

COLBY COMMON COUNCIL
TUESDAY, DECEMBER 5, 2023
6:30 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. MINUTES OF THE NOVEMBER 7th MEETING
4. APPROVAL OF FINANCIAL STATEMENT AND BILLS
 - A. FRANCIS MELVIN PAY APP #6 & CHANGE ORDER #1 FOR COMMUNITY DR
 - B. FRANCIS MELVIN PAY APP #6 & CHANGE ORDER #4 FOR N 2ND STREET
5. PUBLIC COMMENT (THREE MINUTE LIMIT PER INDIVIDUAL)
6. COMMITTEE REPORTS
 - A. C-A POLICE COMMISSION 11/13
TODD SCHMIDT
 1. TRANSFER \$17,500 FROM METAL PLATE TO ACCRUED SICK LEAVE
 - B. PERSONNEL/LABOR RELATIONS COMMITTEE 11/13, 11/28
JASON LINDEMAN
 1. HIRE DEPUTY CLERK/TREASURER
 - C. CENTRAL FIRE & EMS 11/16
NANCY O'BRIEN
 - D. COLBY ECONOMIC DEVELOPMENT CORPORATION 11/28
JAMES SCHMIDT
7. OTHER REPORTS
 - A. MAYOR
 1. UNITED COMMUNITIES OF CLARK COUNTY
 2. APPOINT ELECTION INSPECTORS
 3. ELECTION WAGE INCREASE
 - B. CLERK
 - C. DIRECTOR OF PUBLIC WORKS
 1. BUILDING PERMIT
 2. MONTHLY WATER AND SEWER REPORTS
 - D. ENGINEER
8. MATTERS FOR CONSIDERATION
 - A. OPERATORS' LICENSES
 - B. JOHNSON BLOCK 2023 AUDIT CONTRACT
 - C. EMERGENCY RESPONSE PLAN FOR ELECTIONS
 - D. MSA CONTRACT FOR TID SERVICES
 - E. ORDINANCE 2023-1 ORDINANCE REPEALING & RECREATING SECTION 432-21
PARKING PROHIBITED ZONES
 - F. INTRO OF RESOLUTION 7-2023 VACATING OF STREETS IN RAHM ESTATES
 - G. EMPLOYEE CHRISTMAS GIFTS
 - H. 2024 PROPERTY/LIABILITY/AUTO/WORKERS COMP RENEWAL
 - I. COMMITTEE MEETINGS FOR DECEMBER
9. ADJOURN

The Budget Hearing for the 2024 Budget was called to order by Mayor Schmidt at 6:15 P.M. No citizens were present for the hearing. The Mayor reviewed the 2024 budget. The City's levy in the 2024 budget is \$767,398.00. Clerk Gurtner reported that we will qualify for the expenditure restraint program with this proposed budget. Motion was made by Hederer, seconded by Hesgard to adjourn the budget hearing at 6:29 P.M. Motion carried with a voice vote.

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: O'Brien, T Schmidt, Baumgartner, Hesgard, Hederer and Lindeman. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Harland Higley Jr and Greg Alberts from Kelley Supply and citizens.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the October 2nd meeting minutes were pre-read and reviewed. Motion was made by Schmidt, seconded by Hederer to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made Hederer, seconded by O'Brien to approve the financial statement and bills. The amounts approved are as follows: General Fund \$133,702.58; Capital Fund 5,809.64; Water Department \$35,315.84; Sewer Department \$18,686.85; Net payroll \$23,150.39. Motion carried with a voice vote.

Public Comment: Mike Kraciak asked if the city council handles ordinance violations. He showed photos to council of the neighbor's yard showing 2 x 4 boards with nails in it. Mayor Schmidt will show the pictures to the CAPD.

Greg Alberts from Kelley Supply reviewed his business and expansions with the council. He explained to the council that they need to expand by adding a separate office building and use the existing office space as warehouse. He suggested that in the future that the city look at reviewing the TIF incentive process and engaging with neighboring businesses.

City Planning Committee met on November 6th.

The meeting on November 6th was held in closed session.

Development Agreement Between the City of Colby and ND Real Estate Holdings, LLC: Motion was made by Hederer, seconded by Hesgard to approve the development agreement as drafted by William Gamoke between Development Agreement Between the City of Colby and ND Real Estate Holdings, LLC. Roll Call Vote: Ayes – Baumgartner, Hederer, Hesgard, Lindeman, O'Brien, Schmidt. Noes – none. Motion carried.

Motion was made by Schmidt, seconded by Lindeman to aggressively work with Kelley Supply to find additional lots for development in the Industrial Park. Motion carried with a voice vote.

Personnel/Labor Relations Committee met on October 9th and November 7th.

October 9th–

Health Insurance Renewal: Clerk Gurtner reviewed the renewal from Security Health Plan for the health insurance. Security Health Plan had originally come back with a 19% increase and Spectrum negotiated it down to 10.2%. The reason for such a large increase this year was an error with the Security Health Plan underwriters. There are numerous plans available to the city under the Premier HMO changing the deductible amounts. The city currently has a \$2,000/\$4,000 umbrella deductible with a max out of pocket of \$3,000/\$6,000 with a new premium of 10.2% increase. The committee looked at the next level of deductibles with a \$3,500/\$7,000 embedded deductible and a max out of pocket of \$4,500/\$9,000. The monthly premium with this deductible is \$1.00/single, \$2.00/couple and \$3.00/family more than our current plan. The committee will take these two options into consideration when discussing wages.

Resignation of Deputy Clerk/Treasurer: Mayor Schmidt read a letter from Erin Hennes requesting the city to accept her resignation from her position as Deputy Clerk/Treasurer. Her last day will be January 31, 2024 or 2 weeks from another job offer.

Job Description and Advertising for Deputy Clerk/Treasurer Position: Clerk Gurtner shared a job description for the Deputy Clerk/Treasurer position and also a copy of the advertisement to hire a new Deputy Clerk/Treasurer. The committee also reviewed a list of potential interview questions. The committee will review the job description and interview questions prior to the interview process and let the clerk know of any changes and gave Clerk Gurtner authority to advertise the position.

The committee met in closed session to discuss employee wages/benefits and evaluations.

The committee voted to recommend to the council to offer a raise of \$1.50/hour to city employees and renew with Security Health Plan using the \$3,500/\$7,000 deductible Premier HMO Plan. All employees will pay 15% and employer will pay 85% of the premium cost. Motion was made by Lindeman, seconded by Hederer to approve a wages increase of \$1.50/hour to city employees. Allan Raatz \$27.29 to \$28.79, Clint Smith \$27.29 to \$28.79, Craig Lieders \$26.79 to \$28.29, Merlin Schaefer \$26.79 to \$28.29, Harland Higley \$33.03 to \$34.53, Connie Gurtner \$30.75 to \$32.25, Erin Hennes \$19.75 to \$21.25. Motion carried with a voice vote. Motion was made by Lindeman, seconded by Hesgard to approve the

renewal with Security Health Plan using the \$3,500/\$7,000 deductible Premier HMO Plan. Motion carried with a voice vote.

November 7th –

The committee voted to recommend to the council renew with Delta Dental choosing the Current Plan w/tier payment. All employees will pay 15% and employer will pay 85% of the premium cost. Motion was made by O'Brien, seconded by Lindeman to approve the committee's recommendation. Motion carried with a voice vote.

Colby/Abbotsford Police Commission met on October 16th.

The commission approved minutes and expenditures.

Health Insurance Renewal: Chief Bauer said renewing the health insurance for 2024 under the current plan would result in a 10.2% increase in the premium cost. Increasing the deductible will result in the same premium cost as in 2023. Monthly premiums will be \$601/\$1,324/\$1,805. The commission voted to recommend to the respective city councils renewing the health insurance with Security Health Plan as presented. Motion was made by Schmidt, seconded by O'Brien to approve this recommendation. Motion carried with a voice vote.

Dental Insurance Renewal: Chief Bauer said renewing the health insurance for 2024 under the current plan would result in a 0% increase in the premium cost. Monthly premiums will be \$41.59/\$77.34/\$135, with employees paying 15% of the premium cost. The commission voted to recommend to the respective city councils renewing the dental insurance with Delta Dental as presented. Motion was made by Schmidt, seconded by Hesgard to approve this recommendation. Motion carried with a voice vote.

Chief's Report: Chief Bauer said the K-9 was deployed three times in September resulting in five arrests. He said the TRACS system with computer data stored at the state was working well, with no extra local costs. He said the vendor approved to do the equipment transfer for the K-9 squad at the cost of \$5,883.94 would not be available to do the work for several months. Chief Bauer contacted Light'em UP LLC out of Loyal to do the work at a cost of \$2,910. They handled the equipment transfer for the existing K-9 squad and did good work. There were 843 total CAPD activities reported for the month of September 2023. There have been 6,252 total CAPD activities reported for the first nine months of 2023, compared to 7,314 activities for the first nine months of 2022. The CAPC authorized the payment of a monthly fuel invoice to Kwik Trip of approximately \$300, which did not make it into the financial report for September. Chief Bauer presented a letter announcing his retirement from the CAPD effective February 1, 2024, concluding a 27.5 year career in law enforcement. The commission voted to recommend acceptance of Chief Bauer's retirement.

Motion was made by Hederer, seconded by Schmidt to approve this recommendation. Motion carried with a voice vote.

The commission voted to offer the Police Chief position to the top scoring candidate Alex Bowman. Motion was made by Hederer, seconded by Schmidt to appoint Alex Bowman as Police Chief with the conditions outlined in the contract which includes a salary of \$77,000/hr with a start date of February 1, 2024. Motion carried with a voice vote.

Central Fire & EMS District met on October 19th.

Todd Schmidt reviewed the activities of the Central Fire & EMS District with the board.

Public Works Committee met on October 23rd.

Sewer Lateral Back Flow Issue @ 306 N 6th Street: Melody Lewis (resident) addresses the council regarding a sewage leak that occurred at their residence at 306 N 6th Street by providing a history of the sewage issue and steps that they have taken for a solution. She had various questions regarding the history of the saddle/lateral and asked the council if the city would provide some reimbursement for the sewer issue as the road was built in 1996 and the house was built in 2000. The committee discussed the issue and recommended that the city would not provide any reimbursement as the connection was made over 20 years ago and would not be the city's responsibility.

Fee for Water Sewer Lateral Connection Legal Advice: Recommendation from Bill Gamoke states that his legal opinion is to keep it the same water and sewer prices/fees.

SCS Development Agreement for use of North Wet Basin: S.C. Swiderski would like the City to make an out lot for a retention pond. There were some clarifications needed about the maintenance of the pond as it was suggested that the City would do the digging when appropriate and SCS would do the mowing and garbage pick-up since both entities would utilize the retention pond. Motion was made Hederer, seconded by Lindeman to agree to allow S.C. Swiderski to design a CSM to create an out lot for the retention pond and to work with them on an agreement to allow them to use and maintain the retention pond for their storm water discharge. Motion carried with a voice vote.

Cross Connection Inspection Renewal: With the increase in CPI, there was a cost increase for contracting for Cross Connection inspection. The city needs to decide and sign a new 2-year contract. Motion was made by Hederer, seconded by Hesgard to approve cross connection renewal for a two-year contract at a cost of \$275/month, \$3,300 annually for two (2) year contact period totally \$6,600. Motion carried with a voice vote.

Five Year Streets/Public Works Plan: The committee reviewed the plan. Motion was made by O'Brien, seconded by Schmidt to approve Five Year Street Plan as presented. Motion carried with a voice vote.

The committee reviewed the 2024 Water and Sewer Budgets.

Mayor Schmidt: Mayor Schmidt reported on his meeting of the Clark County Economic Development meeting.

DPW Higley: The following building permits were issued: Mark Viegut, 415 Dehne Dr, detached garage; TD LLC, 411 N 3rd St, basement wall repair; Loos Machine & Automation, 101 S 1st St, reroof; Franklin Hidalgo Mejia, 308 N 3rd St, garage roof; Allied Cooperative, 702 S Division St, signage; Zion Lutheran Church, 303 N 2nd St, garden shed; Colby Senior Care, 502 W Wausau St, interior remodeling; Mary Lamont Enright, 303 W Spence St, enclose porch, windows, service door; Lesa Hawkey, 602 S Main St, roof & siding; Matthew & Stacy Schnabel, 216 S 3rd St, kitchen remodel.

DPW Higley reported on the precipitation and flows for October 2023 at the STP. He also reported on the pumpage of water for October 2023.

DPW Higley did talk to the DOT about access to the city's Venzke property that we want to divide for development. City Planning Committee will look at the information from the DOT and decide how to divide the property.

He asked about going out for bids for basket truck, the pick –up truck and crushing bids that were approved in the budget.

Operator's Licenses: Joy Campbell, 1517 W Veterans Parkway, Marshfield; Sheila Briski, N13150 Resewood Ave, Withee; Amy Kingsley, 401 S Main St, Colby; Ashley Puphal, W5568 Willow Rd, Withee; Rita White, W2339 Cloverdale Rd, Colby. Motion was made by Hesgard, seconded by Lindeman to approve the operator's licenses as presented. Motion carried with a voice vote.

Liquor License – OK Corral Ballroom LLC, 506 N Division St, Colby: Motion was made by Schmidt, seconded by Baumgartner to approve the Class B Combination license for O. K. Carral Ballroom LLC for 506 N Division St, Colby contingent on the surrendering of the existing license at that location. Motion carried with a voice vote.

Resolution 6-2023 Adopting City of Colby 2024 Budget and 2023 Tax Levy: The budget was discussed during the budget hearing. Motion was made by Hederer, seconded by O'Brien approve the City of Colby Resolution 6-2023 as presented. Roll Call Vote: Ayes – Baumgartner, Hederer, Hesgard, Lindeman, O'Brien, Schmidt. Motion carried. Motion was made by Hederer, seconded by

Lindeman approve the 2024 Water and Sewer Budgets as presented. Motion carried with a voice vote.

Committee meetings for November: Colby-Abbotsford Police Commission will meet on November 13, 2024 at 6:30 P.M. at the Police Department. Personnel/Labor Relations will meet on November 13, 2023 at 5:00 PM. Central Fire & EMS District will meet on November 16, 2023 at 7:00 P.M. at Station 2.

Adjourn: Motion was made by Hederer, seconded by Lindeman to adjourn at 7:49 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk

Fund: 100 - GENERAL FUND

Account Number		2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	686,957.03	686,957.00	0.03	100.00
100-00-41112-000-000	PERSONAL PROPERTY TAX AID	0.00	7,171.18	7,200.00	-28.82	99.60
100-00-41140-000-000	MOBILE HOME FEES	628.15	8,898.06	10,000.00	-1,101.94	88.98
100-00-41310-000-000	TAX FROM MUNICIPAL WATER UTIL.	10,000.00	110,000.00	120,000.00	-10,000.00	91.67
100-00-41330-000-000	FRANCHISE FEES--CABLE TV CO.	2,130.99	13,184.69	14,000.00	-815.31	94.18
100-00-41331-000-000	TAX REBATE ON GAS/DIESEL	0.00	950.03	1,000.00	-49.97	95.00
100-00-41800-000-000	INTEREST/PENALTIES ON TAXES	0.00	24.33	0.00	24.33	0.00
TAXES		12,759.14	827,185.32	839,157.00	-11,971.68	98.57
100-00-43410-000-000	STATE SHARED TAXES	373,596.11	453,535.19	453,535.00	0.19	100.00
100-00-43420-000-000	2% FIRE INSURANCE REBATE	0.00	4,666.43	0.00	4,666.43	0.00
100-00-43530-000-000	TRANSPORTATION AIDS	0.00	120,901.12	121,000.00	-98.88	99.92
100-00-43580-000-000	STATE COMPUTER AID	0.00	4,329.09	4,500.00	-170.91	96.20
100-00-43590-000-000	STATE RECYCLING RECEIPTS	0.00	5,092.47	5,000.00	92.47	101.85
100-00-43693-000-000	RESERVES FROM PREVIOUS BUDGETS	0.00	0.00	5,000.00	-5,000.00	0.00
INTERGOVERNMENTAL REVENUES		373,596.11	588,524.30	589,035.00	-510.70	99.91
100-00-44100-000-000	BUSINESS & OCCUPATIONAL LIC.	0.00	2,310.00	3,000.00	-690.00	77.00
100-00-44201-000-000	NON-BUSINESS LICENSE--DOGS	0.00	607.11	500.00	107.11	121.42
100-00-44300-000-000	BUILDING PERMITS	5.00	575.00	1,000.00	-425.00	57.50
LICENSES AND PERMITS		5.00	3,492.11	4,500.00	-1,007.89	77.60
100-00-45101-000-000	PARKING VIOLATIONS	25.00	525.00	1,000.00	-475.00	52.50
100-00-45110-000-000	LAW & ORDINANCE VIOLATIONS	209.87	10,460.94	10,000.00	460.94	104.61
100-00-45200-000-000	AWARDS AND/OR DAMAGES	1,600.00	172,149.89	2,000.00	170,149.89	8,607.49
FINES-FORFEITS-PENALTIES		1,834.87	183,135.83	13,000.00	170,135.83	1,408.74
100-00-46100-000-000	MISC. PUBLIC CHARGES FOR SERV.	1,785.20	9,502.00	8,500.00	1,002.00	111.79
100-00-46420-000-000	GARBAGE/RECYCLING RECEIPTS	7,201.67	72,050.57	86,000.00	-13,949.43	83.78
100-00-46421-000-000	GARBAGE PENALTIES/FORFEITS	115.06	1,138.29	1,000.00	138.29	113.83
100-00-46440-000-000	WEED CONTROL	0.00	0.00	500.00	-500.00	0.00
PUBLIC CHARGES FOR SERVICES		9,101.93	82,690.86	96,000.00	-13,309.14	86.14
100-00-48100-000-000	INTEREST	183.13	5,712.59	7,000.00	-1,287.41	81.61
100-00-48200-000-000	RENT-MUNICIPAL BUILDINGS	3,320.00	16,771.92	14,000.00	2,771.92	119.80
100-00-48300-000-000	PROPERTY SALES	1.00	33,501.00	0.00	33,501.00	0.00
100-00-48500-000-000	DONATIONS, ETC.	0.00	13,000.00	500.00	12,500.00	2,600.00
MISCELLANEOUS REVENUES		3,504.13	68,985.51	21,500.00	47,485.51	320.86
100-00-49100-000-000	NOTES/DEBT PROCEEDS	0.00	0.00	60,000.00	-60,000.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	60,000.00	-60,000.00	0.00
Total Revenues		400,801.18	1,754,013.93	1,623,192.00	130,821.93	108.06

Fund: 100 - GENERAL FUND

Account Number		2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
100-00-51001-000-000	SALARIES	520.00	6,630.00	8,000.00	1,370.00	82.88
100-00-51001-045-000	UNIFORMS	602.26	4,642.74	3,000.00	-1,642.74	154.76
100-00-51001-046-000	SICK LVE ACCUM PAY - WAGES	0.00	1,095.81	1,000.00	-95.81	109.58
100-00-51002-000-000	SOCIAL SECURITY CITY SHARE	1,345.74	17,693.38	19,100.00	1,406.62	92.64
100-00-51100-000-000	COUNCIL	55.37	1,201.92	1,000.00	-201.92	120.19
100-00-51100-302-000	COUNCIL WAGES - MEMBERS	1,050.00	7,950.00	10,000.00	2,050.00	79.50
100-00-51100-303-000	COUNCIL WAGES - EMP AT MEETING	412.02	2,710.78	1,800.00	-910.78	150.60
100-00-51300-000-000	LEGAL	2,001.66	10,171.76	7,000.00	-3,171.76	145.31
100-00-51410-303-000	MAYOR - WAGES	450.00	3,950.00	5,000.00	1,050.00	79.00
100-00-51420-000-000	CLERK	0.00	38.85	0.00	-38.85	0.00
100-00-51420-040-000	OFFICE EXPENSES	416.03	7,263.65	7,000.00	-263.65	103.77
100-00-51420-050-000	PRINTING	409.93	3,345.14	3,500.00	154.86	95.58
100-00-51420-070-000	CLERK - SCHOOLING	0.00	2,010.68	2,000.00	-10.68	100.53
100-00-51420-304-000	CLERK - WAGES	3,001.12	38,567.39	38,000.00	-567.39	101.49
100-00-51431-000-000	INDIVIDUAL RETIREMENT ACCOUNT	1,343.04	17,191.58	15,000.00	-2,191.58	114.61
100-00-51432-000-000	HEALTH INSURANCE	6,857.22	81,936.98	67,000.00	-14,936.98	122.29
100-00-51432-003-000	HEALTH INSURANCE	0.00	420.00	300.00	-120.00	140.00
100-00-51440-000-000	ELECTIONS	409.51	1,477.36	1,000.00	-477.36	147.74
100-00-51440-305-000	ELECTIONS - WAGES	115.45	6,331.00	8,000.00	1,669.00	79.14
100-00-51450-000-000	COMPUTER EXPENSES	0.00	5,394.49	3,500.00	-1,894.49	154.13
100-00-51510-000-000	AUDITING	0.00	10,800.00	11,000.00	200.00	98.18
100-00-51530-000-000	ASSESSOR/BOARD OF REVIEW	0.00	15,724.35	14,000.00	-1,724.35	112.32
100-00-51600-000-000	CITY HALL	1,438.90	8,909.53	7,000.00	-1,909.53	127.28
100-00-51600-001-000	CITY HALL - CLEANING	605.00	5,901.87	5,000.00	-901.87	118.04
100-00-51600-306-000	CITY HALL - WAGES	878.92	8,882.53	11,000.00	2,117.47	80.75
100-00-51930-000-000	INSURANCE PREMIUMS	0.00	16,055.28	15,000.00	-1,055.28	107.04
GENERAL GOVERNMENT		21,912.17	286,297.07	264,200.00	-22,097.07	108.36
100-00-52100-000-000	POLICE	33,184.25	365,026.75	398,211.00	33,184.25	91.67
100-00-52100-331-000	POLICE - WAGES	172.02	3,417.72	5,000.00	1,582.28	68.35
100-00-52200-000-000	FIRE PROTECTION	0.00	58,496.51	53,830.00	-4,666.51	108.67
100-00-52200-330-000	FIRE PROTECTION - WAGES	978.02	5,647.49	6,000.00	352.51	94.12
100-00-52201-000-000	FIRE RUNS/BUILDING REPAIRS	0.00	1,157.53	1,000.00	-157.53	115.75
100-00-52210-000-000	HYDRANT RENTAL	10,678.75	106,515.50	110,000.00	3,484.50	96.83
PUBLIC SAFETY		45,013.04	540,261.50	574,041.00	33,779.50	94.12
100-00-53230-000-000	SHOP	526.39	13,947.59	15,000.00	1,052.41	92.98
100-00-53230-001-000	SHOP - CLEANING	0.00	566.44	3,000.00	2,433.56	18.88
100-00-53230-310-000	SHOP - WAGES	2,592.80	20,234.72	21,000.00	765.28	96.36
100-00-53231-319-000	BUILDING PERMITS - WAGES	0.00	0.00	500.00	500.00	0.00
100-00-53240-150-000	GAS/OIL	1,401.58	16,808.09	20,000.00	3,191.91	84.04
100-00-53240-160-000	MACHINE REPAIRS	0.00	5,627.30	6,000.00	372.70	93.79
100-00-53240-161-000	TIRES - TIRE REPAIRS	104.38	681.09	4,000.00	3,318.91	17.03
100-00-53240-170-000	MACH/EQUIP - PARTS	45.34	9,293.21	9,000.00	-293.21	103.26
100-00-53240-311-000	MACH/EQUIP - WAGES	3,093.18	25,266.45	35,000.00	9,733.55	72.19
100-00-53300-210-000	STREET CLEANING	560.00	9,110.00	10,000.00	890.00	91.10
100-00-53300-211-000	TOP DRESS/CRACK FILL	0.00	38,014.96	33,325.00	-4,689.96	114.07
100-00-53300-215-000	GRANITE	55.00	395.00	5,000.00	4,605.00	7.90
100-00-53300-220-000	ICE CONTROL	0.00	5,643.67	5,000.00	-643.67	112.87
100-00-53300-225-000	DUST CONTROL	0.00	2,083.70	1,900.00	-183.70	109.67
100-00-53300-230-000	CURB & GUTTER	0.00	0.00	1,000.00	1,000.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
100-00-53300-309-000	STREET MAINT - WAGES	1,357.26	14,226.23	10,000.00	-4,226.23	142.26
100-00-53300-312-000	STREET MAIN - SNOW/ICE - WAGES	0.00	21,570.39	20,700.00	-870.39	104.20
100-00-53300-330-000	STREET MAINT - C/G - WAGES	0.00	169.31	1,000.00	830.69	16.93
100-00-53412-000-000	TRAFFIC CONTROL	0.00	521.08	2,000.00	1,478.92	26.05
100-00-53412-313-000	TRAFFICE CONTROL - WAGES	390.83	1,803.45	3,500.00	1,696.55	51.53
100-00-53420-000-000	STREET LIGHTING	2,020.79	21,887.72	20,000.00	-1,887.72	109.44
100-00-53420-314-000	STREET LIGHTING - WAGES	0.00	1,373.37	2,000.00	626.63	68.67
100-00-53430-000-000	SIDEWALKS	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53430-314-000	SIDEWALKS - WAGES	0.00	2,978.28	3,000.00	21.72	99.28
100-00-53440-000-000	STORM SEWERS	0.00	5,577.00	2,000.00	-3,577.00	278.85
100-00-53440-315-000	STORM SEWERS - WAGES	352.43	5,214.14	7,000.00	1,785.86	74.49
100-00-53620-000-000	GARBAGE COLLECTION CONTRACT	4,716.18	47,016.09	57,000.00	9,983.91	82.48
100-00-53621-000-000	GARBAGE/COMPOST EXPENSES	13,138.78	13,138.78	7,500.00	-5,638.78	175.18
100-00-53621-316-000	GARBAGE/COMPOST EXP - WAGES	544.76	5,570.81	6,000.00	429.19	92.85
100-00-53630-316-000	COMPOSTING - WAGES	426.77	1,362.82	2,000.00	637.18	68.14
100-00-53631-000-000	RECYCLING EXPENSES	2,434.92	24,273.97	29,000.00	4,726.03	83.70
100-00-53631-316-000	RECYCLING EXPENSES -WAGES	0.00	182.79	500.00	317.21	36.56
100-00-53640-000-000	WEED - TREE/BRUSH CONTROL	0.00	515.00	2,000.00	1,485.00	25.75
100-00-53640-316-000	WEED - TREE/BRUSH - WAGES	936.13	11,756.73	8,000.00	-3,756.73	146.96
100-00-53641-316-000	WEED CONTROL - WAGES	0.00	2,465.51	2,000.00	-465.51	123.28
PUBLIC WORKS		34,697.52	329,275.69	359,925.00	30,649.31	91.48
100-00-54910-000-000	CEMETERY	0.00	4,755.00	4,760.00	5.00	99.89
HEALTH & HUMAN SERVICES		0.00	4,755.00	4,760.00	5.00	99.89
100-00-55100-320-000	LIBRARY - WAGES	111.04	4,300.45	4,000.00	-300.45	107.51
100-00-55200-270-000	PARK EXPENSES	229.85	7,099.60	4,000.00	-3,099.60	177.49
100-00-55200-285-000	BALL PARK	94.10	1,225.32	3,000.00	1,774.68	40.84
100-00-55200-321-000	PARK/REC - WAGES	1,556.64	34,204.41	30,000.00	-4,204.41	114.01
CULTURAL, REC & EDUCATION		1,991.63	46,829.78	41,000.00	-5,829.78	114.22
100-00-56300-000-000	PLANNING-GRANT WRITING	0.00	0.00	15,000.00	15,000.00	0.00
100-00-56700-000-000	ECONOMIC DEVELOPMENT	400.00	4,555.40	12,000.00	7,444.60	37.96
ECONOMIC ENVIRONMENT & DEVELOP		400.00	4,555.40	27,000.00	22,444.60	16.87
100-00-57160-017-000	CODIFY ORDINANCES	0.00	995.00	0.00	-995.00	0.00
100-00-57330-350-000	STREET CONST - WAGES	0.00	1,849.03	0.00	-1,849.03	0.00
100-00-57460-000-000	PARKS-REC-CELEBRATIONS	0.00	6,575.87	0.00	-6,575.87	0.00
CAPITAL OUTLAY		0.00	9,419.90	0.00	-9,419.90	0.00
100-00-58100-000-000	PRINCIPAL	0.00	156,263.16	233,700.00	77,436.84	66.86
100-00-58200-000-000	INTEREST	0.00	23,511.86	50,600.00	27,088.14	46.47
DEBT SERVICE		0.00	179,775.02	284,300.00	104,524.98	63.23
100-00-59201-000-000	TRANSFER TO LIBRARY	0.00	67,576.00	67,576.00	0.00	100.00
100-00-59204-000-000	CONTINGENCY FUND	0.00	0.00	390.00	390.00	0.00
OTHER FINANCING USES		0.00	67,576.00	67,966.00	390.00	99.43

Fund: 100 - GENERAL FUND

Account Number	2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
=====					
Total Expenses	104,014.36	1,468,745.36	1,623,192.00	154,446.64	90.49
=====					
Net Totals	296,786.82	285,268.57	0.00	-285,268.57	

Fund: 110 - CAPITAL FUND

Account Number		2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
110-00-49100-000-000	NOTES/DEBT PROCEEDS	0.00	0.00	510,100.00	-510,100.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	510,100.00	-510,100.00	0.00
Total Revenues		0.00	0.00	510,100.00	-510,100.00	0.00

Fund: 110 - CAPITAL FUND

Account Number	2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget	
110-00-57160-017-000	CODIFY ORDINANCES	0.00	0.00	2,000.00	2,000.00	0.00
110-00-57320-000-000	MACHINERY/EQUIPMENT	0.00	63,891.00	60,000.00	-3,891.00	106.49
110-00-57330-000-000	STREET CONSTRUCTION	0.00	605.00	160,000.00	159,395.00	0.38
110-00-57330-301-000	COMMUNITY DRIVE	800.00	-11,215.62	0.00	11,215.62	0.00
110-00-57330-302-000	N 2ND STREET	2,156.64	-36,514.68	0.00	36,514.68	0.00
110-00-57330-350-000	STREET CONSTRUCTION-WAGES	0.00	92,873.32	0.00	-92,873.32	0.00
110-00-57460-000-000	PARKS-REC-CELEBRATIONS	592.40	20,285.50	26,100.00	5,814.50	77.72
110-00-57480-000-000	STREET LIGHTING	2,853.00	2,853.00	0.00	-2,853.00	0.00
110-00-57600-000-000	SHOP	0.00	153,038.72	262,000.00	108,961.28	58.41
=====						
CAPITAL OUTLAY	6,402.04	285,816.24	510,100.00	224,283.76	56.03	
=====						
Total Expenses	6,402.04	285,816.24	510,100.00	224,283.76	56.03	
=====						
Net Totals	-6,402.04	-285,816.24	0.00	285,816.24		

Fund: 120 - TIF DISTRICT #3

Account Number	2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
120-00-41120-000-000 TAX INCREMENT REVENUE	0.00	591.01	0.00	591.01	0.00
=====					
TAXES	0.00	591.01	0.00	591.01	0.00
=====					
120-00-48100-000-000 INTEREST	180.08	3,307.96	0.00	3,307.96	0.00
=====					
MISCELLANEOUS REVENUES	180.08	3,307.96	0.00	3,307.96	0.00
=====					
Total Revenues	180.08	3,898.97	0.00	3,898.97	0.00
=====					

Fund: 120 - TIF DISTRICT #3

Account Number	2023		2023	Budget	Budget	Status	% of
	November	Actual 11/30/2023					
120-00-51901-000-000 ADMINISTRATIVE EXPENSES	0.00	300.00	0.00	-300.00	0.00		
=====							
GENERAL GOVERNMENT	0.00	300.00	0.00	-300.00	0.00		
=====							
Total Expenses	0.00	300.00	0.00	-300.00	0.00		
=====							
Net Totals	180.08	3,598.97	0.00	-3,598.97			

Fund: 200 - WATER DEPARTMENT

Account Number		2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
200-00-53520-000-620	GENERAL SALARIES	5,821.99	70,796.50	77,000.00	6,203.50	91.94
200-00-53520-000-621	ADMIN SALARIES	885.24	10,159.67	13,000.00	2,840.33	78.15
200-00-53520-000-622	POWER FOR PUMPING	388.53	16,686.37	16,000.00	-686.37	104.29
200-00-53520-000-623	SUPPLIES & EXPENSE	2,171.11	9,786.05	6,000.00	-3,786.05	163.10
200-00-53520-000-624	CROSS CONNECTION INSPECTIONS	254.00	2,540.00	3,200.00	660.00	79.38
200-00-53520-000-625	REPAIRS TO PLANT	-422.32	-422.32	0.00	422.32	0.00
200-00-53520-000-626	GAS HEAT	0.00	1,046.19	1,200.00	153.81	87.18
200-00-53520-000-636	COMPUTER EXPENSES	0.00	3,212.50	2,000.00	-1,212.50	160.63
200-00-53520-000-637	AUDIT EXPENSES	0.00	5,400.00	6,000.00	600.00	90.00
200-00-53520-000-831	MAINT WATER PLANT	0.00	0.00	1,000.00	1,000.00	0.00
200-00-53520-000-832	MAINT/REPAIR WELLS	0.00	132.56	7,000.00	6,867.44	1.89
200-00-53520-000-833	MAINT-WATER SYSTEM	0.00	5,219.13	2,000.00	-3,219.13	260.96
200-00-53530-000-631	CHEMICALS - TREATMENT	934.40	10,384.44	10,000.00	-384.44	103.84
200-00-53540-000-650	MAINT - WATER TOWERS	0.00	3,600.00	1,800.00	-1,800.00	200.00
200-00-53580-000-408	TAXES (SS)	513.10	6,188.55	6,000.00	-188.55	103.14
200-00-53580-000-409	UTILITY TAXES	0.00	0.00	120,000.00	120,000.00	0.00
200-00-53580-000-681	OFFICE SUPPLIES & EXP	0.00	2,220.71	2,200.00	-20.71	100.94
200-00-53580-000-684	INSURANCE EXPENSE	0.00	10,583.94	10,000.00	-583.94	105.84
200-00-53580-000-686	BENEFITS - IRA/INS	2,605.58	30,296.40	42,000.00	11,703.60	72.13
200-00-53580-000-688	REG COMMISSION (PSC)	0.00	497.37	1,000.00	502.63	49.74
200-00-53580-016-682	OUTSIDE LAB TESTING	-142.37	4,463.30	7,000.00	2,536.70	63.76
200-00-53580-203-686	SCHOOLING EXP	110.00	1,422.70	2,000.00	577.30	71.14
PUBLIC WORKS		13,119.26	194,214.06	336,400.00	142,185.94	57.73
200-00-57500-000-314	WELLS & SPRINGS	0.00	1,440.30	30,000.00	28,559.70	4.80
200-00-57500-000-343	WATERMAIN REPLACE	2,211.71	589,566.77	680,000.00	90,433.23	86.70
200-00-57500-000-380	WATER METERS	0.00	2,430.55	9,000.00	6,569.45	27.01
CAPITAL OUTLAY		2,211.71	593,437.62	719,000.00	125,562.38	82.54
200-00-58100-000-100	PRINCIPAL - RD BOND ISSUE	0.00	0.00	21,000.00	21,000.00	0.00
200-00-58100-000-200	PRINCIPAL - CWF	0.00	0.00	53,271.00	53,271.00	0.00
200-00-58200-000-100	INTEREST-RD BOND ISSUE	0.00	772.07	2,030.00	1,257.93	38.03
200-00-58200-000-200	INTEREST - CWF	0.00	7,697.09	7,697.00	-0.09	100.00
DEBT SERVICE		0.00	8,469.16	83,998.00	75,528.84	10.08
200-00-59204-000-000	CONTINGENCY FUND	0.00	0.00	5,102.00	5,102.00	0.00
OTHER FINANCING USES		0.00	0.00	5,102.00	5,102.00	0.00
Total Expenses		15,330.97	796,120.84	1,144,500.00	348,379.16	69.56
Net Totals		24,899.77	-400,654.42	0.00	400,654.42	

Fund: 250 - REV.LOAN FUND

Account Number		2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
250-00-43580-000-000	HOUSING REHAB LOAN RE-PAYMENTS	0.00	-6,262.00	0.00	-6,262.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	-6,262.00	0.00	-6,262.00	0.00
250-00-48100-000-000	INTEREST	0.00	136.03	0.00	136.03	0.00
MISCELLANEOUS REVENUES		0.00	136.03	0.00	136.03	0.00
Total Revenues		0.00	-6,125.97	0.00	-6,125.97	0.00

Fund: 250 - REV.LOAN FUND

Account Number		2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
250-00-56601-000-000	R.L.F. HOUSING ADM.EXPENSES	0.00	36,861.28	0.00	-36,861.28	0.00
ECONOMIC ENVIRONMENT & DEVELOP		0.00	36,861.28	0.00	-36,861.28	0.00
Total Expenses		0.00	36,861.28	0.00	-36,861.28	0.00
Net Totals		0.00	-42,987.25	0.00	42,987.25	

Fund: 300 - SEWER DEPARTMENT

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 November	Actual 11/30/2023			
300-00-46411-070-602	SALES OF WATER TO CUSTOMERS	38,350.38	385,339.76	458,000.00	-72,660.24	84.14
300-00-46412-000-632	OTHER OPERATING REVENUES	472.70	7,552.35	7,000.00	552.35	107.89
300-00-46412-000-634	OTHER OPERATING REVENUES	0.00	695.00	0.00	695.00	0.00
300-00-46412-000-635	SEPTIC HAULING DUMPING	0.00	2,221.32	8,000.00	-5,778.68	27.77
300-00-46413-000-419	INCOME ACCOUNTS	863.45	8,868.83	7,000.00	1,868.83	126.70
PUBLIC CHARGES FOR SERVICES		39,686.53	404,677.26	480,000.00	-75,322.74	84.31
Total Revenues		39,686.53	404,677.26	480,000.00	-75,322.74	84.31

Fund: 300 - SEWER DEPARTMENT

Account Number		2023 November	2023 Actual 11/30/2023	2023 Budget	Budget Status	% of Budget
300-00-53520-000-819	GAS HEAT	0.00	4,680.36	5,000.00	319.64	93.61
300-00-53520-000-820	ELECTRICAL POWER	3,841.13	39,792.67	36,000.00	-3,792.67	110.54
300-00-53520-000-821	LAB ANALYSIS EXPENSE	170.37	8,390.85	12,000.00	3,609.15	69.92
300-00-53520-000-822	OPER SUPPLIES & EXP	712.99	7,712.46	7,000.00	-712.46	110.18
300-00-53520-000-825	MAINT PLANT EQUIP	94.28	1,837.21	2,500.00	662.79	73.49
300-00-53520-000-828	ADMIN SALARIES	885.24	10,159.67	14,000.00	3,840.33	72.57
300-00-53520-000-829	GENERAL SALARIES	5,897.28	63,938.26	76,000.00	12,061.74	84.13
300-00-53520-000-833	MAINT-COLLECTION SYS	0.00	6,076.10	15,000.00	8,923.90	40.51
300-00-53520-000-835	MAINT-PLANT & GROUND	0.00	4,072.38	5,000.00	927.62	81.45
300-00-53530-000-818	CHEMICALS - TREATMENT EXP	2,073.75	21,177.98	18,000.00	-3,177.98	117.66
300-00-53580-000-408	TAXES (SS)	518.86	5,668.48	6,800.00	1,131.52	83.36
300-00-53580-000-823	TRANSPORT-SLUDGE TRUCK	0.00	0.00	25,000.00	25,000.00	0.00
300-00-53580-000-830	OFFICE SUPPLIES/EXPENSE	0.00	1,555.50	2,000.00	444.50	77.78
300-00-53580-000-836	COMPUTER EXPENSES	0.00	1,012.50	3,000.00	1,987.50	33.75
300-00-53580-000-837	AUDIT EXPENSES	0.00	5,400.00	5,000.00	-400.00	108.00
300-00-53580-000-884	INSURANCE PREMIUMS	0.00	15,441.22	14,500.00	-941.22	106.49
300-00-53580-000-886	PENSIONS/BENEFITS	2,634.83	27,588.07	35,000.00	7,411.93	78.82
300-00-53580-016-682	OUTSIDE LAB TESTING	2,131.50	7,457.00	7,000.00	-457.00	106.53
300-00-53580-017-682	ENGINEERING	0.00	437.50	0.00	-437.50	0.00
300-00-53580-022-832	ENV STANDARDS/FEES	0.00	2,374.75	3,200.00	825.25	74.21
300-00-53580-080-833	DUMPSTER SERVICE	147.24	1,491.41	1,400.00	-91.41	106.53
300-00-53580-203-832	SCHOOLING EXPENSE	0.00	190.00	1,500.00	1,310.00	12.67
300-00-53610-000-403	DEPRECIATION EXPENSE	0.00	0.00	100,000.00	100,000.00	0.00
PUBLIC WORKS		19,107.47	236,454.37	394,900.00	158,445.63	59.88
300-00-57500-000-300	EQUIPMENT	0.00	131,061.75	75,000.00	-56,061.75	174.75
CAPITAL OUTLAY		0.00	131,061.75	75,000.00	-56,061.75	174.75
300-00-59204-000-000	CONTINGENCY FUND	0.00	0.00	10,100.00	10,100.00	0.00
OTHER FINANCING USES		0.00	0.00	10,100.00	10,100.00	0.00
Total Expenses		19,107.47	367,516.12	480,000.00	112,483.88	76.57
Net Totals		20,579.06	37,161.14	0.00	-37,161.14	

TOTAL EXPENDITURES FROM FUND #100 - GENERAL FUND = \$ 82,598.28

TOTAL EXPENDITURES FROM FUND #110 – CAPITAL FUND = \$ 3,326.60

TOTAL EXPENDITURES FROM FUND #200 - WATER FUND = \$ 30,184.63

TOTAL EXPENDITURES FROM FUND #300 - SEWER FUND = \$ 26,822.95

TOTAL NET PAYROLL = \$ 23,115.02

GENERAL FUND CHECKING ACCOUNT

ALL Checks

Posted From: 11/08/2023 From Account:
Thru: 12/05/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
19200	11/21/2023	WATCO PARK RENT	3.00
19201	11/21/2023	FRONTIER PHONE	207.28
19202	11/21/2023	BAUMGARTNERS LUMBER & MATERIALS TREATED LUMBER - PICNIC TABLES	592.40
19203	11/21/2023	XCEL ENERGY ELECTRIC POWER	2,182.63
19204	11/21/2023	ALLAN RAATZ BOOTS	174.02
19205	11/21/2023	NOTICIAS COMUNICACION EN ESPANOL LLC TRANSLATION FOR SURVEY	300.00
19206	11/21/2023	RAHM DAIRY PLOWING	100.00
19207	11/21/2023	UNIFIRST CORPORATION MATS/UNIFORMS	329.50
19208	11/21/2023	CLARK ELECTRIC COOPERATIVE STREET LIGHTING	395.78
19209	11/21/2023	WM COPROPRATE SERVICES INC REFUSE/RECYCLING	7,151.10
19210	11/21/2023	TP PRINTING CO INC PRINTING	409.93
19211	11/21/2023	ELECTION SYSTEMS & SOFTWARE INC WARRANTY/LICENSE - CLARK COUNTY	409.51
19212	11/21/2023	CARDMEMBER SERVICE GOOGLE WORKSPACE	42.00
19213	11/21/2023	COLBY WATER DEPARTMENT WATER BILLS	144.51
19214	11/21/2023	ALLIED COOPERATRIVE FUEL	1,401.58
19215	11/21/2023	BOLSTER HARDWARE SUPPLIES	27.81
19216	11/21/2023	E.O. JOHNSON COMPANY INC MAINTENANCE	146.00
19217	12/05/2023	AMERICAN ASPHALT OF WISCONSIN ASPHALT PATCH	2,640.00
19218	12/05/2023	RIVER COUNTRY COOP MACH/EQUIPMENT PARTS	244.56

GENERAL FUND CHECKING ACCOUNT

ALL Checks

Posted From: 11/08/2023 From Account:
Thru: 12/05/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
19219	12/05/2023	MARAWOOD CONSTRUCTION SERVICES INC FRAC SAND FOR VOLLEYBALL COURTS	94.20
19220	12/05/2023	RIESTERER & SCHNELL INC CABLE #9	27.03
19221	12/05/2023	MILLER-BRADFORD & RISBERG INC PARTS FOR 580	540.32
19222	12/05/2023	STAPLES BUSINESS ADVANTAGE ENVELOPES/ADD TAPE	89.57
19223	12/05/2023	DISPLAY SALES LIGHT BULBS	153.00
19224	12/05/2023	MID-STATE TRUCK SERVICE INC M/E PARTS #12	79.96
19225	12/05/2023	USA BLUE BOOK GLOVES	55.55
19226	12/05/2023	MEYER LUMBER SUPPLY INC DOOR KICKDOWNS	18.58
19227	12/05/2023	MENARDS GARLAND	35.96
19228	12/05/2023	CRS/COMPLIANCE REGULATORY SERVICE INC ANNUAL DRUG PROGRAM FEE	149.00
19229	12/05/2023	CHARTER COMMUNICATIONS PHONE/INTERNET	79.97
19230	12/05/2023	UNIFIRST CORPORATION UNIFORMS	75.82
19231	12/05/2023	WISCONSIN MUNICIPAL CLERKS ASSOC (WMCA) MEMBERSHIP - GURTNER	65.00
19232	12/05/2023	RENT-A-FLASH OF WISCONSIN INC SIGNAGE/BARACADES	938.53
19233	12/05/2023	AUTO WASH SUPPLIES CO FLOOR SQUEGEE	71.50
19234	12/05/2023	BILL'S TIRE & SERVICE TIRES	977.30
19235	12/05/2023	WHIRLWIND SWEEPING LLC FALL LEAF PICKUP	6,100.00
19236	12/05/2023	VERIZON WIRELESS CELL PHONE	1.00
19237	12/05/2023	ABBY FORD REPAIRS #8	262.69

GENERAL FUND CHECKING ACCOUNT

ALL Checks

Posted From: 11/08/2023 From Account:
Thru: 12/05/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
19238	12/05/2023	WE ENERGIES GAS HEAT	343.89
19239	12/05/2023	DESIGNER ADVERTISING SWEATSHIRTS	38.00
19240	12/05/2023	FASTENAL COMPANY SHOP PARTS	10.00
19241	12/05/2023	SECURITY HEALTH PLAN JANUARY PREMIUM	12,313.78
19242	12/05/2023	COLBY POSTMASTER 2,000 FOREVER, 100 2 OZ	1,410.00
19243	12/05/2023	SCHOOL DISTRICT OF COLBY OCTOBER MOBILE TAX	347.38
19244	12/05/2023	DELTA DENTAL OF WISCONSIN JANUARY PREMIUM	780.84
19245	12/05/2023	COLBY ABBOTSFORD POLICE COMMISSION DECEMBER BUDGET	33,184.25
19246	12/05/2023	COLBY WATER DEPARTMENT - HYDRANT RENT DECEMBER HYDRANT RENT	10,678.75
19247	12/05/2023	MARTIN WELDING BROOM #9	101.40
Grand Total			85,924.88

11/30/2023 9:16 AM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

WATER FUND CHECKING

ALL Checks

Posted From: 11/08/2023 From Account:
Thru: 12/05/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
7841	11/21/2023	FRONTIER PHONE BILLS	167.51
7842	11/21/2023	CLARK ELECTRIC COOPERATIVE POWER FOR PUMPING	388.53
7843	11/21/2023	HYDROCORP CROSS CONNECTION CONTROL	254.00
7844	11/21/2023	WISCONSIN STATE LAB OF HYGIENE FLUORIDE TESTING	28.00
7845	12/05/2023	COLBY GENERAL FUND PAYROLL FOR NOVEMBER	9,723.20
7846	12/05/2023	COLBY GENERAL FUND-UTILITY TAX DEC UTILITY TAX	10,000.00
7847	12/05/2023	USA BLUE BOOK EYE WASH STATION/SIGN	140.51
7848	12/05/2023	AYRES ASSOCIATES WATERMAIN REPLACEMENT	1,941.65
7849	12/05/2023	SJE STORM DAMAGE	6,366.62
7850	12/05/2023	WE ENERGIES GAS HEAT	87.95
7851	12/05/2023	XCEL ENERGY POWER FOR PUMPING	1,086.66
Grand Total			30,184.63

11/30/2023 9:16 AM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

SEWER FUND CHECKING

ALL Checks

Posted From: 11/08/2023 From Account:
Thru: 12/05/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
8462	11/21/2023	FRONTIER PHONE BILL	343.95
8463	11/21/2023	XCEL ENERGY ELECTRIC POWER	3,841.13
8464	11/21/2023	HAWKINS INC FERRIC CHLORIDE	2,073.75
8465	11/21/2023	COMMERCIAL TESTING LABORATORY INC LAB TESTING	1,177.50
8466	11/21/2023	UNIFIRST CORPORATION MATS	49.90
8467	11/21/2023	WM COPRORATE SERVICES INC DUMPSTER	147.24
8468	11/21/2023	WISCONSIN STATE LAB OF HYGIENE LAB TESTING	954.00
8469	11/21/2023	COLBY WATER DEPARTMENT WATER BILLS	242.49
8470	11/21/2023	BOLSTER HARDWARE SUPPLIES	79.65
8471	12/05/2023	COLBY GENERAL FUND NOVEMBER PAYROLL	10,948.01
8472	12/05/2023	NICOLET NATIONAL BANK REPLACE EQUIPMENT CD	5,233.00
8473	12/05/2023	USA BLUE BOOK SIGNS	281.91
8474	12/05/2023	STAPLES BUSINESS ADVANTAGE INK	248.59
8475	12/05/2023	WE ENERGIES GAS HEAT	305.27
8476	12/05/2023	HARLAND HIGLEY MEALS -TRAINING	39.77
8477	12/05/2023	NCL OF WISCONSIN, INC. LAB SUPPLIES	856.79
Grand Total			26,822.95

11/30/2023 9:16 AM
PAYRL

Employee Full With Dollars Report - by Name
All Employees with All Pay Frequencies

Page: 13

Check Date From: 11/01/2023
Thru: 11/30/2023

From Dept: 100 Old Dept. 10
Thru Dept: 100 Old Dept. 10

Number of Employees: 12

Earnings:

Regular Pay	29,006.10	1,054.25	Hours
Overtime Pay	2,029.04	48.00	Hours
WEEKEND	520.00		

	31,555.14		

Withholdings:

Federal	2,107.95
Social Security	1,834.03
Medicare	428.90
Wisconsin	1,154.69
DEFERRED COMP	40.00
GLOBE/LIBERTY	296.70
HEALTH INS.	1,677.32
NS DEFERRED COM	100.00
WRS CONTRIB	2,145.76

	9,785.35

Net Pay 21,769.79

Flexible Time Off:	<u>Begin</u>	<u>Earned</u>	<u>Used</u>	<u>End Result</u>
Comp. Hours	60.16	5.25	-2.00	63.41
Holiday	0.00	16.00	-16.00	0.00
Sick Hours	5,373.25	0.00	-15.75	5,357.50
Vacation Hours	419.00	0.00	-121.00	298.00
	-----	-----	-----	-----
	5,852.41	21.25	-154.75	5,718.91

11/30/2023 9:17 AM
PAYRL

Employee Full With Dollars Report - by Name
All Employees with All Pay Frequencies

Page: 20

Check Date From: 11/01/2023
Thru: 11/30/2023

From Dept: 200 COUNCIL
Thru Dept: 200 COUNCIL

Number of Employees: 19

Earnings:

Regular Pay	550.00	0.00	Hours
Overtime Pay	950.00	0.00	Hours

1,500.00

Withholdings:

Federal	40.00
Social Security	93.00
Medicare	21.77
Wisconsin	0.00
GIFTS	0.00

154.77

Net Pay 1,345.23

Flexible Time Off:	<u>Begin</u>	<u>Earned</u>	<u>Used</u>	<u>End Result</u>
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Colby/Abbotsford Police Commission Meeting

November 13, 2023

6:30 P.M.

The Colby/Abbotsford Police Commission (CAPC) meeting was called to order by President Todd Schmidt at 6:30 p.m. at the Colby/Abbotsford Police Department (CAPD). Members present were: Todd Schmidt, Randy Hesgard, Dan Hederer, Mason Rachu, Sarah Diedrich and Roger Weideman. Also present were Police Chief Jason Bauer, Colby Mayor Jim Schmidt, Abbotsford Mayor Jim Weix and Lieutenant Alex Bowman.

Comments from the Public: There were no comments from the public.

Minutes from the October 16, 2023 Meeting: Motion was made by Hesgard, seconded by Rachu to approve the minutes from the October 16, 2023 meeting, amending Chief Bauer's retirement date to February 1, 2024. Motion carried with a voice vote.

Expenditures: Motion was made by Diedrich, seconded by Hederer to approve October expenditures as presented in the amount of \$19,131.89. Motion carried with a voice vote.

Fund Transfer-Metal Plate Fund to Sick Time Payout Expense: Chief Bauer explained the rationale behind this fund transfer. He said the Metal Plate Fund had a balance of \$22,800. president Schmidt noted this has been a normal procedure in the past. Motion was made by Hederer, seconded by Rachu to recommend to the respective city councils transferring \$17,500 from the Metal Plate fund, with \$4,500 going to the General Checking Account and \$13,000 going to the Sick Time Payout Expense as presented. Motion carried with a voice vote.

Chief's Report: Chief Bauer said deployment of the K-9 in October resulted in two arrests. The October and November Activity Report will be reviewed at the December meeting. Chief Bauer said the Colby School Board has approved hiring a full-time School Resource Officer (SRO). He said the Abbotsford School District and the Colby School District would each be responsible for funding 87.5% of the cost for two full-time SRO's, one for each school district. He said a used squad vehicle would be set up for the additional SRO position, noting that a marked unit parked at a school was a good deterrent. He said two patrol officers would have to be hired to fill vacancies created by moving Lieutenant Bowman to the chief's position and a current patrol officer moving to the additional SRO position.

Meeting Date for November, 2023: The next CAPC meeting will be held at 5:30 p.m. on Monday, December 11, 2023, at the Colby-Abbotsford Police Department. Five patrol officer interviews will be conducted in closed session, with the first interview scheduled at 6:00 p.m.

Meeting Adjournment: Motion was made by Rachu, seconded by Diedrich to adjourn the meeting at 6:45 p.m. Motion carried with a voice vote.

POLICE CHECKING NOW

ALL Checks

Posted From: 10/14/2023 From Account:
Thru: 11/10/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
14079	11/10/2023	BBD SPORTS SHOP K9	67.98
14080	11/10/2023	CELL COM CELLPHONE AND AIRCARDS	268.66
14081	11/10/2023	CITY OF ABBOTSFORD WATER	83.76
14082	11/10/2023	COLBY ABBOTSFORD PROFESSIONAL POLICE UNION DUES	252.00
14083	11/10/2023	COMPUTER TR INC. OCTOBER 2023	561.35
14084	11/10/2023	DELTA DENTAL OF WISCONSIN NOVEMBER 2023	643.37
14085	11/10/2023	GLOBE LIFE DISABILITY INSURANCE	647.18
14086	11/10/2023	HORBAN ENTERPRISES DECAL 22' DURANGO	495.85
14087	11/10/2023	KAUFFMAN AUTO SERVICE LEAKING COOLANT REPAIR	386.80
14088	11/10/2023	KEIL ENTERPRISES OPERARTION RUSH	249.00
14089	11/10/2023	KWIK TRIP INC FUEL	608.75
14090	11/10/2023	LIGHT'EM UP LLC INSTALL LIGHTS, RADAR, RADIO, CAMERA ETC	4,265.95
14091	11/10/2023	MARIANA CASTILLO AGUILERA TRANSLATION	60.00
14092	11/10/2023	NICOLET NATIONAL BANK CREDIT CARD	811.40
14093	11/10/2023	RIVER COUNTRY COOP NAPA AUTO PARTS	38.27
14094	11/10/2023	SECURITY HEALTH PLAN HEALTH PREMIUM	8,258.78
14095	11/10/2023	SUNNY COMMUNICATIONS, INC MOTOROLA	1,163.54
14096	11/10/2023	WI DEPT OF JUSTICE-TIME TIME	269.25
Grand Total			19,131.89

POLICE ACH DISBURSEMENTS

[illegible]

Personnel/Labor Relations Committee Meeting

November 13, 2023, 5:00 PM

The meeting was called for order by Jason Lindeman at 5:00 PM. On roll call were Lindeman, O'Brien and Hesgard. Also present were Mayor Schmidt and Clerk Gurtner.

Motion was made by Hesgard, seconded O'Brien to go into Closed Session. Roll call vote: Yes - Hesgard, O'Brien, Lindeman. Motion carried. Closed Session per Wisconsin State Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. PURPOSE: Review Applications for Deputy Clerk/Treasurer Position

Motion was made by O'Brien, seconded by Hesgard to adjourn at 6:05 PM. Motion carried with a voice vote.

Connie Gurtner, Clerk

Personnel/Labor Relations Committee Meeting

November 28, 2023, 4:00 PM

The meeting was called for order by Jason Lindeman at 4:07 PM. On roll call were Lindeman, O'Brien and Hesgard. Also present were Mayor Schmidt and Clerk Gurtner.

Motion was made by Hesgard, seconded O'Brien to go into Closed Session. Roll call vote: Yes - Hesgard, O'Brien, Lindeman. Motion carried. Closed Session per Wisconsin State Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. PURPOSE: Interview for Deputy Clerk/Treasurer Position

Motion was made by O'Brien, seconded by Hesgard to adjourn at 6:15 PM. Motion carried with a voice vote.

Connie Gurtner, Clerk

CENTRAL FIRE & EMS CHECKING

ALL Checks

Posted From: 10/19/2023 From Account:
Thru: 11/14/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
8357	10/31/2023	CARDMEMBER SERVICE ELAN CREDIT CARD	12,622.80
8358	10/31/2023	CITY OF COLBY SECRETARIAL CHARGE	500.00
8359	10/31/2023	EMC INSURANCE COMPANIES POLICY #5H5-64-79---23	4,748.00
8360	10/31/2023	FIRE SAFETY USA HELMERT PARTS	125.00
8361	10/31/2023	JERRY ESPINO REIMBURSE CVTC	160.00
8362	10/31/2023	MEDFORD MOTORS, INC MED 31	475.97
8363	10/31/2023	SMITH BROS. MEATS, INC SILENT PARADE	221.16
8364	10/31/2023	WE ENERGIES HEAT	85.82
8365	10/31/2023	WIESE, LYSNIE REPAIRMENT	60.00
8366	10/31/2023	XCEL ENERGY ELECTRICTY	207.94
8367	11/10/2023	ABBY COUNTY MARKET FUNERAL PLANT	65.00
8368	11/10/2023	AIRGAS USA LLC OXYGEN	573.04
8369	11/10/2023	BOLSTER HARDWARE, LLC PROPANE TANK	37.51
8370	11/10/2023	COLBY WATER DEPARTMENT WATER	158.76
8371	11/10/2023	LIGHT'EM UP MED 11 CARSON CONTROLLER	167.79
8372	11/10/2023	MCHS HOSPITALS, INC MEDS FOR AMBULANCE	406.51
8373	11/10/2023	MILLER GRAPHICS AND DESIGN COMMAND TRUCK DECALS	1,100.00
8374	11/10/2023	XCEL ENERGY ELECTRICTY	388.37
8375	11/14/2023	CITY OF ABBOTSFORD WATER	140.28

CENTRAL FIRE & EMS CHECKING

ALL Checks

Posted From: 10/19/2023 From Account:
Thru: 11/14/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
8376	11/14/2023	CONFIDENTIAL RECORDS, INC OFFICE EMS	48.00
8377	11/14/2023	EMC INSURANCE COMPANIES INSURANCE PREMIUM	4,748.00
8378	11/14/2023	EMERGENCY MEDICAL PRODUCTS INC MED SUPPLIES	328.29
8379	11/14/2023	FIRE & SAFETY EQUIPMENT IV INC RECHARGE	38.00
8380	11/14/2023	KAISER, LORRIE VACUUM CLEANER ST #1	71.73
8381	11/14/2023	KWIK TRIP FUEL	2,269.38
8382	11/14/2023	XCEL ENERGY ELECTRICTY	223.58
Grand Total			29,970.93

City of Colby Election Day Emergency Response Plan

This document is maintained by:
Connie Gurtner, City Clerk/Treasurer

Last Updated: December 5, 2023

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INTRODUCTION

Purpose:

This document will serve as the emergency response/contingency plan in case of an unexpected circumstance that requires a change in the standard operating procedures on Election Day. The purpose of this document is to provide guidance for election staff and for the general safety of polling locations, all while maintaining the integrity of an election.

This document shall be reviewed with Election Inspectors as part of the Clerk's pre-election training. The document and its contents shall be considered sensitive in nature. County Clerks, as well as polling place property owners and facility managers, should be apprised of relevant aspects of these plans.

Polling Place Staffing, Hours of Operation, and Location(s)

Address of this Polling Location:

Colby City Hall, Community Room

211 W Spence Street

Colby, WI 54421

Staffing:

This polling locations will have the following staff on site:

- Chief Election Inspector (1-2)
- Election Inspectors (3-7)

Hours of Operation:

Voters may cast their ballots from 7:00 a.m. to 8:00 p.m.

Extended Polling Place Hours:

In the event of an emergency, a court order may be requested to extend polling place hours.

EMERGENCY PROCEDURES

Chief Election Inspectors should ensure that Election Inspectors are made aware of these procedures and their responsibilities in advance of an election, if possible. Identifying duties and assigning them in advance may help alleviate stress and clarify responsibilities in case of an emergency.

Worldwide Terrorism Event

In the event of terrorist activity, the Federal Government may have a preliminary plan in place for moving activities of election days. All elections will continue unless Federal or State officials have ordered otherwise. If there is no police order to take cover or remain indoors, all operations of the polling places can remain intact. If you are notified to evacuate the polling place, secure ballots and voting equipment.

Active Shooter

Active shooter situations are unpredictable and evolve quickly. Because active shooter situations are often over within 10 – 15 minutes, before law enforcement arrives on the scene, individuals must be prepared both mentally and physically to deal with an active shooter situation. U.S. Homeland Security recommends these best practices coping with an active shooter situation:

- Be aware of your environment and any possible dangers.
- Take note of the two nearest exits in any facility you visit.
- If you are in an office, stay there and secure the door.
- If you are in a hallway, get into a room and secure the door.
- As a last resort, attempt to take the active shooter down. When the shooter is in close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.
- DIAL 9-1-1 WHEN IT IS SAFE TO DO SO!

Workplace Violence

Be aware of the possibility of an incident occurring at your voting location:

- All threats of violence must be taken seriously.
- Report any threats to the Chief Inspector to make a determination as to the next course of action.
- For any situation that involves an immediate threat of violence, an Inspector should notify local law enforcement. Dial 9-1-1.
- In the event of a confrontation, do not panic.
- Do exactly what you are told – no more and no less. Do not do anything to surprise the individual.

Fire or Fire Alarms

A fire in or near the polling place on an Election Day can severely hamper the operations and procedures necessary to carry out the election process. It is expected that fire department personnel will respond to fire calls as needed without interrupting the activities of the election; unless the polling place is the location of the fire or is near enough to another structure to make the evacuation a necessity. In the event that a fire or fire alarm has disturbed the activities of the polling place, the following steps can help to effectively continue election processes.

- Stay Calm and Dial 9-1-1.
- The evacuation and safety of human life is the first concern. Inform any voters at your location of the safety evacuation route.
- Secure ballots and voting equipment.
- Proceed to the designated assembly location.
- Take a head count and note any missing people. Report any missing people to emergency personnel.
- Stay in the designated area until you are directed to do otherwise.
- Do not attempt to re-enter the building until advised by emergency personnel.
- Do not speak to the media – refer them to emergency personnel.
- Receive all of your information from emergency personnel.

Tornado/Severe Weather

During inclement weather, the Fire Department and Police Department will be kept apprised of the severity to alert the clerk of possible situations that require action.

- If a natural disaster such as a tornado warning occurs, which requires inspectors and voters to take cover, all unvoted ballots and poll lists will be secured by the Chief Inspector. The Voting Equipment/Ballot Box can remain unplugged and locked. No ballots will be allowed in the Voting Equipment/Ballot Box and no unvoted ballots will be issued. When regular business resumes, the Chief Inspector should note the time from beginning to end on the Inspectors' Statement.
- If a tornado is reported or seen in the immediate area, seek shelter immediately in a secure location. This location should be designated ahead of time and be known to all inspectors. If time does not allow you to evacuate to a safe location, find shelter under a heavy object such as a table and protect your head.
- Do not stop for personal belongings, ballots or election equipment.
- Take a head count. Try to remain calm and quiet during the waiting period.
- If the building is struck by a tornado, remain in your location until it is safe to evacuate.
- Stay away from sources of power, power lines, phone lines, gas lines and windows.
- Once you are clear of the area, do not re-enter the building without clearance from emergency personnel.

Threatening Phone Call/Bomb Threat/Suspicious Object

If you have received a written threat, suspicious parcel, or if you find a suspicious object on the premises:

- Keep anyone from handling it or going near it. The object may be dangerous. In addition, preservation of evidence is important for law enforcement.
- Stay calm and dial 9-1-1.

- Promptly write down everything you can remember about receiving the verbal or written threat, parcel, or suspicious object.

Hazardous Leaks or Spills

Many polling locations are located near railroad crossings or major roads. Hazardous substances are transported daily. A leak or a spill is a possibility and a concern.

- If you are the first person to identify a hazardous leak or spill, dial 9-1-1 to report the situation.
- The Fire Department and County Emergency Government will be the emergency personnel to assess the situation.
- Remain at the polling place unless otherwise notified by emergency personnel. Close the doors and windows if the hazardous leak or spill is outside of your facility.
- Secure ballots and voting equipment if necessary.

Power Outage

Voting equipment contains power supply backups that will continue to operate in the event of a power outage for approximately 3 – 4 hours. Turn off the voting equipment and have voters deposit their ballots in the equipment's auxiliary compartment. Note the time of the power outage on the Inspectors' Statement and contact the clerk immediately. Maintenance personnel should deliver flashlights and any other supplies needed. When the power is restored, turn the voting equipment back on and process any voted ballots in the auxiliary compartment through the equipment. If power is not restored before the end of the Election Day, secure all of the voted ballots in a ballot bag and bring all of the election supplies to the Alternate Location.

Ballots will be processed at the Alternate Location.

In the event of a long-term power outage, a change of venue will be required. If there is a municipality-wide power outage, ballot should be secured with the Inspectors at the polling location until 8:00 p.m. If a power outage should occur:

- Remain calm.
- Provide assistance to visitors and staff in your immediate area.
- If you are in an area that does not have windows, proceed with caution to an area with emergency lighting.
- The tabulator prom pack will retain all data in its memory and can be restarted after a power outage.

Medical Emergencies

If you observe a staff member or visitor who appears to be seriously ill or injured:

- Dial 9-1-1 immediately. Give the operator the location and type of emergency.
- Unless it is a life-threatening emergency, do not render first aid until a qualified individual arrives.
- Do not offer to move a person who has fallen
- Try to obtain from the injured person his/her name, phone number, address, date of birth and a brief description of what happened.
- Avoid unnecessary conversation with, or about, the ill or injured person.
- Report any employee injury to the clerk.

Change of Polling Location

When it has been determined by the Clerk, Deputy Clerk, Chief Inspector or emergency personnel that a polling place needs to be moved to effectively respond to a disaster of any kind, the following process should be followed:

- The Inspectors will assist in packing up all voting equipment, ballots, poll lists, registration materials and all election forms and information that needs to be relocated, such as notices and signs.
- The Clerk, with Police escort, will report to the polling location to facilitate the move.
- All Inspectors will assist the Clerk in moving the election materials to the transport vehicle(s).
- The voting equipment/ballot box(es) will remain locked at all times.

- The voting equipment/ballot box(es) will be escorted to a municipal vehicle for moving. A police officer will remain in view of the voting equipment/ballot box(es) at all times and take it to the Alternate Location. At this location, the polling place will be set up as normal.
- All unvoted ballots should remain in the presence of the Chief Inspector and at least one other inspector during the change of location.
- A sign should be posted on the front entry doors at the original location designating the new polling place. If possible, a notice should be placed on the Public Access Channel, or the local radio for directing voters to the new location.
- Inspectors should note the change of location on the Inspectors' Statement.

Staffing and Training

Ensuring that polling locations have adequate numbers of trained chief inspectors and poll workers on Election Day – particularly in high turnout elections – is critical to the smooth operation of the polling place and

- Efforts should be made to have alternate chief inspectors (required a resolution of the governing body) and back-up poll workers, who are trained and knowledgeable about Election Day procedures on call in the event of illness, emergency or a higher than anticipated voter turnout.
- Regular and proper training for chief inspectors is a crucial starting point for ensuring the smooth and competent handling of both normal and extraordinary Election Day events.
- Clerks must document the training taken by chief inspectors and poll workers to ensure compliance with state training requirements. Documentation should include the term, names, dates and number of hours for each of their chief inspectors and poll workers.
- Training should cover procedures to allow poll workers to properly operate and troubleshoot problems on the voting equipment, including the accessible voting equipment. Poll workers should be able to turn on the equipment, clear paper jams, calibration problems

and the ability to answer questions about how the equipment operates. Clerks should provide poll workers with additional contact information if more complex issues arise.

- Clerks should share contingency plans with poll workers during pre-election training sessions.
- Clerks should arrange to have poll workers visit the polling location prior to Election Day and are familiar with the building evacuations and shelter procedures.
- Clerks should purchase or download the most recent version of the Election Day Manual and have it available at the polling place for reference. The Manual contains a form to list emergency contact numbers. Clerks should ensure this section is accurately filled in and election inspectors are aware of the information.
- Election inspector training should instill the importance of accurate, detailed recordkeeping and all irregular activities should be recorded on the EL-104, Inspectors' Statement.

EMERGENCY CONTACTS

Municipal Contacts

Clerk	Name: Connie Gurtner
	Daytime Phone Number: 715-223-4435
	After Hours Phone Number: 715-613-4933
Deputy Clerk	Name: Erin Hennes
	Daytime Phone Number: 715-223-4435
	After Hours Phone Number: 715-223-5104
Fire/Police/EMS	9-1-1
Fire/Police/EMS (non-emergency)	
IT Support	Name: Computer TR
	Daytime Phone Number: 715-613-2590
	After Hours Phone Number: 715-316-1236
Voting Equipment Support	Name: ES&S
	Daytime Phone Number:
	After Hours Phone Number:
Municipal Attorney	Name: Attorney William Gamoke
	Daytime Phone Number: 715-387-1155
	After Hours Phone Number: 715-387-1155
Public Works Department	Name: DPW Harland Higley
	Daytime Phone Number: 715-223-2586
	After Hours Phone Number: 715-225-6675

County Contacts

Clerk's Office Marathon County	Name: Kim Trueblood
	Daytime Phone Number: 715-261-1501
	After Hours Phone Number: 715-297-8061
Clerk's Office Clark County	Name: Christina Jensen
	Daytime Phone Number: 715-743-5148
	After Hours Phone Number: 715-743-5148
Fire/Police/EMS	9-1-1
Fire/Police/EMS (non-emergency)	715-223-2313
Voting Equipment Support	Name: ES&S Kyle Weber
	Daytime Phone Number: 402-415-8102
	After Hours Phone Number: 402-415-8102

State Contacts

Wisconsin Elections Commission	Help Desk: 608-261-2028
	Help Desk Email: elections@wi.gov
	For extended office hours and applicable phone numbers during those hours, please check Recent Clerk Communications tab the agency website (https://elections.wi.gov).
	Meagan Wolfe (WEC Administrator)
	Daytime Phone Number: 608-266-8175
	After Hours Phone Number: 608-712-6957
	Robert Kehoe (WEC Deputy Administrator)
	Daytime Phone Number: 608-261-2015
	Riley Vetterkind (Public Information Officer)
	Daytime Phone Number: 608-267-7887
	James Witecha (Staff Counsel)
	Daytime Phone Number: 608-266-0136
	After Hours Phone Number: 608-712-8683

Ordinance # 2023-1
Ordinance Repealing and Recreating Section §432-21
Parking Prohibited Zones

§432-21 Parking Prohibited Zones.

- A. Definitions. As used in this section, the following terms shall have the meanings indicated:

PARK or PARKING

The halting of a vehicle whether occupied or not, except temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

- B. State Highway 13. All parking, except for emergencies, shall be prohibited on the east and west sides of State Highway 13 in the City of Colby.
- C. North Second Street. Parking shall be prohibited on the west side of North Second Street from High Street to Dolf Street (except for bus parking, which shall be permitted on the west side of North Second Street extending north from the north side of the main Colby High School entrance 220 feet to the corner, except those areas where bus parking would otherwise not be permitted).
- D. West Dolf Street. There shall be no parking on the north side of West Dolf Street from North Second Street to 200' west of North Fourth Street between the hours of 7:30 a.m. to 4:30 p.m. on days when school is in session.
- E. West Dolf Street. There shall be no parking on the south side of West Dolf Street from North Second Street and extending 350' west between the hours of 7:30 a.m. to 4:30 p.m. on days when school is in session.
- F. South East Street. There shall be no parking on the east side of South East Street from East Broadway to East Clark Street.
- G. Lincoln Street. There shall be no parking on the south and north sides of Lincoln Street between South Division Street and South Main Street.
- H. High Street. There shall be no parking on both sides of High Street.

ADOPTED: _____

SIGNED: _____

James W Schmidt, Mayor

PUBLISHED: _____

ATTEST: _____

Connie L Gurtner, Clerk

Chapter 432. Vehicles and Traffic

Article III. Parking Regulations

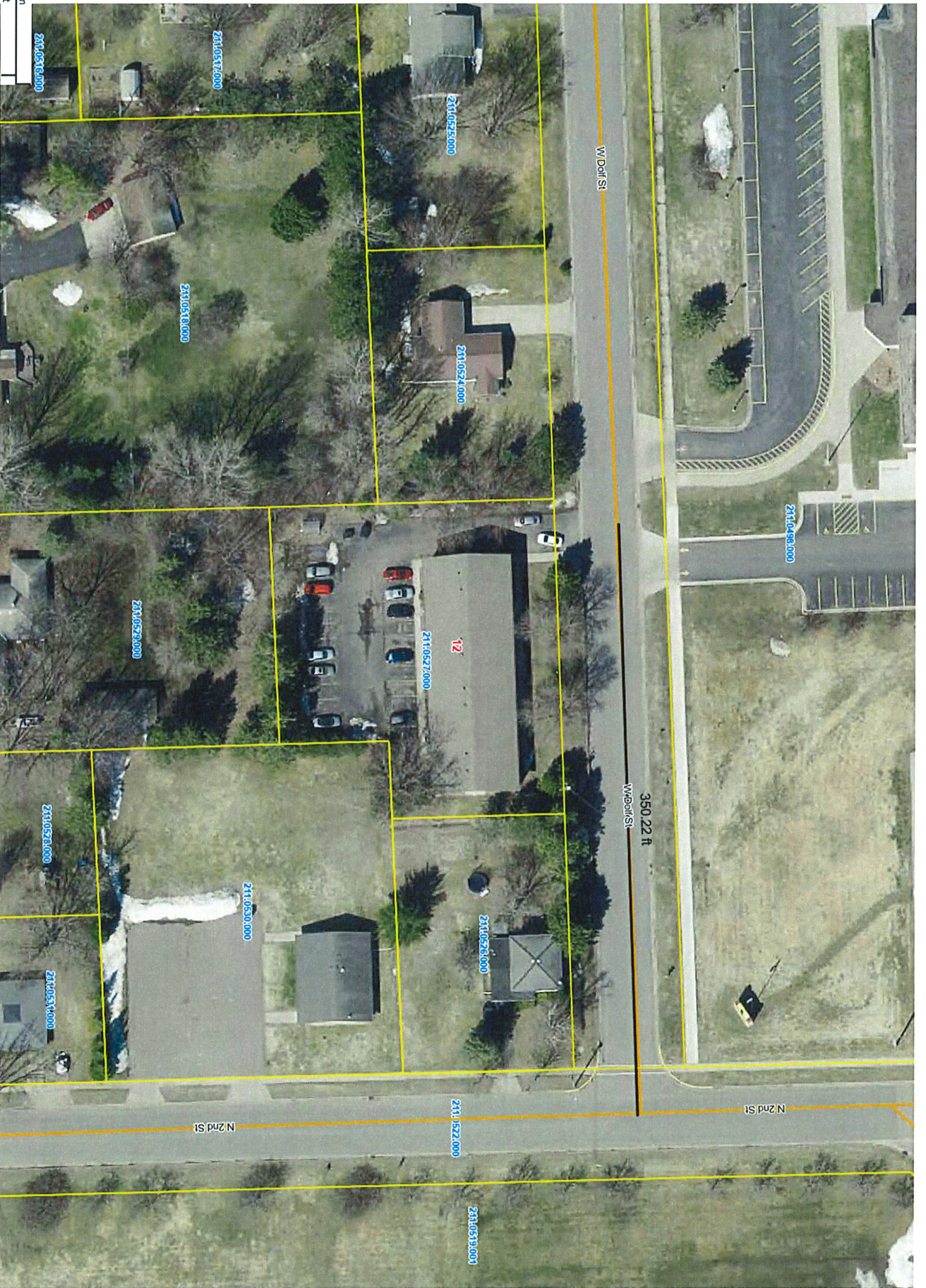
§ 432-21. Parking prohibited zones.

- A. Definitions. As used in this section, the following terms shall have the meanings indicated:

PARK or PARKING

The halting of a vehicle whether occupied or not, except temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

- B. State Highway 13. All parking, except for emergencies, shall be prohibited on the east and west sides of State Highway 13 in the City of Colby.
- C. North Second Street. Parking shall be prohibited on the west side of North Second Street from High Street to Dolf Street (except for bus parking, which shall be permitted on the west side of North Second Street extending north from the north side of the main Colby High School entrance 220 feet to the corner, except those areas where bus parking would otherwise not be permitted).
- D. West Dolf Street. There shall be no parking on the north side of West Dolf Street from North Second Street to North Fourth Street between the hours of 7:30 a.m. to 4:30 p.m. on days when school is in session.
- E. South East Street. There shall be no parking on the east side of South East Street from East Broadway to East Clark Street.
- F. Lincoln Street. There shall be no parking on the south and north sides of Lincoln Street between South Division Street and South Main Street.
- G. High Street. There shall be no parking on both sides of High Street.



Date created: 11/15/2023

Last Data Uploaded: 11/15/2023 2:48:57 AM

Developed by



Connie Gurtner

From: Harland Higley <colbydpw@cityofcolby.org>
Sent: Tuesday, November 14, 2023 3:11 PM
To: Connie Gurtner; jdschmidt77; Jason Bauer
Subject: No Parking on Dolf st

I put up {no parking on this side of the street} signs on W Dolf Street. Starting at the intersection of N 2nd Street and W Dolf Street on the south side of Dolf going West for 325' ending at the East side of the driveway at 203 W Dolf. The signs will be changed over to no parking on school days from 7:30 am to 4:30 pm when they come in. We will have to approve this at our next council meeting so it is legal. But the people that live there don't know that.

--

Harland Higley DPW
City of Colby
715-223-2586

RESOLUTION NO. 7-2023

Document Number

Title of Document

A Resolution pursuant to Section 66.1003 (4) Wis. Stats., to vacate and discontinue all of Herman Street and Hazel Drive, and the North 144.95 feet of Lieders Street and the South 122 feet of Jackson Street, all of which streets and portions thereof are located in the Replatt of Rahm Estates as located in the North half (N1/2) of the Northwest Fractional Quarter (NW fr'l 1/4) of Section 18, Township 28 North, Range 2 East, in the City of Colby, Marathon County, Wisconsin.

WHEREAS, it is deemed that the public interest requires the vacating and discontinuance of the above described public ways in the City of Colby, Marathon County, Wisconsin;

AND WHEREAS, the City Council has determined that said public streets should be vacated pursuant to Section 66.1003(4) Wis. Stats.;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Colby, Wisconsin, as follows:

SECTION 1. That since the public interest requires it, the following described and streets and portions of streets are hereby vacated and discontinued:

Record this document with the Register of Deeds

Name and Return Address:

William C. Gamoke
Wolfgram, Gamoke & Hutchinson, S.C.
PO Box 1178
Marshfield, WI 54449

See attached

(Parcel Identification Number)

All of Herman Street and Hazel Drive, and the North 144.95 feet of Lieders Street and the South 122 feet of Jackson Street, all of which streets and portions thereof are located in the Replatt of Rahm Estates as located in the North half (N1/2) of the Northwest Fractional Quarter (NW fr'l 1/4) of Section 18, Township 28 North, Range 2 East, in the City of Colby, Marathon County, Wisconsin. Subject to all existing utility easement rights which shall continue pursuant to Section 66.1005(2) Wis. Stats. It being the intention of the Common Council to vacate all streets and portions thereof all fully discribed in said Replatt of Rahm Estates.

SECTION 2. The title to the vacated streets shall be vested in the abutting property owners pursuant to the provisions as set forth in Section 66.1005(1) Wis. Stats.

SECTION 3. The City Clerk shall be and she is hereby directed to record a certified copy of this Resolution together with a map of the vacated streets and portions of streets vacated as described herein in the Office of the Register of Deeds for Marathon County, Wisconsin.

ADOPTED _____

_____ (Seal)

James W. Schmidt, Mayor

APPROVED _____

_____ (Seal)

Connie Gurtner, City Clerk

STATE OF WISCONSIN)
)
CLARK COUNTY)

Personally came before me this ____ day of _____, 2024, the above named James W. Schmidt and Connie Gurtner to me known to be the persons who executed the foregoing instrument and acknowledge the same.

* _____, Notary Public

State of Wisconsin

My Commission Expires: _____

THIS INSTRUMENT WAS DRAFTED BY: Attorney William C. Gamoke, Wolfgram, Gamoke & Hutchinson, S.C., PO Box 1178, Marshfield, WI 54449

Attachment for Resolution

1. 211 2802 182 1138
2. 211 2802 182 1150
3. 211 2802 182 1149
4. 211 2802 182 1148
5. 211 2802 182 1147
6. 211 2802 182 1146
7. 211 2802 182 1167
8. 211 2802 182 1145
9. 211 2802 182 1061
10. 211 2802 182 1125
11. 211 2802 182 1126
12. 211 2802 182 1127
13. 211 2802 182 1128
14. 211 2802 182 1129
15. 211 2802 182 1130
16. 211 2802 182 1131
17. 211 2802 182 1132
18. 211 2802 182 1133
19. 211 2802 182 1134
20. 211 2802 182 1135
21. 211 2802 182 1136
22. 211 2802 182 1137

23. 211 2802 182 1151
24. 211 2802 182 1152
25. 211 2802 182 1153
26. 211 2802 182 1154
27. 211 2802 182 1155
28. 211 2802 182 1156
29. 211 2802 182 1157
30. 211 2802 182 1158
31. 211 2802 182 1159
32. 211 2802 182 1160
33. 211 2802 182 1161
34. 211 2802 182 1162
35. 211 2802 182 1163
36. 211 2802 182 1164
37. 211 2802 182 1165
38. 211 2802 182 1166

Tax Rate for 2023 payable in 2024

CLARK COUNTY

<u>Source</u>	<u>Levy</u>	<u>Inc Levy</u>	<u>%</u>	<u>Tax Rate</u>	<u>Increment</u>
State	\$0.00	\$0.00		0.000000000	\$0.00
County	\$483,167.91	\$491,880.01	32.3079%	0.010382538	\$8,712.10
Local - City	\$486,158.83	\$494,924.85	32.5079%	0.010446808	\$8,766.02
School	\$448,672.82	\$456,762.91	30.0013%	0.009641291	\$8,090.09
VTAE	<u>\$77,509.69</u>	<u>\$78,907.25</u>	5.1828%	<u>0.001665564</u>	<u>\$1,397.56</u>
TOTAL	\$1,495,509.25	\$1,522,475.02	100.0000%	0.032136201	\$26,965.77
School Credit		\$101,714.02		<u>0.002146966</u>	
Net Tax Rate				0.029989235	

<u>Assessment Ratio</u>	<u>Tax Rate</u>	
2020 - 88.3608423	0.03008216 Up \$1.44 per thousand	First Dollar Credit \$58.11
2021 - 80.0179668	0.02857097 Down \$1.51 per thousand	Lottery Credit \$216.31
2022 - 70.6981226	0.029436052 Up \$.86 per thousand	
2023 - 66.972248	0.029989235 Up \$.55 per thousand	

MARATHON COUNTY

<u>Source</u>	<u>Levy</u>	<u>Inc Levy</u>	<u>%</u>	<u>Tax Rate</u>	<u>Increment</u>
State				0.000000000	\$0.00
County	\$149,274.04	\$150,066.16	20.3120%	0.0047071605	\$792.12
Local - City	\$281,239.17	\$282,731.54	38.2687%	0.0088685067	\$1,492.37
School	\$259,553.80	\$260,931.09	35.3180%	0.0081846868	\$1,377.29
VTAE	<u>\$44,838.77</u>	<u>\$45,076.72</u>	<u>6.1013%</u>	<u>0.0014139321</u>	<u>\$237.95</u>
TOTAL	\$734,905.78	\$738,805.51	100.0000%	0.0231742861	\$3,899.73
School Credit		\$52,744.65		<u>0.0016544538</u>	
Net Tax Rate				0.0215198322	

<u>Assessment Ratio</u>	<u>Tax Rate</u>	
2020 - 93.3584934	0.02429872 Up \$.88 per thousand	
2021 - 89.2331633	0.02225169 Down \$2.05 per thousand	
2022 - 78.6018668	0.022574074 Up \$.32 per thousand	
2023 - 78.8924889	0.0215198322 Down \$1.054 per thousand	

	<u>Assessed</u>	<u>Equalized</u>	<u>Equal (TID out) *</u>	
Clark	\$47,375,700	\$70,738,000	\$69,485,100	0.63351589
Marathon	<u>\$31,880,400</u>	<u>\$40,409,900</u>	<u>\$40,196,600</u>	0.36648411
	\$79,256,100	\$111,147,900	\$109,681,700	

*Percentage of Local Levy - based on Equalized (TID out)

Clark County - 63.35%	\$486,158.83	
Marathon County - 36.65%	\$281,239.17	\$ 767,398.00 2023 Levy