented. Motion was made by Schmidt, seconded by Lindeman for approval of the lease agreement with Indianhead Community Action Agency as presented. Motion carried with a voice vote.

Update on Developers Agreement with S C Swiderski: Clerk Gurtner reported that S C Swiderski has reviewed the terms of the Developer's Agreement and are in agreement. They had asked for the signer for SCS to be updated. Clerk Gurtner had updated the agreement and emailed it to them earlier this week. They also said that they had reviewed the city's ordinance regarding tree planting and landscaping and it meets their specifications.

Mayor Schmidt: Mayor Schmidt appointed Kris Woik and Nancy O'Brien to serve three year terms on the Colby Library Board. Motion was made by Hederer, seconded by Hesgard to approve the appointments. Motion carried with a voice vote.

Mayor Schmidt reported on his meeting of the United Communities of Clark County.

He reported that the City of Colby held the Board of Review meeting this month and the city has had an increase in the city of \$899,100. The city will have to do a full assessment next year.

Clerk Gurtner: Clerk Gurtner reported on the first night of "Just Another Music Monday". It seemed to go really well and she estimated that there was 75 people there.

DPW Higley: The following building permits were issued: Zackary Buss, 512 N 6th St, widen driveway; Clay Thieme, 702 W Carol St, windows; William & Monica Tesmer, 217 S 2nd St, new driveway off S 2nd St; Don Leichtnam, 407 N Main St, re-roof; Brooke Bruesewitz, 702 E Monroe St, 30' x 40' detached garage; Mark Calmes, 406 N 2nd St, replace driveway; Melissa Johnson, 223 S 1st St, sidewalk, fence; Peggy Kraschnewski, 601 W Dolf St, razing barn; David Strathmann, 300 Lieders St, cement patio slab, eaves on house and garage.

DPW Higley reported on the precipitation and flows for May 2023 at the STP. He also reported on the pumpage of water for May 2023.

The cold storage building construction has started behind the shop. The new city lot "for sale" signs are up on the Division Street property. The city paving projects will be starting soon. The DOT Highway 13 paving project is a little behind the timeline originally proposed.

Engineer Mike Voss: The final layer of asphalt is completed on Community Drive, but not on N 2nd Street. There are areas on N 2nd Street that the concrete workmanship is not acceptable to the city. MSA has been trying to get a meeting between the city with Melvin's, SD Ellenbecker and County Materials scheduled to discuss the concrete issues and get the sidewalk repairs completed. Voss presented a letter to the city that they would like to the city to sign to send to Melvin's asking for the concrete issues to be remedied immediately and for the project to be completed on time.

Operator's Licenses: Motion was made by Lindeman, seconded by Hesgard to approve the operator's license list dated June 6, 2023. Motion carried with a voice vote.

Number	Name	Address	Location
1	Michelle Strathmann	300 Lieders St, Colby, WI	
2	David Strathmann	300 Lieders St, Colby, WI	
3	Zachary Brockhaus	401 S Division St, Colby, WI	Provision
4	Carmen Heart	104034 Cty Rd P, Unity, WI	Provision
5	Sarah Cliver	W936 Starks Rd, Unity, WI	Provision
6	Skyler Pribbernow	411 N Main St, Colby WI	Provision
7	Jami Vittallo	607 E 2nd St, Owen, WI	Mega Coop
8	Trevor Ellenbecker	317 N 3rd St, Abbotsford	Mega Coop
9	Tremaine Jones	310 E Pine St, Abbotsford, WI	Mega Coop
10	Donna Woellner	536 N Paul Ave, Owen, WI	Mega Coop
11	Bonnie Brodhagen	204 N 2nd Ave, Abbotsford, WI	Mega Coop
12	Nicole Bernt	109189 Wuertzburg Rd, Abbotsford	VFW
13	Julie Neubauer	402 N Beaver St #30, Loyal, WI	VFW
14	Dawn Roewe	509 N 5th St, Colby, WI	VFW
15	Kieth Roewe	509 N 5th St, Colby, WI	VFW
16	Patrick Mateer	N15286 Estate Dr, Abbotsford WI	VFW
17	Kent Schilling	300 W Pine St, Abbotsford, WI	VFW
18	Sandra Seiler	824 Community Dr, Colby, WI	VFW
19	Christina Bores	827 N 2nd Ave, Wausau WI	Hunter's Choice
20	Deborah Olson	205 E Spence St, Apt B, Colby, WI	Hunter's Choice
21	Leighton Drolshagen	502 W Spence St, Colby, WI	Hunter's Choice
22	Jessie Hederer	212 S 3rd St, Colby, WI	Hunter's Choice
23	Hallie Solie	511 W Wausau St, Colby, WI	Hunter's Choice
24	Scot Baumgartner	305 S East St, Colby, WI	Tesmer's
25	Tom Firnstahl	704 E Monroe St, Colby, WI	Tesmer's

26	April Schulz	34 Huron St, Neillsville, WI	Tesmer's
27	Elizabeth Baumgartner	305 S East St, Colby, WI	Tesmer's
28	John Feiten	419 N 2nd St, Colby, WI	
29	Connie Gurtner	100693 Elderberry Rd, Colby, WI	
30	Dan Hederer	212 S 3rd St, Colby, WI	Hunter's Choice

Liquor Licenses: Motion was made by Hesgard, seconded by Hederer to approve the liquor license list as presented. Motion carried with a voice vote.

Name: ProVision Partners
 Agent: Deborah Schoelzel
 Address: 702 S Division Street
 Type of License: Class A Combination
 Date Filed: May 16, 2023

Name: Cenergy LLC
 Agent: Erin Bergman
 Address: 1210 N Division Street
 Type of License: Class A Combination
 Date Filed: May 9, 2023

Name: Robbie Smazal
 Trade Name: Smazal's Hunter's Choice
 Address: 109 S 1st Street
 Type of License: Class B Combination
 Date Filed: May 12, 2023

Name: Huber-Schmitt-Bruesewitz-Decker VFW Post 2227 Inc
 Agent: Kent Schilling
 Address: 104 S Division Street
 Type of License: Class B Combination
 Date Filed: May 12, 2023

Name: Timothy Shannon
 Trade Name: Tim's Northside Bar & Grill
 Address: 102 E Adams Street
 Type of License: Class B Combination
 Date Filed: April 26, 2023

Name: Randel J Tesmer
 Trade Name: Tesmer's Town & Country Bar
 Address: 121 S 1st Street
 Type of License: Class B Combination
 Date Filed: May 3, 2023

Name: Bowl-Winkles Two LLC

Agent: Tyler Messman
Address: 506 N Division Street
Type of License: Class B Combination
Date Filed: May 3, 2023

Picnic Licenses – Colby Cheese Days: Motion was made by Lindeman, seconded by Hesgard to approve the picnic licenses for Abby-Colby Crossing Chamber for the Colby Cheese Days beer tents. Motion carried with a voice vote.

Picnic License – Colby Lions for Ballpark at Cheese Days: Motion was made by Hesgard, seconded by Lindeman to approve the picnic license for the Colby Lion's Club for the Colby Cheese Days ball tournament. Motion carried with a voice vote.

Resolution 3-2023 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing: Motion was made by O'Brien, seconded by Schmidt to approve Resolution 3-2023 as presented. Motion carried with a voice vote.

Resolution #3-2023

Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

WHEREAS, City of Colby, Clark/Marathon County, Wisconsin (the "Municipality") plans to undertake watermain replacement on STH 13 (the "Project"); and WHEREAS, the Municipality expects to finance the Project on a long-term basis by issuing tax-exempt bonds or a promissory notes (the "Bonds"); and WHEREAS, because the Bonds will not be issued prior to June 6, 2023, the Municipality must provide interim financing to cover costs of the Project incurred proper to receipt of the proceeds of the Bonds; and WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Municipality, that:

Section 1. Expenditure of Funds. The Municipality shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The Municipality hereby officially declares its intent under Treas. Regs. Section 1. 150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not to expected to exceed \$680,000.00.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

Section 4. Public Availability of Official Resolution. This Resolution shall be made available for public inspection at the Clerk's office within 30 days after its

approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. *This Resolution shall be effective upon its adoption and approval.*

Signed: James W Schmidt, Mayor

Attest: Connie L Gurtner, Clerk

Resolution 4-2023 Compliance Maintenance Resolution for Sewer

Treatment Plant: Motion was made by Schmidt, seconded by Hesgard to approve Resolution 4-2023 as presented with compliments to our city employees. Motion carried with a voice vote.

CMAR Report Year 2022

COMPLIANCE MAINTENANCE RESOLUTION 4-2023

RESOLVED that the City of Colby informs the Wisconsin Department of Natural Resources that the following actions were taken by the Colby Common Council.

Reviewed the Compliance Maintenance Annual Report which is attached to this resolution.

Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit: none

Signed: Mayor James Schmidt

Attest: Connie Gurtner, Clerk

Committee meetings for June: Colby-Abbotsford Police Commission will meet on June 12, 2023 at 6:30 P.M. at the Police Department. Central Fire & EMS District will meet on June 15, 2023 at 7:00 P.M. at Station 2. The Joint Review Board will hold the annual meeting on June 22, 2023 at 3:00 P.M. Jason Lindeman is attending the Downtown Building Renovation Workshop tomorrow. July Council meeting will be July 11, 2023 at 6:30 PM.

Adjourn: Motion was made by Hederer, seconded by Lindeman to adjourn at 7:34 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk

Fund: 100 - GENERAL FUND

Account Number		2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	686,957.03	686,957.00	0.03	100.00
100-00-41112-000-000	PERSONAL PROPERTY TAX AID	0.00	7,171.18	7,200.00	-28.82	99.60
100-00-41140-000-000	MOBILE HOME FEES	628.15	5,757.31	10,000.00	-4,242.69	57.57
100-00-41310-000-000	TAX FROM MUNICIPAL WATER UTIL.	10,000.00	60,000.00	120,000.00	-60,000.00	50.00
100-00-41330-000-000	FRANCHISE FEES--CABLE TV CO.	0.00	4,478.37	14,000.00	-9,521.63	31.99
100-00-41331-000-000	TAX REBATE ON GAS/DIESEL	0.00	950.03	1,000.00	-49.97	95.00
100-00-41800-000-000	INTEREST/PENALTIES ON TAXES	0.00	21.59	0.00	21.59	0.00
TAXES		10,628.15	765,335.51	839,157.00	-73,821.49	91.20
100-00-43410-000-000	STATE SHARED TAXES	0.00	0.00	453,535.00	-453,535.00	0.00
100-00-43530-000-000	TRANSPORTATION AIDS	0.00	60,450.56	121,000.00	-60,549.44	49.96
100-00-43580-000-000	STATE COMPUTER AID	0.00	0.00	4,500.00	-4,500.00	0.00
100-00-43590-000-000	STATE RECYCLING RECEIPTS	5,092.47	5,092.47	5,000.00	92.47	101.85
100-00-43693-000-000	RESERVES FROM PREVIOUS BUDGETS	0.00	0.00	5,000.00	-5,000.00	0.00
INTERGOVERNMENTAL REVENUES		5,092.47	65,543.03	589,035.00	-523,491.97	11.13
100-00-44100-000-000	BUSINESS & OCCUPATIONAL LIC.	355.00	1,328.00	3,000.00	-1,672.00	44.27
100-00-44201-000-000	NON-BUSINESS LICENSE--DOGS	313.86	599.11	500.00	99.11	119.82
100-00-44300-000-000	BUILDING PERMITS	110.00	190.00	1,000.00	-810.00	19.00
LICENSES AND PERMITS		778.86	2,117.11	4,500.00	-2,382.89	47.05
100-00-45101-000-000	PARKING VIOLATIONS	0.00	500.00	1,000.00	-500.00	50.00
100-00-45110-000-000	LAW & ORDINANCE VIOLATIONS	1,238.60	6,577.93	10,000.00	-3,422.07	65.78
100-00-45200-000-000	AWARDS AND/OR DAMAGES	0.00	158,477.26	2,000.00	156,477.26	7,923.86
FINES-FORFEITS-PENALTIES		1,238.60	165,555.19	13,000.00	152,555.19	1,273.50
100-00-46100-000-000	MISC. PUBLIC CHARGES FOR SERV.	540.00	4,112.80	8,500.00	-4,387.20	48.39
100-00-46420-000-000	GARBAGE/RECYCLING RECEIPTS	7,392.61	36,001.22	86,000.00	-49,998.78	41.86
100-00-46421-000-000	GARBAGE PENALTIES/FORFEITS	109.95	597.28	1,000.00	-402.72	59.73
100-00-46440-000-000	WEED CONTROL	0.00	0.00	500.00	-500.00	0.00
PUBLIC CHARGES FOR SERVICES		8,042.56	40,711.30	96,000.00	-55,288.70	42.41
100-00-48100-000-000	INTEREST	546.85	4,283.80	7,000.00	-2,716.20	61.20
100-00-48200-000-000	RENT-MUNICIPAL BUILDINGS	2,489.00	7,895.00	14,000.00	-6,105.00	56.39
100-00-48300-000-000	PROPERTY SALES	0.00	33,500.00	0.00	33,500.00	0.00
100-00-48500-000-000	DONATIONS, ETC.	900.00	10,700.00	500.00	10,200.00	2,140.00
MISCELLANEOUS REVENUES		3,935.85	56,378.80	21,500.00	34,878.80	262.23
100-00-49100-000-000	NOTES/DEBT PROCEEDS	0.00	0.00	60,000.00	-60,000.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	60,000.00	-60,000.00	0.00
Total Revenues		29,716.49	1,095,640.94	1,623,192.00	-527,551.06	67.50

Fund: 100 - GENERAL FUND

Account Number		2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
100-00-51001-000-000	SALARIES	585.00	3,640.00	8,000.00	4,360.00	45.50
100-00-51001-045-000	UNIFORMS	759.53	2,301.51	3,000.00	698.49	76.72
100-00-51001-046-000	SICK LVE ACCUM PAY - WAGES	0.00	1,095.81	1,000.00	-95.81	109.58
100-00-51002-000-000	SOCIAL SECURITY CITY SHARE	1,468.73	10,455.73	19,100.00	8,644.27	54.74
100-00-51100-000-000	COUNCIL	31.87	1,079.07	1,000.00	-79.07	107.91
100-00-51100-302-000	COUNCIL WAGES - MEMBERS	600.00	3,900.00	10,000.00	6,100.00	39.00
100-00-51100-303-000	COUNCIL WAGES - EMP AT MEETING	161.46	1,417.98	1,800.00	382.02	78.78
100-00-51300-000-000	LEGAL	921.78	5,413.64	7,000.00	1,586.36	77.34
100-00-51410-303-000	MAYOR - WAGES	350.00	2,000.00	5,000.00	3,000.00	40.00
100-00-51420-000-000	CLERK	12.95	12.95	0.00	-12.95	0.00
100-00-51420-040-000	OFFICE EXPENSES	510.98	3,683.08	7,000.00	3,316.92	52.62
100-00-51420-050-000	PRINTING	126.70	1,697.27	3,500.00	1,802.73	48.49
100-00-51420-070-000	CLERK - SCHOOLING	0.00	1,426.04	2,000.00	573.96	71.30
100-00-51420-304-000	CLERK - WAGES	2,861.13	20,112.82	38,000.00	17,887.18	52.93
100-00-51431-000-000	INDIVIDUAL RETIREMENT ACCOUNT	1,363.49	10,216.15	15,000.00	4,783.85	68.11
100-00-51432-000-000	HEALTH INSURANCE	7,012.99	48,539.44	67,000.00	18,460.56	72.45
100-00-51432-003-000	HEALTH INSURANCE	215.00	420.00	300.00	-120.00	140.00
100-00-51440-000-000	ELECTIONS	267.20	1,010.82	1,000.00	-10.82	101.08
100-00-51440-305-000	ELECTIONS - WAGES	66.42	5,742.00	8,000.00	2,258.00	71.78
100-00-51450-000-000	COMPUTER EXPENSES	0.00	4,159.49	3,500.00	-659.49	118.84
100-00-51510-000-000	AUDITING	0.00	7,837.50	11,000.00	3,162.50	71.25
100-00-51530-000-000	ASSESSOR/BOARD OF REVIEW	0.00	15,526.33	14,000.00	-1,526.33	110.90
100-00-51600-000-000	CITY HALL	524.84	4,754.56	7,000.00	2,245.44	67.92
100-00-51600-001-000	CITY HALL - CLEANING	605.00	2,876.87	5,000.00	2,123.13	57.54
100-00-51600-306-000	CITY HALL - WAGES	660.60	4,775.82	11,000.00	6,224.18	43.42
100-00-51930-000-000	INSURANCE PREMIUMS	-324.00	17,753.28	15,000.00	-2,753.28	118.36
GENERAL GOVERNMENT		18,781.67	181,848.16	264,200.00	82,351.84	68.83
100-00-52100-000-000	POLICE	33,184.25	199,105.50	398,211.00	199,105.50	50.00
100-00-52100-331-000	POLICE - WAGES	356.28	2,002.31	5,000.00	2,997.69	40.05
100-00-52200-000-000	FIRE PROTECTION	0.00	26,915.04	53,830.00	26,914.96	50.00
100-00-52200-330-000	FIRE PROTECTION - WAGES	366.95	2,000.20	6,000.00	3,999.80	33.34
100-00-52201-000-000	FIRE RUNS/BUILDING REPAIRS	0.00	1,157.53	1,000.00	-157.53	115.75
100-00-52210-000-000	HYDRANT RENTAL	9,462.00	56,772.00	110,000.00	53,228.00	51.61
PUBLIC SAFETY		43,369.48	287,952.58	574,041.00	286,088.42	50.16
100-00-53230-000-000	SHOP	1,765.90	8,812.04	15,000.00	6,187.96	58.75
100-00-53230-001-000	SHOP - CLEANING	0.00	566.44	3,000.00	2,433.56	18.88
100-00-53230-310-000	SHOP - WAGES	724.18	10,487.89	21,000.00	10,512.11	49.94
100-00-53231-319-000	BUILDING PERMITS - WAGES	0.00	0.00	500.00	500.00	0.00
100-00-53240-150-000	GAS/OIL	1,419.70	9,715.69	20,000.00	10,284.31	48.58
100-00-53240-160-000	MACHINE REPAIRS	597.47	2,828.12	6,000.00	3,171.88	47.14
100-00-53240-161-000	TIRES - TIRE REPAIRS	0.00	0.00	4,000.00	4,000.00	0.00
100-00-53240-170-000	MACH/EQUIP - PARTS	403.71	8,585.30	9,000.00	414.70	95.39
100-00-53240-311-000	MACH/EQUIP - WAGES	1,306.66	16,973.65	35,000.00	18,026.35	48.50
100-00-53300-210-000	STREET CLEANING	0.00	4,750.00	10,000.00	5,250.00	47.50
100-00-53300-211-000	TOP DRESS/CRACK FILL	0.00	528.96	33,325.00	32,796.04	1.59
100-00-53300-215-000	GRANITE	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53300-220-000	ICE CONTROL	0.00	2,421.56	5,000.00	2,578.44	48.43
100-00-53300-225-000	DUST CONTROL	0.00	0.00	1,900.00	1,900.00	0.00
100-00-53300-230-000	CURB & GUTTER	0.00	0.00	1,000.00	1,000.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
100-00-53300-309-000	STREET MAINT - WAGES	3,707.91	7,516.15	10,000.00	2,483.85	75.16
100-00-53300-312-000	STREET MAIN - SNOW/ICE - WAGES	0.00	21,570.39	20,700.00	-870.39	104.20
100-00-53300-330-000	STREET MAINT - C/G - WAGES	169.31	169.31	1,000.00	830.69	16.93
100-00-53412-000-000	TRAFFIC CONTROL	0.00	0.00	2,000.00	2,000.00	0.00
100-00-53412-313-000	TRAFFICE CONTROL - WAGES	59.47	122.16	3,500.00	3,377.84	3.49
100-00-53420-000-000	STREET LIGHTING	1,929.98	11,601.46	20,000.00	8,398.54	58.01
100-00-53420-314-000	STREET LIGHTING - WAGES	0.00	552.95	2,000.00	1,447.05	27.65
100-00-53430-000-000	SIDEWALKS	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53430-314-000	SIDEWALKS - WAGES	30.54	2,948.28	3,000.00	51.72	98.28
100-00-53440-000-000	STORM SEWERS	0.00	0.00	2,000.00	2,000.00	0.00
100-00-53440-315-000	STORM SEWERS - WAGES	306.66	1,746.77	7,000.00	5,253.23	24.95
100-00-53620-000-000	GARBAGE COLLECTION CONTRACT	4,692.24	23,522.97	57,000.00	33,477.03	41.27
100-00-53621-000-000	GARBAGE/COMPOST EXPENSES	0.00	0.00	7,500.00	7,500.00	0.00
100-00-53621-316-000	GARBAGE/COMPOST EXP - WAGES	490.37	3,045.00	6,000.00	2,955.00	50.75
100-00-53630-316-000	COMPOSTING - WAGES	225.58	256.12	2,000.00	1,743.88	12.81
100-00-53631-000-000	RECYCLING EXPENSES	2,422.56	12,144.69	29,000.00	16,855.31	41.88
100-00-53631-316-000	RECYCLING EXPENSES -WAGES	0.00	80.37	500.00	419.63	16.07
100-00-53640-000-000	WEED - TREE/BRUSH CONTROL	165.00	165.00	2,000.00	1,835.00	8.25
100-00-53640-316-000	WEED - TREE/BRUSH - WAGES	876.04	7,185.29	8,000.00	814.71	89.82
100-00-53641-316-000	WEED CONTROL - WAGES	269.78	269.78	2,000.00	1,730.22	13.49
PUBLIC WORKS		21,563.06	158,566.34	359,925.00	201,358.66	44.06
100-00-54910-000-000	CEMETERY	0.00	4,755.00	4,760.00	5.00	99.89
HEALTH & HUMAN SERVICES		0.00	4,755.00	4,760.00	5.00	99.89
100-00-55100-320-000	LIBRARY - WAGES	530.03	2,562.34	4,000.00	1,437.66	64.06
100-00-55200-270-000	PARK EXPENSES	737.33	3,139.28	4,000.00	860.72	78.48
100-00-55200-285-000	BALL PARK	122.09	510.24	3,000.00	2,489.76	17.01
100-00-55200-321-000	PARK/REC - WAGES	5,640.22	12,933.59	30,000.00	17,066.41	43.11
CULTURAL, REC & EDUCATION		7,029.67	19,145.45	41,000.00	21,854.55	46.70
100-00-56300-000-000	PLANNING-GRANT WRITING	0.00	0.00	15,000.00	15,000.00	0.00
100-00-56700-000-000	ECONOMIC DEVELOPMENT	624.97	3,538.47	12,000.00	8,461.53	29.49
ECONOMIC ENVIRONMENT & DEVELOP		624.97	3,538.47	27,000.00	23,461.53	13.11
100-00-57330-350-000	STREET CONST - WAGES	476.95	1,363.16	0.00	-1,363.16	0.00
100-00-57460-000-000	PARKS-REC-CELEBRATIONS	0.00	6,412.00	0.00	-6,412.00	0.00
CAPITAL OUTLAY		476.95	7,775.16	0.00	-7,775.16	0.00
100-00-58100-000-000	PRINCIPAL	0.00	156,263.16	233,700.00	77,436.84	66.86
100-00-58200-000-000	INTEREST	0.00	23,511.86	50,600.00	27,088.14	46.47
DEBT SERVICE		0.00	179,775.02	284,300.00	104,524.98	63.23
100-00-59201-000-000	TRANSFER TO LIBRARY	0.00	0.00	67,576.00	67,576.00	0.00
100-00-59204-000-000	CONTINGENCY FUND	0.00	0.00	390.00	390.00	0.00
OTHER FINANCING USES		0.00	0.00	67,966.00	67,966.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
Total Expenses	91,845.80	843,356.18	1,623,192.00	779,835.82	51.96
Net Totals	-62,129.31	252,284.76	0.00	-252,284.76	

Fund: 110 - CAPITAL FUND

Account Number	2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
110-00-49100-000-000 NOTES/DEBT PROCEEDS	0.00	0.00	510,100.00	-510,100.00	0.00
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OTHER FINANCING SOURCES	0.00	0.00	510,100.00	-510,100.00	0.00
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Total Revenues	0.00	0.00	510,100.00	-510,100.00	0.00
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Fund: 110 - CAPITAL FUND

Account Number		2023	2023	2023	Budget Status	% of Budget
		June	Actual 06/30/2023	Budget		
110-00-57160-017-000	CODIFY ORDINANCES	0.00	0.00	2,000.00	2,000.00	0.00
110-00-57320-000-000	MACHINERY/EQUIPMENT	0.00	63,891.00	60,000.00	-3,891.00	106.49
110-00-57330-000-000	STREET CONSTRUCTION	0.00	0.00	160,000.00	160,000.00	0.00
110-00-57330-301-000	COMMUNITY DRIVE	0.00	-15,222.62	0.00	15,222.62	0.00
110-00-57330-302-000	N 2ND STREET	0.00	-44,470.25	0.00	44,470.25	0.00
110-00-57460-000-000	PARKS-REC-CELEBRATIONS	14,072.00	19,107.60	26,100.00	6,992.40	73.21
110-00-57600-000-000	SHOP	25,000.00	85,725.00	262,000.00	176,275.00	32.72
CAPITAL OUTLAY		39,072.00	109,030.73	510,100.00	401,069.27	21.37
Total Expenses		39,072.00	109,030.73	510,100.00	401,069.27	21.37
Net Totals		-39,072.00	-109,030.73	0.00	109,030.73	

Fund: 120 - TIF DISTRICT #3

Account Number	2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
120-00-51901-000-000 ADMINISTRATIVE EXPENSES	0.00	300.00	0.00	-300.00	0.00
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GENERAL GOVERNMENT	0.00	300.00	0.00	-300.00	0.00
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Total Expenses	0.00	300.00	0.00	-300.00	0.00
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Net Totals	422.31	2,349.73	0.00	-2,349.73	

Fund: 200 - WATER DEPARTMENT

		2023	2023	2023		
Account Number		June	Actual 06/30/2023	Budget	Budget Status	% of Budget
200-00-46411-000-461	SALES OF WATER TO CUSTOMERS	25,469.62	123,607.90	300,000.00	-176,392.10	41.20
200-00-46411-000-462	SALES OF WATER TO CUSTOMERS	638.70	4,016.70	10,000.00	-5,983.30	40.17
200-00-46411-000-463	SALES OF WATER TO CUSTOMERS	9,462.00	56,772.00	110,000.00	-53,228.00	51.61
200-00-46412-000-470	OTHER OPERATING REVENUES	132.67	864.48	1,500.00	-635.52	57.63
200-00-46412-000-474	OTHER OPERATING REVENUES	0.00	7,091.65	20,000.00	-12,908.35	35.46
200-00-46413-000-419	INTEREST INCOME	794.40	5,017.57	3,000.00	2,017.57	167.25
200-00-46413-000-421	MISCELLANEOUS	1,300.00	3,203.25	0.00	3,203.25	0.00
200-00-46413-000-475	FROM PREVIOUS YR BUDGET	0.00	0.00	20,000.00	-20,000.00	0.00
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PUBLIC CHARGES FOR SERVICES		37,797.39	200,573.55	464,500.00	-263,926.45	43.18
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200-00-49100-000-000	NOTES/DEBT PROCEEDS	0.00	0.00	680,000.00	-680,000.00	0.00
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OTHER FINANCING SOURCES		0.00	0.00	680,000.00	-680,000.00	0.00
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Total Revenues		37,797.39	200,573.55	1,144,500.00	-943,926.45	17.52

Fund: 200 - WATER DEPARTMENT

Account Number		2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
200-00-53520-000-620	GENERAL SALARIES	5,915.02	33,282.76	77,000.00	43,717.24	43.22
200-00-53520-000-621	ADMIN SALARIES	934.69	5,000.80	13,000.00	7,999.20	38.47
200-00-53520-000-622	POWER FOR PUMPING	1,644.57	10,326.42	16,000.00	5,673.58	64.54
200-00-53520-000-623	SUPPLIES & EXPENSE	1,219.92	2,331.96	6,000.00	3,668.04	38.87
200-00-53520-000-624	CROSS CONNECTION INSPECTIONS	254.00	1,270.00	3,200.00	1,930.00	39.69
200-00-53520-000-626	GAS HEAT	36.24	935.05	1,200.00	264.95	77.92
200-00-53520-000-636	COMPUTER EXPENSES	0.00	3,212.50	2,000.00	-1,212.50	160.63
200-00-53520-000-637	AUDIT EXPENSES	0.00	3,918.75	6,000.00	2,081.25	65.31
200-00-53520-000-831	MAINT WATER PLANT	0.00	0.00	1,000.00	1,000.00	0.00
200-00-53520-000-832	MAINT/REPAIR WELLS	0.00	132.56	7,000.00	6,867.44	1.89
200-00-53520-000-833	MAINT-WATER SYSTEM	0.00	4,869.13	2,000.00	-2,869.13	243.46
200-00-53530-000-631	CHEMICALS - TREATMENT	0.00	1,994.17	10,000.00	8,005.83	19.94
200-00-53540-000-650	MAINT - WATER TOWERS	0.00	3,600.00	1,800.00	-1,800.00	200.00
200-00-53580-000-408	TAXES (SS)	524.00	2,928.69	6,000.00	3,071.31	48.81
200-00-53580-000-409	UTILITY TAXES	0.00	0.00	120,000.00	120,000.00	0.00
200-00-53580-000-681	OFFICE SUPPLIES & EXP	314.21	1,263.71	2,200.00	936.29	57.44
200-00-53580-000-684	INSURANCE EXPENSE	0.00	10,583.94	10,000.00	-583.94	105.84
200-00-53580-000-686	BENEFITS - IRA/INS	2,669.99	14,245.62	42,000.00	27,754.38	33.92
200-00-53580-000-688	REG COMMISSION (PSC)	0.00	0.00	1,000.00	1,000.00	0.00
200-00-53580-016-682	OUTSIDE LAB TESTING	788.00	900.00	7,000.00	6,100.00	12.86
200-00-53580-203-686	SCHOOLING EXP	0.00	1,142.70	2,000.00	857.30	57.14
PUBLIC WORKS		14,300.64	101,938.76	336,400.00	234,461.24	30.30
200-00-57500-000-314	WELLS & SPRINGS	0.00	0.00	30,000.00	30,000.00	0.00
200-00-57500-000-343	WATERMAIN REPLACE	417,071.15	457,979.78	680,000.00	222,020.22	67.35
200-00-57500-000-380	WATER METERS	0.00	1,305.55	9,000.00	7,694.45	14.51
CAPITAL OUTLAY		417,071.15	459,285.33	719,000.00	259,714.67	63.88
200-00-58100-000-100	PRINCIPAL - RD BOND ISSUE	0.00	0.00	21,000.00	21,000.00	0.00
200-00-58100-000-200	PRINCIPAL - CWF	0.00	0.00	53,271.00	53,271.00	0.00
200-00-58200-000-100	INTEREST-RD BOND ISSUE	0.00	499.89	2,030.00	1,530.11	24.63
200-00-58200-000-200	INTEREST - CWF	0.00	3,995.45	7,697.00	3,701.55	51.91
DEBT SERVICE		0.00	4,495.34	83,998.00	79,502.66	5.35
200-00-59204-000-000	CONTINGENCY FUND	0.00	0.00	5,102.00	5,102.00	0.00
OTHER FINANCING USES		0.00	0.00	5,102.00	5,102.00	0.00
Total Expenses		431,371.79	565,719.43	1,144,500.00	578,780.57	49.43
Net Totals		-393,574.40	-365,145.88	0.00	365,145.88	

Fund: 250 - REV. LOAN FUND

Account Number	2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
250-00-48100-000-000 INTEREST	0.00	109.79	0.00	109.79	0.00
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MISCELLANEOUS REVENUES	0.00	109.79	0.00	109.79	0.00
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Total Revenues	0.00	109.79	0.00	109.79	0.00
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Fund: 250 - REV. LOAN FUND

Account Number	2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
250-00-56601-000-000 R.L.F. HOUSING ADM.EXPENSES	0.00	36,861.28	0.00	-36,861.28	0.00
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ECONOMIC ENVIRONMENT & DEVELOP	0.00	36,861.28	0.00	-36,861.28	0.00
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Total Expenses	0.00	36,861.28	0.00	-36,861.28	0.00
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Net Totals	0.00	-36,751.49	0.00	36,751.49	

Fund: 300 - SEWER DEPARTMENT

Account Number		2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
300-00-46411-070-602	SALES OF WATER TO CUSTOMERS	39,179.59	189,402.59	458,000.00	-268,597.41	41.35
300-00-46412-000-632	OTHER OPERATING REVENUES	650.03	4,864.65	7,000.00	-2,135.35	69.50
300-00-46412-000-635	SEPTIC HAULING DUMPING	0.00	2,221.32	8,000.00	-5,778.68	27.77
300-00-46413-000-419	INCOME ACCOUNTS	866.43	4,573.79	7,000.00	-2,426.21	65.34
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PUBLIC CHARGES FOR SERVICES		40,696.05	201,062.35	480,000.00	-278,937.65	41.89
=====						
Total Revenues		40,696.05	201,062.35	480,000.00	-278,937.65	41.89
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Fund: 300 - SEWER DEPARTMENT

Account Number		2023 June	2023 Actual 06/30/2023	2023 Budget	Budget Status	% of Budget
300-00-53520-000-819	GAS HEAT	48.62	4,442.71	5,000.00	557.29	88.85
300-00-53520-000-820	ELECTRICAL POWER	3,987.07	18,123.45	36,000.00	17,876.55	50.34
300-00-53520-000-821	LAB ANALYSIS EXPENSE	826.33	3,730.38	12,000.00	8,269.62	31.09
300-00-53520-000-822	OPER SUPPLIES & EXP	526.02	4,016.10	7,000.00	2,983.90	57.37
300-00-53520-000-825	MAINT PLANT EQUIP	0.00	791.51	2,500.00	1,708.49	31.66
300-00-53520-000-828	ADMIN SALARIES	934.69	5,000.80	14,000.00	8,999.20	35.72
300-00-53520-000-829	GENERAL SALARIES	5,204.94	31,126.12	76,000.00	44,873.88	40.96
300-00-53520-000-833	MAINT-COLLECTION SYS	1,701.05	1,701.05	15,000.00	13,298.95	11.34
300-00-53520-000-835	MAINT-PLANT & GROUND	145.00	4,072.38	5,000.00	927.62	81.45
300-00-53530-000-818	CHEMICALS - TREATMENT EXP	1,771.60	10,418.37	18,000.00	7,581.63	57.88
300-00-53580-000-408	TAXES (SS)	469.68	2,763.70	6,800.00	4,036.30	40.64
300-00-53580-000-823	TRANSPORT-SLUDGE TRUCK	0.00	0.00	25,000.00	25,000.00	0.00
300-00-53580-000-830	OFFICE SUPPLIES/EXPENSE	0.00	720.00	2,000.00	1,280.00	36.00
300-00-53580-000-836	COMPUTER EXPENSES	0.00	1,012.50	3,000.00	1,987.50	33.75
300-00-53580-000-837	AUDIT EXPENSES	0.00	3,918.75	5,000.00	1,081.25	78.38
300-00-53580-000-884	INSURANCE PREMIUMS	0.00	15,441.22	14,500.00	-941.22	106.49
300-00-53580-000-886	PENSIONS/BENEFITS	2,393.21	13,534.49	35,000.00	21,465.51	38.67
300-00-53580-016-682	OUTSIDE LAB TESTING	473.00	1,649.00	7,000.00	5,351.00	23.56
300-00-53580-017-682	ENGINEERING	0.00	437.50	0.00	-437.50	0.00
300-00-53580-022-832	ENV STANDARDS/FEES	2,374.75	2,374.75	3,200.00	825.25	74.21
300-00-53580-080-833	DUMPSTER SERVICE	143.58	760.27	1,400.00	639.73	54.31
300-00-53580-203-832	SCHOOLING EXPENSE	0.00	100.00	1,500.00	1,400.00	6.67
300-00-53610-000-403	DEPRECIATION EXPENSE	0.00	0.00	100,000.00	100,000.00	0.00
PUBLIC WORKS		20,999.54	126,135.05	394,900.00	268,764.95	31.94
300-00-57500-000-300	EQUIPMENT	0.00	16,888.88	75,000.00	58,111.12	22.52
CAPITAL OUTLAY		0.00	16,888.88	75,000.00	58,111.12	22.52
300-00-59204-000-000	CONTINGENCY FUND	0.00	0.00	10,100.00	10,100.00	0.00
OTHER FINANCING USES		0.00	0.00	10,100.00	10,100.00	0.00
Total Expenses		20,999.54	143,023.93	480,000.00	336,976.07	29.80
Net Totals		19,696.51	58,038.42	0.00	-58,038.42	

TOTAL EXPENDITURES FROM FUND #100 - GENERAL FUND = \$ 163,954.53

TOTAL EXPENDITURES FROM FUND #110 – CAPITAL FUND = \$ 186,837.20

TOTAL EXPENDITURES FROM FUND #130 – TIF FUND = \$107,440.00

TOTAL EXPENDITURES FROM FUND #200 - WATER FUND = \$ 541,842.80

TOTAL EXPENDITURES FROM FUND #300 - SEWER FUND = \$ 24,548.62

TOTAL NET PAYROLL = \$ 24,083.60

GENERAL FUND CHECKING ACCOUNT

ALL Checks

Posted From: 6/07/2023 From Account:
Thru: 7/11/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
18930	6/26/2023	UNIFIRST CORPORATION MATS/UNIFORMS	363.14
18931	6/26/2023	WE ENERGIES GAS HEAT	51.08
18932	6/26/2023	PROVISION PARTNERS FUEL	1,419.70
18933	6/26/2023	CRS/COMPLIANCE REGULATORY SERVICE INC DRUG TESTING	215.00
18934	6/26/2023	LITHO SPECIALISTS INC PAYROLL CHECKS	214.00
18935	6/26/2023	FOURMENS FARM HOME STREET LIGHTS/PARKS/SHOP/ECON DEV	677.86
18936	6/26/2023	FARRELL EQUIPMENT & SUPPLY CO INC BLADE	269.99
18937	6/26/2023	CHARTER COMMUNICATIONS PHONE/INTERNET	79.97
18938	6/26/2023	QUALITY CONSTRUCTION OF CENTRAL WISCONSIN LLC PROGRESS PAYMENT	25,000.00
18939	6/26/2023	CARDMEMBER SERVICE WATER FILTER	39.33
18940	6/26/2023	TP PRINTING CO INC PUBLISHING	126.70
18941	6/26/2023	AMERICAN ASPHALT OF WISCONSIN S 6TH STREET PARKING LOT	8,624.00
18942	6/26/2023	WM COPRORATE SERVICES INC REFUSE/RECYCLING	7,114.80
18943	6/26/2023	RIVER COUNTRY COOP SHOPS/MACHINE & EQUIP	219.35
18944	6/26/2023	CLARK ELECTRIC COOPERATIVE ELECTRIC POWER	314.51
18945	6/26/2023	BAUMGARTNERS LUMBER & MATERIALS PLYWOOD FOR SIGN	48.70
18946	6/26/2023	HARLAND HIGLEY BOOTS	200.00
18947	6/26/2023	FRONTIER PHONE	168.16
18948	6/26/2023	VERIZON WIRELESS CELL PHONE	1.39

GENERAL FUND CHECKING ACCOUNT

ALL Checks

Posted From: 6/07/2023 From Account:
Thru: 7/11/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
18949	6/26/2023	XCEL ENERGY ELECTRIC POWER	2,175.82
18950	6/26/2023	GLOBE LIFE PREMIUMS	204.25
18951	6/26/2023	STAPLES BUSINESS ADVANTAGE TIMECARDS/TOWELS/PAPER/PLATES	172.88
18960	7/11/2023	B U ENTERPRISES LLC CURB FOR STORM SEWER	3,800.00
18961	7/11/2023	KELLEY SUPPLY INC. TOWELS/TISSUE	350.30
18962	7/11/2023	RIESTERER & SCHNELL INC PARTS #9	53.86
18963	7/11/2023	E.O. JOHNSON COMPANY INC COPIER MAINTENANCE	323.02
18964	7/11/2023	MSA PROFESSIONAL SERVICES, INC N 2ND ST/COMMUNITY DR	3,664.38
18965	7/11/2023	COLBY COMMUNITY LIBRARY ANNUAL CONTRIBUTION	67,576.00
18966	7/11/2023	CENTRAL CULVERT AND SUPPLY, LLC BANDS FOR STORM SEWER	92.00
18967	7/11/2023	HEYGOV SET UP/SUPPORT - UTILITY COLLECTION	1,200.00
18968	7/11/2023	CLEAN POWER LLC JULY	605.00
18969	7/11/2023	SECURITY HEALTH PLAN AUGUST PREMIUM	12,293.78
18970	7/11/2023	CENTRAL FIRE & EMS DISTRICT QUARTERLY CONTRIBUTION	13,457.52
18971	7/11/2023	CARDMEMBER SERVICE GOOGLE	21.00
18972	7/11/2023	SCHOOL DISTRICT OF COLBY MAY MOBILE TAX	330.70
18973	7/11/2023	DELTA DENTAL OF WISCONSIN AUGUST PREMIUM	846.58
18974	7/11/2023	COLBY WATER DEPARTMENT - HYDRANT RENT JULY HYDRANT RENT	9,462.00
18975	7/11/2023	COLBY ABBOTSFORD POLICE COMMISSION JULY BUDGET	33,184.25

GENERAL FUND CHECKING ACCOUNT

ALL Checks

Posted From: 6/07/2023 From Account:
Thru: 7/11/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
18976	7/11/2023	VERIZON WIRELESS HIGLEY PHONE	461.88
18977	7/11/2023	UNITED STATE TREASURY 39-6005416, FORM 720	24.00
18978	7/11/2023	AMERICAN ASPHALT OF WISCONSIN HODD/LINCOLN/R & R CROSSINGS	92,783.32
18979	7/11/2023	UNIFIRST CORPORATION UNIFORMS	66.82
18980	7/11/2023	RMK LANDSCAPING LLC S 6TH STREET	237.50
18981	7/11/2023	COLBY WATER DEPARTMENT WATER BILLS	171.52
18982	7/11/2023	QUALITY CONSTRUCTION OF CENTRAL WISCONSIN LLC PROGRESS PYMT/CHANGE ORDER #1	56,180.00
18983	7/11/2023	CARDMEMBER SERVICE ZOOM	16.87
18984	7/11/2023	CHARTER COMMUNICATIONS PHONE/INTERNET	79.97
18985	7/11/2023	JOHNSON BLOCK AND COMPANY INC AUDIT	2,962.50
18986	7/11/2023	TOWN OF HULL CALCIUM CHLORIDE	2,083.70
18987	7/11/2023	TEN STAR AUTO BODY & DETAIL WINDOW REPAIR - VOELKER	307.93
18988	7/11/2023	DISPLAY SALES BANNERS	348.00
18989	7/11/2023	J H LARSON COMPANY LIGHTS	106.70
Grand Total			350,791.73

7/05/2023 2:45 PM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

WATER FUND CHECKING

ALL Checks

Posted From: 6/07/2023 From Account:
Thru: 7/11/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
7756	6/09/2023	SWITLICK & SONS INC HWY 13 WATERMAIN - PAYR REQUEST #1	399,788.75
7757	6/19/2023	SWITLICK & SONS INC HWY 13 WATERMAIN PAY REQUEST #1	399,788.75
7758	6/26/2023	WE ENERGIES GAS HEAT	36.24
7759	6/26/2023	WISCONSIN DNR - 2023 WATER USE FEE	125.00
7760	6/26/2023	WISCONSIN STATE LAB OF HYGIENE FLUORIDE TESTING	28.00
7761	6/26/2023	HYDROCORP CROSS CONNECTION INSPECTION	254.00
7762	6/26/2023	NORTHERN LAKE SERVICE INC WATER TESTING	760.00
7763	6/26/2023	FOURMENS FARM HOME PIPE	83.39
7764	6/26/2023	FRONTIER PHONE BILLS	162.15
7765	6/26/2023	CLARK ELECTRIC COOPERATIVE POWER FOR PUMPING	376.18
7766	6/26/2023	XCEL ENERGY POWER FOR PUMPING	1,268.39
7767	7/11/2023	HAWKINS INC AZONE	393.95
7768	7/11/2023	SWITLICK & SONS INC PAY REQUEST #2	116,179.31
7769	7/11/2023	USA BLUE BOOK LAB TESTING	542.97
7770	7/11/2023	COLBY GENERAL FUND-UTILITY TAX JULY UTILITY TAX	10,000.00
7771	7/11/2023	COLBY GENERAL FUND PAYROLL FOR JUNE	10,285.61
7772	7/11/2023	CORE & MAIN LP HYDRANT PARTS	77.61
7773	7/11/2023	JOHNSON BLOCK AND COMPANY INC AUDIT	1,481.25
V7756	6/19/2023 Manual Check	SWITLICK & SONS INC VOID LOST CHECK	-399,788.75

WATER FUND CHECKING

ALL Checks

Posted From: 6/07/2023 From Account:
Thru: 7/11/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
Grand Total			541,842.80

7/05/2023 2:45 PM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

SEWER FUND CHECKING

ALL Checks

Posted From: 6/07/2023 From Account:
Thru: 7/11/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
8382	6/26/2023	WE ENERGIES GAS HEAT	48.62
8383	6/26/2023	UNIFIRST CORPORATION MATS	44.08
8384	6/26/2023	WM COPRORATE SERVICES INC DUMPSTER	143.58
8385	6/26/2023	R & R WASTE SYSTEMS CLEANING INC TELVISING - N 2ND ST	1,701.05
8386	6/26/2023	NCL OF WISCONSIN, INC. SENSOR CAP REPLACEMENT KIT	204.74
8387	6/26/2023	COMMERCIAL TESTING LABORATORY INC LAB SUPPLIES	473.00
8388	6/26/2023	JAKEL PLUMBING HTG & ELEC ANNUAL TESTING - CROSS CONNECTION	145.00
8389	6/26/2023	FRONTIER PHONE	308.06
8390	6/26/2023	XCEL ENERGY ELECTRIC POWER	3,987.07
8391	7/11/2023	R & R WASTE SYSTEMS CLEANING INC CLEANING LIFT STATIONS	4,375.05
8392	7/11/2023	HAWKINS INC FERRIC CHLORIDE	2,150.18
8393	7/11/2023	NCL OF WISCONSIN, INC. LAB SUPPLIES	779.71
8394	7/11/2023	USA BLUE BOOK FLANGE GASKET	64.00
8395	7/11/2023	COLBY GENERAL FUND JUNE PAYROLL	8,542.83
8396	7/11/2023	COLBY WATER DEPARTMENT WATER BILL	100.40
8397	7/11/2023	JOHNSON BLOCK AND COMPANY INC AUDIT	1,481.25
Grand Total			24,548.62

TIF CHECKING ACCOUNT

ALL Checks

Posted From: 6/07/2023 From Account:
Thru: 7/11/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
584	6/26/2023	LOOS MACHINE INC	107,440.00
	Manual Check	TIF INCENTIVE	
		Grand Total	107,440.00

7/05/2023 2:47 PM

Reprint Payroll Register Full
All Employees

Page: 17
PAYRL

Check Date From: 6/01/2023
Thru: 6/30/2023

From Dept: 100 Old Dept. 10
Thru Dept: 100 Old Dept. 10

Pay Periods: 5/20/2023 Thru: 6/16/2023

Total Checks: 16

(Male: 12 Female: 4)

Earnings:

Regular Pay	30,617.89	1,168.25	Hours
Overtime Pay	1,916.86	46.25	Hours
WEEKEND	585.00		

	33,119.75		

Withholdings:

Federal	2,133.98
Social Security	1,936.78
Medicare	452.93
Wisconsin	1,170.59
AFLAC PAYMENT	0.00
AFLAC PYMT - 2	0.00
DEFFERED COMP	40.00
GLOBE/LIBERTY	204.30
HEALTH INS.	1,677.32
NS DEFFERED COM	100.00
WRS CONTRIB	2,157.55

	9,873.45

NET PAY 23,246.30

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp. Hours	4.50	16.00
Holiday	56.00	56.00
Sick Hours	0.00	21.00
Vacation Hours	0.00	70.00
	-----	-----
	60.50	163.00

7/05/2023 2:47 PM

Reprint Payroll Register Full
All Employees

Page: 6
PAYRL

Check Date From: 6/01/2023
Thru: 6/30/2023

From Dept: 200 COUNCIL
Thru Dept: 200 COUNCIL

Total Checks: 10 Pay Periods: 5/01/2023 Thru: 5/31/2023
(Male: 7 Female: 3)

Earnings:

Regular Pay	550.00	0.00	Hours
Overtime Pay	400.00	50.00	Hours

	950.00		

Withholdings:

Federal	40.00
Social Security	58.90
Medicare	13.80
Wisconsin	0.00
GIFTS	0.00

	112.70

NET PAY 837.30

INVOICE

Quality Construction of Central Wisconsin LLC
N10487 Fairhaven Ave
Spencer, WI 54479
mkilty38@gmail.com
(715)613-5235



City Of Colby

Bill to

City Of Colby
211 W Spence ST
PO Box 236
Colby
WI
54421

Invoice details

Invoice no.: 1214
Terms: Due on receipt
Invoice date: 06/29/2023
Due date: 06/29/2023

Product or service	Amount
1. Add 16x60 exterior concrete. Broom finish	\$7,800.00
2. Add ground breaker fiberglass foam cover	\$1,460.00
3. Add air infiltration barrier under steel	\$1,920.00
Total	\$11,180.00

Note to customer

Thank you for your business.

Colby/Abbotsford Police Commission Meeting

June 12, 2023

6:30 P.M.

The Colby/Abbotsford Police Commission (CAPC) meeting was called to order by President Todd Schmidt at 6:30 p.m. at the Colby/Abbotsford Police Department (CAPD). Members present were: Todd Schmidt, Randy Hesgard, Roger Weideman, Dan Hederer, Mason Rachu and Sarah Diedrich. Also present were Abbotsford Mayor Jim Weix, Colby Mayor Jim Schmidt, Police Chief Jason Bauer and Neal Hogden of the Tribune-Phonograph.

Comments from the Public: There were no comments from the public. Hederer announced that the Range Boys Gun Club is making a donation of \$500.00 to the K-9 Fund.

Minutes from the May 8, 2023 Meeting: Motion was made by Hesgard, seconded by Rachu to approve the minutes from the May 8, 2023 meeting as presented. Motion carried with a voice vote.

Expenditures: Motion was made by Diedrich, seconded by Hederer to approve May expenditures as presented in the amount of \$18,427.55. Motion carried with a voice vote.

Purchase K-9 Squad Car: Motion was made by Hederer, seconded by Weideman to recommend to the respective city councils purchasing a 2023 Dodge Durango Pursuit vehicle from Colby Chrysler at the cost of \$41,017.00. Discussion points: the current K-9 squad car has 130,000 miles on it and should be replaced; is the vehicle the proper one considering high maintenance costs of the Durango model in the past; there is \$15,000.00 worth of equipment that can be transferred to the new unit; in the first 36,000 miles, there have been few issues with the Durango model in the past; is it cost-efficient to get an extended warranty on the vehicle; only one bid was received..Chief Bauer said Ewald was not contacted for a quote; municipalities should buy local when possible; Chief Bauer does not want to get a truck such as a Ford F150 for a K-9 unit Motion carried with a voice vote.

Review of Financial Contributions by Each Municipality: Currently, the CAPD budget is funded 55% by the City of Abbotsford and 45% by the City of Colby. This formula was set in the original ordinance created back in the 1960's. Discussion was held about basing the funding formula on equalized valuation/population/percentage of calls. President Schmidt said blending the criteria could result in a 60/40 funding split. Chief Bauer said the list of calls with the Clark County Sheriff's Department was still being sorted out. Hederer said the 2024 CAPD budget in the City of Colby may have to be cut by \$40,000.00; something would have to be cut out. Hederer suggested not hiring another officer when Chief Bauer retires. Chief Bauer said it was difficult getting everything done now with a department that is fully staffed. President Schmidt said he has not heard a word from anyone about backing off on 24-hour coverage. Chief Bauer said it "would be insane" to do so. The funding formula for financial contributions by each municipality will be reviewed again at the July meeting.

Chief's Report: Chief Bauer said an anonymous \$1,000.00 donation has been received for K-9 expenses. Officer Wagner will be in EVOC training for two weeks that will include other area police departments. The K-9 was involved in four drug arrests last month, including one fentanyl bust. Chief Bauer said activity report numbers were up in a few areas and down in a few others. He said ATV/motorcycle complaints have been an ongoing problem. He reported on an Open Records request from the ACLU regarding procedures on handling officer complaints. The summer staffing plan regarding SRO Officer Leichtnam was discussed. Chief Baier said he was going to be off on medical leave for two weeks and was using some vacation time in the summer rather than during the school year, and that he also accrued some comp time during the school year. President Schmidt noted it was the understanding that when the SRO Officer position was created, it would be able to "backfill" some shifts in the summer, reducing overtime costs. Chief Bauer said that overall, the staffing plan was working out well. The SRO position is funded approximately 75% by the Abbotsford and Colby school districts and 25% by the CAPD budget. Chief Bauer said the school districts were satisfied with their current contributions and were not willing to change the formula at this time. Rachu said the SRO does many things so another CAPD officer would not have to be in the schools. Social Services referrals are a big item. Rachu said use of 4-wheelers in the municipalities should be reconsidered. There were 862 total CAPD activities reported for the month of May, 2023. There have been 3,087 total CAPD activities reported for the first five months of 2023, compared to 3,992 activities for the first five months of 2022.

Meeting Date for July, 2023: The next CAPC meeting will be held at 6:30 p.m. on Monday, July 10, 2023, at the Colby-Abbotsford Police Department.

Meeting Adjournment: Motion was made by Hederer, seconded by Hesgard to adjourn the meeting at 6:54 pm. Motion carried with a voice vote.

POLICE CHECKING NOW

ALL Checks

Posted From: 5/08/2023 From Account:
Thru: 6/08/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
13982	6/08/2023	BBD SPORTS SHOP K9 SUPPLIES, LUGER	384.98
13983	6/08/2023	CELL COM PHONE AND AIR CARDS	322.50
13984	6/08/2023	CITY OF ABBOTSFORD WATER	186.80
13985	6/08/2023	COLBY ABBOTSFORD PROFESSIONAL POLICE MAY 2023	252.00
13986	6/08/2023	COMPUTER TR INC. MAY 2023 IT SERVICES	1,152.69
13987	6/08/2023	DELTA DENTAL OF WISCONSIN DENTAL PREMIUM	1,286.74
13988	6/08/2023	DESIGNER ADVERTISING SEW PATCHES	10.00
13989	6/08/2023	GLOBE LIFE JUNE 2023 LIFE PREMIUM	647.18
13990	6/08/2023	KAUFFMAN AUTO SERVICE OIL CHANGES AND REPAIR	115.84
13991	6/08/2023	KWIK TRIP INC FUEL	202.82
13992	6/08/2023	MEDFORD VETERINARY CLINIC K9 MEDICATION	190.08
13993	6/08/2023	NICOLET NATIONAL BANK CREDIT CARD	1,906.50
13994	6/08/2023	NORTHCENTRAL TECHNICAL COLLEGE WAGNER EVOC TRAINING	375.00
13995	6/08/2023	RIVER COUNTRY COOP SUPPLIES	82.74
13996	6/08/2023	SECURITY HEALTH PLAN HEALTH INSURANCE PREMIUM JULY 23	8,258.78
13997	6/08/2023	SPECTRUM INSURANCE GROUP, LLC 22-23 UNITED HEARTLAND WORKERS COMP AUDI	1,167.00
13998	6/08/2023	STEINMAN'S BED & BISCUIT K9 BOARDING	66.00
13999	6/08/2023	THE UNIFORM SHOPPE OF GREEN BAY, INC NELSON-WAGNER -ARMOR	1,819.90
Grand Total			18,427.55

POLICE ACH DISBURSEMENTS

[illegible]

CENTRAL FIRE & EMS CHECKING

ALL Checks

Posted From: 5/19/2023 From Account:
Thru: 6/15/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
8170	6/02/2023	CARDMEMBER SERVICE GOOGLE SUITE, CELLPHONES	316.40
8171	6/02/2023	CHARTER COMMUNICATIONS PHONE AND INTERNET	378.34
8172	6/02/2023	CITY OF COLBY SECRETARIAL CHARGE	500.00
8173	6/02/2023	COLBY CHRYSLER CENTER TOW MED 11	475.00
8174	6/02/2023	COLBY WATER DEPARTMENT WATER	164.82
8175	6/02/2023	CONFIDENTIAL RECORDS, INC SHREDDING	48.00
8176	6/02/2023	LEROY MARTIN MED 11 COMPUTER HOOKUP	125.00
8177	6/02/2023	MACGILLIS AGENCY INC. INLAND MARINE ADDITION	316.00
8178	6/02/2023	STAAB, CAROL CPR REFRESHER CARDS REIMBURSEMENT	91.00
8179	6/02/2023	STRYKER SALES CORPORATION SUPPLIES	2,429.89
8180	6/02/2023	WE ENERGIES HEAT	193.41
8181	6/02/2023	XCEL ENERGY ELECTRICITY	937.81
8182	6/06/2023	ABBY/COLBY CROSSING CHAMBER OF COMMERCE CHAMBER BUCKS	700.00
8184	6/07/2023	COLBY CHRYSLER CENTER 2023 1500 SSV CREW CAB 4X4	37,949.00
8185	6/08/2023	ABBY COUNTY MARKET MEETING SUPPLIES	159.22
8186	6/08/2023	CHARTER COMMUNICATIONS PHONE AND INTERNET	209.96
8187	6/08/2023	CITY OF ABBOTSFORD WATER	155.00
8188	6/08/2023	EMERGENCY MEDICAL PRODUCTS INC MEDICAL SUPPLIES	1,327.99
8189	6/08/2023	FIRE SAFETY USA FIRE HOSE REPLACEMENT	4,740.00

CENTRAL FIRE & EMS CHECKING

ALL Checks

Posted From: 5/19/2023 From Account:
Thru: 6/15/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
8190	6/08/2023	MACQUEEN EMERGENCY REPAIR JAWS	694.00
8191	6/08/2023	MILLER'S SERVICES LLC DOT INSPECTIONS AND REPAIR	1,029.15
Grand Total			52,939.99

Joint Review Board

June 22, 2023

3:00 PM

The meeting was called to order at 3:00 PM by Mayor Schmidt. Roll Call: Mayor James W Schmidt, City of Colby; Kristi Palmer, Marathon County; Ashley Thielman, Clark County; Chet Strebe, NTC; Teri Raatz, citizen at large; Brian Zaleski, Colby School District. Also present was Clerk Gurtner.

Appoint Chairperson: Kristi Palmer nominated James W Schmidt as Chairperson for this Joint Review Board meeting. 2nd by Chet Strebe. Motion was made by Ashley Thielman, seconded by Chet Strebe to close nominations and cast a unanimous ballot for James W Schmidt as Chairperson. Motion carried with a voice vote.

Appoint Public Member: Kristi Palmer nominated Teri Raatz as the public member for this Joint Review Board meeting, 2nd by Chet Strebe. Motion was made by Chet Strebe, seconded by Kristi Palmer to close nominations and cast a unanimous ballot for Teri Raatz as citizen member. Motion carried with a voice vote.

Teri Raatz was appointed as our public member.

Review Annual PE-300 Report and the performance and status of Tax Incremental District No. 3: Clerk Gurtner reviewed the Annual PE-300 Report with the board.

Approve “Resolution Acknowledging Filing of Annual Reports and Compliance with Annual meeting Requirement”: Motion was made by Teri Raatz, seconded by Brian Zaleski to approve the Joint Review Board Resolution Acknowledging Filing of Annual Report and Compliance with Annual Meeting Requirement City of Colby as follows. Motion carried with a voice vote.

JOINT REVIEW BOARD

RESOLUTION ACKNOWLEDGING FILING OF ANNUAL REPORT AND

COMPLIANCE WITH ANNUAL MEETING REQUIREMENT

CITY OF COLBY

WHEREAS, Wis. Stat. § 66.1105(4m)(f) requires that the Joint Review Board (“JRB”) meet annually on July 1, or when an annual report under Wis. Stat. § 66.1105(6m)(c)(intro.) becomes available, to review the annual report and to review the performance and status of each district governed by the JRB; and

WHEREAS, the City has filed an annual report with the Wisconsin Department of Revenue for the Tax Incremental District No. 3; and

WHEREAS, a copy of the annual report has been provided to each overlying taxing jurisdiction; and

WHEREAS, the JRB met on June 22, 2023 to review the annual reports and the performance and status of the district governed by the JRB.

NOW, THEREFORE, BE IT RESOLVED that the City has complied with its reporting requirements under Wis. Stat. § 66.1105(6m)(c)(intro.) and requirement to hold an annual JRB meeting under Wis. Stat. § 66.1105(4m)(f).

Motion was made by Kristi Palmer, seconded by Teri Raatz to adjourn at 3:12 p.m.
Motion carried with a voice vote.

Connie Gurtner, City Clerk

City of Colby

Simplified Rate Case Application - Water Class D

1250 - City of Colby Municipal Water Utility

Note: this application is not officially submitted until it is uploaded to the Commission's Electronic Records Filing System.

Public Service Commission of Wisconsin

(filing this form out is in accordance with Wis.Stat196.193)

PO Box 7854

3011(1/1/2020)

Madison WI 53707-7854

Preparer Name: **Connie Gurtner**

Preparer Phone Number: **715-223-4435**

Preparer Email Address: **clerk@cityofcolby.org**

Date Application will be filed with the PSC: **08/01/2023**

Notice Date to be Mailed/Published: **07/19/2023**

Newspaper Name: **Tribune**

Phonograph

Rate Effective Date: **09/15/2023**

	Annual Report Information	Page	
1	Total Sales of Water	W-1	\$412,612
2	Rate Increase Factor		8.0%
3	Line 1 * Line 2		\$33,009
4	Net Operating Income (Operating Revenues - Operating Expenses)	W-1	-\$15,728
5	Adjusted Total Operating Income (Line 3 + Line 4)		\$17,281
6	Average Net Rate Base - Water Utility	F-23	\$3,438,782
7	Line 5 / Line 6		0.5%
8	Test 1 - Financial Eligibility Qualifies *		Yes
9	Adjusted Operating Income (Line 5)		
10	Total Operation & Maintenance (O&M) expense (600 and 900 accounts only)		
11	Line 9 / Line 10		
12	Test 2 - Financial Eligibility Qualifies **		

* Eligible if line 7 <= 6.50%

** Eligible if line 11 <= 6.0%

History Check

Effective Date of the Last Full Rate Case: **09/13/2009**

Rates from last full rate case have been in effect for at least one full calendar year and the current annual report has been filed. **Yes**

If Class AB, it has been 5 years or less since the last full rate case. **NA**

Effective Date of the Last SRC: **09/15/2022**

Rates from the last SRC have been in effect for one year (12 months). **Yes**

Water Meter Rates

5/8" meter rate at the last full rate case: **11.00**

Current 5/8" meter rate: **11.84**

If Class C or D, current rate is less than 40% higher than the last full rate case. **Yes**

5/8" meter rate percent increase since last full rate case: **7.64%**

Notice of Rate Increase
Water Customers of the City of Colby Municipal Water Utility

This is to give you notice that the City of Colby Municipal Water Utility will file an application on August 1, 2023, with the Public Service Commission of Wisconsin (PSC), for authority to increase water rates. Rates for general service will increase 8.0 percent. The increase is necessary to reduce the existing deficiency in present rates. The request is being made under Wis. Stat. 196.193. Rate increases granted under this statute do not require a public hearing. The effect of the increase for some selected customers is shown below. Public Fire Protection and Wholesale rates (if applicable) will also increase 8.0 percent.

Customer Classification	Meter Size	Gallons	Existing Monthly Rate	Revised Monthly Rate
Average Residential	3/4	4,000	\$33.16	\$35.83
Large Residential	3/4	6,200	\$44.89	\$48.50
Commercial	1	19,300	\$121.47	\$131.21
Industrial	4	286,700	\$1,332.21	\$1,438.67
Public Authority	1 1/2	51,700	\$284.79	\$307.55

City of Colby Municipal Water Utility anticipates that this rate increase will go into effect on September 15, 2023. If you have any questions about the rate increase request, call the City of Colby Municipal Water Utility at (715)223-4435.



E-Services Portal

Simplified Rate Case (SRC) Application Instructions

State Statute 196.193 provides specific conditions a utility must meet in order to qualify for a Simplified Rate Case ("SRC"), a water rate increase without a hearing.

The SRC Application process includes the following steps:

- Step One:** Complete the SRC Eligibility Review
- Step Two:** Create Customer Notice and Application
- Step Three:** Save/Print SRC Application and Customer Notice
- Step Four:** Publish the Customer Notice
- Step Five:** File Application and copy of Customer Notice

As more particularly described below, the utility first enters certain information that allows the Commission's system to determine whether the utility is eligible for the SRC process (**Step One**). Next, the utility can use the system to Create a Customer Notice and an Application (**Step Two**), to be printed for future use. The Application and Customer Notice must be printed by the utility (**Step Three**) so that notice can be provided to customers, either through newspaper publication or mailing, before the Application is submitted to the Commission, (**Step Four**). Only after the utility has issued its Customer Notice may the utility file its Application, with a copy of the issued Customer Notice (**Step Five**).

Step 1. Complete the SRC Eligibility Review - The first step of the SRC process, the Eligibility Review, applies historical and financial criteria to determine if the utility is eligible for the SRC.

The SRC process utilizes a rate increase factor and benchmark rate of return factor which are revised annually as of March 1. These factors are combined with information from the most recent PSC annual report to check that a utility is financially eligible for an SRC. During January and February when utilities have not yet filed their annual reports, information from the previous annual report is used. For example, in February 2020, the 2018 annual report is used. After the revised factors are effective, beginning on March 1, the annual report from the preceding calendar year must be used. Therefore, a utility must ensure its PSC annual report is filed prior to applying for an SRC.

The Eligibility Review includes two financial tests:

- The revenue increase from the proposed SRC combined with the prior year's net operating income must not exceed the benchmark rate of return determined by the Commission, or
- The revenue increase from the proposed SRC combined with the prior year's net operating income, must not exceed 6 percent of the utility's prior year's total operation and maintenance expenses.

The Eligibility Review program will also check that several other criteria are met to ensure a utility qualifies for an increase using the SRC process. These checks are shown on the following screens and include:

- If the utility's present general service and public fire-protection service rates were authorized in a conventional rate case, they must have been in effect for the full calendar year (January – December) that the above-mentioned PSC annual report covers.
- If the utility is a Class AB utility, the requested SRC effective date must be less than five years from the effective date of the last rate increase authorized under the conventional rate case process.
- If the utility's present general service and public fire-protection service rates were authorized in an SRC, the proposed SRC effective date must be at least 12 months after the effective date of the last SRC.
- If the utility is a Class C or D utility, the cumulative rate increases authorized under the SRC process must be less than 40 percent higher than the level established in the last conventional rate case.
- The proposed SRC effective date must be at least 45 days from both the date on which the application is filed with the PSC and the date of the customer notice.

Selecting an Effective Date: The utility will be prompted to select an effective date for new SRC rates. That effective date must be **at least 45 days** from the date that the Commission formally receives the utility's SRC application. If a utility does not wish to prorate, the utility should make the rate increase effective for service beginning on the date of the utility's first meter reading following the 45 day period (please keep in mind this is unlikely to be a weekend or holiday). Please note that the bills generated based upon that meter reading are for consumption that occurred while the current rates were still in effect. Once the new rates are put into effect, they cover the consumption that occurs from that date going forward. It is at the next meter reading that the bills generated will reflect the new rates.

Step 2- Create Customer Notice

If and after completing the Eligibility Review the utility is eligible for an SRC increase, the utility will be prompted for customer notice information and the system will create a Commission-approved Customer Notice for the utility's use. Per the statutory references below, the utility must issue a Customer Notice prior to filing its SRC Application, and must provide a copy of the issued Customer Notice when its SRC Application is later submitted. Please note that the Application cannot be submitted before the Customer Notice is issued.

196.193 Water and sewer rate increases without hearings

(4) NOTICE REQUIREMENTS. A utility seeking an increase in rates under this section shall notify all customers, upon a form approved by the commission, by newspaper publication or by mail. The utility shall include a copy of the issued notice in its filing of an application under this section. The notice shall include all of the following:

- a. The anticipated date of filing of the rate increase application and the anticipated effective date of the rate increase.
- b. The impact on customer bills resulting from the rate increase calculated for at least 5 different usage levels, including an average residential usage level.
- c. A statement that the increase is being proposed under this section and that no hearing is required.
- d. Other information required by the commission to be included in a notice under this subsection.

Step 3 – Save/Print SRC Application and Notice

After completing the Eligibility Review and providing information required to create the Customer Notice, the utility will be provided with electronic copies of both the SRC Application and Customer Notice. Both should be saved for later use. The SRC Application should not be submitted at this time! It should be saved for use AFTER the utility has officially provided notice to its customers, and has obtained any necessary local approvals.

Step 4 - Publish the Customer Notice

After any necessary local approvals have been obtained, the utility must issue the Commission-approved Customer Notice by newspaper publication or mail. Once notice has been issued, the SRC Application, with a copy of the Customer Notice, can be filed with the Commission.

Step 5 - File Application and Copy of Customer Notice

Once the Customer Notice has been issued, the utility must submit the completed Application with a copy of the issued Customer Notice to the Commission using the [Electronic Records Filing \(ERF\)](#) system on the Commission's website. Utilities should note that the utility has not filed an application until it has uploaded the SRC Application file with the Customer Notice s to the ERF system.

The Commission will create a docket upon receipt of the application. SRC applications are generally processed within 45 days of the application.

- For general questions about the process of electronic filing, utilities should contact the records Management Unit at (608) 261-8524 or via e-mail at pscrecs@wisconsin.gov.
- If a utility has not received correspondence from the Commission within 30 days of the submission of its application, the utility can contact the Commission by calling (608) 266-3766 or via e-mail at PSCWaterAppMail@wisconsin.gov, and indicate that the utility is checking on the status of utility's filing.

Receiving Communications from the PSC - Subscribe to the Docket!

- As of January 1, 2020, all official correspondence related to water utility dockets are sent via email notifications from the ERF system. This includes all documents that are posted to ERF for specific rate cases (i.e. data requests, memos, orders, etc.). In order for utilities, consultants, and other interested parties to receive these documents, they must be subscribed to the specific docket number for a case.
- To receive e-mail notifications, the Application must be submitted and a PSC Docket must be created. Once the Application is submitted, the Commission sends a notification that the filing was accepted, including the application's docket number, to the applicant. The applicant must then go to [ERF](#) and click on ERF – EZ Subscriptions. Simply enter the docket (case) number, an e-mail address, and click the Send Code Now link. Within seconds that address will receive an email with a five digit code. Enter the code in the One-Time Code box and click the Subscribe Now button. An address can unsubscribe at any time by clicking the link in the e-mail notification. For help Subscribing, go to [Subscribing to Dockets](#).

Connie Gurtner

From: Wisconsin PSC ERF System <noreply.PSC.ERF@wisconsin.gov>
Sent: Wednesday, June 21, 2023 5:45 AM
To: clerk@cityofcolby.org
Cc: PSCWaterAppMail@wisconsin.gov
Subject: Simplified Rate Case Application for City of Colby Municipal Water Utility

Dear Connie Gurtner,

Thank you for starting the process to create a simplified rate case (SRC) application for City of Colby Municipal Water Utility (Utility) with the Public Service Commission of Wisconsin (Commission). Please note that the Utility's SRC application is not yet complete.

Next Steps:

1. **Notify utility customers of rate increase.** Pursuant to Wis. Stat. § 196.193(4), the Utility must notify its customers of the rate increase via newspaper publication or mail.
2. **File SRC application, with a copy of the customer notice, on the Commission's Electronic Records Filing (ERF) System.** This step should not occur until after customers have been notified. The Commission will not receive the Utility's SRC application unless the Utility files it to ERF. For more information regarding how to file the SRC application, please see the Commission's SRC Application Information webpage.
3. **Commission issues Final Decision.** The Utility must receive Commission approval before implementing any rate increase. If the Utility has not received any correspondence from the Commission within 30 days of submittal, please contact Commission staff.

If you have any questions regarding the simplified rate case process or the status of your application, please contact Commission staff at PSCWaterAppMail@wisconsin.gov.

** Please do not reply to this email. It is sent from an unmonitored mailbox. **

**Agreement Between the
City of Colby
and the
West Central Wisconsin Regional Planning Commission
for the Update of the City of Colby Comprehensive Plan**

I. Introduction

This agreement is entered into by and between the West Central Wisconsin Regional Planning Commission (hereinafter referred to as the Commission) and the City of Colby, Wisconsin (hereinafter referred to as the City).

Witnesseth That:

WHEREAS, the Commission is a regional planning agency duly constituted pursuant to the provisions of Section 66.0309, Wisconsin Statutes, that is authorized to enter into contracts to provide technical planning assistance to local governments and/or private entities; and

WHEREAS, the City desires to update the *City of Colby Year 2025 Comprehensive Plan* in a manner that meets the requirements of Wis. Stats. §66.1001; and,

WHEREAS, the Commission has assisted counties and local municipalities in the region with the creation and updates of comprehensive plans; and

WHEREAS, the City has determined that, in order to update the *City of Colby Year 2025 Comprehensive Plan* in an efficient, economical, and effective manner, it is necessary to procure the services of professional planners.

NOW, THEREFORE, in consideration of the mutual covenants and agreements as hereinafter set forth, the parties to this agreement do hereby agree to the following:

II. Scope of Services to be Performed by the Commission

The Commission, in cooperation with the City, will provide those services described in Attachment A, dated June 15, 2023, including:

- A. Update the *City of Colby Year 2025 Comprehensive Plan* to include all standard content and meet the minimum requirements of Wis. Stats. §66.1001. The plan update would be similar in scope to the City's Comprehensive Plan adopted in 2009. As part of the plan update process, the Commission will facilitate five working meetings with the City's Plan Commission along with the required public hearing.
- B. The Commission will provide the City with a copy of the final updated plan in PDF format along with one printed copy.
- C. The Commission's role is limited to the update of the *City of Colby Year 2025 Comprehensive Plan*, as described in Attachment A. The Commission will assist the City in preparation of the public participation plan, public hearing notice, Plan Commission resolution, and City Council adopting ordinance as part of the required plan approval process. The Commission is not responsible for other ordinance development, additional public engagement activities, or developing detailed studies outside the planning scope and not specified in Attachment A.

III. Responsibilities of the City

The City agrees to perform the following services and to assume the following responsibilities with respect to this agreement:

- A. Those City responsibilities required to complete the activities described in Attachment A, including all communication with the Plan Commission, City Council, other City committees and City staff; provide materials and complete "homework" as described in Attachment A; review plan sections and identify proposed changes; required public noticing; conduct the public hearing; and any copying and distribution of the final draft and adopted comprehensive plan documents.

IV. Time Schedule

- A. The aforementioned services and items of work shall be performed during the period beginning September 1, 2023 and ending December 31, 2024, unless such period is amended by mutual agreement between the parties to this agreement. The Commission will adhere to the project schedule in Attachment A to the extent reasonably possible, though the actual schedule and timeline for completion can be influenced by factors outside the Commission's control.
- B. The Commission and the City shall reserve the right to cancel this agreement upon thirty (30) days written notice to either party if either party determines that the other party has not performed properly in any substantial respect or if either party determines that the other party has failed, neglected or refused to carry out the terms of this agreement.

V. Financial Payments

- A. It is expressly agreed by and between the parties to this agreement that the aforementioned services will be provided at a cost not to exceed \$15,000.00 in response to billing(s) submitted by the Commission at the project's completion, or as agreed to by the City and Commission.
- B. The services to be completed by the Commission under this agreement shall be performed in a reasonable and professional manner, acceptable to the City and its staff.
- C. In the event that the City decides to discontinue work on the contract before its completion, due to no fault on the part of the Commission, the Commission will charge the City only for work completed.

VI. Title VI Non-Discrimination

During the performance of this contract, the contractor assures that no person shall on the grounds of race, color, religion, national origin, sex, disability, or veteran status as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (P.L. 100.259), and the U.S. Department of Transportation implementing regulations be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination in the execution of this contract. The Commission's services will also be performed in accordance with the *West Central Wisconsin Regional Planning Commission Title VI Plan—Language Assistance Plan and Public Participation Plan* adopted September 11, 2014 and as amended January 14, 2021.

VII. *Miscellaneous Provisions*

- A. It is hereby understood and agreed upon by both parties thereto that this agreement is as and for the provision of certain, defined services, as set forth in Section II. In this respect and in its capacity under this agreement, the Commission and its employees, agents and officers are performing on an independent contractor basis and in no event shall the Commission, its agents, employees or officers be considered to constitute agents, employees, or officers of the City.
- B. The Commission shall not assign, transfer or subcontract this agreement without the approval of the City.
- C. This agreement may be modified or amended in writing by mutual agreement of the Commission and the City.
- D. The Commission shall furnish full workman's compensation coverage for all Commission employees.
- E. In the event a dispute arises regarding the performance of a party under this agreement, the parties shall meet and attempt to resolve the dispute. If the parties are unable to resolve the dispute, either party may immediately terminate this agreement. The City shall pay the Commission for any work performed up to the time of termination.
- F. The City and the Commission certify that no payment of money or any form of consideration has been offered to or given to a City employee for the purpose of procuring this agreement.
- G. All communications to the Commission concerning the terms and/or performance under this agreement shall be made to Scott Allen, WCWRPC Executive Director, and all communication pertaining hereto to the City shall be made to Connie Gurtner, City Clerk-Treasurer.
- H. Each person signing this agreement personally warrants and represents that he or she is duly authorized and empowered to enter into this agreement.

SIGNATURE PAGE

IN WITNESS WHEREOF, the City of Colby and the West Central Wisconsin Regional Planning Commission execute this agreement.

City of Colby

James Schmidt, Mayor

Date

Connie Gurtner, City Clerk-Treasurer

Date

SIGNATURE PAGE

IN WITNESS WHEREOF, the City of Colby and the West Central Wisconsin Regional Planning Commission execute this agreement.

**West Central Wisconsin Regional
Planning Commission**

Louie Okey, Chair

Date

Joe Waichulis, Jr., Secretary/Treasurer

Date

ATTACHMENT A: City of Colby Comprehensive Plan Update

Scope of Work

June 15, 2023

Project Overview

- This scope of work may be modified by mutual agreement of the City and WCWRPC.
- WCWRPC understands that the City desires to update the Colby Comprehensive Plan adopted in 2009 in a basic and low-cost manner. To accomplish this, the City (staff, committee members, and/or knowledgeable volunteers) will need to play a hands-on, active role during and between plan update meetings.
- The following process would result in an updated comprehensive plan that includes, but not significantly exceeds, the minimum essential requirements of Wis. Stats. §66.1001, which requires that a comprehensive plan “shall be updated no less than once every 10 years.”
- The plan update would be similar in scope to the City’s 2009 Comprehensive Plan. WCWRPC will utilize information from the 2009 plan and some sections may require few, if any, changes, but the overall plan document will be reformatted. The plan update will ensure that the data, maps, and programs included in the plan are up-to-date and that the vision, goals, objectives, and policies/strategies reflect the current desires and direction of the community.
- According to State statutes, the Plan Commission is responsible for creating, amending, and updating a community’s comprehensive plan.

City of Colby Year 2025 Comprehensive Plan

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City of Colby - Final Draft
August 2009

Folk & Van Dyke and Assoc., Inc. • i

Project Schedule & Approach

August '23

Project Initiation

- City executes agreement with WCWRPC
- City provides to WCWRPC a single-point-of-contact for project communication
- City verifies each Plan Commissioner has a copy of the 2009 Comprehensive Plan
- WCWRPC provides to the City a model public participation procedures and resolution

Sept. '23

City Council adopts public participation procedures.

Note: This planning process includes the statutorily-required notifications for all meetings and a public hearing as a means of inviting public participation. A web-based survey will be included as part of the public participation efforts.

All Plan Commission meetings should open to the public and WCWRPC welcomes public input and participation during these meetings. The methods of public noticing and public participation for these meetings is at the discretion of the City and in accordance with applicable State rules.

- Sept. '23 MEETING #1- City Plan Commission and WCWRPC (2-2.5 hours)**
- Review "What is a comprehensive plan?", FAQs, the Plan Commission's role, and the project scope
 - Discuss key demographic, housing, economic, and land use trends
 - Issues and opportunities exercise
 - Review and update Vision Statement
 - Discuss draft community survey
 - Homework: Community Inventory & Infrastructure Assessment and Draft Existing Land Use Map
- Oct – Dec '23 Community Survey**
- A web-based survey of City residents will be conducted. The survey will be drafted with guidance from the Plan Commission.
- Jan. '24 MEETING #2- City Plan Commission and WCWRPC (2-3 hours)**
- Review community survey results
 - Review and update Vision Statement
 - Begin review of plan elements – Population & Housing, Economic Development, Cultural/Historic Resources
 - Finalize Existing Land Use Map
- Feb. '24 MEETING #3 – City Plan Commission and WCWRPC (2-3 hours)**
- Continue review of plan elements – Transportation, Utilities & Community Facilities
- March '24 MEETING #4 – City Plan Commission and WCWRPC (2-3 hours)**
- Continue review of plan elements – Land Use, Agricultural and Natural Resources
 - Discuss future land use forecasts and Future Land Use Map
- April-May '24 WCWRPC completes the working draft Plan and provides a copy to the City**
- The working draft may not be 100% complete and may include some remaining discussion items
 - Significant policy changes compared to the 2009 Plan will be highlighted for ease of review
 - City distributes draft to Plan Commission
 - Plan Commission will be asked to individually review the draft plan and come prepared to discuss
 - The Plan Commission may meet without WCWRPC staff present to discuss the working draft plan
- June '24 MEETING #5 – City Plan Commission and WCWRPC (2-3 hours)**
- Review the working draft plan and address any remaining questions and sections
 - Finalize the draft Future Land Use Map
 - WCWRPC may suggest to the Plan Commission plan policy or strategy alternatives based on trends, issues, opportunities, for plan consistency, etc.
- June '24 WCWRPC completes final draft plan**
- WCWRPC provides the City with final draft plan, model public hearing notice, and model adopting documents.
 - City distributes final draft plan to Plan Commission, City Council, library, and adjacent/overlapping jurisdictions
 - Final draft plan should also be available at City Hall for review during regular office hours and added to City Website
- July – Aug '24 Public Hearing and Plan Adoption**
- 30-day public notice required prior to public hearing
 - At least 30 days in advance, send notice to non-metallic mining interests
 - Public Hearing on draft ordinance should be conducted by the Plan Commission, City Council, or at a joint meeting of the Council and Plan Commission
 - Plan Commission adopts a resolution to recommend adoption of the plan
 - Council responds to any public written comments on the plan
 - Council adopts the plan by ordinance

- WCWRPC integrates the ordinance and resolution into the plan and provides the adopted plan update to the Council in PDF format with a 24x36 full-color future land use map and a thumbdrive with key digital files

Other Logistics

- It is anticipated that WCWRPC Senior Planner Susan Badtke will be project lead and point-of contact on RPC's behalf.
- WCWRPC's proposed project cost: \$15,000
- The City's assistance and timely completion of homework will be required to meet this schedule and to stay within budget. The timeline will be adjusted as needed to accommodate the City's final approval of the project start and any unanticipated delays.
- This is a comprehensive plan update only. The project scope does not include feasibility analysis or site-specific studies, but may identify related issues, potential redevelopment priorities, and related recommendations. While the City's existing land use regulations and potential changes will be discussed, new ordinance development and updates to existing regulations and the zoning map are not included as part of the project scope.
- The City may conduct additional meetings, work groups, research, and other activities in support of the plan update, then compile this information for use by WCWRPC in the plan update.