



Public Notice of the Village of Cambridge, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

VILLAGE BOARD OF TRUSTEES

DATE: TUESDAY, AUGUST 25, 2026

TIME: 6:30 PM

LOCATION: AMUNDSON COMMUNITY CENTER
200 SPRING ST.
CAMBRIDGE, WI 53523

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PROOF OF POSTING**
- 5. PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON)**
- 6. APPROVAL OF MINUTES:** Village Board Minutes of July 28, 2026
- 7. APPROVAL OF BILLS**
- 8. COMMITTEE REPORTS**
 - a. Fire and EMS Commission – Trustee Blackwood
 - b. Economic Development Committee – Trustee Busch
 - c. Plan Commission – President Hollenbeck
 - d. Library Board – Trustee Trendel
 - e. Water and Sewer Committee – President Hollenbeck
- 9. VILLAGE ADMINISTRATOR'S REPORT**
 - a. Update on Liquor License for The Plow restaurant
 - b. Update on 2025 Audit Report
- 10. OLD BUSINESS – ACTION REQUIRED - NONE**
- 11. NEW BUSINESS – ACTION REQUIRED**
 - a. Discussion and Possible Action regarding Economic Development Committee SMART Goals and Plan
 - b. Discussion and Possible Action on a recommendation by the Plan Commission for approval of a text amendment regarding lot coverage in sections 17.04.09 (definitions), 17.08.030 (site regulations), 17.92.010(6) (Accessory Uses and Structures), Section 17.28.080(G) and Section 17.32.040(G)
 - c. Discussion and Possible Action on a recommendation by the Plan Commission for approval of a 2 lot CSM for parcel 111/0612-123-4780-1 along Waverly Drive with the inclusion of two conditions proposed by the Village Engineer
 - d. Discussion and Possible Action on a recommendation from the Public Works Committee to build a basketball court in LBK Park at a cost not-to-exceed \$22,000

- e. Discussion and Possible Action on a referral from the Public Works Committee to consider the removal of parking spaces from the intersection of HWY 12 and Spring Street
- f. Discussion and Possible Action on an Agreement Between Plow, LLC., and the Village of Cambridge, Wisconsin for the Conditional Non-Revocation of a "Class B" Liquor and Class "B" Beer License

12. FUTURE AGENDA ITEMS

- a. Discussion on E-bike and E-scooter ordinances
- b. Approval of Fire and EMS Intergovernmental Agreement for 2027
- c. Election Security Sub-grant

13. PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON)

14. NEXT MEETING DATES

- a. Economic Development Committee – Tuesday, September 1, 2026, at 4:30 p.m.
- b. Village Board – Tuesday, September 8, 2026, at 6:30 p.m.
- c. Library Board of Trustees – Wednesday, September 9, 2026, at 6:30 p.m.
- d. Plan Commission – Monday, September 14, 2026, at 6:30 p.m.
- e. Water and Sewer Committee – Tuesday, September 15, 2026, at 6:30 p.m.
- f. Village Board – Tuesday, September 22, 2026, at 6:30 p.m.

15. CLOSED SESSION

The Village Board will convene into Closed Session pursuant to **Wis. Stat. §19.85(1)(g)** for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: **discuss proposed dissolution of Cambridge-Oakland Cable Commission by the Town of Oakland, and discuss final considerations regarding possible action to revoke a current liquor license.**

16. RECONVENE TO OPEN SESSION

17. POSSIBLE ACTION TAKEN ON CLOSED SESSION ITEMS

18. ADJOURNMENT

Brian Wilson, Village Clerk/Treasurer

Posted: August 24, 2026

The Village of Cambridge Board permits a period of public comment to receive information from members of the public pursuant to Wis. Stat. § 19.84(2). The Wisconsin Attorney General has advised that a governmental body should refrain from Board discussion on an item until specific notice of the subject matter and any proposed action has been provided. (Wisconsin Department of Justice, *Wisconsin Open Meetings Law: A Compliance Guide* (2009).)

NOTE:

Individuals who need special accommodations are encouraged to call (608) 423-3712 at least 24 hours before the meeting.



MINUTES

VILLAGE BOARD OF TRUSTEES
AMUNDSON COMMUNITY CENTER
200 SPRING ST., CAMBRIDGE, WI 53523
TUESDAY, JULY 28, 2026, 6:30 PM

1. **CALL TO ORDER:** President Hollenbeck called the meeting to order at 6:30 p.m.
2. **PLEDGE OF ALLEGIANCE:** Trustees led the pledge.
3. **ROLL CALL:** Members Present – President Hollenbeck, Trustee Blackwood, Trustee Busch, Trustee Jacobson, Trustee Jankowski, Trustee Sands, and Trustee Trendel.

Members Absent – None

Others Present – Sam (last name unknown), Village Attorney Nathaniel Yackel, Lead Cable Operator Melissa Murack, and Administrator Kris Breunig.
4. **PROOF OF POSTING:** Confirmed - Upper and Lower levels of the Amundson Center, Cambridge Post Office, Badger Bank, Bank First, and the Village website.
5. **PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON):** None
6. **APPROVAL OF MINUTES:**
 - a. Approval of Village Board Minutes for July 14, 2026.

Trustee Trendel moved to approve the Minutes for July 14, 2026. Second by Trustee Jankowski. Motion carried by voice vote.
7. **APPROVAL OF BILLS:**

Motion by Trustee Blackwood to approve bills totaling \$29,375.50. Second by Trustee Sands. Motion carried on a roll call vote.

Yes – President Hollenbeck, Trustee Blackwood, Trustee Busch, Trustee Jacobson, Trustee Jankowski, Trustee Sands, and Trustee Trendel

No – None
8. **COMMITTEE REPORTS:**
 - a. Water and Sewer Committee – President Hollenbeck

Well #2 generator project is completed and final payment has been approved. Some minor punch-list items such as lawn care remain to be finished.
 - b. Public Works Committee – Trustee Sands
 - LPK Park basketball court: Committee advanced a \$22,000 budget for a smaller full-court with two hoops and lights; to come before the Village Board.
 - Hiring committee formed Public Works Laborer position. One interview completed with anticipated Board consideration of candidate.
 - Country Lane: After discussion, Committee recommended no action.
 - Spring St/Highway 12 turning movements: Proposal to remove three parking stalls (two on Spring, one on STH 12) to improve large vehicle turning and reduce damage on Bar Alley (not a funded road; ~\$100,000 to resurface). Committee recommends full Board discussion next meeting. There will be potential

pushback from Main Street businesses regarding parking stall removals.

- Signage anomalies: Blue Jay Way/Saxon Rd by high school has a redundant stop sign opposite a “Do Not Enter” on a one-way; staff to review and bring recommendations.
- Traffic concerns: Drumlin Trail / Woodhaven pedestrian safety concerns noted; no action pending other than road changes that may alleviate issues.
- General project updates by Cody, but nothing requires Board action.

c. Cable Commission – President Hollenbeck

- 2026 Budget status is positive.
- Decided existing Village of Cambridge ordinances suffice regarding the Cable Commission and no separate bylaws are needed.
- Town of Oakland to be billed for quarterly franchise fees not remitted.
- Accepted resignation of long-time lead operator Gary Zabel after 25.5 years. Committee expressed appreciation for his service.

9. VILLAGE ADMINISTRATOR’S REPORT:

a. Update on Projects and Developments

- 2026 road maintenance complete; some loose gravel remains; potential additional street sweep.
- Bike rack project: ~\$4,000–\$5,000 in donations; plan to place racks on village property; private businesses encouraged to seek separate donations.
- Billstad development: Engineering delivered; DNR review set for August 10; wetland delineation increased blocks from 6 to 7; Plan Commission will act first.
- Bulk water filling station: Site walkthrough complete; coordinating pad, traffic flow, and hookups; progressing.
- Vineyard development: Stormwater and site plan to MSA; approved for 30 townhomes; ingress/egress and added traffic noted (estimated 45–50 cars).
- Charge-Up Dane EV charger project: Approved; awaiting federal funding.
- Frontier/Verizon fiber: 98% complete; PW coordinating site cleanups and lawn repairs.
- Katie Court: Attorneys working on matters.
- Koshkonong Creek Bridge:
 - Contractor staff to rent a room for ~3 months at \$500/month to general fund; cleaning and key transfer coordinated; minimal setup needed (desk, Wi-Fi).
 - DOT approved conditional start; bridge closed to all traffic Aug 3–mid-October; detours posted and emailed; Cambridge trail access maintained; schedule weather-dependent. Some residents upset about notification method; staff relies on website postings.
- Melster and Lucille Court developments: Same developer; contact pending; other developer interest exists; will go to Plan Commission before Board.
- Potter’s Road project: Approved; expected start late August or early September.
- Rockdale Regionalization (sewer gas complaints): Engineers addressed chemical issue; one business still affected; further review ongoing; may be internal plumbing.
- State Hwy 134 & Lagoon Road: DOT conditional start approved; change order signed to alter existing water tower connection (not replace).
- Summer Prairie development: Wetland delineation and DNR artificial exemption letters sent to MSA.
- Westgate development: Legal documents signed by Cozy Home and developer; developer requests one more DOT site visit regarding sidewalk placement prior to concrete.

b. Update on Room Tax Ordinance

- Estimated annual room tax revenue: ~\$9,873 based on operator responses (rate, occupancy, etc.).

- 70% would go to a tourism entity.
- Target implementation: January 1, 2027.
- Coordination primarily with Dane County; outreach ongoing to lodging operators; anticipated expansion may add rooms.

10. OLD BUSINESS – NONE:

11. NEW BUSINESS – ACTION REQUIRED:

- Village legal services transition from Stafford/Rosenbaum to Russell Law
 - Transition from Stafford Rosenbaum (moving toward environmental law) to Russell Law.
 - Introductions: Attorneys Nathaniel Yackel (point person) and Sam Holley (municipal experience); firm has 13 attorneys; regional offices include Whitewater, Jefferson, Fort Atkinson, etc.
 - Appreciation read for outgoing attorney Jane Landretti; gift planned; she could not attend tonight.
- Discussion and Approval of Resolution 2026-11 A Resolution Granting A Class B Liquor License
Motion by Trustee Busch to approve Resolution 2026-11 A Resolution Granting A Class B Liquor License to The Rusty Mexican at 111 Jefferson St. Second by Trustee Sands. Motion carried on voice vote.
- Discussion and possible action to reschedule the August 11, 2026, Village Board meeting
 - August 11 is a primary election; staffing and room use conflicts.
 - Discussion of alternate dates to align with Plan Commission items from August 10.
 Motion by President Hollenbeck to reschedule the August 11, 2026, Village Board meeting to Monday, August 17, 2026. Second by Trustee Jankowski. Motion carried on voice vote.

12. FUTURE AGENDA ITEMS:

- Discussion on E-bike and E-scooter ordinances
- Approval of Fire and EMS Intergovernmental Agreement for 2027
- Election Security Sub-grant

13. PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON):

14. NEXT MEETING DATES:

- Economic Development Committee – Tuesday, August 4, 2026, at 4:30 p.m.
- Plan Commission – Monday, August 10, 2026, at 6:30 p.m.
- Partisan Primary Election – Tuesday, August 11, 2026
- Village Board – To Be Determined due to Election on August 11, 2026
- Joint Police Commission – Tuesday, August 18, 2026, at 5:00 p.m.
- Water and Sewer Committee – Tuesday, August 18, 2026, at 6:30 p.m.
- Public Works Committee – Monday, August 24, 2026, at 6:30 p.m.
- Village Board – Tuesday, August 25, 2026, at 6:30 p.m.

15. ADJOURNMENT

Trustee Blackwood made a motion to adjourn. Second by Trustee Jankowski. Motion carried by voice vote.
Meeting adjourned at 7:16 p.m.

Respectfully submitted by Brian Wilson, Clerk/Treasurer, Village of Cambridge

These minutes are not official until approved by the Village Board of Trustees.



VILLAGE OF CAMBRIDGE – VILLAGE BOARD OF TRUSTEES
BILLS APPROVAL – _____

APPROVAL OF BILLS TOTALING \$ _____

President Hollenbeck

Trustee Blackwood

Trustee Busch

Trustee Jacobson

Trustee Jankowski

Trustee Sands

Trustee Trendel

Highlights: Current Bills over \$5,000

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Check Run Totals:

Bills over \$5000 -----> \$ _____

Bills under \$5000 -----> \$ _____

Total All Bills For Check Run: \$ _____

Payroll Dated _____ **\$** _____

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ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 8/25/2026

From Account:

Thru: 8/25/2026

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
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8/25/2026 ALLIANT ENERGY/WP&L

#370181

100-00-51600-220-000	MUN BLDG - UTILITIES		1,348.02 ✓
#370181		8/14/2026	
100-00-53420-000-000	STREET LIGHTS		36.82 ✓
#1611869258		8/14/2026	
100-00-53420-000-000	STREET LIGHTS		38.50 ✓
#252381		8/14/2026	
100-00-53311-220-000	PUBLIC WORKS - UTILITY & PHONE		189.31 ✓
#0347153 PW GARAGE NORTH ST		0341530000 8/14/2026	
100-00-53420-000-000	STREET LIGHTS		25.48 ✓
#543106		8/14/2026	
100-00-55200-220-000	PARK UTILITIES		50.67 ✓
#0335194619		8/17/2026	
100-00-55200-220-000	PARK UTILITIES		31.23 ✓
#6959100000 VETERANS PARK		8/14/2026	
100-00-53420-000-000	STREET LIGHTS		46.76 ✓
#5706050000		8/14/2026	
100-00-53420-000-000	STREET LIGHTS		70.42 ✓
#9380220000		8/14/2026	
100-00-53420-000-000	STREET LIGHTS		84.48 ✓
#5122342434 HWY 12/18 & 138 TRAFFIC LTS		8/17/2026	
100-00-53311-220-000	PUBLIC WORKS - UTILITY & PHONE		31.54 ✓
#5613463308 150 LAGOON RD SHED		8/17/2026	
Total			1,953.23

8/25/2026 ALLIANT ENERGY/WP&L

#3712920000 134 WTR TOWER

500-00-53700-620-000	POWER PURCHASED FOR PUMPING		61.74 ✓
#3712920000 134 WTR TOWER		371292 08/14/2026	
600-00-53700-821-000	POWER PURCHASED FOR PUMPING		138.10 ✓
#0144220000 12 & 18 LIFT STATION		14422 8/14/2026	
600-00-53700-821-000	POWER PURCHASED FOR PUMPING		605.83 ✓
#3994420000 300 WATER ST PUMP HOUSE		3994420000 8/14/2026	
500-00-53700-620-000	POWER PURCHASED FOR PUMPING		1,087.53 ✓
#1762800000 SKOGEN RD WELL#3		17628 8/14/2026	
500-00-53700-620-000	POWER PURCHASED FOR PUMPING		620.69 ✓
W MADISON ST WELL 2		3967610000 8/17/2026	

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HOMETOWN BANK GENERAL OPERATING

Dated From: 8/25/2026

From Account:

Thru: 8/25/2026

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			2,513.89

8/25/2026 APG OF SOUTHERN WISCONSIN

PUBLICATION - ABSENTEE BALLOTS

100-00-51440-390-000	ELECTIONS - SUPPLY & EXPENSE		17.95
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PUBLICATION - ABSENTEE BALLOTS 28866-0726

100-00-51425-000-000	PUBLICATION/HEARING NOTICES		18.11
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PUBLICATION-LIQUOR LIC- RUSTY MEXICAN 28866-0726

100-00-51425-000-000	PUBLICATION/HEARING NOTICES		40.13
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PUBLICATION - LOT COVERAGE 28866-0726

100-00-51425-000-000	PUBLICATION/HEARING NOTICES		30.07
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PUBLICATION - CUP KATIE COURT 28866-0726

100-00-52410-000-000	ZONING ADMINISTRATION CHARGES		26.71
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PUBLICATION - REZONE BILSTAD RD 28866-0726

100-00-51425-000-000	PUBLICATION/HEARING NOTICES		284.20
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SEEKING APPLICANT FOR PUBLIC WORKS 24796-0726

Total 417.17

8/25/2026 ASSOCIATED BANK GREEN BAY

BONDS SERIES 2014A - 7/17/14 ANNUAL FEE

500-00-53700-687-000	G.O. ADMIN. FEE		475.00
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BONDS SERIES 2014A - 7/17/14 ANNUAL FEE 28511 8/11/2026

Total 475.00

8/25/2026 BADGER WELDING SUPPLIES INC

CYLINDER RENTAL JUL 2026

100-00-53311-350-000	PUBLIC WORKS - EQUIP/VEHIC REP		12.40
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CYLINDER RENTAL JUL 2026 3949518 7/31/2026

Total 12.40

8/25/2026 BROOKS TRACTOR INC.

LOADER REPAIRS-SPEED SENSOR, ORING REPLC

100-00-53311-350-000	PUBLIC WORKS - EQUIP/VEHIC REP		601.02
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LOADER REPAIRS-SPEED SENSOR, ORING REPLC S72889 7/30/2026

Total 601.02

8/25/2026 BUSCH, BETSY

MILEAGE - LEAGUE OF MUNICIPALITIES 101

100-00-51440-390-000	ELECTIONS - SUPPLY & EXPENSE		37.70
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MILEAGE - LEAGUE OF MUNICIPALITIES 101 7/22/2026

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Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			37.70

8/25/2026 CAMBRIDGE ACE HARDWARE

ROPE TO TIE TREES UPRIGHT

100-00-53311-340-000	PUBLIC WORKS - SHOP SUPPLIES		19.99
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ROPE TO TIE TREES UPRIGHT

B187469 7/9/2026

500-00-53700-689-100	DIGGERS HOTLINE EXPENSES		29.67
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LINE PAINTING PAINT, DIGGERS HOTLINE PNT A301120 7/20/2026

100-00-51600-390-000	MUN BLDG - SUPPLIES		31.99
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BIRD SEED

A301322 7/24/2026

Total			81.65
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8/25/2026 CAMBRIDGE WATER & SEWER UTILITY

ACCT#040-0024-00 AMUNDSON WATER & SEWER

100-00-51600-220-000	MUN BLDG - UTILITIES		310.11
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ACCT#040-0024-00 AMUNDSON WATER & SEWER 8/3/2026

100-00-53311-220-000	PUBLIC WORKS - UTILITY & PHONE		231.58
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ACCT#040-0023-00 200 W NORTH ST

8/3/2026

Total			541.69
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8/25/2026 CHARTER COMMUNICATIONS/SPECTRUM

170805901

100-00-52100-310-000	POLICE - INTERNET		55.01
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170805901

170805901080726 8/7/26

100-00-51420-221-000	ADMIN - TELEPHONE/INTERNET		55.00
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170805901

170805901080726 8/7/26

500-00-53700-681-200	TELEPHONE/INTERNET EXPENSE		54.99
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170805901

170805901080726 8/7/26

600-00-53700-851-400	TELEPHONE/INTERNET EXPENSE		54.99
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170805901

170805901080726 8/7/26

Total			219.99
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8/25/2026 CHARTER COMMUNICATIONS/SPECTRUM

#170804901

100-00-53311-220-000	PUBLIC WORKS - UTILITY & PHONE		88.65
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#170804901

170804901081426 8/14/26

500-00-53700-681-200	TELEPHONE/INTERNET EXPENSE		44.33
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#170804901

170804901081426 8/14/26

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Dated From: 8/25/2026

From Account:

Thru: 8/25/2026

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	44.32
#170804901		170804901081426 8/14/26	
		Total	177.30
8/25/2026 DANE COUNTY TREASURER (LAND CONSERVATION)			
STORM MGMT - VINEYARD DR & LOT 1			
800-00-58100-300-000		OUTSIDE SERVICES-ENGINEERING	80.59
		STORM MGMT - VINEYARD DR & LOT 1 CAM0726 8/13/2026	
800-00-58100-300-000		OUTSIDE SERVICES-ENGINEERING	332.44
		STORM MGMT - BILLSTAD ROAD DEVELOPMENT CAM0726 8/13/2026	
		Total	413.03
8/25/2026 DANE COUNTY TREASURER - COURT FINES			
JUL 26 - COUNTY JAIL & DRIVER SURCHARGES			
100-00-45100-000-000		COURT FINES/PENALTIES	78.10
		JUL 26 - COUNTY JAIL & DRIVER SURCHARGES 8/05/2026	
		Total	78.10
8/25/2026 DANE COUNTY TREASURER - Danecom			
DANECOM COSTS JAN-JUN 2026			
100-00-52100-245-000		POLICE - DANE COM EXPENSE	809.00
		DANECOM COSTS JAN-JUN 2026 48415 7/29/2026	
		Total	809.00
8/25/2026 DECKER SUPPLY CO			
SIGNS - NO TRUCKS (4 SIGNS)			
100-00-53311-371-000		PUBLIC WORKS - STREET SIGNS	155.80
		SIGNS - NO TRUCKS (4 SIGNS) 937718 8/17/2026	
		Total	155.80
8/25/2026 FORT HEALTHCARE BUSINESS HEALTH			
DRUG SCREEN - CODY GARCIA			
100-00-53311-390-000		PUBLIC WORKS - MISC	74.00
		DRUG SCREEN - CODY GARCIA 69898 7/31/2026	
		Total	74.00
8/25/2026 GFL ENVIRONMENTAL (LRS)			
HANDICAP ACCESSIBLE RESTROOM			
100-00-55200-290-000		FISH PONDS - LAGOON RD	240.00
		HANDICAP RESTROOMS - LAGOON RD UN0000165812 7/23/2026	

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HOMETOWN BANK GENERAL OPERATING

Dated From: 8/25/2026

From Account:

Thru: 8/25/2026

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
350-00-53620-390-000		OTHER SUPPLIES & EXPENSE	531.30
		FUEL SURCHARGE	
		0000333388 8/1/2026	
		Total	771.30
	8/25/2026	LEADER - INDEPENDENT	
		SUBSCRIPTION - 1 YEAR	
100-00-51420-320-000		ADMIN - SUBSCR/PRINTING	130.75
		SUBSCRIPTION - 1 YEAR	
		10/1/2026	
		Total	130.75
	8/25/2026	MC FARLANE, BRYAN	
	08/01 - 8/13/2026	LIBRARY CLEANING	
150-00-55110-240-000		LIB BUILDING MAINT & REPAIR	375.00
		08/01 - 8/13/2026 LIBRARY CLEANING	
		8/13/2026	
		Total	375.00
	8/25/2026	MC FARLANE, BRYAN	
	8/8- 8/21/2026	CLEAN AMUNDSON BLDG	
100-00-51600-120-000		MUN BLDG - HOURLY WAGES	400.00
		8/8- 8/21/2026 CLEAN AMUNDSON BLDG	
		08/20/2026	
		Total	400.00
	8/25/2026	MILSAP, RANDI WIND	
		HOTEL ROOM - SUMMER MUNC JUDGE SEMINAR	
100-00-51200-330-000		COURT - TRAINING	202.00
		HOTEL ROOM - SUMMER MUNC JUDGE SEMINAR	
100-00-51200-330-000		COURT - TRAINING	133.40
		MILEAGE - 184 X 72.50 CENTS/MILE	
		Total	335.40
	8/25/2026	MUNICIPAL CODE ENFORCEMENT	
		CODE ENFORCEMENT-SUPPLIES, LETTERS,FILES	
100-00-52420-200-000		CODE ENFORCEMENT	267.91
		CODE ENFORCEMENT-SUPPLIES, LETTERS,FILES 2000 8/1/2026	
		Total	267.91
	8/25/2026	PETE'S TIRE SERVICE INC.	
		TIRES FOR RAM WATER TRUCK	
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	346.28
		1996 MULE STEERING TIRES	
		235223 8/12/2026	

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ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 8/25/2026 From Account:

Thru: 8/25/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	32.25 ✓
		FLAT TIRE REPAIR - J DEERE MOWER	
	234835 7/21/2026		
		Total	378.53
8/25/2026 QUAM ENGINEERING, LLC			
SIDEWAY SURVEY CA-10-26			
100-00-53100-215-000		ENGINEERING SERV	440.00
		SIDEWAY SURVEY CA-10-26	
	11908 8/12/2026		
		Total	440.00 ✓
8/25/2026 QUILL CORPORATION			
LABEL MAKER AND LABELS - J STINE			
500-00-53700-640-000		SUPPLIES AND EXPENSES	77.42
		LABEL MAKER AND LABELS - J STINE	
	49834682 8/04/2026		
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	77.41
		LABEL MAKER AND LABELS - J STINE	
	49834682 8/04/2026		
100-00-51600-390-000		MUN BLDG - SUPPLIES	110.60
		PAPER TOWELS, TP FOR RESTROOMS-AMUNDSON	
	49834682 8/04/2026		
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	38.99
		WHITE COPY PAPER	
	49834682 8/04/2026		
500-00-53700-640-000		SUPPLIES AND EXPENSES	19.49
		WHITE COPY PAPER	
	49834682 8/04/2026		
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	19.49
		WHITE COPY PAPER	
	49834682 8/04/2026		
		Total	343.40 ✓
8/25/2026 REFUEL PANTRY			
PUBLIC WORKS FUEL JULY 2026			
100-00-53311-370-000		PUBLIC WORKS - FUEL	832.39 ✓
		PUBLIC WORKS FUEL JULY 2026	
	2090 8/11/2026		
		Total	832.39
8/25/2026 RUSSELL LAW OFFICES, SC			
VILLAGE LEGAL SVCS			
100-00-51300-210-000		VILLAGE LEGAL WORK	1,198.84 ✓
		VILLAGE LEGAL SVCS	
	36818 7/29/2026		
100-00-51200-399-000		COURT LEGAL WORK	23.00 ✓
		COURT LEGAL SVCS - WALTER OWEN	
	36813 7/29/2026		

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Dated From: 8/25/2026 From Account:

Thru: 8/25/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51200-399-000		COURT LEGAL WORK	23.00 ✓
	36815 7/29/2026	COURT LEGAL SVCS - LAURA CRANDALL	
100-00-51200-399-000		COURT LEGAL WORK	46.00 ✓
	36814 7/29/2026	COURT LEGAL SVCS - BRIAN BERNINGER	
100-00-51200-399-000		COURT LEGAL WORK	207.00 ✓
	36817 7/29/2026	COURT LEGAL SVCS - ROXANE STILLMAN	
100-00-51200-399-000		COURT LEGAL WORK	46.00 ✓
	26816 7/29/2026	COURT LEGAL SVCS - CHRISTOPHER MOULD	
Total			1,543.84
8/25/2026 STAFFORD ROSENBAUM LLP			
LEGAL SVCS- ORDINANCE ENFORCEMENT			
100-00-51300-210-000		VILLAGE LEGAL WORK	1,783.50 ✓
	1311820 7/17/2026	LEGAL SVCS- ORDINANCE ENFORCEMENT	
100-00-51200-210-000		COURT - FISCAL AGENT REIMB	913.50 ✓
	197363 1/23/2026	LEGAL SVCS- ORDINANCE ENFORCEMENT	
146-00-56400-000-000		TID EXPENDITURES	297.00 ✓
	213810 8/13/2026	LEGAL SVCS - TID 6	
100-00-51300-210-000		VILLAGE LEGAL WORK	925.00 ✓
	213810 8/13/2026	LEGAL SVCS - GENERAL CORPORATE	
Total			3,919.00
8/25/2026 STATE OF WISCONSIN COURT FINES & SURCHARGES			
JUL 26 CC, PENALTY, CRIME LAB SURCHARGES			
100-00-45100-000-000		COURT FINES/PENALTIES	247.70 ✓
	8/05/2026	JUL 26 CC, PENALTY, CRIME LAB SURCHARGES	
Total			247.70
8/25/2026 STINE, JOSIE A.			
PAPER TOWELS,BIRDSEED-AMUNDSON BLDG			
100-00-51600-390-000		MUN BLDG - SUPPLIES	21.06 ✓
	8/12/2026	PAPER TOWELS,BIRDSEED-AMUNDSON BLDG	
Total			21.06
8/25/2026 SUPERIOR STATE ADMINISTRATORS INC			
FLEX DEBIT CARD TRANSACTIONS FOR AUG2026			
100-00-51420-134-000		ADMIN - FLEX BEN	5.75 ✓
	8/1/2026	FLEX DEBIT CARD TRANSACTIONS FOR AUG2026 GHX7357	
Total			5.75

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Voucher Nbr	Check Date	Payee	Amount
8/25/2026 SUSTAINABLE WILDLIFE HABITATS			
PLANTING TREES- CATASTROPHIC STORM GRANT			
100-00-53311-230-000		PUBLIC WORKS - TREE & BRUSH	2,210.00
PLANTING TREES- CATASTROPHIC STORM GRANT 7/28/2026			
Total			2,210.00
8/25/2026 TERMINIX WIL-KIL			
AMUNDSON BUILDING PEST CONTROL			
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR	131.35
AMUNDSON BUILDING PEST CONTROL 101329063 9/2/2026			
Total			131.35
8/25/2026 VILLAGE OF DEERFIELD			
COURT FINES - JULY 2026			
100-00-45100-000-000		COURT FINES/PENALTIES	608.00
COURT FINES - JULY 2026 8/3/2026			
Total			608.00
8/25/2026 VILLAGE OF DEERFIELD			
POLICE WAGES - 05/31 - 6/27/2026			
100-00-52100-290-000		Dane County Sheriffs Contract	18,571.54
POLICE WAGES - 05/31 - 6/27/2026 27455 7/23/2026			
Total			18,571.54
8/25/2026 WOLF PAVING CO., INC			
BULK ASPHALT FOR ROAD REPAIR			
100-00-53311-392-000		PUBLIC WORKS - SEAL COAT/PATCH	357.08
BULK ASPHALT FOR ROAD REPAIR 95610 6/18/2026			
Total			357.08
Grand Total			40,450.97

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Thru Account:

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	35,423.64
Total Expenditure from Fund # 146 - TIF #6 FUND	297.00
Total Expenditure from Fund # 150 - LIBRARY FUND	375.00
Total Expenditure from Fund # 350 - REFUSE & RECYCLING FUND	531.30
Total Expenditure from Fund # 500 - WATER UTILITY	2,470.86
Total Expenditure from Fund # 600 - SEWER UTILITY	940.14
Total Expenditure from Fund # 800 - STORMWATER UTILITY	413.03
Total Expenditure from all Funds	40,450.97

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8-21-2026

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Check Nbr	Check Date	Payee	Amount
28105	8/25/2026	ALLIANT ENERGY/WP&L	
#9239520000		WATER ST SCOTT FARM	
100-00-53420-000-000		STREET LIGHTS	35.26
#9239520000		WATER ST SCOTT FARM	
		9239520 08/18/2026	
		Total	35.26
28106	8/25/2026	BUSCH, BETSY	
2026 AUGUST PRIMARY			
100-00-51440-120-000		POLL WORKER WAGES	66.00
2026 AUGUST PRIMARY		08/11/2026	
		Total	66.00
28107	8/25/2026	CHARTER COMMUNICATIONS/SPECTRUM	
170806001		ADMIN INTERNET SVC	
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	66.32
170806001		ADMIN INTERNET SVC	
		170806001071426 08/14/2026	
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	66.31
170806001		POLICE INTERNET SVC	
		170806001071426 08/14/2026	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	33.15
170806001		WATER INTERNET	
		1708060010714260 8/14/2026	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	33.15
170806001		SEWER INTERNET	
		170806001071426 08/14/2026	
		Total	198.93
28108	8/25/2026	CHRISTIANSON, SUSAN	
2026 AUGUST PRIMARY		08/11/2026	
100-00-51440-120-000		POLL WORKER WAGES	60.00
2026 AUGUST PRIMARY		08/11/2026	
		Total	60.00
28109	8/25/2026	FRITZ, BARRY	
2026 AUGUST PRIMARY		08/11/2026	
100-00-51440-120-000		POLL WORKER WAGES	60.00
2026 AUGUST PRIMARY		08/11/2026	
		Total	60.00
28110	8/25/2026	GRIMES, HELEN	
2026 AUGUST PRIMARY		08/11/2026	
100-00-51440-120-000		POLL WORKER WAGES	54.00
2026 AUGUST PRIMARY		08/11/2026	

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Dated From: 8/24/2026

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Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			54.00
28111	8/25/2026	HALL, PAT	
2026 AUGUST PRIMARY 08/11/2026			
100-00-51440-120-000		POLL WORKER WAGES	60.00
2026 AUGUST PRIMARY 08/11/2026			
Total			60.00
28112	8/25/2026	HASSE, CINDY	
2026 AUGUST PRIMARY			
100-00-51440-120-000		POLL WORKER WAGES	78.00
2026 AUGUST PRIMARY 08/11/2026			
Total			78.00
28113	8/25/2026	HEARING, VICKIE L	
2026 AUGUST PRIMARY			
100-00-51440-120-000		POLL WORKER WAGES	78.00
2026 AUGUST PRIMARY 08/11/2026			
Total			78.00
28114	8/25/2026	HOLLENBECK PAULA	
2026 AUGUST PRIMARY 08/11/2026			
100-00-51440-120-000		POLL WORKER WAGES	72.00
2026 AUGUST PRIMARY 08/11/2026			
Total			72.00
28115	8/25/2026	KRONWALL, SUSAN	
2026 AUGUST PRIMARY			
100-00-51440-120-000		POLL WORKER WAGES	48.00
2026 AUGUST PRIMARY 08/11/2026			
Total			48.00
28116	8/25/2026	LEONHARD, TERESE	
2026 AUGUST PRIMARY 08/11/2026			
100-00-51440-120-000		POLL WORKER WAGES	108.00
2026 AUGUST PRIMARY 08/11/2026 08/11/2026			
Total			108.00
28117	8/25/2026	LESER, JIM	
2026 AUGUST PRIMARY 08/11/2026			

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Check Nbr	Check Date	Payee	Amount
100-00-51440-120-000	2026 AUGUST PRIMARY 08/11/2026	POLL WORKER WAGES	66.00
		Total	66.00
28118	8/25/2026	LOW, JAMES	
	2026 AUGUST PRIMARY 08/11/2026		
100-00-51440-120-000	2026 AUGUST PRIMARY 08/11/2026	POLL WORKER WAGES	78.00
		08/11/2026	
		Total	78.00
28119	8/25/2026	LOW, LINDA	
	2026 AUGUST PRIMARY 08/11/2026		
100-00-51440-120-000	2026 AUGUST PRIMARY 08/11/2026	POLL WORKER WAGES	72.00
		08/11/2026	
		Total	72.00
28120	8/25/2026	LUND, DEAN	
	2026 AUGUST PRIMARY 08/11/2026		
100-00-51440-120-000	2026 AUGUST PRIMARY 08/11/2026	POLL WORKER WAGES	84.00
		Total	84.00
28121	8/25/2026	MOFFETT, TOM	
	2026 AUGUST PRIMARY 08/11/2026		
100-00-51440-120-000	2026 AUGUST PRIMARY 08/11/2026	POLL WORKER WAGES	60.00
		08/11/2026	
		Total	60.00
28122	8/25/2026	OATES, LAWRENCE	
	2026 AUGUST PRIMARY 08/11/2026		
100-00-51440-120-000	2026 AUGUST PRIMARY 08/11/2026	POLL WORKER WAGES	54.00
		Total	54.00
28123	8/25/2026	QUAM ENGINEERING, LLC	
	SIDEWAY SURVEY CA-10-26		
100-00-53100-215-000	SIDEWAY SURVEY CA-10-26	ENGINEERING SERV	2,192.50
		11851 07/10/2026	
		Total	2,192.50

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Dated From: 8/24/2026

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Check Nbr	Check Date	Payee	Amount
28124	8/25/2026	ROWLEY, ROYANNE	
2026 AUGUST PRIMARY 08/11/2026			
100-00-51440-120-000		POLL WORKER WAGES	78.00
2026 AUGUST PRIMARY 08/11/2026			
Total			78.00
28125	8/25/2026	SINGLETON, JAMES	
2026 AUGUST PRIMARY 08/11/2026			
100-00-51440-120-000		POLL WORKER WAGES	54.00
2026 AUGUST PRIMARY 08/11/2026			
08/11/2026			
Total			54.00
28126	8/25/2026	THORSON, DAVID	
2026 AUGUST PRIMARY 08/11/2026			
100-00-51440-120-000		POLL WORKER WAGES	12.00
2026 AUGUST PRIMARY 08/11/2026			
08/11/2026			
Total			12.00
28127	8/25/2026	TUFTE, GAIL	
2026 AUGUST PRIMARY 08/11/2026			
100-00-51440-120-000		POLL WORKER WAGES	54.00
2026 AUGUST PRIMARY 08/11/2026			
08/11/2026			
Total			54.00
28128	8/25/2026	U'REN, GERI	
2026 AUGUST PRIMARY 08/11/2026			
100-00-51440-120-000		POLL WORKER WAGES	66.00
2026 AUGUST PRIMARY 08/11/2026			
Total			66.00
28129	8/25/2026	VETTER, DANIEL	
2026 AUGUST PRIMARY 08/11/2026			
100-00-51440-120-000		POLL WORKER WAGES	60.00
2026 AUGUST PRIMARY 08/11/2026			
Total			60.00
28130	8/25/2026	VILLAGE OF DEERFIELD	
POLICE WAGES - 06/28 - 07/25/2026			
100-00-52100-370-000		POLICE - SQUAD GAS/OIL	603.76
POLICE FUEL CHARGES - AUGUST			
3061 08/19/2026			

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Dated From: 8/24/2026

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Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52100-290-000		Dane County Sheriffs Contract	36,427.37
	POLICE WAGES 07/29-08/03/2026	3060 08/19/2026	
		Total	37,031.13
		Grand Total	40,879.82



Jim Lowrey, Chairman of the Board
Steve Kriedeman, Town Board Supervisor 1
Dawn Redford, Town Board Supervisor 2

August 11, 2026

Via Email and First Class Mail

Cambridge Community Fire and EMS District Commission
Kristin Blackwood, Chairperson, kblackwood@cambridgewi.gov
Brea Klemp, Secretary, brea.klemp@rockdalewi.gov
Tracy Brandel, Member, clerk@townoflakemills.wi.gov
Steve Kriedeman, Member, steve.kriedeman@tn.christiana.wi.gov
271 W. Main Street
PB Box 79
Cambridge, WI 53523

RE: Town of Christiana Notice of Return to Cambridge Community Fire and EMS District.

Dear Commissioners:

This letter is to provide notice that on August 10, 2026, the Town Board of the Town of Christiana voted to return to the Cambridge Community Fire and EMS District (the "District"). You are hereby notified that the Town of Christiana is returning to the District with its membership effective January 1, 2027.

Please contact me if you have any questions. A copy of this notice has been sent to each participating municipality as well as the Chief of the EMS and Chief of the Cambridge Volunteer Fire Department.

Sincerely,

Jim Lowrey
Town of Christiana Chair

773 Koshkonong Road
Cambridge, WI 53523
608.423.3816



Jim Lowrey, Chairman of the Board
Steve Kriedeman, Town Board Supervisor 1
Dawn Redford, Town Board Supervisor 2

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Cambridge Fire and EMS District
Chief Che Stedman, chief@cambridgevfd.com
PO Box 79
Cambridge, Wisconsin 53523

Cambridge Volunteer Fire Department
Chief Shane Johnson, cambridgevfd@gmail.com
PO Box 79
Cambridge, Wisconsin 53523

Town of Lake Mills
Robin Uniz, Clerk@townoflakemills.wi.gov
1111 South Main Street
Lake Mills, WI 53551

Village of Cambridge
Brian Wilson, bwilson@cambridgwi.gov
PO Box 99
Cambridge, Wisconsin 53523

Village of Rockdale
Marissa Aravena, clerk@rockdalewi.gov
PO Box 160
Cambridge, Wisconsin 53523

Proposed SMART Goals for Economic Development Committee

Room Tax Administration

Specific: Have necessary framework in place to begin administration and collection of the Room Tax by January 1, 2027.

Measurable: The committee will know that progress is being made toward the goal as the following sub-goals are accomplished. The committee shall track progress on a monthly basis.

1. Village staff to file Form SL-304 with the Wisconsin Department of Revenue. (It does not appear that this form was ever filed as the Village of Cambridge is not included on a list of municipalities with Room Tax Ordinances in place as of December 31, 2025.)
2. Create a Room Tax Application for subject entities.
3. Notify subject entities that enforcement of the Room Tax will begin on January 1, 2027. Included with the notification should be a copy of the Room Tax Ordinance language and the informational application.
4. Verify that Marketplace Providers do not need to be separately noticed; it appears that they may be required to review the Department of Revenue's list on an annual basis.
5. The committee shall include "Room Tax progress update" as a standing agenda item through the remainder of 2026.
6. The committee shall create a description or scope of tourism activities to be performed by the named nonprofit entity.
7. The committee shall create and release a Request for Proposals to solicit interest from nonprofit entities.
8. Village staff to publish information about the Room Tax on the Village website so that it is publicly available to the community and potential new lodging operators.

Attainable: The goal is attainable, however, several key tasks are dependent on Village staff. The committee can assist with creating a clear checklist of tasks to be completed in order of priority, monitoring monthly progress and assisting with smaller tasks as appropriate.

Relevant: The Room Tax Ordinance was passed on December 10, 2024 by the Village Board. The community stands to lose out on approximately \$10,000 per year if the ordinance is not implemented. Tax revenue shall be used to support both the Economic Development Community and tourism promotion for Cambridge.

Time-Bound: The goal will be reached by January 1, 2027. Several smaller steps can be assigned to this goal for accountability throughout the process.

EDC to “Claim” WEDC’s Connect Communities Relationship

Specific: The Economic Development Committee shall assume responsibility for managing and maintaining the Village’s membership in the Wisconsin Economic Development Corporation’s Connect Communities Program.

Measurable: The committee will know that progress is being made towards the goal with the assignment of one (or two) committee members who will take responsibility for achieving this goal each year. The committee member(s) shall provide quarterly check-ins with the committee to ensure progress, and to summarize the content of the trainings attended. Additionally, the committee member(s) shall be responsible for ensuring that the annual report is completed on time.

Attainable: The goal is easily attainable and friction can be mitigated using the following factors:

1. The committee must obtain a copy of the program’s Participation Agreement to verify program requirements.
2. Each year, the committee shall assign one to two members to manage the Connect Communities Program relationship.
3. The assigned committee member(s) shall not have a term expiring in April of the upcoming year that the annual report is due.
4. The committee shall request funding appropriation from the Village Board to pay for the annual program fee.
5. The selected committee member(s) shall contact Errin Welty at WEDC and request to be added to the Downtown Development online portal for access to resources.

Relevant: The Connect Communities Program provides participants with access to resources, toolkits, consulting, training opportunities and more with the intended purpose of assisting community revitalization initiatives. Cambridge has been a member of the program since 2014, although our membership previously lapsed due to non-participation. A significant effort was made by a former committee member to reinstate our membership. The program provides low-cost (\$200/yr.) resources that are beneficial to Cambridge’s economic stability and growth.

Time-Bound: The goal will be reached annually in June with the successful completion and submission of the required yearly report and program fee. This goal will be achieved by remaining in good standing with the Connect Communities program.

Establish a Mural Competition to Drive Tourism

Specific: The Economic Development Committee shall facilitate a mural competition in Cambridge. Murals function as interactive social media marketing tools that turn public art into a participatory, digital experience. Examples include: quilt squares, augmented reality murals, wings, historical murals, nature murals, anamorphic and 3D optical illusions. Tourist and social media driven demand for these types of installations remains high.

Measurable: The presence of new murals will indicate progress towards the goal; increased tourism, foot traffic and social media posts will provide a metric of success for the mural competition.

Attainable: In order to contrast the difference of a mural art installation from a business sign, the goal is potentially dependent on the creation of a local mural ordinance in Cambridge. Additionally, it is heavily dependent on outside parties, including commercial building owners and artists. The largest inhibiting factor is monetary. While the goal relies on Cambridge's retained Room Tax revenue, funding from sponsors and donors could be solicited for the creation and future care of the murals. Additional financial resources may be available through state and regional grants. The lifespan of the artwork is expected to be 10-20 years.

Relevant: This initiative aims to increase business visibility and foot traffic, helping to strengthen Cambridge's business economy. Cambridge enjoys a vibrant arts community and is host to other public art installations in the form of clay sculptures throughout downtown that draw tourists, provide photo opportunities and generate social media interest.

Time-Bound: The project will begin in July 2027, as this allows for two quarters of room tax revenue to be collected. Murals will be painted in spring and summer 2028. Other key time-bound steps include soliciting artist renderings and distributing funds, publishing press releases and soliciting community involvement, as well as other steps.

Create Alignment Between Village Board and EDC

Specific: Ensure the Village has a clear understanding of the EDC's goals and objectives. Get confirmation that they are in support of our committee. Provide Trustees with informational updates regarding our key priorities and their importance to constituents. Clearly communicate *why* the committee exists, the value it provides, and why its work is important to the broader community.

Measurable: Use SMART Goals to create a roadmap for the Village Board. Use the roadmap to create a clearer vision regarding the committee's purpose. SMART Goals are inherently measurable, so accomplishing goals will provide a metric for success (i.e. the committee's "win list.").

Attainable: This goal is easily attainable and relies directly on committee members; staff and outside involvement can be minimized.

Relevant: This directly relates to the core purpose of the committee.

Time-Bound: A six-month process is suggested to provide adequate time to accomplish this goal.

Create Project List for Each Committee Member

Specific: The committee shall create a project list with tasks that are assigned to each committee member. This requires members to take personal responsibility for specific tasks and provides the committee with accountability for members. Potential ideas include:

1. Investigate grants available to communities to fund the committee;
2. Work with local businesses to alleviate pain points and drive success;
3. Evaluate options for addressing unoccupied and vacant commercial buildings.

Measurable: The committee can use the selected SMART Goals to inform the task list for each member. Accomplishing SMART Goals will provide a metric for success. The Economic Development Committee shall accomplish and report to the Village Board and update progress of active projects and report number of "wins" per year.

Attainable: This goal is easily attainable and relies directly on committee members; staff and outside involvement can be minimized.

Relevant: The list's purpose is to assist with moving the committee's progress forward. The committee's accomplishments shall demonstrate value to the Village Board and the local community.

Time-Bound: Six to eight “wins” aligning with the committee’s purpose shall be accomplished on an annual basis.

Establish Guidance for Economic Development Priorities and Planning Efforts

Specific: The Economic Development Committee will produce a statement of scope, review the 2011 Economic Development Plan, and provide the Village Board with a recommendation on whether and how to update the plan.

Measurable: Progress will be tracked through four steps:

1. Define the EDC’s scope to quickly evaluate agenda items and clarify its role.
2. Complete a review of the 2011 Economic Development Plan, identifying key items as “completed,” “no longer relevant” or “priority for further action.”
3. Evaluate the need and scope for an updated Economic Development plan based on the 2011 plan review, current economic conditions and community input. If needed, recommend important content for the plan and a process to make the update.
4. If an updated Economic Development Plan is recommended by the EDC, present an updated plan by a specified date.

Attainable: The goal relies primarily on committee members and parts are already in progress. Village Board approval is required to update the Economic Development Plan.

Relevant: Cambridge’s current Economic Development Plan dates to 2011. A clear scope and updated plan provide the Village with a framework for economic development decisions.

Time-Bound: The EDC scope has been drafted and was discussed at the 8/4 EDC meeting. A brief review of the 2011 plan was made for the 8/4 meeting, and a thorough review will be completed by the 10/5 meeting and a recommendation made to the Village Board. An updated plan, if needed, will be discussed for completion in 2027.

To: Village of Cambridge Plan Commission

From: Steve Tremlett, AICP, Zoning Administrator

Subject: Lot Coverage Amendment Staff Report

Date: June 26th, 2026

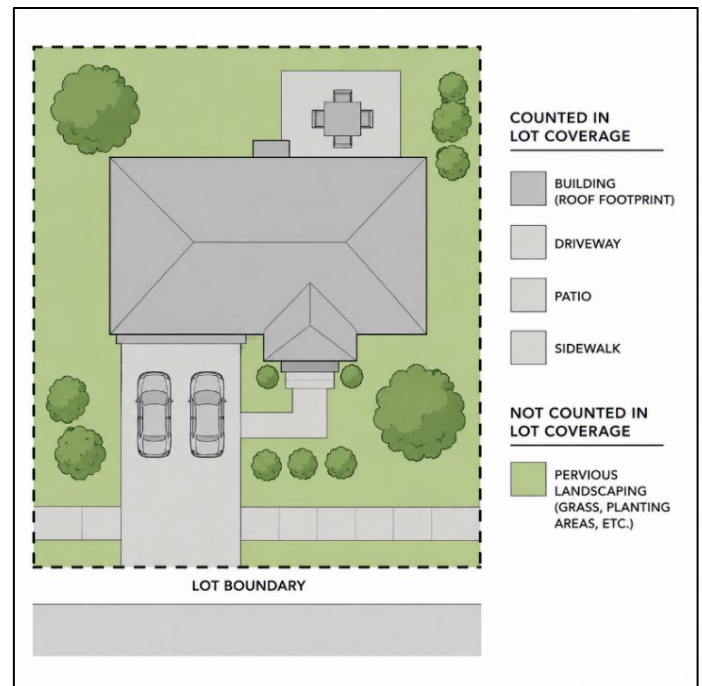
Request

Approval of amendments to the zoning code to clarify standards regarding lot coverage in the Village and increase the maximum lot coverage percentage allowed in select zoning districts.

Background

Recent development activity in the Village has surfaced a potential operational gap in zoning district dimensional standards. Many districts reference lot coverage as a regulatory standard, but the Code does not define the term or establish a methodology for calculating it. In the absence of a definition, applicants have applied the standard incorrectly based on typical meaning and calculations used for “lot coverage” (per current staff’s interpretation using best practices with lacking information in Cambridge Code), and previously approved development reflects varying interpretations of what counts toward lot coverage and how it is measured. This has created procedural uncertainty for applicants, staff, and the Plan Commission.

Inconsistency in maximum allowed lot coverage across Cambridge’s commercial zoning districts is likely due to this definitional gap. Without a shared understanding of what counts toward lot coverage, maximum figures have been applied and calibrated differently over time. If the Plan Commission agrees that establishing a clear definition and uniform calculation methodology is appropriate, it should also verify and potentially reconsider the maximum lot coverage amounts applicable under that new definition.



Created with AI

The proposed amendment will address these gaps by:

- (1) establishing a clear definition of lot coverage;
- (2) establishing a uniform calculation methodology; and
- (3) increasing the maximum allowed lot coverage in the Mixed-Use Business (MB) and Highway Business (B-H) districts in accordance with their purpose and the pattern of previously approved development.

Code Analysis

Section 17.04.09 – Definitions.

Existing Code: Lot coverage is not defined

Proposed Edit:

For the purposes of this title, the following definitions shall be used:

[. . .]

"Lot" means a parcel of land having frontage on a public street, occupied or intended to be occupied by a principal structure or use, and sufficient in size to meet the lot width, lot frontage, lot area, yard, parking area and other open space provisions of this title.

"Lot Coverage" means the percentage of total lot area covered that is occupied by buildings, structures, and other impervious surfaces (i.e., driveways, parking areas, sidewalks, patios, and similar hard-surfaced areas that prevent the infiltration of stormwater).

"Lot lines and area" means the peripheral boundaries of a parcel of land and the total area lying within such boundaries.

[. . .]

Section 17.08.030 –Site regulations.

Existing Code: Lot coverage is not regulated. This section lists general standards on building placement, site suitability rules, access rules, and the like.

Proposed Edit:

[Subpoints A through G skipped]

- H. Lots Abutting Two Streets. Where a lot abuts on two (2) or more streets or alleys having different average established grades, the higher of such grades shall control only for a depth of one hundred twenty (120) feet from the line of the higher average established grade.*
- I. Double-Frontage Lots. Buildings on through lots and extending from street to street may have waived the requirements for a rear yard by furnishing an equivalent open space on the same lot in lieu of the required rear yard provided that the setback requirements on both streets be complied with.*
- J. Pre-Existing Lots. Where a lot has an area less than the minimum number of square feet per family required for the district in which it is located and was of record as such at the time of the passage of this title, such lot may be occupied by one (1) family.*
- K. Open Yards. Every part of a required yard shall be open to the sky, unobstructed, except for accessory buildings in a rear yard, and the ordinary projections of sills, belt courses, cornices and ornamental features projecting not more than twelve (12) inches.*
- L. Lot Coverage Calculation. Lot coverage shall be measured using the horizontal area occupied by buildings, structures, and impervious surfaces (e.g., swimming pools, decks, patios, driveways, parking areas). Permeable paving shall also be included in the calculated percentage. Public street rights-of-way and building/structure roof overhangs shall not be included in lot area used for lot coverage calculations.***

Section 17.92.010 (6) – Accessory Uses and Structures.

Existing Code: This section regulates accessory uses across all zoning districts, and the subsection on standards for detached garages refers to lot coverage. It states that lot coverage should include all buildings

MEMO

June 26th, 2026

on the lot, which is a vague statement with unclear intent that can be interpreted in multiple ways. This section should be edited to add clarity

Proposed Edit:

*Detached Garages. Detached garages are permitted in the rear yard and side yards only. They shall not exceed eight hundred (800) square feet in total area and the roof pitch shall not exceed the steepest pitch of the principal structure. The total height shall not exceed the total allowed as set forth in the zoning district where the garage will be located. ~~Total lot coverage shall include all buildings located on the lot.~~ **Lot coverage, including all buildings, structures, and impervious surfaces on the lot, shall be calculated in accordance with Section 17.08.030(L).** Detached garages shall not be any closer than three feet to any side or rear lot line nor closer than fifteen (15) feet to any alley line. A detached garage shall not be closer than ten (10) feet to the principal structure, unless the applicable building code regulations in regard to fire resistive construction are complied with and such is approved by the building inspector.*

District Requirements

As part of this amendment, staff reviewed the purpose of all commercial zoning districts, the character of existing and recently approved development, and whether current or proposed maximum lot coverage figures are consistent with development expectations in each district.

A community comparison was completed to guide changes made:

	Central/Downtown Business	General Business	Highway Business	Mixed Use Business
Cambridge	90%	90%	40%	40%
Marshall*	90%	70%	80%	No 1:1 zoning district to compare to
Palmyra*	85%	90%	80%	
McFarland	100%	90%	70%	
Cottage Grove*	100%	75%	N/A	

* Community uses minimum landscaped surface, or some other inverse of lot coverage

Chapter 17.28, Article I - General Business (B-G).

The General Business district is intended to accommodate a concentrated, commercial environment. Development in this district is typically built to or near the lot line, with minimal setbacks and often having shared walls. A maximum of ninety percent (90%) lot coverage is consistent with the compact, urban character intended for this district and reflects development patterns already present.

- Maximum lot coverage remains 90%

Chapter 17.32 - Highway Business (B-H).

The Highway Business district is intended for auto-oriented commercial uses along major corridors. Development in this district typically includes significant surface parking. Current businesses in this design vary widely in lot coverage, with most exceeding the 40% maximum currently in place, which could have been due to parking lots being excluded

MEMO

June 26th, 2026

from this calculation in the past. Raising this threshold to 70% would preserve Cambridge's value of protecting green space while bringing the requirement in line with surrounding communities.

- Current maximum lot coverage: 40%
- **Proposed maximum lot coverage: 70%**

Chapter 17.28, Article II - Mixed Use Business (MB).

The Mixed Use Business district anticipates a blend of commercial, and office uses at a scale and intensity lower than General Business. Staff recommend a maximum of 50%, for the following reasons:

1. A review of properties currently assigned the MB district shows lot coverage just under 50% for most existing development. A maximum of 50% would allow new development to achieve a similar intensity to nearby properties while remaining consistent with the district's character.
 2. The current requirement of 40% makes meeting Cambridge's parking minimums difficult for higher-demand uses such as office and restaurant. Allowing up to 50% provides meaningful flexibility without significantly increasing overall site intensity.
 3. Exceeding 50% would risk diminishing the landscaped character that distinguishes the MB district from more intensive commercial zones and that contributes to the compatibility of uses within it.
- Current maximum lot coverage: 40%
 - **Proposed maximum lot coverage: 50%**

Chapter 17.28 - Central Business District (B-C)

Follows the General Business district review. Maximum lot coverage remains 90%. This matches current conditions and similar to other communities noted in the table above.

Chapter 17.36 - Business Park (B-P).

No current lot coverage requirement but does include a building coverage requirement of not less than 25% and no more than 55% of the lot. No change proposed at this time.

Potential Action

Consider recommending adoption of the following proposed amendments to the Village of Cambridge Zoning Code, as outlined in this staff report, dated June 26th, 2026:

- Section 17.04.09 - Lot Coverage definition
- Section 17.08.030(L) - establishment of a lot coverage calculation methodology
- Section 17.92.010(6) - updated lot coverage language
- Section 17.28.080(G) - increase in maximum lot coverage from 40% to 70% in the Highway Business (B-H) district.
- Section 17.32.040(G) - increase from 40% to 50% in the Mixed-Use Business (MB) district.

Sincerely,



Stephen Tremlett, AICP
Zoning Administrator

ORDINANCE 2026-10

**AN ORDINANCE TO AMEND CHAPTER 17 OF THE CAMBRIDGE MUNICIPAL
CODE OF ORDINANCES**

WHEREAS, Chapter 17 is enacted pursuant to the authorization contained in §62.23 and §87.30 Wis. Stats, and

WHEREAS, the purpose of Chapter 17 is to establish standards for promoting the health, safety, morals, and general welfare through the designation of permitted and conditional uses, and bulk standards for all properties within the Village of Cambridge, and

WHEREAS, the Village of Cambridge has found it necessary to amend Chapter 17 to provide clarity on lot coverage by adding a definition, establishing a lot coverage calculation methodology, revising language in accessory uses and structures section, as well as revising lot coverage in the Highway Business and Mixed-Use Business zoning districts.

WHEREAS, notice of said public hearing was published as a Class 2 notice under Chapter 985 of the Wisconsin Statutes, with the first publication occurring at least two weeks prior to the hearing date, and the final publication occurring at least seven days prior to the hearing;

WHEREAS, the Village Plan Commission held a duly noticed public hearing on August 10th, 2026, at Village Hall, to consider the proposed ordinance amendments and receive public comment;

WHEREAS, after said public hearing the Plan Commission recommended the Village Board adopt text amendments to Sections 17.04.090, 17.08.030(L), 17.92.010(6), 17.28.080(G) and 17.32.040(G). The amended sections of Chapter 17 are attached and incorporated herein into this Ordinance as Exhibit A.

NOW THEREFORE, the Village Board of the Village of Cambridge approves the amendments to Chapter 17 as recommended by the Plan Commission.

This Ordinance shall take effect the day after passage and publication as provided by law.

Adopted by the Village Board of the Village of Cambridge, Wisconsin, this ____th day of _____, 2026, on a roll call vote: _____ Ayes _____ Nays

VILLAGE OF CAMBRIDGE

ATTEST

Paula Hollenbeck, Board President

Kris Breunig, Administrator

MSA Memo

To: Village of Cambridge Planning Commission
From: MSA Planning Staff
Subject: Summer Prairie Two-Lot Certified Survey Map (CSM)
Date: July 30th, 2026 (updated 8/10/26)

Request

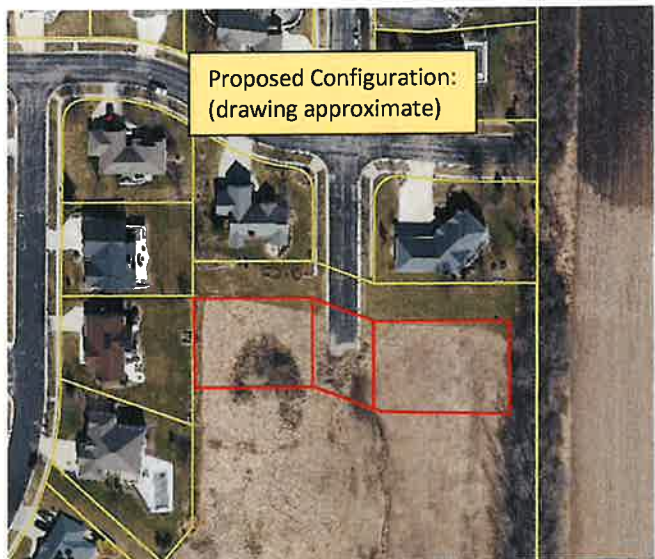
Highland Prairie LLC, through Andrew (AJ) Arnett, is requesting approval of a two-lot Certified Survey Map (CSM) for parcel 111/0612-123-4780-1 along Waverly Drive. The CSM would create two residential lots totaling approximately 20,403 square feet and leave 22.9 acres in the parent parcel for future development via subdivision plat, which the preliminary plat had been submitted and will be reviewed as a separate item. The property is zoned R-L Residential Low Density; no rezoning is requested.

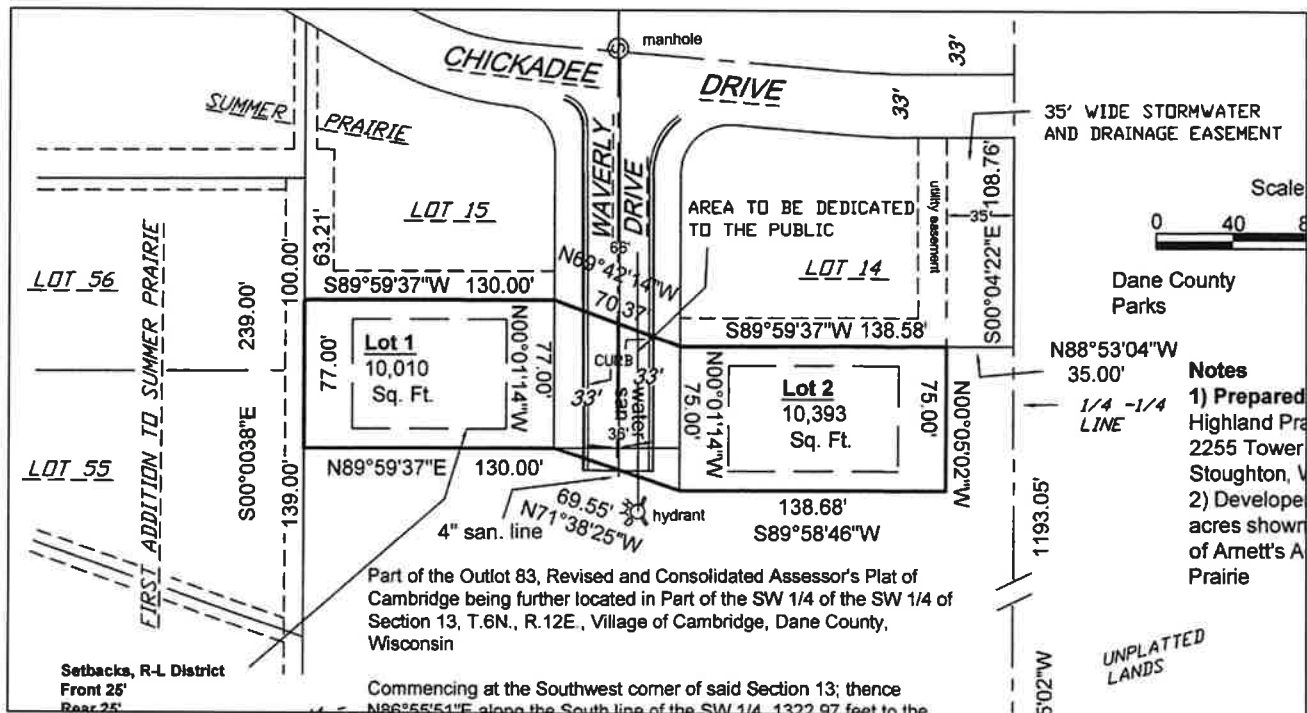
Background

The proposed CSM creates Lot 1 with 10,010 square feet and Lot 2 with 10,393 square feet. Both lots front on Waverly Drive and are intended for construction of single-family homes. The two lots correspond with the first two lots shown in the preliminary layout for Arnett's Addition to Summer Prairie, allowing the applicant to begin development of these lots before the balance of the parent parcel is platted.

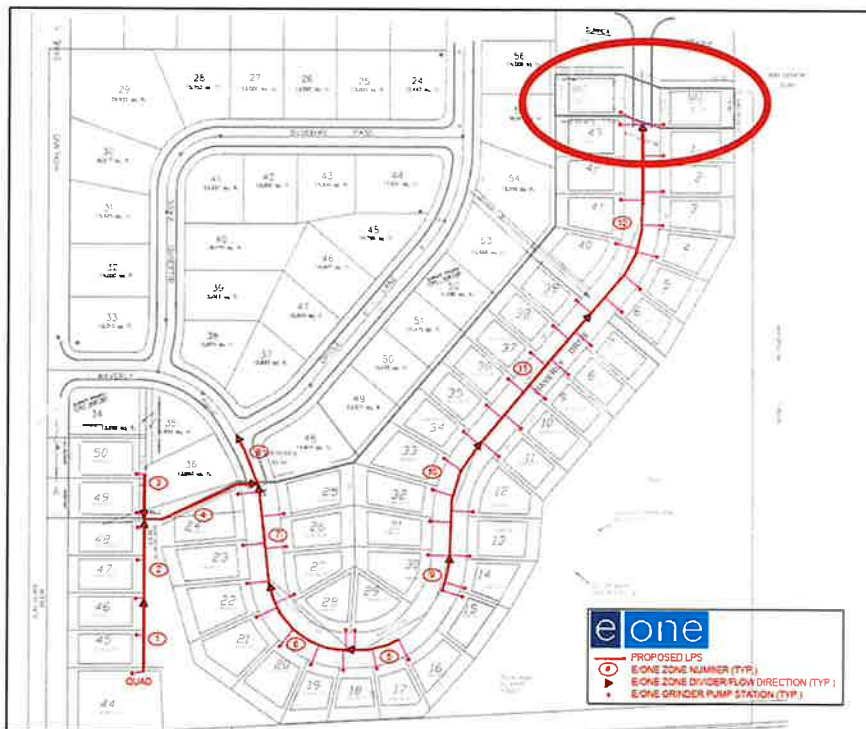
The lots are served by an existing public street, curb and gutter, public water, and sanitary sewer infrastructure. The applicant proposes extending water service from the existing eight-inch watermain and serving each lot with an E/One grinder pump system connected to the existing sanitary sewer force main (previously installed to connect to the lift station). The applicant has submitted the utility design for the E/One system as part of the preliminary plat submittal to complete the full neighborhood.

There are no mapped wetlands, floodplain, steep slopes, or other significant environmental constraints affecting the proposed lots. No significant grading is proposed as part of the two-lot land division.





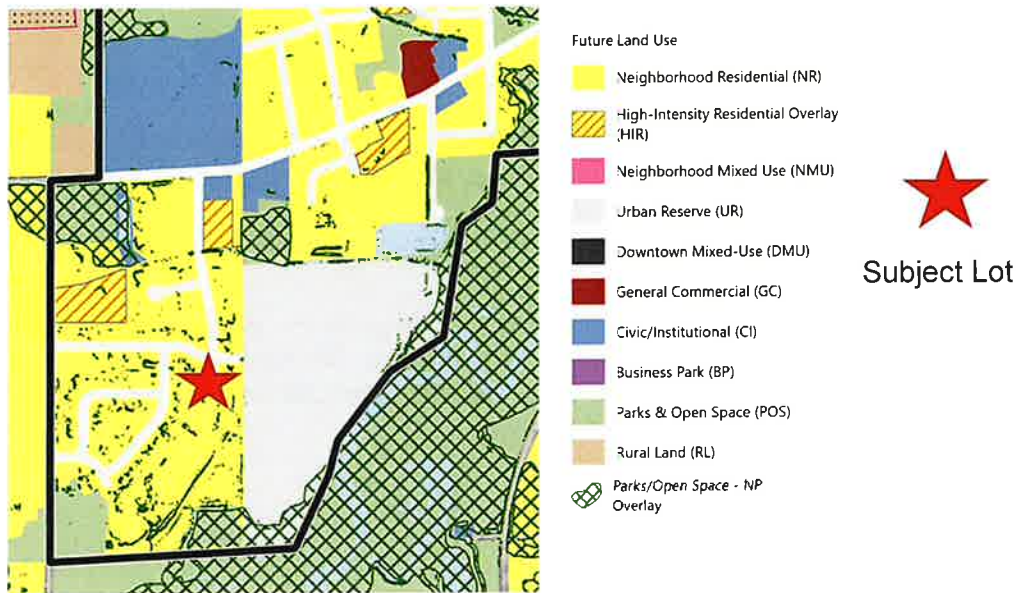
Screenshot of submitted CSM.



Preliminary plat drawing showing future utility connections (provided for context; the plat is not being reviewed as part of this item)

Consistency with the Comprehensive Plan

Future Land Use Map (2045 Cambridge Comprehensive Plan):



The designated Future Land Use is Neighborhood Residential, encompassing lands intended to provide residential housing, civic uses, or daycare facilities. Most of the area designated as NR is planned for single family housing. This proposed land division is compliant with this Future Land Use.

Consistency with the Subdivision and Zoning Ordinances

The street design standards of Sec. 16.24.010 are met by the proposed land division. [\(met\)](#)

The lot design standards of Sec. 16.24.040 are met by the proposed land division. This includes:

1. >45 ft of frontage (proposed lots have 75ft and 77ft of frontage) [\(met\)](#)
2. No excessive depth in relation to width [\(met\)](#)
3. Side lot lines at right angles [\(met\)](#)

The dimensional requirements of the R-L Residential Low Density District (Sec. 17.16) are met by the proposed land division. This includes:

1. At least 10,000 square feet in area (proposed lots are 10,010 and 10,393 square feet) [\(met\)](#)
2. At least 75 feet in width at the building line [\(met\)](#)

Future building permit applications will remain subject to review for required setbacks, lot coverage, access, and other applicable zoning standards. No land suitability concerns have been identified that would preclude approval of the CSM, nor would approval hinder the future, logical, and cost-efficient expansion of the Village. Approval of the CSM would not constitute approval of final utility construction plans or the future subdivision of the remaining parent parcel.

Due to the anticipated lag between construction of the CSM lots and the full buildout of Arnett's Addition to Summer Prairie, resident times in the force main are expected to exceed 6 hours which may result in odors within the Village sanitary sewer at the connecting manhole located in Waverly Drive. Any required

maintenance for flushing by the Village of Cambridge staff to address odors shall be the financial responsibility of the developer or owner of the individual lots.

Potential Action

Recommend conditional approval by the Village Board of the 2 lot Certified Survey Map for Highland Prairie LLC for parcel 111/0612-123-4780-1 along Waverly Drive, dated April 29, 2026, subject to:

1. Prior to a building permit issuance, the final review and approval of the E/One System by the Village Engineer is required.
2. Prior to building permit issuance, the development agreement or another legal document for the CSM/Plat shall be approved with a clause requiring financial responsibility of the developer or owner of individual lots to flush the system by the Village of Cambridge staff that is satisfactory to the Village attorney for recoverable financial obligations.

Mr. Wilson, I've read the Village Board packet for tomorrow's meeting, specifically the staff memo on the 2-lot Certified Survey Map for Highland Prairie LLC (parcel 111/0612-123-4780-1, CSM dated April 29, 2026). I'd appreciate it if this could be ent...

From Greg Hellmich [REDACTED]
Date Mon 8/24/2026 1:55 PM
To Brian Wilson <BWilson@cambridgewi.gov>

Mr. Wilson,

I've read the Village Board packet for tomorrow's meeting, specifically the staff memo on the 2-lot Certified Survey Map for Highland Prairie LLC (parcel 111/0612-123-4780-1, CSM dated April 29, 2026). I'd appreciate it if this could be entered in the record for that item and shared with the Board before the meeting.

The memo states that residence times in the force main are expected to exceed 6 hours, which may result in odors in the Village sanitary sewer at the connecting manhole in Waverly Drive, and that flushing to address that will be the financial responsibility of the developer or owner of the individual lots.

As a records request under Wis. Stat. § 19.35, I'm asking for:

1. The residence time or detention calculation underlying that statement, and any equivalent calculation for the force main at full buildout of Arnett's Addition rather than at the two-lot condition.
2. Any estimate of the frequency and annual cost of the flushing described, and the identity of whoever prepared it.
3. The Plan Commission's motion and minutes from the August 10 meeting on this CSM. The Plan Commission staff memo recommended approval subject to Village Engineer review of the E/One system only; the Board packet carries a second condition regarding flushing responsibility. I'd like to see whether that second condition was part of what the Plan Commission recommended.

And separately, three questions:

4. By what legal mechanism would the flushing cost be recovered, and would the obligation run with the land so it binds future owners of the two lots rather than only Highland Prairie LLC?
5. Will that obligation be disclosed to buyers of those lots?
6. Flushing addresses odor. Who bears the cost of hydrogen sulfide corrosion to the Village-owned manhole and gravity main at the Waverly Drive connection over time?

I understand the timing is tight and I'm not expecting answers before tomorrow night. I'd just like the

questions in the record.

Thank you,
Greg Hellmich
313 Oriole Lane
Cambridge, WI


RESOLUTION 2026-12

APPROVING A CERTIFIED SURVEY MAP FOR PARCEL 111/0612-123-4780-1

WHEREAS, a public hearing was held at the Plan Commission meeting on August 10th, 2026 to consider approval of a certified survey map (CSM) for Parcel 11/0612-123-4780-1 (CSM is attached and incorporated into this Resolution as Exhibit A) located along Waverly Drive in the Village of Cambridge.

WHEREAS, following the public hearing at the August 10th, 2026, Plan Commission meeting and pursuant to Section 16.12.050 of the Village of Cambridge Municipal Code, the Plan Commission has made a recommendation to the Village of Cambridge Village Board to approve the CSM with the following conditions:

1. Prior to village signature and County recording, the village engineer shall approve of the E/One System plans and specs.
2. Prior to building permit issuance, the development agreement or another legal document for the CSM/Plat shall be approved with a clause requiring financial responsibility of the developer or owner of individual lots to flush the system due to odors by the Village of Cambridge staff that is satisfactory to the Village attorney for recoverable financial obligations.

NOW THEREFORE BE IT RESOLVED, that the Village Board of the Village of Cambridge approves the proposed CSM for Parcel 11/0612-123-4780-1, with conditions as recommended by the Plan Commission.

Adopted by the Village Board of the Village of Cambridge, Wisconsin, this ____th day of _____, 2026, on a roll call vote: _____ Ayes _____ Nays

VILLAGE OF CAMBRIDGE

ATTEST

Paula Hollenbeck, Board President

Kris Breunig, Administrator



DATE: March 4, 2026
TO: Village of Cambridge
Dept. Public Works
PO Box 99
Cambridge, WI 53523
FROM: Megan Lee Cunningham
RE: **Quote for LBK Park – Basketball Hoop**

Bison

OPTION 1: ____ Y / ____ N 'Full Court' - Two Basketball Hoops
2-#PR52 Basketball Hoops, 4-1/2" OD Gooseneck Post \$1,560 ea. \$3,120.00
Fan-shaped White Aluminum Backboard
Orange Border & Shooters Square
Galvanized Post, Standard Goal with Nylon Net

Subtotal \$3,120.00
Discount (\$ 312.00)
Installation \$1,200.00
Freight \$ 00.00
TOTAL \$4,008.00

OPTION 2: ____ Y / ____ N 'Half Court' - One Basketball Hoop
1-#PR52 Basketball Hoop, 4-1/2" OD Gooseneck Post \$1,560.00
Fan-shaped White Aluminum Backboard
Orange Border & Shooters Square
Galvanized Post, Standard Goal with Nylon Net

Subtotal \$1,560.00
Discount (\$ 156.00)
Installation \$ 800.00
Freight \$ 00.00
TOTAL \$2,204.00

Quote Accepted by: _____ Date: _____

Terms: Net 20

Marking of Private Lines, Disposal of Garbage, Site Preparation and Site Restoration is the responsibility of the Customer.

Lead time: 5-8 Weeks Upon Receipt of Order

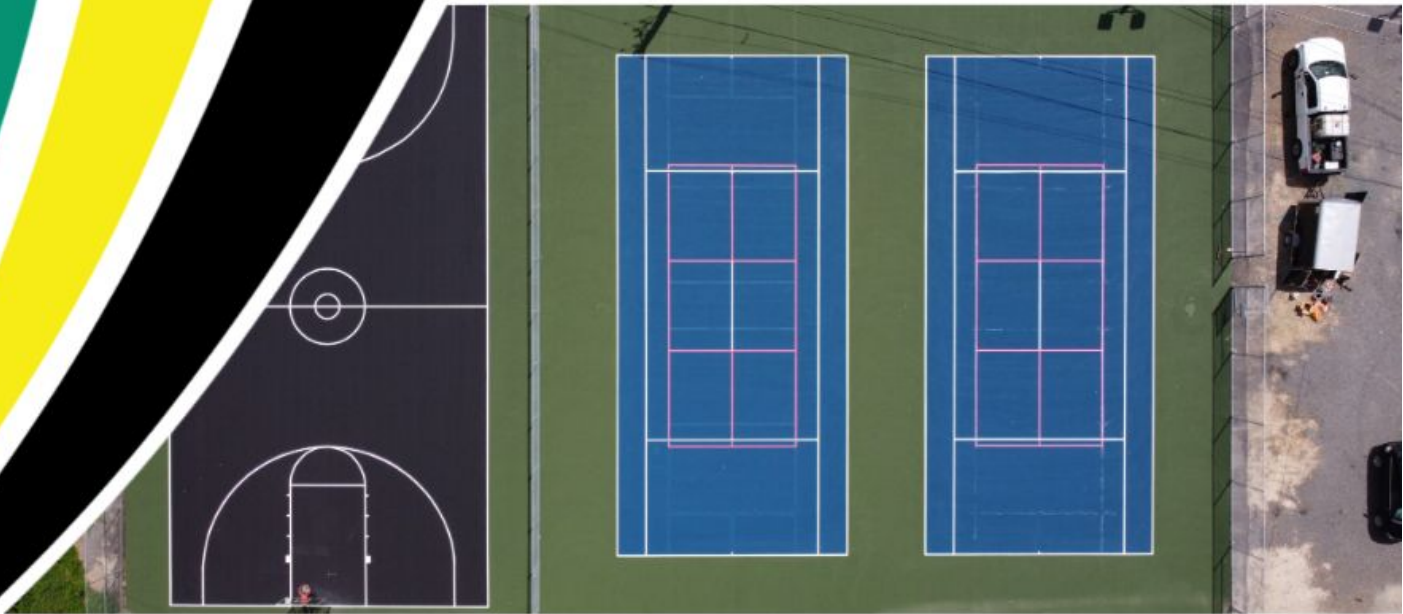
Quote Effective: **Good through 4-4-2026**

EverCourt™

by

EverLine

Coatings and Services



***Rethink* Athletic Courts**

Village of Cambridge Basketball Striping Projects

Prepared For:

Village of Cambridge

Cody Garcia

About EverLine

Coatings & Services

EverLine Coatings & Services specializes in commercial pavement and parking lot maintenance across North America.

We partner with property and facility managers to deliver structured, coordinated execution in high-traffic commercial environments where safety, compliance, and consistency matter.



WHO WE SUPPORT

- Property Managers
- Commercial Property Owners
- Facility Managers
- Multi-Site Operators
- General Contractors

Commercial environments requiring safety, compliance and coordinated execution.



NATIONAL SCALE. LOCAL OWNERSHIP

- ✓ 120+ service areas across North America
- ✓ Standardized operational systems
- ✓ Shared best practices and benchmarks
- ✓ Coordinated support
- ✓ Established material supply partnerships
- ✓ Consistent documentation and reporting

We Are DRIVEN

D

Dedicated

to giving all of our effort, respect, expertise and attention to our clients, our stakeholders and each other every day.

R

Resourceful

by constantly innovating to provide better solutions.

I

Integrity-Focused

through working with honesty, purpose, and delivering on our promises.

V

Value Based

by operating at all times according to our values of respect, sustainability, mutual support and community enhancement.

E

Excelling

the set standards of communication, credibility, professionalism and quality for our industry and will continue to lead in all ways possible.

N

Nourishing

our employees by providing an environment that is fun, friendly and encourages the achievement of their full potential.

The EverLine Difference

Effective pavement maintenance involves more than just materials; it requires well-defined systems, disciplined coordination, and accountable execution. Each EverLine project is governed by our **C.O.R.E. Quality System®**, ensuring clarity, coordination, and consistency from planning through to completion.

Clear Scope Each project begins with a clearly defined plan outlining all details before work commences.

Operations Report Live updates, photos, and communication ensure full visibility and accountability from start to finish.

Reach Out Upon completion, results are reviewed collaboratively to confirm expectations have been met.

Evaluate Feedback and performance reviews drive continuous improvement across every project.

WHAT THIS MEANS FOR YOUR PROPERTY

- ✓ Predictable project timelines
- ✓ Improved budget planning
- ✓ Reduced operation risk
- ✓ Easier internal reporting
- ✓ Smooth customer and tenant experience
- ✓ Transparency from start to finish

Brands That Trust the C.O.R.E. Quality System®



PEPSICO



RONA



amazon



Hertz

Our Services Snapshot

Line Striping



Safer spaces. Clear lines.

Asphalt Repair



Durable repairs you can trust.

Sealcoating



Preserve today. Save tomorrow

Interior Line Painting



Improve flow, safety, and efficiency.

Parking Lot Accessoriss



Protection where it matters most.

Athletic Court Surfacing



Play starts with perfect surfacing.



Scope of Work

Cambridge, WI, USA



Athletic Courts

Surfacing. Striping. Cleaning.
Repairs.



Basketball Court Line Striping

Select	Item Name	Unit Price	Quantity	Price
☒	Basketball Court Line Striping	\$3,000.00	1	\$3,000.00

Scope Of Work:

Price includes layout and painting of full court basketball court lines in solvent based traffic paint on pavement. Includes, lanes, hashes/boxes, keys, one three point line, half court line with circle and out of bounds lines.

Total: \$3,000.00

Service Notes:

- For pressure or soft washing of athletic courts, on-site water hook up must be provided.
- If court being resurfaced is not fenced in to protect throughout the project, we recommend customer take appropriate measures to prevent traffic and damage to the surface. If damage occurs, repairs will be invoiced separately.
- If surface leveling, patching, or other remediation is required, additional charges may be incurred to appropriately prepare for resurfacing.
- Warranty and expectations letter will be provided separately for acrylic resurfacing projects. Surfacing on concrete requires specific concrete installation, including a moisture vapor barrier, no use of any sealers or curing agents, and a medium broom finish for warranty to be in effect.
- Scope of work will be performed according to the specifications outlined within the project estimate and approved service description.
- Work areas must be accessible and free of obstacles, equipment, or debris prior to scheduled service. Items remaining on site will be worked around and not relocated unless otherwise noted.
- Certain specialty services may require additional preparation, materials, equipment, or mobilization, which will be identified during project planning.
- Project scheduling and execution may be impacted by site conditions, weather, or operational restrictions present at the property.
- All work will be completed by trained professionals using industry-standard materials, equipment, and installation practices.
- EverLine crews maintain clean, organized work areas during service and complete full site clean-up upon project completion.

PROJECT AGREEMENT

To help us deliver the highest quality service at the best possible price, we kindly ask for your cooperation with the following site requirements prior to our scheduled service. To help us deliver the highest quality service at the best possible price, we kindly ask for your cooperation with the following site requirements prior to our scheduled service.

Work areas should be clean and free of debris, tools, vehicles, or other obstacles before our team arrives. This allows our crews to work efficiently and safely.

Irrigation systems must be turned off during the scheduled service visit.

Adequate lighting should remain on for the duration of the service to ensure safe working conditions.

The site must provide a safe working environment in accordance with occupational health and safety standards.

All services will be completed in accordance with the approved Scope of Work provided in this proposal.

CLIENT COORDINATION NOTICE

We are committed to making this project a smooth and successful experience. If you anticipate any challenges meeting the requirements listed above, please notify us prior to the scheduled service date so we can coordinate accordingly. Return trips may be invoiced at \$495 per mobilization.

Please feel free to contact us if you have any questions or if there is anything we can do to help make this process easier. We look forward to working with you!

AUTHORIZATION



SIGNATURE
Sean Daugherty

Sean Daugherty



SIGNATURE
cody garcia

cody garcia

PAYMENT TERMS: Accepted payment methods include check, electronic transfer, and credit card. Accounts

outstanding for more than 30 days may be subject to a 2.00% monthly finance charge (24% annually).

HWY 12 / Spring st intersection purposed parking removal:

