



Public Notice of the Village of Cambridge, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

PUBLIC WORKS COMMITTEE

DATE: WEDNESDAY, JUNE 10, 2026

TIME: 6:30 PM

LOCATION: AMUNDSON COMMUNITY CENTER
200 SPRING ST.
CAMBRIDGE, WI 53523

1. **CALL TO ORDER AND ROLL CALL**
2. **PROOF OF POSTING**
3. **PUBLIC COMMENT**
4. **APPROVAL OF MINUTES** – February 17, 2026
5. **OLD BUSINESS – ACTION REQUIRED**
 - a. Discussion and Possible Action on LBK Park Phase II improvements.
6. **NEW BUSINESS – ACTION REQUIRED**
 - a. Discussion and Possible Action on need for a new snow plow.
 - b. Discussion and Possible Action on Potters Road Paving Project with Town of Oakland
 - c. Discussion and Possible Action on posting vacant Public Works Laborer position
7. **PUBLIC WORKS DIRECTOR’S REPORT**
 - a. Update on 2026 DPW projects.
8. **QUESTIONS, STAFF REFERRALS, AND FUTURE AGENDA TOPICS**
9. **ADJOURNMENT**

Posted: June 5, 2026

NOTE:

Individuals who need special accommodations are encouraged to call (608) 423-3712 at least 24 hours before the meeting. A quorum of the Village Board may be present to gather information related to their duties as Village Trustees; however, no official business will be conducted, and no action will be taken by the Board at this meeting. For more detailed information about agenda items, please contact (608)-423-3712.



MINUTES

PUBLIC WORKS COMMITTEE
AMUNDSON COMMUNITY CENTER
200 SPRING ST., CAMBRIDGE, WI 53523
TUESDAY, FEBRUARY 17, 2026, 6:30 PM

1. **CALL TO ORDER/ROLL CALL:** President Hollenbeck called the meeting to order at 5:30 p.m.

Members Present – President Hollenbeck and Trustee Jacobson

Members Absent – Trustee Kreklau

Others – Nick Phillips, Scott Prochaska with Safe Step, Public Works Director Garcia, and Administrator Breunig

2. **PROOF OF POSTING:** Confirmed - upper and lower levels of the Amundson Center, Cambridge Post Office, Badger Bank, Bank First, and the Village website.

3. **PUBLIC COMMENT:**

Nick Phillips, HOA President for The Vineyards, thanked employees for finishing park improvements for LBK Park. As a resident, he asked that the Village consider sports uses during the second phase of park improvements, such as a basketball court, for the interest of older children.

4. **APPROVAL OF MINUTES:** None.

5. **NEW BUSINESS – ACTION REQUIRED:**

- a. Scott Prochaska from Safe Step discussed affordable options they perform to remove trip hazards from sidewalks without replacing the existing concrete. President Hollenbeck is interested in seeing a proposal for engaging Safe Step in evaluating and repairing hazardous sidewalks.
- b. Public Works Director Garcia explained that the issue with parking on Park St. is that cars tend to park too close to the crosswalk and this makes it difficult for plow trucks to make the turn during snow removal. As a solution, he'd like to request putting up signs restricting parking on a seasonal basis. He was asked to check the alternate side parking ordinance so that the restriction dates match that ordinance.
- c. Public Works Director Garcia reports that the village had General Transportation Aid (GTA) funds of \$108,883.09. Additionally, MSA Professional Services has identified Allen St. as a good project for Local Road Improvement Program (LRIP) funds in 2027. Garcia identified Ridge, Dahlen, Center, Pinecrest, England, North, Mill, High, and South as needing patching and sealcoating. Garcia was directed to obtain bids for Ridge, Dahlen, Center, and North for GTA funds in 2026.
- d. For LBK Park Phase II improvements, the committee asked Public Works Director Garcia to obtain bid pricing for construction of a basketball court and a possible small pavilion or gazebo.
- e. Administrator Breunig said that he has asked the Fire and EMS Commission to hold off on paving their parking lot so that the Village can apply for a grant for EV charging stations. The Village would want those installed prior to repaving the Amundson Center lot.

6. **PUBLIC WORKS DIRECTOR'S REPORT:**

Public Works Director Garcia gave an update on his goals and objectives during 2026. Village has a grant for completing a tree inventory. He'd like to replace the welcome sign on the east side of the Village. Sidewalk repairs would be conducted with Safe Step. Amundson Center landscaping will depend on a grant from the Cambridge Foundation. There are a number of street signs that need to be replaced while line painting is needed for parking stalls and bike lanes. The Cambridge Foundation may fund the purchase of a recycling bin for aluminum at the Public Works facility. Finally, bricks on Main St. may take all summer.

7. **QUESTIONS, STAFF REFERRALS, AND FUTURE AGENDA TOPICS:** None.
8. **ADJOURNMENT:** Motion made by President Hollenbeck to adjourn. Second by Trustee Jacobson. Motion carried by voice vote.

Meeting adjourned at 6:16 p.m.

Respectfully submitted by Brian Wilson, Village Clerk/Treasurer.

Minutes are not official until approved by the Public Works Committee.

DRAFT

Fw: LBK basketball info

From Cody Garcia <CGarcia@cambridgewi.gov>

Date Fri 6/5/2026 9:16 AM

To Brian Wilson <BWilson@cambridgewi.gov>

Please see below email for additional info on Basketball courts and shelters.

Thank you,

Cody Garcia

Director of Public Works

Village of Cambridge, WI

Phone: (608) 501-4143

<https://cambridgewi.gov/>



From: Megan Cunningham <megan@leerecreation.com>

Sent: Tuesday, April 28, 2026 12:59 PM

To: Cody Garcia <CGarcia@cambridgewi.gov>

Cc: Kris Breunig <KrisBreunig@cambridgewi.gov>

Subject: Re: LBK basketball info

Hi Cody and Kris

I've attached the quote for basketball hoops. These are the 4 ½" Gooseneck - if you need to see an example the Elementary school has these.

NOTE: you can either have the post in the concrete or outside in the grass)

I've attached the quote for two different options for shelters.

I'm also attaching our Burke line of fabric shade structures - these can be left up all year round.

Holds 5lb snow load and 90 mph wind speed. Pleasantime in town has had theirs for over 25 years and has never taken down or replaced the fabric.

Basketball Court - Thoughts to think about.

Size?

High School 84' x 50'

Junior High 74' x 42'

Residential Full Court 60' x 30'
Half Court 47' x 50'

Concrete vs Asphalt

Asphalt

Budget number \$18 sq ft

Lifespan 20-30 years

Heat - softens above 120 degree F

Crack resistance - fewer large cracks and easy to patch

Ball Bounce - slightly softer - would recommend acrylic coat

Maintenance - recoat every 3-5 years

Concrete

Budget number \$22 sq ft

Lifespan 30-50 years

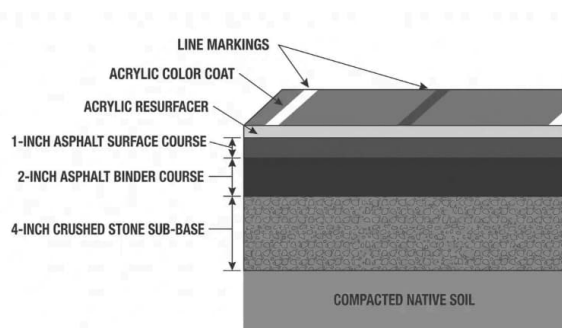
Stable in all temps

Joint cracking is common and can be harder to repair

Ball Bounce - consistent

Maintenance - low

Construction - here is a nice diagram showing what will be needed.



Hope this helps!

Thanks

Megan

From: Cody Garcia <CGarcia@cambridgewi.gov>
Sent: Tuesday, April 28, 2026 11:51 AM
To: Megan Cunningham <megan@leerecreation.com>
Cc: Kris Breunig <KrisBreunig@cambridgewi.gov>
Subject: LBK basketball info

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Megan,

Can you please send Kris and I whatever current info you have on LBK basketball quotes for the village board meeting tonight.

LR LEE RECREATION, LLC

Providing Fun Across Wisconsin Since 1995

DATE: March 4, 2026
 TO: Village of Cambridge
 Dept. Public Works
 PO Box 99
 Cambridge, WI 53523
 FROM: Megan Lee Cunningham
 RE: Quote for LBK Park - Basketball Hoop

Bison

OPTION 1: ____ Y / ____ N 'Full Court' - Two Basketball Hoops
 2-#PR52 Basketball Hoops, 4-1/2" OD Gooseneck Post \$1,560 ea. \$3,120.00
 Fan-shaped White Aluminum Backboard
 Orange Border & Shooters Square
 Galvanized Post, Standard Goal with Nylon Net

	Subtotal	\$3,120.00
	Discount	(\$ 312.00)
	Installation	\$1,200.00
	Freight	<u>\$ 00.00</u>
	TOTAL	\$4,008.00

OPTION 2: ____ Y / ____ N 'Half Court' - One Basketball Hoop
 1-#PR52 Basketball Hoop, 4-1/2" OD Gooseneck Post \$1,560.00
 Fan-shaped White Aluminum Backboard
 Orange Border & Shooters Square
 Galvanized Post, Standard Goal with Nylon Net

	Subtotal	\$1,560.00
	Discount	(\$ 156.00)
	Installation	\$ 800.00
	Freight	<u>\$ 00.00</u>
	TOTAL	\$2,204.00

Quote Accepted by: _____ Date: _____

Terms: Net 20
 Marking of Private Lines, Disposal of Garbage, Site Preparation and Site Restoration is the responsibility of the Customer.
 Lead time: 5-8 Weeks Upon Receipt of Order
 Quote Effective: Good through 4-4-2026

LR LEE RECREATION, LLC

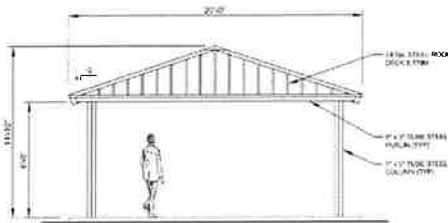
Providing Fun Across Wisconsin Since 1995

DATE: March 4, 2026
 TO: Village of Cambridge
 Dept. Public Works
 PO Box 99
 Cambridge, WI 53523
 FROM: Megan Lee Cunningham
 RE: Quote for LBK Park - Shelter Options

CoverWorx

OPTION 1: ____ Y / ____ N

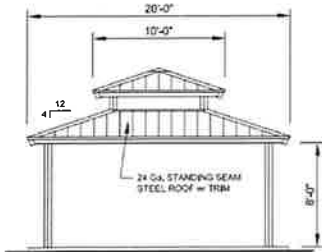
1-#SQ-20-SW Steelworx Square Hip \$16,536.00
 20' x 20', w/ 8' Eave
 412 pitch w/ Polyester Powder Coated
 24 ga MultiRib Roofing
 4 posts



Subtotal \$16,536.00
 Discount (\$ 1,653.00)
 Freight \$ 2,875.00
 TOTAL \$17,758.00

OPTION 2: ____ Y / ____ N

1-#SQ-20-SW-VT Steelworx Square Hip w/ Vent \$21,524.00
 20' x 20', w/ 8' Eave
 412 pitch w/ Polyester Powder Coated
 24 ga MultiRib Roofing
 4 posts



Subtotal \$21,524.00
 Discount (\$ 2,153.00)
 Freight \$ 2,875.00
 TOTAL \$22,246.00

- NOTES:
- ADD \$850.00 for Engineer Drawings, Identify at time of order.
 - Customer responsible for installation.

Quote Accepted by: _____ Date: _____

Terms: Net 20
 Installation of Equipment is the responsibility of the Customer.
 Lead time: 10-14 Weeks Upon Receipt of Order
 Quote Effective: Good through 4-4-2026

Free-Standing Shade Options

Single-Post Shades (In-Ground Mount)

Pyramid

12' x 12' (8' Entry) - \$4,286

16' x 16' (8' Entry) - \$5,894

Hypar

10' x 10' (8' Entry) - \$3,429

16' x 16' (8' Entry) - \$5,465



Four-Post Shades (In-Ground Mount)

14' x 18' (8' Entry) - \$6,420

20' x 20' (8' Entry) - \$7,416

20' x 25' (8' Entry) - \$8,745

20' x 30' (8' Entry) - \$9,409

28' x 30' (8' Entry) - \$12,176

28' x 36' (8' Entry) - \$13,892

Two-Post Hip (In-Ground Mount)

15' x 22' (8' Entry) - \$7,716



Single-Post Cantilever (In-Ground Mount)

12' x 12' (10' Entry) - \$5,250

16' x 16' (10' Entry) - \$7,850

* Also available in taller entry heights, along with surface mount options.
Call for pricing on Freight and Installation. Pricing good through Dec. 18, 2026



LEE RECREATION, LLC

Providing Fun Across Wisconsin Since 1995

info@leerecreation.com • 260 W. Main Street • Cambridge, WI 53523





N4450 County Road A
Cambridge, WI 53523
608.423.9635

May 8, 2026

Village of Cambridge
Kris Breunig, Village Administrator
200 Spring Street
Cambridge, WI, 53523

Re.: Potters Road Paving Project

Dear Administrator Breunig:

I am requesting that you share this letter with the Village Board for consideration at an upcoming Village Board meeting.

The Town will be contracting with Jefferson County to repave the portion of Potters Road that we are responsible for per the WisDOT Wisconsin Information System for Local Roads (WISLR) as shown on attached map. We are also repaving Blue Jay Way between Potters Road and Park Road, which is the sole responsibility of the Town. The project is scheduled to occur this summer.

I would ask that the Village Board likewise contract with Jefferson County to simultaneously pave their portion of Potters Road per WISLR (see attached map).

Per the attached cost estimate from Jefferson County Highway Department, the cost for the Village to repave their portion of Potters Road is \$24,338.60.

Paving the entirety of Potters Road will be the most efficient use of taxpayer dollars as there will be cost saving for the road to be contracted for re-pavement in its entirety. It will also ensure that the entire roadway can remain on the same maintenance schedule. Furthermore, this project will ensure safety of students and teachers who utilize the road to access the high school.

Please let us know if the Village board approves moving forward with the paving of your portion of Potters Road or if you have any additional questions.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Laura Payne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Laura Payne
Chair, Town of Oakland



Jefferson County Highway Department

Town of Oakland

Potters Rd & Blue Jay Way

We will do a full depth pulverize. Grade, water, and compact. Pave back 2.5" lift of 3-LT asphalt. Spray tack oil. Pave back 1.5" lift of 4-LT asphalt. The Town of Oakland will be responsible for 54,533 square feet of the project.

NOTE- Town will shoulder both roads with their personnel and equipment and the Village of Cambridge would be responsible for 8510 square feet of the Potters Rd project.

The Village of Cambridge Estimated Price-\$ 24,338.60

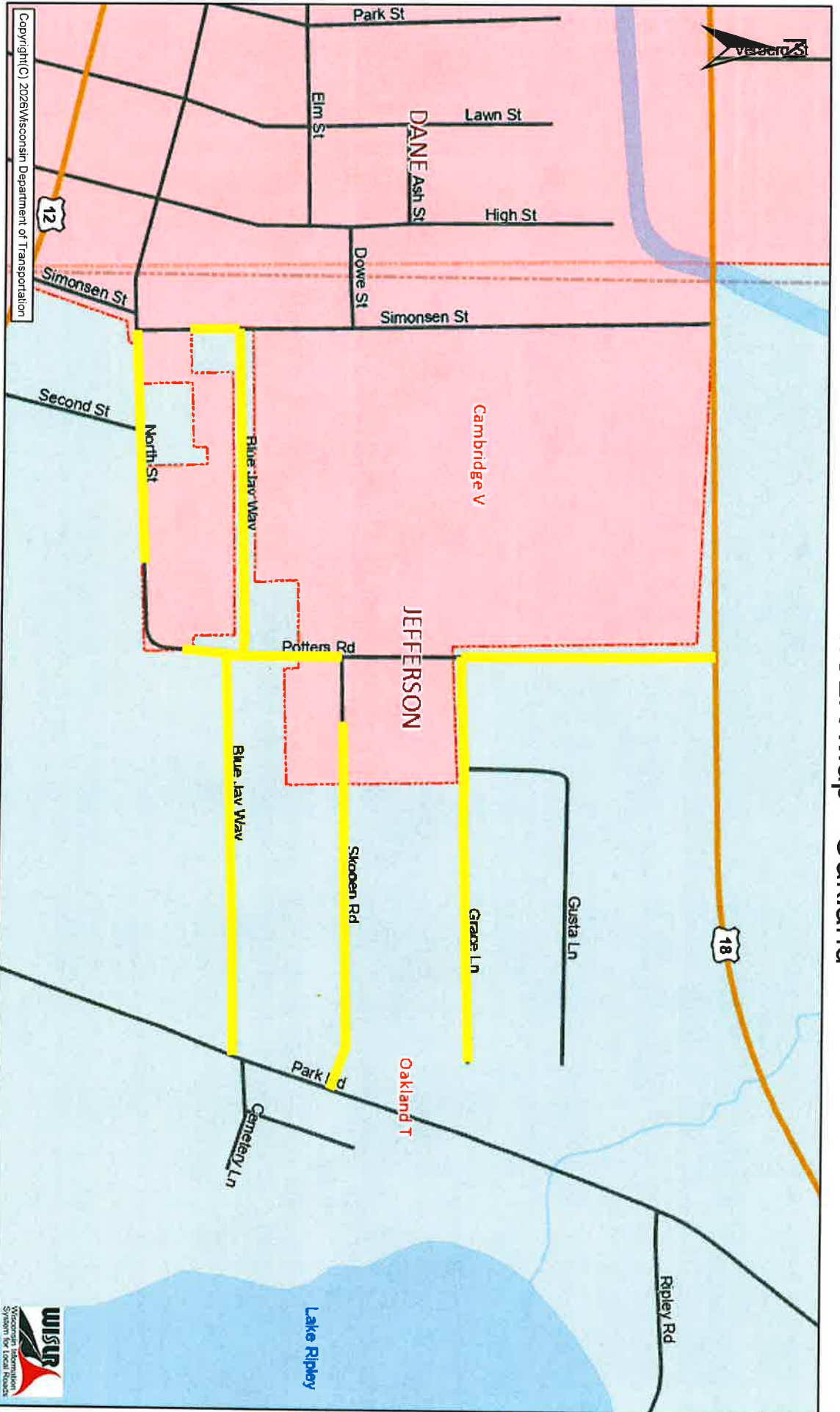
The Town of Oakland Estimated Price-\$156,026.66

Thank You,

Brian Mattke

5/5/26

WISLR Map - Oakland



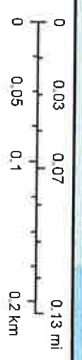
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State Trunk Network
 USH Highway

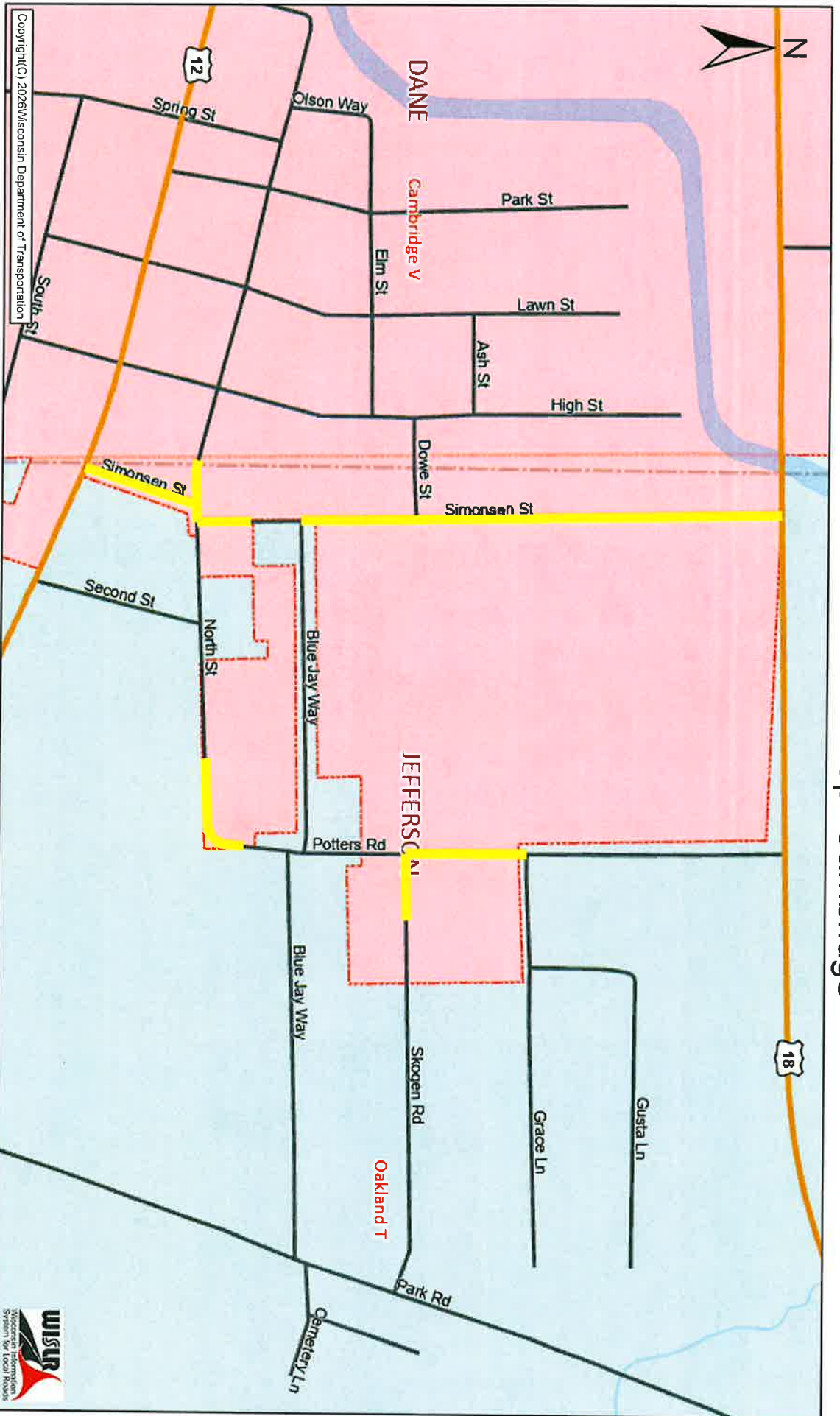
Local Roads
 Municipal/Local Roads
 Rivers

Cities/Villages/Towns
 Lakes
 Villages

Town
 Counties



WISLR Map- Cambridge



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- State Trunk Network**
 - USH Highway
- Local Roads**
 - Municipal/Local Roads
 - Rivers
- Cities/Villages/Towns**
 - Lakes
 - Village
- Boundaries**
 - Town
 - Counties





Village of Cambridge, Wisconsin

Position Title: Public Works Laborer

Reports To: Director of Public Works

Status: Full-Time Non-exempt

Hourly Pay Range: \$22.00-\$26.00 per hour (DOQ)

Application Deadline: This position will be open until filled; applications reviewed on a weekly basis.

Position Summary

The Village of Cambridge seeks qualified candidates that have a strong work ethic, are self-motivated, and detail oriented with good organizational skills to serve as a Public Works Laborer. This position will be responsible for supporting day-to-day operations and maintenance of Village parks, buildings and streets, including snow/ice removal and mowing. Work is performed under the general supervision of the Director of Public Works.

Key Responsibilities

- Maintenance of Village parks (lawn mowing, tree trimming, landscaping, etc.)
- Maintenance and repair of Village buildings (cleaning, repairs, improvements, etc.)
- Performing or assisting with general street maintenance of Village roads/sidewalks (Evaluating, inspecting, performing repairs, Etc.)
- Performing or assisting with the repair and maintenance of Village vehicles and equipment (Fluid changes, part replacements, tune ups, etc.)
- Performing or assisting the Utility Superintendent as needed (jetting sewers, water main breaks, hydrant exercising, etc.)
- Evaluating and providing input into the acquisition of new tools and equipment
- Supporting winter snow and ice removal operations
- Corresponding verbally and in writing in a professional manner with elected officials, residents, staff and other agencies
- **Participation in a week at a time 24/7 on-call rotation**
- General manual labor and other duties as assigned

Qualifications - Skills & Knowledge

Minimum:

- Ability to perform physical/manual labor (lifting, pulling, climbing, standing, and walking)
- Ability to work under various outdoor weather and working conditions
- Ability to communicate effectively and courteously with the general public, board members, administration, supervisors, other Village employees, construction contractors, and others
- Ability to take direction, facilitate communication, resolve problems, work individually and as a part of a team

- **Ability to serve a week at a time 24/7 on-call rotation**

Preferred:

- Experience with arboriculture
- Experience with municipal water testing and municipal water/sewer operations
- Experience with small & large engine repair
- A working knowledge of ArcGIS
- Ability to complete utility locate requests
- Familiarity with computer programs including Microsoft Excel, Word, Outlook and Teams

Qualifications - Education, Experience, Licenses & Certifications

Minimum:

- Graduation from high school or equivalent
- Possession of a valid Wisconsin Class B Driver's License W/Air Brakes

Preferred:

- Experience with snow and ice removal and response
- Experience operating heavy equipment such as front-end loaders, skid steers, etc.
- WIDNR groundwater and distribution, zeolite softening, and iron removal certifications
- Chainsaw safety certification/class

Work Schedule & Environment

- Standard hours: Monday-Thursday, 7:00AM to 4:00PM, Friday 7:00AM to 11:00AM
- This position also requires the employee to work week-long rotating on-call shifts, which include the weekend and occasional holidays

While performing the duties of this job, the employee is regularly required to: stand and walk, occasionally sit, frequently is required to handle or feel objects, tools, or controls; reach with hands and arms, climb or balance, stoop, kneel crouch or crawl; and talk or hear. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. While performing the duties of this job, the employee regularly works near moving mechanical parts, in outside-weather conditions, is frequently exposed to wet and/or humid conditions, is occasionally exposed to fumes or airborne particles and vibration. The noise level in the work environment is often loud.

How to Apply

Please submit a cover letter and resume to: **Public Works Director Cody Garcia**

Via email at: cgarcia@cambridgewi.gov

Or

Village of Cambridge

Subject Line: Public Works Laborer Application

via mail at:

PO Box 99

Cambridge, WI 53523

Note: Successful candidates may be required to pass a physical examination, a background check, and a drug screening as a condition of employment.

The Village of Cambridge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. This job description does not constitute an employment agreement between the Village and the employee. This job description is intended to describe the functions and minimum requirements for the performance of this job. It is not to be construed as an exhaustive statement of all duties, responsibilities, or requirements. In addition, the Village reserves the right to add, change or delete functions of this position at any time. This job description supersedes all previous job descriptions for this position.