



Public Notice of the Village of Cambridge, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

VILLAGE BOARD OF TRUSTEES

DATE: TUESDAY, MAY 12, 2026

TIME: 6:30 PM

LOCATION: AMUNDSON COMMUNITY CENTER
200 SPRING ST.
CAMBRIDGE, WI 53523

Pledge of Allegiance – led by volunteer at 6:30 p.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PROOF OF POSTING**
- 4. PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON)**
- 5. CONSENT AGENDA**
 - a. Approval of Village Board Minutes for April 28, 2026.
- 6. APPROVAL OF BILLS**
- 7. COMMITTEE REPORTS**
 - a. Fire and EMS Commission
 - b. Cable Commission
- 8. VILLAGE ADMINISTRATOR'S REPORT**
- 9. VILLAGE CLERK/TREASURER'S REPORT**
 - a. 2026 Budget-to-Actual through April 2026
 - b. Public Service Commission Hearing Notice
- 10. NEW BUSINESS – ACTION REQUIRED**
 - a. Discussion and Possible Action on Draft Fire & EMS IGA Proposal.
- 11. FUTURE AGENDA ITEMS**
- 12. PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON)**
- 13. NEXT MEETING DATES**
 - a. Library Board – Wednesday, May 13, 2026, at 6:30 p.m.
 - b. Water and Sewer Committee – Tuesday, May 19, 2026, at 6:30 p.m.
 - c. Village Board – Tuesday, May 26, 2026, at 6:30 p.m.
 - d. Economic Development Committee – Monday, June 1, 2026, at 5:30 p.m.
 - e. Plan Commission – Monday, June 8, 2026, at 6:30 p.m.

- f. Joint Police Commission – Tuesday, June 9, 2026, at 5:00 p.m.
- g. Village Board – Tuesday, June 9, 2026 at 6:30 p.m.
- h. Open Book – Monday, June 22, 2026, from 12:00 p.m. until 2:00 p.m.
- i. Board of Review – Wednesday, July 8, 2026, from 12:00 p.m. until 2:00 p.m.

14. ADJOURNMENT

Posted: May 8, 2026

The Village of Cambridge Board permits a period of public comment to receive information from members of the public pursuant to Wis. Stat. § 19.84(2). The Wisconsin Attorney General has advised that a governmental body should refrain from Board discussion on an item until specific notice of the subject matter and any proposed action has been provided. (Wisconsin Department of Justice, *Wisconsin Open Meetings Law: A Compliance Guide* (2009).)

NOTE:

Individuals who need special accommodations are encouraged to call (608) 423-3712 at least 24 hours before the meeting.



MINUTES

VILLAGE BOARD OF TRUSTEES
AMUNDSON COMMUNITY CENTER
200 SPRING ST., CAMBRIDGE, WI 53523
TUESDAY, APRIL 28, 2026, 6:30 PM

1. **CALL TO ORDER:** President Hollenbeck called the meeting to order at 6:30 p.m.
2. **ROLL CALL:** Members Present – President Hollenbeck, Trustee Blackwood, Trustee Busch, Trustee Jacobson, Trustee Jankowski, and Trustee Trendel.

Members Absent – Trustee Trendel

Others Present – Eric Jay, Dean Lund, Ben Johnson, Patty Strobusch, Perri Smythe, Michael Coughlin, Diana Gelderman, Clerk/Treasurer Brian Wilson, and Administrator Kris Breunig.
3. **PROOF OF POSTING:** Confirmed - Upper and Lower levels of the Amundson Center, Cambridge Post Office, Badger Bank, Bank First, and the Village website.

4. **PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON):**

- Dean Lund requested and led the Pledge of Allegiance.
- Ben Johnson, President of the Vineyards of Cambridge HOA, spoke in opposition to agenda items 10D and 10E regarding the Vineyard Drive rezone and CSM proposals.

Key concerns raised by the HOA:

- The proposed 26-unit building on lot two exceeds the 14 units allowed by zoning.
- Both lots fail the 35-foot rear setback requirement.
- An estimated 146 additional vehicles would funnel through the Kenseth Way and Highway 12/18 intersection.
- Fire and EMS turnaround on proposed private drives is considered inadequate.

HOA's requests to the board:

- Do not sign the CSM until setback and density conditions are met.
- Defer action on the 800 Vineyard rezone until fire, EMS, and traffic infrastructure are addressed.
- Require full transparency on developer identity and housing type.

5. **APPROVAL OF CONSENT AGENDA:**

- a. Approval of Village Board Minutes for April 14, 2026.

Trustee Blackwood moved to approve the Consent Agenda. Second by Trustee Jankowski. Motion carried by voice vote.

6. **APPROVAL OF BILLS:**

Motion by President Hollenbeck to approve bills totaling \$254,489.55. Second by Trustee Jankowski. Motion carried on a roll call vote.

Yes – President Hollenbeck, Trustee Blackwood, Trustee Busch, Trustee Jacobson, and Trustee Jankowski

No – None

Absent - Trustee Trendel

7. COMMITTEE REPORTS:

a. Joint Police Commission

Trustee Blackwood reported:

- A significant arrest was made regarding thefts from storage units.
- The new third-shift deputy is in road training and expected to start in late August.
- The commission will review and update its contract language at its June 9th meeting.

b. Water and Sewer

President Hollenbeck reported:

- Rockdale Regionalization project is now connected.
- A sanitary sewer lining project is ongoing.
- The water tower is scheduled for repair in May with no expected service impact.
- Enforcement of grease trap cleaning rules is being reinforced for commercial establishments.
- Over 200 residents have signed up for the online utility payment system, with one winner receiving a gift certificate.

c. Plan Commission

President Hollenbeck reported that all topics discussed at the previous night's meeting of the Plan Commission were on the agenda for this evening for action, except that action on item 10 e. will be deferred to a future date.

Trustee Trendel arrived for the meeting at 6:43 p.m.

d. Library Board

Trustee Trendel reported that the library's transition to the new LinkCat system went well. She also announced that they are still seeking someone to fill a vacant seat on the Library Board.

8. VILLAGE ADMINISTRATOR'S REPORT:

a. Update on LBK Park Phase II Estimates

Administrator Breunig discussed estimates from Lee Recreation for Phase Two. Options include a gazebo (\$17,758 or \$22,246), basketball hoops (\$4,008 for full court, \$2,204 for half court), and freestanding shade features. Funding is already set aside from the park impact fee fund. The Public Works Committee will review the options and make a recommendation to the Village Board.

b. Public Service Commission Hearing Update

Administrator Breunig reported that the PSC hearing scheduled for April 28 was postponed because the primary and backup representatives were unavailable. The delay is expected to push the PFP portion out to June.

9. UNFINISHED BUSINESS – ACTION REQUIRED:

a. Discussion and Possible Action on Vacant Village Trustee seat.

One application was received from Mitch Sands for the vacant village trustee seat. He was unable to attend the meeting due to a prior commitment.

President Hollenbeck made a motion to appoint Mitch Sands to the vacant Village Trustee seat. Second by Trustee Jacobson. Motion carried by voice vote.

10. NEW BUSINESS – ACTION REQUIRED:

a. Discussion and Possible Action on recommendation from the Plan Commission to the Village Board to adopt an ordinance amending the Comprehensive Plan's Future Land Use Map to change Parcel 0612-013-9620-1 to Neighborhood Mixed Use.

Motion by Trustee Blackwood to adopt Ordinance 2026-05 amending the Comprehensive Plan's Future Land

Use Map to change Parcel 0612-013-9620-1 to Neighborhood Mixed Use. Second by Trustee Jankowski. Motion carried on roll call vote.

Yes – President Hollenbeck, Trustee Blackwood, Trustee Busch, Trustee Jacobson, Trustee Jankowski, and Trustee Trendel

No – None

Absent - None

- b. Discussion and Possible Action on recommendation from the Plan Commission to the Village Board to adopt an ordinance rezoning Parcel 0612-013-9620-1 to Neighborhood Mixed Use.

Motion by Trustee Trendel to adopt Ordinance 2026-06 rezoning Parcel 0612-013-9620-1 to Neighborhood Mixed Use. Second by Trustee Blackwood. Motion carried on roll call vote.

Yes – President Hollenbeck, Trustee Blackwood, Trustee Busch, Trustee Jacobson, Trustee Jankowski, and Trustee Trendel

No – None

Absent - None

- c. Discussion and Possible Action on recommendation from the Plan Commission to the Village Board to adopt an ordinance rezoning Parcel 0612-121-2220-1 to High-Density Residential zoning district.

It was discussed that this is a rezoning of the old Melster's property. It was noted that while much of the area is in a floodplain, there are buildable sections, and any developer is responsible for site remediation and compliance with FEMA/DNR regulations.

Motion by President Hollenbeck to adopt Ordinance 2026-04 rezoning Parcel 0612-121-2220-1 to High-Density Residential zoning district and amending the Comprehensive Plan map. Second by Trustee Jacobson. Motion carried on roll call vote 5-1.

Yes – President Hollenbeck, Trustee Blackwood, Trustee Jacobson, Trustee Jankowski, and Trustee Trendel

No – Trustee Busch

Absent - None

- d. Discussion and Possible Action on recommendation from the Plan Commission to the Village Board to adopt an ordinance rezoning Parcel 0612-012-9112-1 (900 Vineyard Drive) to High-Density Residential zoning district.

The Village Board discussed rezoning this lot on Vineyard Drive from "Highway Business" to "High Density Residential." An address correction was made for the related ordinance (2026-07), changing it from "800 Vineyard Drive" to "900 Vineyard Drive." Concerns were raised about traffic, parking, setbacks, and sidewalks from a conceptual plan, though it was clarified the vote was only on the rezoning, not a specific site plan. The conceptual plan suggested townhomes with two-car garages. It was noted an additional access point on Highway 134 is being created to help with traffic.

Motion by Trustee Blackwood to adopt Ordinance 2026-07 rezoning Parcel 0612-012-9112-1 (900 Vineyard Drive) to High-Density Residential zoning district. Second by President Hollenbeck. Motion carried on roll call vote 4-2.

Yes – President Hollenbeck, Trustee Blackwood, Trustee Jacobson, and Trustee Trendel

No – Trustee Busch and Trustee Jankowski

Absent - None

- e. Discussion and Possible Action on recommendation from the Plan Commission to the Village Board to adopt a resolution splitting Parcel 0612-012-9760-1 (800 Vineyard Drive).

No action was taken on this item as no recommendation was made by the Plan Commission.

- f. Discussion and Possible Action on recommendation from the Plan Commission to the Village Board to adopt an ordinance amending the Village's Subdivision Ordinance sections 16.24.040 and 16.32.

It was noted that this amendment was recommended by our consultants to resolve conflicts and add cross-references between the zoning and municipal codes.

Motion by Trustee Blackwood to adopt Ordinance 2026-08 amending the Village's Subdivision Ordinance sections 16.24.040 and 16.32. Second by Trustee Trendel. Motion carried on roll call vote.

Yes – President Hollenbeck, Trustee Blackwood, Trustee Busch, Trustee Jacobson, Trustee Jankowski, and Trustee Trendel

No – None

Absent - None

- g. Discussion and Possible Action on recommendation from the Plan Commission to the Village Board to approve/deny the CSM for Parcel 022-0613-0532-001 (N9236 US-18) in the Town of Oakland per extraterritorial plat review.

Motion by Trustee Trendel to adopt Resolution 2026-05 approving the CSM for Parcel 022-0613-0532-001 (N9236 US-18) in the Town of Oakland per extraterritorial plat review. Second by Trustee Jacobson. Motion carried on roll call vote.

Yes – President Hollenbeck, Trustee Blackwood, Trustee Busch, Trustee Jacobson, Trustee Jankowski, and Trustee Trendel

No – None

Absent - None

- h. Discussion and Approval of 2026-2027 Village Board Committee Assignments

Motion by Trustee Jankowski to approve the 2026-2026 Village Board Committee Assignments as presented. (see attached) Second by Trustee Busch. Motion carried.

11. FUTURE AGENDA ITEMS:

Trustee Busch requested that the Pledge of Allegiance be added back to future Village Board agendas. President Hollenbeck declined this request as she feels the Board's focus should be on Village-specific matters.

12. PUBLIC COMMENT (LIMIT OF 3 MINUTES PER PERSON):

President Hollenbeck welcomed new Village Trustees Greg Jankowski and Betsy Busch. It was emphasized that the Board's role is to legislate, while the administrative branch, led by Kris, manages daily operations.

13. NEXT MEETING DATES:

- a. Fire and EMS Commission Four-Community Meeting – Wednesday, April 29, 2026, at 6:30 p.m. (in Town of Christiana.)
- b. Economic Development Committee – Monday, May 4, 2026, at 5:30 p.m.
- c. Plan Commission – Monday, May 11, 2026, at 6:30 p.m.
- d. Cable Commission – Tuesday, May 12, 2026, at 4:30 p.m.
- e. Village Board – Tuesday, May 12, 2026, at 6:30 p.m.
- f. Library Board – Wednesday, May 13, 2026, at 6:30 p.m.
- g. Water and Sewer Committee – Tuesday, May 19, 2026, at 6:30 p.m.
- h. Village Board – Tuesday, May 26, 2026, at 6:30 p.m.
- i. Joint Police Commission – Tuesday, June 9, 2026, at 5:00 p.m.
- j. Open Book – Monday, June 22, 2026, from 12:00 p.m. until 2:00 p.m.
- k. Board of Review – Wednesday, July 8, 2026, from 12:00 p.m. until 2:00 p.m.

- 14. ADJOURNMENT:** Trustee Trendel made a motion to adjourn. Second by Trustee Blackwood. Motion carried by voice vote.

Meeting adjourned at 8:01 p.m.

Respectfully submitted by Brian Wilson, Clerk/Treasurer, Village of Cambridge

These minutes are not official until approved by the Village Board of Trustees.



2026 APPOINTMENTS OF THE VILLAGE BOARD

1. **COMMITTEES OF THE VILLAGE BOARD** – Terms end 04/27; three board members required, as well as alternate if noted.

a. **Audit & Finance**

- *KRISTIN BLACKWOOD – CHAIR*
- BETSY BUSCH
- JENNIFER TRENDEL

b. **Board of Review – two alternates**

- *PAULA HOLLENBECK – CHAIR*
- MITCH SANDS
- BETSY BUSCH
- 1ST Alt) – GREG JANKOWSKI
- (2nd Alt) – JENNIFER TRENDEL

c. **Personnel**

- *JENNIFER TRENDEL – CHAIR*
- KRISTIN BLACKWOOD
- MITCH SANDS

d. **Public Works**

- *MITCH SANDS – CHAIR*
- GREG JANKOWSKI
- SHARON JACOBSON

e. **Joint Law Enforcement & Police and Fire Committee**

- *GREG JANKOWSKI*
- KRISTIN BLACKWOOD
- SHARON JACOBSON

f. **President Pro Tem – (one year appointment)**

- *KRISTIN BLACKWOOD*

2. **RESIDENCY REQUIRED COMMISSIONS/BOARDS OR COMMITTEES**

a. **Water and Sewer Committee (3-year term)**

- i. (one) Board Members – Term ends 04/27
 1. *PAULA HOLLENBECK - CHAIR*
- ii. (one) Board Member – Term ends 04/27
 1. MITCH SANDS
- iii. (one) Citizen Member – Term ends 04/29
 1. STEVE STRUSS

- iv. (one) Citizen Member – Term ends 04/27
 - 1. MATT DOZIER
- v. (one) Board or Citizen Member – Term ends 04/28
 - 1. MAT HUGHSON

b. Plan Commission

- i. 1. **PAULA HOLLENBECK - CHAIR** – (Village President designee) - term ends 04/27
- ii. **(one)** Board Member – Term ends 04/27
 - 1. GREG JANKOWSKI
- iii. **(three)** Citizen Members – Term ends 04/29 **(3-year term)**
 - 1. JENNI LANDOWSKI
 - 2. **VACANT**
 - 3. JEFF MILSAP
- iv. **(two)** Citizen Members – Term ends 04/27
 - 1. **VACANT**
 - 2. DEAN HOLLENBECK

c. Zoning Board of Appeals (3-year term)

- i. **(three)** Citizen Members – Term ends 04/27
 - 1. JAY WEISS
 - 2. TERESE LEONHARD
 - 3. CRAIG CARPENTER
- ii. **(two)** Citizen Member – Term ends 04/29
 - 1. **VACANT**
 - 2. **VACANT** (JAMES LESER)
- iii. **(two)** Citizen Alternates – Term ends 04/28
 - 1. **VACANT**
 - 2. **VACANT**

3. JOINT COMMISSIONS OR COMMITTEES

a. TID Joint Review Board

- i. (one) Member
 - 1. GREG JANKOWSKI
- ii. (one) Public Member
 - 1. **VACANT**

b. Cable Television Advisory Commission (3-year term)

- i. (one) Member – Term ends 04/29
 - 1. DEAN HOLLENBECK
- ii. (one) Member – Term ends 04/27
 - 1. SHARON JACOBSON
- iii. (one) Member – Term ends 4/27
 - 1. PAULA HOLLENBECK

c. Economic Development Committee (2-year terms)

- i. (one) Village President of Designee from Village Board
 - 1. **BETSY BUSCH - CHAIR**
- ii. Term ends 2027
 - 1. KAYLA PAPENFUSS
 - 2. MATT MCFALLS
- iii. Term ends 2026
 - 1. VACANT
 - 2. VACANT (CHRIS KRUEGER)

- d. **Jefferson County Economic Development Consortium (RECOMMENDATION FROM EDC):**
 - 1. BETSY BUSCH
 - 2. ALTERNATE: KRIS BREUNIG
 - 3. ALTERNATE #2: SHARON JACOBSON
- e. **Historic Preservation Committee (3-year staggered terms)**
 - i. Registered architect
 - 1. JENNI LANDOWSKI
 - ii. Historian
 - 1. JAY WEISS Term ends 2027
 - iii. Licensed real estate broker
 - 1. LORI JENSEN Term ends 2028
 - iv. Village board member
 - 1. JENNIFER TRENDEL Term ends 2027
 - v. Citizen members:
 - 1. **VACANT** Term ends 2026
 - 2. DEAN LUND Term ends 2028
 - 3. STEVE STRUSS Term ends 2029

4. REPRESENTATIVES TO OTHER COMMISSIONS, COMMITTEES OR ASSOCIATIONS

- a. **Cambridge Area Fire and EMS Commission**
 - i. (one) Representative – Term ends 04/26
 - 1. KRISTIN BLACKWOOD
- b. **COWC**
 - i. (two) Board Representatives – Term ends 04/26
 - 1. MAT HUGHSON
 - 2. STEVE STRUSS
- c. **Dane County Cities and Villages Association**
 - i. (one) Board Representative – Term ends 04/26
 - 1. PAULA HOLLENBECK
 - ii. (one) Board Alternate – Term ends 04/26
 - 1. JENNIFER TRENDEL
- d. **Library Board** – Village Board must approve all members, not just the Village members, as recommended by the Library Board for renewal. **(3-year appointments)**
 - i. Municipality Members
 - 1. JENNIFER SIMDON BUDEWITZ (2029) - School District Representative
 - 2. **VACANT – Village Representative #2**
 - 3. PAM SCHMITT (2028) - Village Representative #1
 - 4. JENNIFER TRENDEL (2029) - Village Board Representative
 - 5. ROBIN KANTZLER (2028) - Christiana Representative
 - ii. Jefferson County Members
 - 1. KRISTIN MARTIN (2028) – Representative #1
 - 2. CARI REDINGTON (2028) – Representative #2



**VILLAGE OF CAMBRIDGE – VILLAGE BOARD OF TRUSTEES
BILLS APPROVAL – _____**

APPROVAL OF BILLS TOTALING \$ _____

President Hollenbeck

Trustee Blackwood

Trustee Busch

Trustee Jacobson

Trustee Jankowski

Trustee Sands

Trustee Trendel

Highlights: Current Bills over \$5,000

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Check Run Totals:

Bills over \$5000 -----> \$ _____

Bills under \$5000 -----> \$ _____

Total All Bills For Check Run: \$ _____

Payroll Dated _____ **\$** _____

5/07/2026 2:32 PM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

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ACCT

Dated From: 5/12/2026 From Account:
Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/12/2026	ABT Mailcom BILL PROCESSING & MAILING MAY 2026	
500-00-53700-681-100		POSTAGE BILL PROCESSING & MAILING MAY 2026	576.00
		55425	
		Total	576.00 ✓
	5/12/2026	ALLIANT ENERGY/WP&L #5876920000 - STREET LIGHTS	
100-00-53420-000-000		STREET LIGHTS #5876920000 - STREET LIGHTS	1,615.77
		4/29/2026	
		Total	1,615.77 ✓
	5/12/2026	C & M HYDRAULIC TOOL SUPPLY INC. CHAINSAW HELMET, GLOVES, OIL & BAR-MAINT	
100-00-53311-230-000		PUBLIC WORKS - TREE & BRUSH SELF TAPPING SCREWS	5.97 ✓
		0184487-IN	
800-00-58100-630-000		STORMWATER EQUIP REP/MAINT REPAIR -WEED WHIP TO CLEAR STORM DITCHES	220.47 ✓
		0184571-IN	
800-00-58100-630-000		STORMWATER EQUIP REP/MAINT DIAGNOSIS TO FIX OLD WEED WHIP	45.00 ✓
		0184572-IN	
		Total	271.44
	5/12/2026	C & M HYDRAULIC TOOL SUPPLY INC. CHAINSAW HELMET, GLOVES, OIL & BAR	
		Previous Year Expense	
100-00-53311-230-000		PUBLIC WORKS - TREE & BRUSH CHAINSAW HELMET, GLOVES, OIL & BAR	325.97
		0183695-IN	
		Total	325.97 ✓
	5/12/2026	CAMBRIDGE ACE HARDWARE MOUNTING TAPE, DEODORIZER	
100-00-51600-390-000		MUN BLDG - SUPPLIES MOUNTING TAPE, DEODORIZER	21.56 ✓
		B182408 4/14/2026	
800-00-58100-640-000		SUPPLIES AND EXPENSES FASTENERS FIR WEED WHIP REPAIR	4.76 ✓
		B182819 4/21/2026	
800-00-58100-640-000		SUPPLIES AND EXPENSES SHARKPLUG FOR WEED WHIP	6.59 ✓
		A295709 4/22/2026	
100-00-51600-390-000		MUN BLDG - SUPPLIES DEODORIZER, SUPER GLUE	34.13 ✓
		4/24/2026	

KTS

5/07/2026 2:32 PM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

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ACCT

Dated From: 5/12/2026 From Account:
Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	9.99 ✓
		BROOM	
		B183339 4/30/2026	
		Total	77.03 ✓
5/12/2026 CHARTER COMMUNICATIONS/SPECTRUM			
WATER TOWER 2 INTERNET			
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	100.83 ✓
		WATER TOWER 2 INTERNET	
		0101115042526 4/25/2026	
		Total	100.83
5/12/2026 COMPUTER MAGIC, INC			
MAY 2026 COMPUTER SUPPORT			
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	894.11
		MAY 2026 COMPUTER SUPPORT	
		13863 4/30/2026	
500-00-53700-681-300		COMPUTER SUPPORT	447.06
		MAY 2026 COMPUTER SUPPORT	
		13863 4/30/2026	
600-00-53700-842-000		TECHNOLOGY EXPENSES	447.06
		MAY 2026 COMPUTER SUPPORT	
		13863 4/30/2026	
		Total	1,788.23 ✓
5/12/2026 DANE COUNTY TREASURER			
COUNTY JAIL AND DRIVER SURCHARGES APR 26			
100-00-45100-000-000		COURT FINES/PENALTIES	130.00
		COUNTY JAIL AND DRIVER SURCHARGES APR 26 5/01/2026	
		Total	130.00 ✓
5/12/2026 FRONTIER			
LIBRARY PHONE/INTERNET 04/28/2026			
150-00-55110-221-000		LIB - TELEPHONE	1,031.32
		LIBRARY PHONE/INTERNET 04/28/2026	
		60842339001008025	
		Total	1,031.32 ✓
5/12/2026 KESSENICH, NOAH			
DUPLICATE PAYMENT ON CITATION			
100-00-51200-395-000		COURT - REFUND FINES FEES	98.80
		DUPLICATE PAYMENT ON CITATION	
		5/4/2026	
		Total	98.80 ✓
5/12/2026 MADISON MALLARDS			
DEPOSIT - TEAM BUILDING OUTING			

1450

5/07/2026 2:32 PM

In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/12/2026 From Account:
Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-330-000		ADMIN TRAINING/MILEAGE	207.00 ✓
		DEPOSIT - TEAM BUILDING OUTING	
	161030 5/6/2026		
500-00-53700-681-500		STAFF TRAINING	103.50 ✓
		DEPOSIT - TEAM BUILDING OUTING	
	161030 5/6/2026		
600-00-53700-851-100		STAFF TRAINING	103.50 ✓
		DEPOSIT - TEAM BUILDING OUTING	
	161030 5/6/2026		
		Total	414.00 ✓
5/12/2026 MC FARLANE, BRYAN			
4/17 - 4/28/2026 CLEAN AMUNDSON BLDG			
100-00-51600-120-000		MUN BLDG - HOURLY WAGES	362.50
		4/17 - 4/28/2026 CLEAN AMUNDSON BLDG	
	4/30/2026		
		Total	362.50 ✓
5/12/2026 MENARDS - MONONA			
CANVAS TARP FOR COVERING HOT MIX			
100-00-53311-392-000		PUBLIC WORKS - SEAL COAT/PATCH	98.99
		CANVAS TARP FOR COVERING HOT MIX	
500-00-53700-640-000		SUPPLIES AND EXPENSES	129.88
		ENTRANCE MATS AT WELL HOUSES	
100-00-53311-230-000		PUBLIC WORKS - TREE & BRUSH	55.74
		STUMP GRINDING WOOD CHIP CONTROL BARRIER	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	217.88
		TOILETRIES FOR PARK/SHOP, GARBAGE BAGS	
		Total	502.49 ✓
5/12/2026 PIGGLY WIGGLY - DAYS FAMILY FOODS			
ELECTION - FOOD			
100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE	41.41
		ELECTION - FOOD	
	5/1/2026		
		Total	41.41 ✓
5/12/2026 REFUEL PANTRY			
PUBLIC WORKS FUEL MAR 2026			
100-00-53311-370-000		PUBLIC WORKS - FUEL	496.41
		PUBLIC WORKS FUEL MAR 2026	
	2090 4/08/2026		
500-00-53700-660-000		VEHICLE/FUEL EXPENSES	120.00
		W/S FUEL - MAR 2026	
	2090 4/08/2026		
		Total	616.41 ✓

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5/07/2026 2:32 PM

In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/12/2026 From Account:
Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
5/12/2026 SECURIAN FINANCIAL GROUP, INC			
LIBRARY LIFE INSURANCE JUN 2026			
150-00-55110-135-000		LIB - LIFE INS	28.32
		LIBRARY LIFE INSURANCE JUN 2026	002832L JUN 2026
100-00-53311-135-000		PUBLIC WORKS - LIFE INS	49.77
		DPW LIFE INSURANCE JUN 2026	002832L JUN 2026
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	3.68
		WATER LIFE INSURANCE JUN 2026	002832 JUN 2026
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	3.68
		SEWER LIFE INSURANCE JUN 2026	002832L JUN 2026
100-00-51420-135-000		ADMIN - LIFE INS	44.46
		ADMIN LIFE INSURANCE JUN 2026	002832L JUN 2026
100-00-21514-000-000		GROUP LIFE INS PAYABLE	107.35
		EMPLOYEE SHARE JUN 2026	002832L JUN 2026
Total			237.26 ✓
5/12/2026 SIGNMASTER SIGNS LLC			
LABOR TO INSTALL 2ND WELCOME SIGN			
200-00-57930-000-000		WELCOME SIGNS	125.00
		LABOR TO INSTALL 2ND WELCOME SIGN	
Total			125.00 ✓
5/12/2026 SOUTH CENTRAL LANDSCAPES			
DEPOSIT FOR LANDSCAPE AT VETERANS PARK			
200-00-51600-100-000		CAM FOUNDATION PROJECTS	8,000.00
		DEPOSIT FOR LANDSCAPE AT VETERANS PARK	35676 5/5/2026
Total			8,000.00 ✓
5/12/2026 STATE OF WISCONSIN COURT FINES & SURCHARGES			
APR 26 CC, PENALTY, CRIME LAB SURCHARGES			
100-00-45100-000-000		COURT FINES/PENALTIES	416.30
		APR 26 CC, PENALTY, CRIME LAB SURCHARGES 5/1/2026	
Total			416.30 ✓
5/12/2026 VILLAGE OF DEERFIELD ?			
COURT FINES - APR 2026			
100-00-45100-000-000		COURT FINES/PENALTIES	405.00
		COURT FINES - APR 2026	4/30/2026
Total			405.00 ✓

*FOUND 04/20/26
REFUND*

*FOUNDATION
REFUND*

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HOMETOWN BANK GENERAL OPERATING

Dated From: 5/12/2026 From Account:

Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/12/2026	VILLAGE OF ROCKDALE ?	
		COURT FINES - APR 2026	
100-00-45100-000-000		COURT FINES/PENALTIES	209.00
		COURT FINES - APR 2026	
	5/1/2026		
		Total	209.00 ✓
	5/12/2026	VISA	
		WALMART - PRINTER INK	
920-00-55190-390-000		CABLE TV-SUPPLIES & EXPENSE	76.70
		WALMART - PRINTER INK	
	4/29/2026		
		Total	76.70 ✓
		Grand Total	17,421.46

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Dated From: 5/12/2026 From Account:
Thru: 5/12/2026 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	5,848.11
Total Expenditure from Fund # 150 - LIBRARY FUND	1,059.64
Total Expenditure from Fund # 200 - CAPITAL PROJECTS FUND	8,125.00
Total Expenditure from Fund # 500 - WATER UTILITY	1,480.95
Total Expenditure from Fund # 600 - SEWER UTILITY	554.24
Total Expenditure from Fund # 800 - STORMWATER UTILITY	276.82
Total Expenditure from Fund # 920 - CAMBRIDGE/OAKLAND CABLE TV	76.70
Total Expenditure from all Funds	17,421.46

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HOMETOWN BANK GENERAL OPERATING

Dated From: 5/12/2026 From Account:
Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
5/12/2026 APG OF SOUTHERN WISCONSIN			
PUBLICATION-REZONING WESTGATE, MADISON,			
100-00-52410-000-000		ZONING ADMINISTRATION CHARGES	122.50
		PUBLICATION-REZONING WESTGATE, MADISON, 28866-0426 4/30/2026	
100-00-51425-000-000		PUBLICATION/HEARING NOTICES	30.60
		PUBLICATION-VACANT TRUSTEE SEAT 28866-0426 4/30/2026	
		Total	153.10 ✓
5/12/2026 BADGER WELDING SUPPLIES INC			
CYLINDER RENTAL			
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	12.00
		CYLINDER RENTAL 3935889 4/30/2026	
		Total	12.00 ✓
5/12/2026 C & M HYDRAULIC TOOL SUPPLY INC.			
GAS CAP FOR CHAINSAW			
100-00-53311-230-000		PUBLIC WORKS - TREE & BRUSH	7.49
		GAS CAP FOR CHAINSAW 0184381-IN	
		Total	7.49 ✓
5/12/2026 CAMBRIDGE WATER & SEWER UTILITY			
LIBRARY - WATER & SEWER BILL MAR			
150-00-55110-220-000		LIB - UTILITIES	127.93
		LIBRARY - WATER & SEWER BILL MAR 040002600 04012026	
150-00-55110-220-000		LIB - UTILITIES	157.61
		LIBRARY - WATER & SEWER BILL APR 040002600 05012026	
		Total	285.54 ✓
5/12/2026 CAMBRIDGE WATER & SEWER UTILITY			
ACCT#040-0024-00 AMUNDSON WATER & SEWER			
100-00-51600-220-000		MUN BLDG - UTILITIES	310.11
		ACCT#040-0024-00 AMUNDSON WATER & SEWER 4/06/2026	
100-00-51600-220-000		MUN BLDG - UTILITIES	339.79
		ACCT#040-0024-00 AMUNDSON WATER & SEWER 5/01/2026	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	142.54
		ACCT#040-0023-00 VILLAGE SHOP NORTH ST 4/01/2026	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	142.54
		ACCT# 040-0023-00 VILLAGE SHOP NORTH ST 05/01/2026	
		Total	934.98 ✓

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HOMETOWN BANK GENERAL OPERATING

Dated From: 5/12/2026 From Account:
Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
5/12/2026 CHARTER COMMUNICATIONS/SPECTRUM			
# 242543501		INTERNET	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	124.80
# 242543501		INTERNET	242543501050126 5/01/2026
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	124.79
# 242543501		INTERNET	242543501050126 5/01/2026
Total			249.59 ✓

5/12/2026 ESRI			
SOFTWARE NEEDED FOR GIS FIELD MAPS			
100-00-53311-280-000		PUBLIC WORKS - COMPUTER MAINT	233.33
		SOFTWARE NEEDED FOR GIS FIELD MAPS	26332391 1/21/2026
500-00-53700-681-400		WORKHORSE SUP. & SOFTWARE	116.67
		SOFTWARE NEEDED FOR GIS FIELD MAPS	26332391 1/21/2026
600-00-53700-851-500		COMPUTER SUPPORT & SOFTWARE	116.67
		SOFTWARE NEEDED FOR GIS FIELD MAPS	26332391 1/21/2026
800-00-58100-682-300		STORMWATER - ENGINEER	233.33
		SOFTWARE NEEDED FOR GIS FIELD MAPS	26332391 1/21/2026
Total			700.00 ✓

5/12/2026 FIRSTNET			
ACCT# 287361609660 COURT CELL			
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	28.76
		ACCT# 287361609660 COURT CELL	287361609660X05062026
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	115.04
		ACCT# 287361609660 POLICE CELLS	287361609660X05062026
Total			143.80 ✓

5/12/2026 FIRSTNET			
ACCT# 287361608264 DPW CELL PHONES			
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	118.23 ✓
		ACCT# 287361608264 DPW CELL PHONES	287361608264X05062026
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	62.16
		ACCT# 287361608264 ADMIN CELL PHONES	287361608264X05062026
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	45.47
		ACCT# 287361608264 WATER CELL PHONES	287361608264X05062026
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	29.90
		ACCT# 287361608264 SEWER CELL PHONES	287361608264X05062026

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HOMETOWN BANK GENERAL OPERATING

Dated From: 5/12/2026 From Account:
Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			255.76 ✓
5/12/2026 LOOS CUSTOM HOMES, LLC			
ROW BOND REIMBURSEMENTS - 570 CLETUS ST			
100-00-56900-220-000		ROW Refunds	2,000.00
		ROW BOND REIMBURSEMENTS - 570 CLETUS ST 5/12/2026	
Total			2,000.00 ✓
5/12/2026 MC FARLANE, BRYAN			
4/24 - 4/29/2026 LIBRARY CLEANING			
150-00-55110-240-000		LIB BUILDING MAINT & REPAIR	150.00
		4/24 - 4/29/2026 LIBRARY CLEANING 4/23/2026	
Total			150.00 ✓
5/12/2026 NAPA AUTO PARTS			
HYDRAULIC HOSE TO REPLACE DAMAGED ONE			
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	112.43 ✓
		HYDRAULIC HOSE TO REPLACE DAMAGED ONE 785480 5/7/2026	
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	5.34 ✓
		ELECTRICAL SHEATHING TO REPLACE DAMAGED 785461 5/7/2026	
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	68.75 ✓
		HYDRAULIC HOSE SHEATHING REPLACEMENT 785472 5/7/2026	
Total			186.52 ✓
5/12/2026 PITNEY BOWES BANK - POSTAGE POWER			
ELECTIONS - MAILING ABSENTEE BALLOTS			
100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE	26.36
		ELECTIONS - MAILING ABSENTEE BALLOTS 5/3/2026	
500-00-53700-681-100		POSTAGE	41.44
		#8000-9090-0596-7588 5/3/2026	
600-00-53700-851-300		POSTAGE EXPENSE	41.44
		#8000-9090-0596-7588 5/3/2026	
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	3.99
		POLICE POSTAGE 5/3/2026	
150-00-55110-311-000		LIB - POSTAGE	9.62
		LIBRARY POSTAGE 5/3/2026	
100-00-51420-311-000		ADMIN - POSTAGE	82.15
		ADMIN POSTAGE 5/3/2026	
Total			205.00 ✓

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HOMETOWN BANK GENERAL OPERATING

Dated From: 5/12/2026 From Account:

Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
5/12/2026 QUILL CORPORATION CAMBRIDGE REG & WINDOW ENVELOPES			
100-00-51420-390-000		ADMIN - SUPPLY & EXPENSES CAMBRIDGE REG & WINDOW ENVELOPES	91.78 ✓
		48865111 5/09/2026	
100-00-51100-390-000		LEGISLATIVE - SUPPLY & EXPENSE NAME PLATE FOR MITCH SANDS TRUSTEE	10.34 ✓
		48784785 5/05/2026	
Total			102.12
5/12/2026 REFUEL PANTRY PUBLIC WORKS FUEL APR 2026			
100-00-53311-370-000		PUBLIC WORKS - FUEL PUBLIC WORKS FUEL APR 2026	929.84 ✓
		2090 5/07/2026	
100-00-52100-370-000		POLICE - SQUAD GAS/OIL POLICE FUEL -APR 2026	45.00 ✓
		2088 5/07/2026	
Total			974.84 ✓
5/12/2026 SCHULY IRRIGATION CLEANED PONDLESS WATER FEATURE			
100-00-55200-245-000		FOUNTAIN MAINTENANCE CLEANED PONDLESS WATER FEATURE	435.00 ✓
		1116	
Total			435.00
5/12/2026 SIGNMASTER SIGNS LLC LABOR TO INSTALL WELCOME SIGN VETS PARK			
200-00-57930-000-000		WELCOME SIGNS LABOR TO INSTALL WELCOME SIGN VETS PARK	125.00
Total			125.00 ✓
5/12/2026 VILLAGE OF DEERFIELD POLICE WAGES - 3/8 - 4/4/2026			
100-00-52100-290-000		Dane County Sheriffs Contract POLICE WAGES - 3/8 - 4/4/2026	15,812.10
		27447 5/05/2026	
100-00-52100-370-000		POLICE - SQUAD GAS/OIL POLICE FUEL APRIL 2026	428.87
		27447 5/05/2026	
Total			16,240.97 ✓
Grand Total			23,161.71

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ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/12/2026 From Account:
Thru: 5/12/2026 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	21,717.04
Total Expenditure from Fund # 150 - LIBRARY FUND	445.16
Total Expenditure from Fund # 200 - CAPITAL PROJECTS FUND	125.00
Total Expenditure from Fund # 500 - WATER UTILITY	328.38
Total Expenditure from Fund # 600 - SEWER UTILITY	312.80
Total Expenditure from Fund # 800 - STORMWATER UTILITY	233.33
Total Expenditure from all Funds	23,161.71



N4450 County Road A
Cambridge, WI 53523
608.423.9635

May 8, 2026

Village of Cambridge
Kris Breunig, Village Administrator
200 Spring Street
Cambridge, WI, 53523

Re.: Potters Road Paving Project

Dear Administrator Breunig:

I am requesting that you share this letter with the Village Board for consideration at an upcoming Village Board meeting.

The Town will be contracting with Jefferson County to repave the portion of Potters Road that we are responsible for per the WisDOT Wisconsin Information System for Local Roads (WISLR) as shown on attached map. We are also repaving Blue Jay Way between Potters Road and Park Road, which is the sole responsibility of the Town. The project is scheduled to occur this summer.

I would ask that the Village Board likewise contract with Jefferson County to simultaneously pave their portion of Potters Road per WISLR (see attached map).

Per the attached cost estimate from Jefferson County Highway Department, the cost for the Village to repave their portion of Potters Road is \$24,338.60.

Paving the entirety of Potters Road will be the most efficient use of taxpayer dollars as there will be cost saving for the road to be contracted for re-pavement in its entirety. It will also ensure that the entire roadway can remain on the same maintenance schedule. Furthermore, this project will ensure safety of students and teachers who utilize the road to access the high school.

Please let us know if the Village board approves moving forward with the paving of your portion of Potters Road or if you have any additional questions.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Laura Payne". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Laura Payne
Chair, Town of Oakland



Jefferson County Highway Department

Town of Oakland

Potters Rd & Blue Jay Way

We will do a full depth pulverize. Grade, water, and compact. Pave back 2.5" lift of 3-LT asphalt. Spray tack oil. Pave back 1.5" lift of 4-LT asphalt. The Town of Oakland will be responsible for 54,533 square feet of the project.

NOTE- Town will shoulder both roads with their personnel and equipment and the Village of Cambridge would be responsible for 8510 square feet of the Potters Rd project.

The Village of Cambridge Estimated Price-\$ 24,338.60

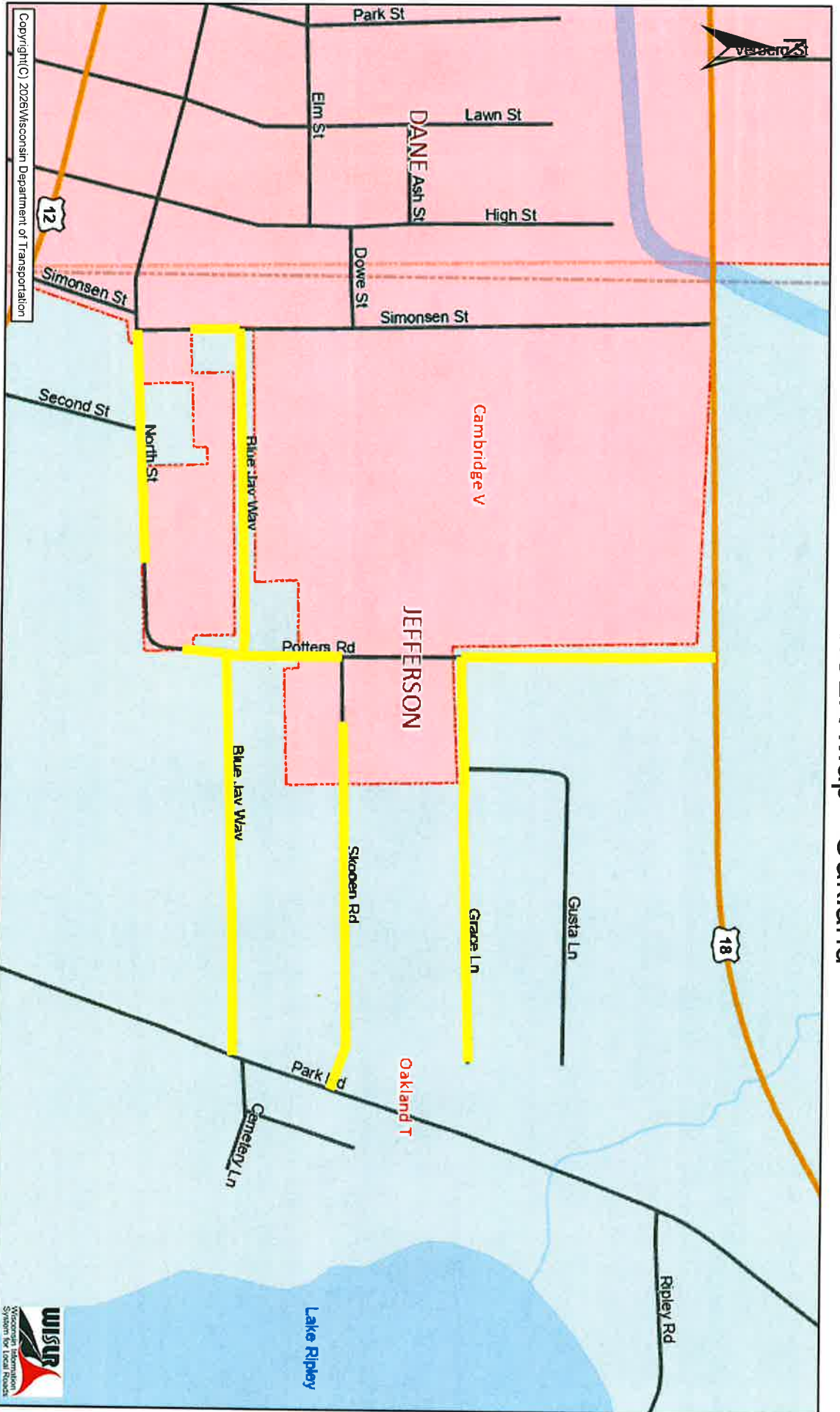
The Town of Oakland Estimated Price-\$156,026.66

Thank You,

Brian Mattke

5/5/26

WISLR Map - Oakland



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State Trunk Network

— USH Highway

Local Roads

— Municipal/Local Roads

— Rivers

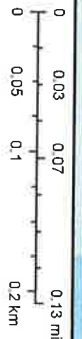
— Lakes

— Cities/Villages/Towns

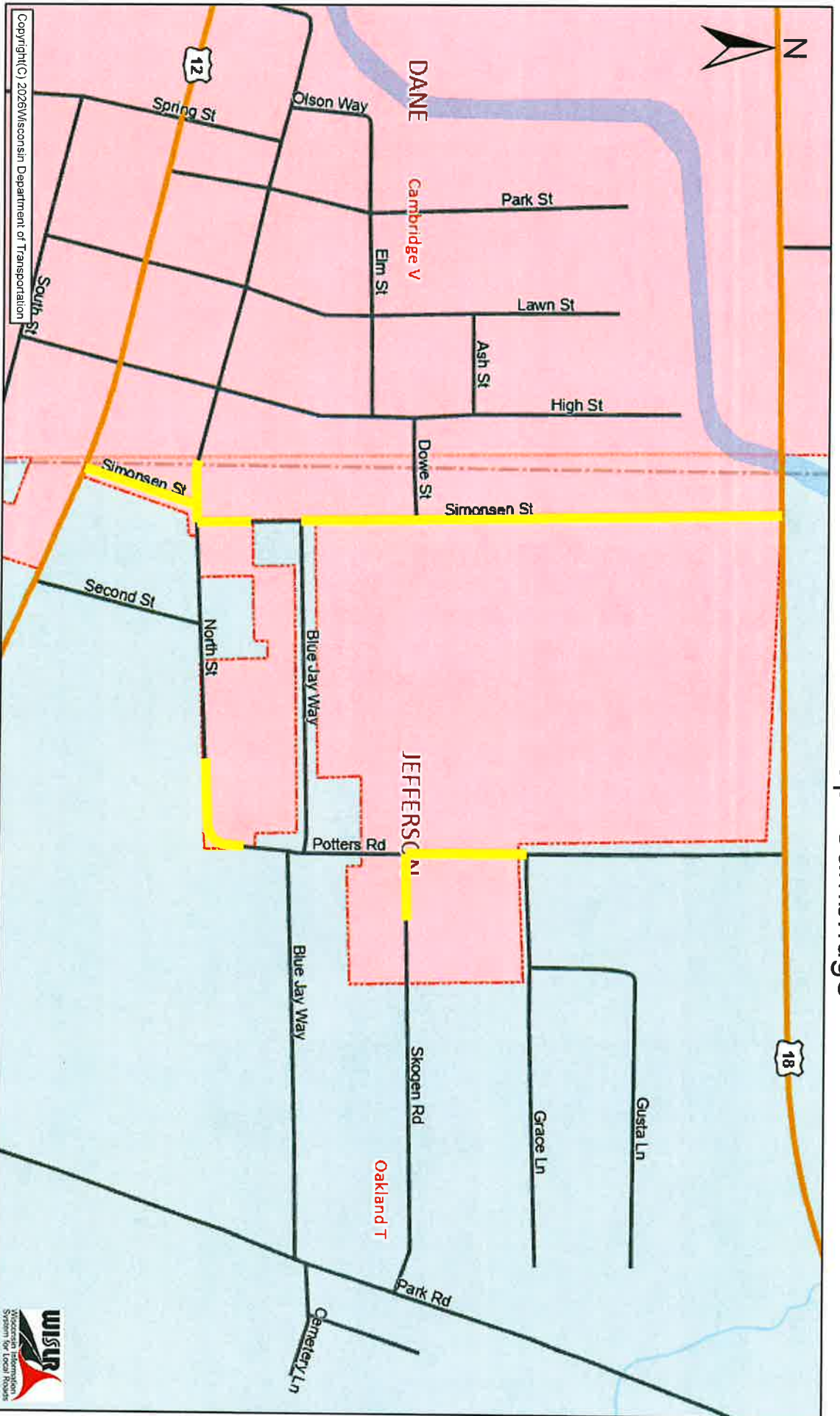
— Villages

— Town

— Counties



WISLR Map- Cambridge



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State Trunk Network

Local Roads

Lakes

Town

USH Highway

Municipal/Local Roads

Rivers

Cities/Villages/Towns

Village





(608) 225-3373
SCLandscapesWI.com
Contact@SCLandscapesWI.com

Village of Cambridge

Attn: Administrator, Staff & Trustees
200 Spring Street
Cambridge, WI 53523

May 8, 2026

Cambridge Village Staff and Trustees,

Thank you for the opportunity to assist with the Veterans Park Memorial improvements. On behalf of South Central Landscapes, I want to express our sincere gratitude to the Village for entrusting my team with such an important and meaningful undertaking.

It was a privilege to work on this project, and our team approached every detail with the care and respect it deserved. We're honored to have the opportunity to help bring renewed vibrancy to the space; the updated memorial area reflects the pride and gratitude Cambridge has for its veterans.

Veterans Park serves as the heart of our village, and it's special knowing that we've had a hand in this renovation that will stand for decades to come. The refreshed memorial will stand as a lasting tribute to our veteran community.

We welcome the opportunity to work with the Village again in the future. We appreciate your partnership and we're proud to serve our hometown community.

With gratitude,

A handwritten signature in black ink that reads 'Kayla Papenfuss'.

Kayla Papenfuss
Managing Partner & Co-owner
South Central Landscapes

Fund: 100 - VILLAGE GENERAL FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAX	2,254,413.98	105,634.09	1,173,330.00	-1,067,695.91	9.00
100-00-41123-000-000	GENERAL PROPERTY TAX - TIF 3	5,192.50	0.00	0.00	0.00	0.00
100-00-41310-000-000	PAYMENT IN LIEU OF TAXES	0.00	0.00	92,000.00	-92,000.00	0.00
TAXES		2,259,606.48	105,634.09	1,265,330.00	-1,159,695.91	8.35
100-00-42300-000-000	SPEC ASSESSMENTS STREETS	0.00	0.00	20,000.00	-20,000.00	0.00
SPECIAL ASSESSMENTS		0.00	0.00	20,000.00	-20,000.00	0.00
100-00-43410-000-000	STATE SHARED REVENUES	122,197.45	0.00	126,255.00	-126,255.00	0.00
100-00-43420-000-000	STATE AID/FIRE INSURANCE	12,896.06	0.00	12,896.00	-12,896.00	0.00
100-00-43430-000-000	EXEMPT COMPUTER AIDS	1,572.41	0.00	677.00	-677.00	0.00
100-00-43435-000-000	PERSONAL PROPERTY AID	0.00	0.00	3,098.00	-3,098.00	0.00
100-00-43500-000-000	GRANT REVENUE	35,500.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	STATE AID/LOCAL STREETS	122,338.22	54,893.93	121,000.00	-66,106.07	45.37
100-00-43545-000-000	STATE RECYCLING GRANTS	0.00	0.00	4,000.00	-4,000.00	0.00
100-00-43690-000-000	PASSTHRU - EMS	0.00	0.00	7,000.00	-7,000.00	0.00
100-00-43700-000-000	GRANTS: PLANNING	-35,500.00	600.00	0.00	600.00	0.00
100-00-43705-000-000	CAMBRIDGE FOUNDATION	-38,550.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		220,454.14	55,493.93	274,926.00	-219,432.07	20.19
100-00-44110-000-000	LIQUOR LICENSE	8,880.00	60.00	8,200.00	-8,140.00	0.73
100-00-44120-000-000	OPERATORS LICENSE	2,570.00	35.00	2,000.00	-1,965.00	1.75
100-00-44121-000-000	CIGARETTE LICENSE	600.00	0.00	770.00	-770.00	0.00
100-00-44150-000-000	OTHER BUSINESS & OCCP LICENSES	685.00	840.00	1,000.00	-160.00	84.00
100-00-44200-000-000	DOG LICENSE	2,693.66	1,073.25	3,738.00	-2,664.75	28.71
100-00-44300-000-000	BUILDING PERMITS	68,094.99	17,493.66	64,364.00	-46,870.34	27.18
100-00-44400-000-000	ZONING PERMITS	1,475.00	3,950.00	1,000.00	2,950.00	395.00
100-00-44500-000-000	PARK IMPACT FEE	3,048.00	0.00	23,470.00	-23,470.00	0.00
LICENSES AND PERMITS		88,046.65	23,451.91	104,542.00	-81,090.09	22.43
100-00-45100-000-000	COURT FINES/PENALTIES	9,489.16	1,637.41	9,156.00	-7,518.59	17.88
FINES, FORFEITS AND PENALTIES		9,489.16	1,637.41	9,156.00	-7,518.59	17.88
100-00-46100-000-000	GENERAL GOV CHARGES SPECIALS	29,592.26	4,265.00	4,751.00	-486.00	89.77
100-00-46200-000-000	PARK USE FEES	75.00	50.00	105.00	-55.00	47.62
100-00-46320-000-000	MOWING/WEEDS/SNOW RMVAL CHARGE	0.00	0.00	1,055.00	-1,055.00	0.00
100-00-46430-000-000	RECYCLING REVENUES	5,178.50	351.80	3,000.00	-2,648.20	11.73
100-00-46500-000-000	WTR & SWR RENT TO VILLAGE	0.00	0.00	27,000.00	-27,000.00	0.00
PUBLIC CHARGES FOR SERVICES		34,845.76	4,666.80	35,911.00	-31,244.20	13.00
100-00-47500-000-000	Reimb. From Deerfield PD/Court	10,326.04	3,052.90	14,000.00	-10,947.10	21.81
100-00-47600-000-000	Reim. From School for SRO	725.61	288.10	2,200.00	-1,911.90	13.10
INTERGOV'T. CHARGES FOR SERV.		11,051.65	3,341.00	16,200.00	-12,859.00	20.62
100-00-48100-000-000	INTEREST ON INVEST	51,925.39	0.00	20,000.00	-20,000.00	0.00
100-00-48200-000-000	COMMUNITY CENTER REVENUE	1,350.00	900.00	5,000.00	-4,100.00	18.00
100-00-48210-000-000	RENT OF VILLAGE PROPERTY/SIGNS	0.00	0.00	13,710.00	-13,710.00	0.00
100-00-48230-000-000	LAND RENTAL	0.00	0.00	4,000.00	-4,000.00	0.00
100-00-48400-100-000	INSURANCE DIVIDENDS/PREM REIMB	1,646.00	2,269.20	2,500.00	-230.80	90.77

Fund: 100 - VILLAGE GENERAL FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
100-00-48505-000-000	EMPLOYEE CONTRIB TO INS PREM	15,334.73	3,640.17	13,343.00	-9,702.83	27.28
100-00-48600-000-000	DONATIONS	1,450.00	0.00	60.00	-60.00	0.00
100-00-48900-000-000	MISCELLANEOUS REVENUES	7,265.86	5,563.26	15,000.00	-9,436.74	37.09
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CONTRIBUTED CAPITAL		78,971.98	12,372.63	73,613.00	-61,240.37	16.81
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100-00-49100-000-000	LONG TERM DEBT PROCEEDS	480,000.00	0.00	0.00	0.00	0.00
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FRIENDS OF CAMBRIDGE LIBRARY		480,000.00	0.00	0.00	0.00	0.00
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Total Revenues		3,182,465.82	206,597.77	1,799,678.00	-1,593,080.23	11.48
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Fund: 100 - VILLAGE GENERAL FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
100-00-51100-130-000	LEGISLATIVE - FRINGES	602.82	114.75	755.00	640.25	15.20
100-00-51100-140-000	LEGISLATIVE - PER DIEMS	7,800.00	1,500.00	9,770.00	8,270.00	15.35
100-00-51100-390-000	LEGISLATIVE - SUPPLY & EXPENSE	3,638.03	895.34	2,100.00	1,204.66	42.64
100-00-51120-130-000	CMTE - PER DIEM FRINGES	53.55	9.18	50.00	40.82	18.36
100-00-51120-140-000	COMMITTEES PER DIEM	1,740.00	345.00	1,500.00	1,155.00	23.00
100-00-51200-110-000	COURT - SALARIES	4,200.00	1,400.00	4,200.00	2,800.00	33.33
100-00-51200-120-000	COURT - HOURLY WAGES	6,985.44	1,963.60	10,000.00	8,036.40	19.64
100-00-51200-130-000	COURT - FRINGES	855.75	257.33	1,086.00	828.67	23.70
100-00-51200-330-000	COURT - TRAINING	800.00	299.30	800.00	500.70	37.41
100-00-51200-390-000	COURT - SUPPLY & EXPENSE	3,577.18	2,785.35	4,699.00	1,913.65	59.28
100-00-51200-399-000	COURT LEGAL WORK	5,704.96	905.50	2,897.00	1,991.50	31.26
100-00-51200-400-000	RESTITUTION	33.68	0.00	296.00	296.00	0.00
100-00-51300-210-000	VILLAGE LEGAL WORK	26,284.71	9,053.60	25,000.00	15,946.40	36.21
100-00-51410-110-000	PRESIDENT - SALARIES	4,017.00	0.00	3,708.00	3,708.00	0.00
100-00-51410-130-000	PRESIDENT FRINGE BENEFITS	307.32	0.00	284.00	284.00	0.00
100-00-51410-390-000	PRESIDENT - SUPPLY & EXPENSE	10.92	0.00	0.00	0.00	0.00
100-00-51420-110-000	ADMIN - SALARIES	140,703.66	32,561.80	127,615.00	95,053.20	25.52
100-00-51420-120-000	ADMIN - HOURLY WAGES	44,021.97	15,752.99	41,580.00	25,827.01	37.89
100-00-51420-125-000	ADMIN POST RETIREMENT FUNDS	47,900.00	0.00	0.00	0.00	0.00
100-00-51420-130-000	ADMIN - FRINGES	24,504.32	6,294.37	23,697.00	17,402.63	26.56
100-00-51420-133-000	ADMIN - HEALTH/DENTAL INS	37,284.19	3,904.84	43,862.00	39,957.16	8.90
100-00-51420-134-000	ADMIN - FLEX BEN	2,002.61	110.50	5,000.00	4,889.50	2.21
100-00-51420-135-000	ADMIN - LIFE INS	640.85	35.39	2,000.00	1,964.61	1.77
100-00-51420-221-000	ADMIN - TELEPHONE/INTERNET	3,624.19	520.92	3,000.00	2,479.08	17.36
100-00-51420-240-000	ADMIN - MAINT & REPAIR	2,121.20	0.00	1,500.00	1,500.00	0.00
100-00-51420-250-000	ADMIN - WDOJ TIME SYSTEM	630.00	7.00	600.00	593.00	1.17
100-00-51420-280-000	ADMIN - COMPUTER MAINT/REPAIR	21,978.70	4,220.02	10,000.00	5,779.98	42.20
100-00-51420-310-000	ADMIN - OFFICE SUPPLY	696.31	1,539.61	1,000.00	-539.61	153.96
100-00-51420-311-000	ADMIN - POSTAGE	1,795.24	289.82	1,300.00	1,010.18	22.29
100-00-51420-320-000	ADMIN - SUBSCR/PRINTING	668.70	138.79	400.00	261.21	34.70
100-00-51420-330-000	ADMIN TRAINING/MILEAGE	4,226.85	0.00	5,000.00	5,000.00	0.00
100-00-51420-390-000	ADMIN - SUPPLY & EXPENSES	936.90	76.52	1,200.00	1,123.48	6.38
100-00-51425-000-000	PUBLICATION/HEARING NOTICES	2,331.60	182.63	1,200.00	1,017.37	15.22
100-00-51440-120-000	POLL WORKER WAGES	2,418.00	2,262.00	3,500.00	1,238.00	64.63
100-00-51440-390-000	ELECTIONS - SUPPLY & EXPENSE	2,628.12	1,609.09	3,170.00	1,560.91	50.76
100-00-51510-210-000	AUDIT & ACCOUNTING	16,474.35	0.00	15,000.00	15,000.00	0.00
100-00-51520-290-000	CONTRACTED SERVICES	7,812.35	50,152.00	17,500.00	-32,652.00	286.58
100-00-51530-210-000	ASSESSOR - CONTRACT FEE	18,480.00	0.00	15,400.00	15,400.00	0.00
100-00-51530-390-000	ASSESSOR - SUPPLY & EXPENSE	204.18	244.72	0.00	-244.72	0.00
100-00-51532-140-000	BOARD OF REVIEW - PER DIEM	80.00	0.00	0.00	0.00	0.00
100-00-51600-120-000	MUN BLDG - HOURLY WAGES	13,856.18	3,087.50	13,000.00	9,912.50	23.75
100-00-51600-130-000	MUN BLDG - FRINGES	564.93	0.00	600.00	600.00	0.00
100-00-51600-220-000	MUN BLDG - UTILITIES	19,155.73	4,218.07	16,000.00	11,781.93	26.36
100-00-51600-240-000	MUN BLDG - MAINT & REPAIR	6,618.47	2,004.50	6,000.00	3,995.50	33.41
100-00-51600-390-000	MUN BLDG - SUPPLIES	2,781.23	786.28	2,500.00	1,713.72	31.45
100-00-51920-000-000	TAX REFUNDS	15,732.68	47,405.58	0.00	-47,405.58	0.00
100-00-51930-510-000	INSURANCE - PROPERTY	5,225.00	5,225.00	5,000.00	-225.00	104.50
100-00-51930-511-000	INSURANCE - LIABILITY	26,033.00	11,745.00	15,000.00	3,255.00	78.30
100-00-51930-512-000	WORKER'S COMP	6,510.02	2,678.94	6,500.00	3,821.06	41.21
100-00-51990-000-000	SUNDRY EXPENSES	1,727.18	780.00	200.00	-580.00	390.00
GENERAL GOVERNMENT		548,980.07	217,362.83	455,469.00	238,106.17	47.72

Fund: 100 - VILLAGE GENERAL FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
100-00-52100-245-000	POLICE - DANE COM EXPENSE	4,313.00	624.00	2,500.00	1,876.00	24.96
100-00-52100-290-000	Dane County Sheriffs Contract	269,254.26	54,714.88	350,000.00	295,285.12	15.63
100-00-52100-310-000	POLICE - INTERNET	660.10	220.04	700.00	479.96	31.43
100-00-52100-370-000	POLICE - SQUAD GAS/OIL	5,192.80	893.91	5,431.00	4,537.09	16.46
100-00-52100-390-000	POLICE - PHONES & SUPPLIES	3,174.86	929.97	2,113.00	1,183.03	44.01
100-00-52200-000-000	FIRE DEPT. 2% FIRE DUES	12,896.06	147,888.00	12,896.00	-134,992.00	1,146.77
100-00-52200-290-000	FIRE/EMS - VILLAGE SHARE	563,088.04	147,888.00	363,783.00	215,895.00	40.65
100-00-52220-000-000	FIRE PROTECTION-HYDRANT RENTAL	0.00	0.00	176,623.00	176,623.00	0.00
100-00-52400-000-000	PLBG. & BLDG. INSPECTIONS	50,294.38	8,947.19	30,000.00	21,052.81	29.82
100-00-52410-000-000	ZONING ADMINISTRATION CHARGES	8,626.07	1,812.25	0.00	-1,812.25	0.00
PUBLIC SAFETY		917,499.57	363,918.24	944,046.00	580,127.76	38.55
100-00-53100-215-000	ENGINEERING SERV	95,620.95	17,549.01	30,000.00	12,450.99	58.50
100-00-53311-120-000	PUBLIC WORKS - HOURLY WAGES	104,911.59	51,881.41	128,700.00	76,818.59	40.31
100-00-53311-130-000	PUBLIC WORKS - FRINGES	15,141.28	7,585.70	19,800.00	12,214.30	38.31
100-00-53311-133-000	PUBLIC WORKS - HEALTH/DENTAL	23,823.87	7,639.59	43,000.00	35,360.41	17.77
100-00-53311-134-000	PUBLIC WORKS - FLEX BEN	175.18	87.50	156.00	68.50	56.09
100-00-53311-135-000	PUBLIC WORKS - LIFE INS	831.75	242.07	700.00	457.93	34.58
100-00-53311-220-000	PUBLIC WORKS - UTILITY & PHONE	12,434.98	3,528.28	12,000.00	8,471.72	29.40
100-00-53311-230-000	PUBLIC WORKS - TREE & BRUSH	14,637.74	1,714.83	8,500.00	6,785.17	20.17
100-00-53311-280-000	PUBLIC WORKS - COMPUTER MAINT	0.00	0.00	600.00	600.00	0.00
100-00-53311-340-000	PUBLIC WORKS - SHOP SUPPLIES	1,658.01	128.58	2,000.00	1,871.42	6.43
100-00-53311-350-000	PUBLIC WORKS - EQUIP/VEHIC REP	9,531.07	1,152.59	10,000.00	8,847.41	11.53
100-00-53311-351-000	PUBLIC WORKS - VEHICLE REPAIRS	1,434.16	0.00	0.00	0.00	0.00
100-00-53311-360-000	PUBLIC WORKS - SUPPLIES	887.87	99.87	0.00	-99.87	0.00
100-00-53311-370-000	PUBLIC WORKS - FUEL	8,661.11	1,369.42	11,000.00	9,630.58	12.45
100-00-53311-371-000	PUBLIC WORKS - STREET SIGNS	1,000.62	502.05	1,000.00	497.95	50.21
100-00-53311-390-000	PUBLIC WORKS - MISC	2,949.82	1,366.75	0.00	-1,366.75	0.00
100-00-53311-391-000	PUBLIC WORKS - ROAD SALT	4,112.51	0.00	3,500.00	3,500.00	0.00
100-00-53311-392-000	PUBLIC WORKS - SEAL COAT/PATCH	372.39	434.50	1,500.00	1,065.50	28.97
100-00-53311-393-000	PUBLIC WORKS - STREET PAINT	497.50	0.00	500.00	500.00	0.00
100-00-53311-511-000	INSURANCE - LIABILITY	0.00	0.00	6,000.00	6,000.00	0.00
100-00-53311-512-000	PUBLIC WORKS - WORKERS COMP	0.00	0.00	1,145.00	1,145.00	0.00
100-00-53311-530-000	PUBLIC WORKS - BLDG SUPPLY/EXP	2,336.62	3,998.05	1,000.00	-2,998.05	399.81
100-00-53311-823-000	PUBLIC WORKS - STREET OUTLAY	3,707.50	0.00	0.00	0.00	0.00
100-00-53340-100-000	STREETS/ROADS - OTHER	91,804.78	0.00	0.00	0.00	0.00
100-00-53420-000-000	STREET LIGHTS	24,430.57	6,012.62	25,000.00	18,987.38	24.05
100-00-53430-000-000	SIDEWALK REPLACEMENT PLAN	316.24	0.00	10,000.00	10,000.00	0.00
100-00-53440-000-000	PUBLIC WORKS - TRAINING	0.00	0.00	4,000.00	4,000.00	0.00
PUBLIC WORKS		421,278.11	105,292.82	320,101.00	214,808.18	32.89
100-00-54200-000-000	DOG LICENSES	3,762.25	18.75	0.00	-18.75	0.00
Undefined Level		3,762.25	18.75	0.00	-18.75	0.00
100-00-55200-120-000	PARKS - HOURLY WAGES	29,060.06	6,061.18	39,600.00	33,538.82	15.31
100-00-55200-130-000	PARK - FRINGES	3,849.22	884.67	4,794.00	3,909.33	18.45
100-00-55200-133-000	PARK- HEALTH/DENTAL INSUR	10.02	119.27	0.00	-119.27	0.00
100-00-55200-220-000	PARK UTILITIES	878.24	251.29	1,000.00	748.71	25.13
100-00-55200-245-000	FOUNTAIN MAINTENANCE	140.00	0.00	150.00	150.00	0.00
100-00-55200-250-000	MAIN STREET MAINT-FLOWERS	1,756.58	0.00	0.00	0.00	0.00
100-00-55200-290-000	FISH PONDS - LAGOON RD	2,323.71	0.00	1,000.00	1,000.00	0.00

Fund: 100 - VILLAGE GENERAL FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
100-00-55200-390-000	PARK/PLAYGROUND SUPPLIES	9,219.70	2,570.08	0.00	-2,570.08	0.00
100-00-55200-825-000	PICNIC TABLE/BENCH REPLACEMENT	90.80	0.00	0.00	0.00	0.00
100-00-55300-000-000	HOLIDAY DECORATIONS	2,659.00	0.00	400.00	400.00	0.00
100-00-55400-000-000	SENIOR SERVICES	19,449.00	8,433.89	16,868.00	8,434.11	50.00
100-00-55450-000-000	MED DROP PROGRAM	0.00	0.00	500.00	500.00	0.00
100-00-55550-000-000	ARTS COUNCIL	0.00	0.00	250.00	250.00	0.00
100-00-55700-000-000	CLEAN SWEEP CONTRIBUTION	250.00	0.00	250.00	250.00	0.00
100-00-55800-000-000	SAFE COMMUNITIES DUES	0.00	0.00	100.00	100.00	0.00
CULTURE, RECREATION AND EDU.		69,686.33	18,320.38	64,912.00	46,591.62	28.22
100-00-56700-130-000	PLANNING - FRINGES	19.89	3.06	20.00	16.94	15.30
100-00-56700-140-000	PLANNING - PER DIEMS	260.00	40.00	408.00	368.00	9.80
100-00-56700-210-000	PLANNING - CONSULTING FEES	9,733.46	1,904.00	0.00	-1,904.00	0.00
100-00-56700-215-000	PLANNING - DEV PROJECT CONSULT	2,970.49	735.00	0.00	-735.00	0.00
100-00-56710-210-100	Econ. Dev. Contract Expenses	1,000.00	0.00	0.00	0.00	0.00
100-00-56710-220-000	VINEYARDS INCENTIVE PAYMENTS	207,844.74	0.00	0.00	0.00	0.00
100-00-56710-230-000	DISTILLERY INCENTIVE PAYMENTS	15,671.37	0.00	14,722.00	14,722.00	0.00
100-00-56900-220-000	ROW Refunds	8,000.00	2,000.00	0.00	-2,000.00	0.00
CONSERVATION AND DEVELOPMENT		245,499.95	4,682.06	15,150.00	10,467.94	30.90
100-00-58100-300-000	PRIN - BADGER 57248	200,000.00	0.00	0.00	0.00	0.00
100-00-58300-000-000	DEBT ISSUANCE COSTS	2,000.00	0.00	0.00	0.00	0.00
DEBT SERVICE		202,000.00	0.00	0.00	0.00	0.00
Total Expenses		2,408,706.28	709,595.08	1,799,678.00	1,090,082.92	39.43
Net Totals		773,759.54	-502,997.31	0.00	502,997.31	

Fund: 110 - DEBT SERVICE FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
110-00-41112-000-000	PROPERTY TAX - DEBT SERVICE	0.00	0.00	637,802.00	-637,802.00	0.00
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	TAXES	0.00	0.00	637,802.00	-637,802.00	0.00
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110-00-49804-000-000	TRANSFERS FROM TID #4	0.00	0.00	36,585.00	-36,585.00	0.00
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	FRIENDS OF CAMBRIDGE LIBRARY	0.00	0.00	36,585.00	-36,585.00	0.00
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	Total Revenues	0.00	0.00	674,387.00	-674,387.00	0.00
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Fund: 110 - DEBT SERVICE FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
110-00-58100-000-000	PRINCIPAL LONG TERM DEBT	117,761.64	111,908.42	96,911.00	-14,997.42	115.48
110-00-58100-615-000	PRIN - BADGER 50840	56,391.98	14,352.21	28,752.00	14,399.79	49.92
110-00-58100-618-000	PRIN - G.O. BOND 2018 - HWY PQ	270,000.00	290,000.00	165,000.00	-125,000.00	175.76
110-00-58100-620-000	PRIN G.O. BOND 9-12-2019	0.00	0.00	80,000.00	80,000.00	0.00
110-00-58100-621-000	PRIN - G.O. NOTE 2025	0.00	0.00	204,400.00	204,400.00	0.00
110-00-58200-000-000	INTEREST LONG TERM DEBT	49,182.91	30,511.86	36,865.00	6,353.14	82.77
110-00-58200-300-000	INTEREST - BADGER 57248	2,508.33	0.00	0.00	0.00	0.00
110-00-58200-615-000	INTEREST - BADGER 50840	1,818.78	200.48	353.00	152.52	56.79
110-00-58200-618-000	INTEREST- G.O. BOND 2018 HWYPQ	41,245.00	19,572.50	32,328.00	12,755.50	60.54
110-00-58200-620-000	INTEREST - G.O. BOND 9-12-2019	15,600.00	6,900.00	9,000.00	2,100.00	76.67
110-00-58200-621-000	INTEREST - G.O. NOTE 2025	0.00	0.00	14,813.33	14,813.33	0.00
110-00-58300-000-000	BOND ADMIN FEE	7,500.00	0.00	0.00	0.00	0.00
DEBT SERVICE		562,008.64	473,445.47	668,422.33	194,976.86	70.83
Total Expenses		562,008.64	473,445.47	668,422.33	194,976.86	70.83
Net Totals		-562,008.64	-473,445.47	5,964.67	479,410.14	-7,937.50

Fund: 140 - TIF #4 FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
140-00-56400-000-000	TID EXPENDITURES	2,893.75	0.00	0.00	0.00	0.00
140-00-56410-000-000	At Home Again Incentive	30,082.00	16,952.00	0.00	-16,952.00	0.00
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CONSERVATION AND DEVELOPMENT		32,975.75	16,952.00	0.00	-16,952.00	0.00
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Total Expenses		32,975.75	16,952.00	0.00	-16,952.00	0.00
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Net Totals		-32,975.75	-16,952.00	0.00	16,952.00	

Fund: 145 - TIF #5 FUND

Account Number	2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
145-00-56400-000-000 TID EXPENDITURES	2,893.75	0.00	0.00	0.00	0.00
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CONSERVATION AND DEVELOPMENT	2,893.75	0.00	0.00	0.00	0.00
=====					
Total Expenses	2,893.75	0.00	0.00	0.00	0.00
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Net Totals	-2,893.75	0.00	0.00	0.00	

Fund: 146 - TIF #6 FUND

Account Number	2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
146-00-56400-000-000 TID EXPENDITURES	7,996.52	1,311.50	0.00	-1,311.50	0.00
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CONSERVATION AND DEVELOPMENT	7,996.52	1,311.50	0.00	-1,311.50	0.00
=====					
Total Expenses	7,996.52	1,311.50	0.00	-1,311.50	0.00
=====					
Net Totals	-7,996.52	-1,311.50	0.00	1,311.50	

Fund: 150 - LIBRARY FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
150-00-41111-000-000	PROPERTY TAX - LIBRARY	0.00	0.00	98,275.00	-98,275.00	0.00
TAXES		0.00	0.00	98,275.00	-98,275.00	0.00
150-00-43720-000-000	DANE COUNTY LIBRARY GRANTS	52,870.00	46,903.00	46,903.00	0.00	100.00
150-00-43725-000-000	OTHER COUNTY REIMBURSEMENT	81.58	39.75	39.75	0.00	100.00
150-00-43730-000-000	JEFFERSON COUNTY LIBRARY GRANT	95,100.00	90,345.00	90,345.00	0.00	100.00
150-00-43740-000-000	FOUNDATION GRANT	2,900.00	3,100.00	5,470.00	-2,370.00	56.67
INTERGOVERNMENTAL REVENUES		150,951.58	140,387.75	142,757.75	-2,370.00	98.34
150-00-45190-000-000	LIBRARY FEES & FINES	757.23	155.97	1,000.00	-844.03	15.60
FINES, FORFEITS AND PENALTIES		757.23	155.97	1,000.00	-844.03	15.60
150-00-46710-000-000	LIBRARY - GIFTS/DONATIONS	4,783.41	3,030.00	25,470.00	-22,440.00	11.90
150-00-46711-000-000	LIBRARY COPY MACHINE REVENUE	2,794.27	1,385.21	1,000.00	385.21	138.52
150-00-46712-000-000	FAX SERVICE	199.25	157.55	0.00	157.55	0.00
150-00-46713-000-000	BOOK RENTAL	0.00	0.00	1,000.00	-1,000.00	0.00
PUBLIC CHARGES FOR SERVICES		7,776.93	4,572.76	27,470.00	-22,897.24	16.65
150-00-48130-000-000	INTEREST INCOME - LIBRARY	3.11	0.00	0.00	0.00	0.00
150-00-48830-000-000	SOUTH CENTRAL LIB SYS	450.00	0.00	0.00	0.00	0.00
150-00-48840-000-000	BEYOND THE PAGE EZ GRANT	1,000.00	875.00	0.00	875.00	0.00
150-00-48900-000-000	MISC REVENUES	220.56	54.78	3,000.00	-2,945.22	1.83
CONTRIBUTED CAPITAL		1,673.67	929.78	3,000.00	-2,070.22	30.99
150-00-49000-000-000	FRIENDS OF CAMBRIDGE LIBRARY	11,000.00	20,000.00	20,000.00	0.00	100.00
FRIENDS OF CAMBRIDGE LIBRARY		11,000.00	20,000.00	20,000.00	0.00	100.00
Total Revenues		172,159.41	166,046.26	292,502.75	-126,456.49	56.77

Fund: 150 - LIBRARY FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
150-00-55110-110-000	LIBRARY - SALARY	59,280.00	20,795.20	60,169.20	39,374.00	34.56
150-00-55110-120-000	LIBRARY - WAGES	77,687.52	25,257.01	78,856.01	53,599.00	32.03
150-00-55110-130-000	LIBRARY - MEDICARE REIMBURSE	246.00	0.00	0.00	0.00	0.00
150-00-55110-131-000	LIB - BENEFITS RETIRE	7,424.83	2,508.36	6,948.59	4,440.23	36.10
150-00-55110-132-000	LIB - BENEFITS SOC SEC	10,399.70	3,464.81	9,974.47	6,509.66	34.74
150-00-55110-133-000	LIB - HEALTH/DENTAL	0.18	1.61	0.00	-1.61	0.00
150-00-55110-134-000	LIB - FLEX BENEFIT	182.37	87.50	250.00	162.50	35.00
150-00-55110-135-000	LIB - LIFE INS	604.42	342.42	400.00	57.58	85.61
150-00-55110-210-000	LIB - LEGAL/AUDIT/ACCOUNTING	968.00	100.00	1,000.00	900.00	10.00
150-00-55110-220-000	LIB - UTILITIES	14,094.13	5,315.36	14,300.00	8,984.64	37.17
150-00-55110-221-000	LIB - TELEPHONE	10,660.44	3,001.10	5,000.00	1,998.90	60.02
150-00-55110-240-000	LIB BUILDING MAINT & REPAIR	16,421.02	7,410.85	14,200.00	6,789.15	52.19
150-00-55110-240-100	LIB JANITORIAL EXPENSES	877.14	467.34	1,000.00	532.66	46.73
150-00-55110-241-000	LIB - COMPUTER MAINT & SUPPLY	0.00	0.00	3,100.00	3,100.00	0.00
150-00-55110-290-000	LIB - PROGRAMMING	4,276.21	833.93	5,500.00	4,666.07	15.16
150-00-55110-291-000	LIBRARY PUBLIC RELATIONS	545.37	269.00	500.00	231.00	53.80
150-00-55110-292-000	LIB - COPY MAINT	3,519.49	906.88	3,000.00	2,093.12	30.23
150-00-55110-293-000	LIB - LINK	22,478.00	22,512.00	22,512.00	0.00	100.00
150-00-55110-310-000	LIB - OFFICE SUPPLY	2,411.44	526.01	2,500.00	1,973.99	21.04
150-00-55110-311-000	LIB - POSTAGE	237.88	13.86	300.00	286.14	4.62
150-00-55110-320-000	LIB - SUBSCRIP & PERIODICALS	3,557.36	1,109.06	2,000.00	890.94	55.45
150-00-55110-330-000	LIB - TRAVEL & TRAIN	763.20	495.60	1,000.00	504.40	49.56
150-00-55110-341-000	LIB - BOOKS ACQUISITION	21,486.12	6,548.30	19,000.00	12,451.70	34.46
150-00-55110-342-000	LIB - AV ACQUISITION	6,103.44	1,314.07	5,000.00	3,685.93	26.28
150-00-55110-343-000	LIB - ELEC ACQUISITION	3,107.90	2,942.67	2,943.00	0.33	99.99
150-00-55110-344-000	LIB - MISC ACQUISITION	49.00	0.00	100.00	100.00	0.00
150-00-55110-390-000	LIB - MISC EXPENSES	702.54	0.00	400.00	400.00	0.00
150-00-55110-510-000	LIB - INS PROPERTY	3,800.00	3,800.00	3,900.00	100.00	97.44
150-00-55110-512-000	LIBRARY - WORKERS COMP	1,492.70	1,372.14	3,000.00	1,627.86	45.74
150-00-55130-000-000	LIBRARY - OTHER	24,983.07	0.00	150.00	150.00	0.00
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	CULTURE, RECREATION AND EDU.	298,359.47	111,395.08	267,003.27	155,608.19	41.72
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	Total Expenses	298,359.47	111,395.08	267,003.27	155,608.19	41.72
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	Net Totals	-126,200.06	54,651.18	25,499.48	-29,151.70	214.32

Fund: 200 - CAPITAL PROJECTS FUND

Account Number	2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
200-00-48500-100-001 DONATIONS Cambridge Foundation	1,415.00	26,642.79	0.00	26,642.79	0.00
CONTRIBUTED CAPITAL	1,415.00	26,642.79	0.00	26,642.79	0.00
Total Revenues	1,415.00	26,642.79	0.00	26,642.79	0.00

Fund: 200 - CAPITAL PROJECTS FUND

Account Number	2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
200-00-51600-100-000 CAM FOUNDATION PROJECTS	8,422.40	24,922.20	0.00	-24,922.20	0.00
GENERAL GOVERNMENT	8,422.40	24,922.20	0.00	-24,922.20	0.00
200-00-57200-031-000 SCOTT FARMS DEVELOP	1,398.46	0.00	0.00	0.00	0.00
200-00-57915-000-000 WELL #3 PROJECT	538,312.91	0.00	0.00	0.00	0.00
200-00-57917-000-000 WELL #2 GENERATOR	3,975.74	0.00	0.00	0.00	0.00
CAPITAL OUTLAY-Equipment	543,687.11	0.00	0.00	0.00	0.00
Total Expenses	552,109.51	24,922.20	0.00	-24,922.20	0.00
Net Totals	-550,694.51	1,720.59	0.00	-1,720.59	

Fund: 220 - PARK IMPACT FEES

Account Number	2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
220-00-44500-000-000 PARK IMPACT FEE	54,986.00	0.00	0.00	0.00	0.00
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LICENSES AND PERMITS	54,986.00	0.00	0.00	0.00	0.00
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Total Revenues	54,986.00	0.00	0.00	0.00	0.00
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Net Totals	54,986.00	0.00	0.00	0.00	

Fund: 250 - ECONOMIC & COMM DEVELOPMENT

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
250-00-56700-110-000	SALARIES/WAGES - EDC	240.00	20.00	0.00	-20.00	0.00
250-00-56700-130-000	EMPLOYEE FRINGES	18.36	1.53	0.00	-1.53	0.00
250-00-56700-320-000	SUBSCRIPTIONS & PRINTING	200.00	0.00	0.00	0.00	0.00
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CONSERVATION AND DEVELOPMENT		458.36	21.53	0.00	-21.53	0.00
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Total Expenses		458.36	21.53	0.00	-21.53	0.00
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Net Totals		-458.36	-21.53	0.00	21.53	

Fund: 350 - REFUSE & RECYCLING FUND

Account Number	2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
350-00-46420-000-000 REFUSE COLLECTION FEES	0.00	0.00	113,940.67	-113,940.67	0.00
PUBLIC CHARGES FOR SERVICES	0.00	0.00	113,940.67	-113,940.67	0.00
Total Revenues	0.00	0.00	113,940.67	-113,940.67	0.00

Fund: 350 - REFUSE & RECYCLING FUND

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
350-00-53620-290-000	TRASH COLLECTION CONTRACTED	73,430.15	23,611.50	67,857.00	44,245.50	34.80
350-00-53620-295-000	RECYCLE COLLECT- CONTRACTED	48,868.30	15,823.60	44,669.00	28,845.40	35.42
350-00-53620-390-000	OTHER SUPPLIES & EXPENSE	1,645.82	771.92	1,415.00	643.08	54.55
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PUBLIC WORKS		123,944.27	40,207.02	113,941.00	73,733.98	35.29
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Total Expenses		123,944.27	40,207.02	113,941.00	73,733.98	35.29
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Net Totals		-123,944.27	-40,207.02	-0.33	40,206.69	

Fund: 500 - WATER UTILITY

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
500-00-46000-460-000	UNMETERED SALES	6,239.71	1,582.65	1,800.00	-217.35	87.93
500-00-46100-461-000	METERED SALES-RESIDENTIAL	501,025.88	198,246.25	525,000.00	-326,753.75	37.76
500-00-46200-461-000	METERED SALES-COMMERCIAL	153,537.16	55,663.12	160,000.00	-104,336.88	34.79
500-00-46300-461-000	METERED SALES-INDUSTRIAL	6,038.80	3,223.81	5,800.00	-2,576.19	55.58
500-00-46400-464-000	METERED SALES-PUBLIC AUTHORITE	110,222.50	49,950.22	107,000.00	-57,049.78	46.68
500-00-46500-463-000	PUBLIC FIRE PROTECTION	0.00	0.00	264,933.00	-264,933.00	0.00
500-00-46600-462-000	PRIVATE FIRE PROTECTION	5,727.00	2,415.00	5,796.00	-3,381.00	41.67
500-00-46700-465-000	METER SALES WATER MULTI FAMILY	33,117.87	15,225.44	32,000.00	-16,774.56	47.58
500-00-46900-470-000	FORFEITED DISCOUNTS	3,682.42	846.32	2,225.00	-1,378.68	38.04
PUBLIC CHARGES FOR SERVICES		819,591.34	327,152.81	1,104,554.00	-777,401.19	29.62
500-00-48000-418-000	TOWER RENTAL INCOME	29,468.06	19,442.75	32,000.00	-12,557.25	60.76
500-00-48000-474-000	MISCELLANEOUS REVENUES	0.00	42,622.00	0.00	42,622.00	0.00
CONTRIBUTED CAPITAL		29,468.06	62,064.75	32,000.00	30,064.75	193.95
500-00-59900-000-000	PROPERTY TAX EQUIVALENT	0.00	0.00	-118,000.00	118,000.00	0.00
TRANSFER TO GENERAL FUND		0.00	0.00	-118,000.00	118,000.00	0.00
Total Revenues		849,059.40	389,217.56	1,018,554.00	-629,336.44	38.21

Fund: 500 - WATER UTILITY

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
500-00-53700-403-000	DEPRECIATION EXPENSE	0.00	0.00	141,102.00	141,102.00	0.00
500-00-53700-408-000	WATER - EMPLOYEE FRINGES	8,728.43	3,274.93	9,730.00	6,455.07	33.66
500-00-53700-427-000	LT DEBT - INTEREST	145,104.78	50,411.98	151,228.00	100,816.02	33.34
500-00-53700-450-000	G.O. DEBT CURR PRIN - WATER	173,439.36	0.00	225,877.00	225,877.00	0.00
500-00-53700-500-000	COMMITTEE PER DIEMS	600.00	160.00	692.00	532.00	23.12
500-00-53700-600-000	WATER HOURLY WAGES	78,910.59	31,539.51	89,934.00	58,394.49	35.07
500-00-53700-600-100	UNIFORM EXPENSE	100.00	0.00	500.00	500.00	0.00
500-00-53700-620-000	POWER PURCHASED FOR PUMPING	24,116.53	6,878.11	17,864.00	10,985.89	38.50
500-00-53700-630-000	CHEMICALS	7,276.29	1,108.15	7,543.00	6,434.85	14.69
500-00-53700-630-150	CHEMICALS - SALT	31,580.23	6,399.30	36,000.00	29,600.70	17.78
500-00-53700-630-200	CHLORINATION EQUIPMENT	7,337.62	2,672.48	3,000.00	327.52	89.08
500-00-53700-630-300	HYDRANT EQUIPMENT	2,679.15	249.29	2,909.00	2,659.71	8.57
500-00-53700-635-000	TOWER REPAIRS & MAINT	394.08	50.98	4,000.00	3,949.02	1.27
500-00-53700-640-000	SUPPLIES AND EXPENSES	26,854.97	2,220.70	20,000.00	17,779.30	11.10
500-00-53700-650-000	REPAIRS/MAINT TO WATER PLANT	1,150.92	5,030.00	0.00	-5,030.00	0.00
500-00-53700-650-100	WATER MAIN BREAKS	3,727.44	0.00	19,212.00	19,212.00	0.00
500-00-53700-650-400	METER READING COSTS	11,566.99	0.00	0.00	0.00	0.00
500-00-53700-650-410	METER REPLACEMENT-CAP OUTLAY	0.00	40,781.36	30,000.00	-10,781.36	135.94
500-00-53700-650-420	METER REPLACEMENTS- STOCK	0.00	240.13	0.00	-240.13	0.00
500-00-53700-650-430	METER AUTO READER-CAP OUTLAY	11,553.00	0.00	0.00	0.00	0.00
500-00-53700-650-600	WATER TREATMENT EQUIPMENT	268.54	0.00	1,224.00	1,224.00	0.00
500-00-53700-660-000	VEHICLE/FUEL EXPENSES	3,053.01	844.59	5,122.00	4,277.41	16.49
500-00-53700-680-000	ADMINISTRATIVE WAGES	39,456.30	11,368.75	42,479.00	31,110.25	26.76
500-00-53700-681-000	OFFICE SUPPLIES & EXPENSES	1,985.10	15.94	2,604.00	2,588.06	0.61
500-00-53700-681-100	POSTAGE	3,192.84	1,310.31	3,000.00	1,689.69	43.68
500-00-53700-681-200	TELEPHONE/INTERNET EXPENSE	6,478.57	1,481.88	3,300.00	1,818.12	44.91
500-00-53700-681-300	COMPUTER SUPPORT	8,605.82	1,902.02	5,944.00	4,041.98	32.00
500-00-53700-681-350	SCADA SUPPORT & MAINT	0.00	646.28	0.00	-646.28	0.00
500-00-53700-681-400	WORKHORSE SUP. & SOFTWARE	4,194.00	1,457.01	1,268.00	-189.01	114.91
500-00-53700-681-450	Website & Credit Card Pymts	217.00	0.00	0.00	0.00	0.00
500-00-53700-681-500	STAFF TRAINING	1,543.23	1,540.26	4,000.00	2,459.74	38.51
500-00-53700-681-600	PROFESSIONAL MEMBERSHIPS	505.00	0.00	1,212.00	1,212.00	0.00
500-00-53700-682-000	OUTSIDE SERVICES-AUDITOR	0.00	0.00	2,000.00	2,000.00	0.00
500-00-53700-682-010	OUTSIDE SERVICES-CROSS CONNECT	0.00	582.00	0.00	-582.00	0.00
500-00-53700-682-100	OUTSIDE SERVICES - AUDITOR	12,226.30	0.00	8,000.00	8,000.00	0.00
500-00-53700-682-200	OUTSIDE SERVICES - LEGAL	0.00	0.00	10,000.00	10,000.00	0.00
500-00-53700-682-300	OUTSIDE SERVICES - ENGINEERING	20,944.99	5,563.50	43,856.00	38,292.50	12.69
500-00-53700-684-000	INSURANCE EXPENSE	10,919.08	11,573.12	20,000.00	8,426.88	57.87
500-00-53700-686-000	EMPLOYEE PENSIONS AND BENEFITS	14,592.68	7,790.76	20,000.00	12,209.24	38.95
500-00-53700-687-000	G.O. ADMIN. FEE	1,900.00	0.00	0.00	0.00	0.00
500-00-53700-688-000	REGULATORY COMMISSION EXPENSE	2,510.67	593.88	0.00	-593.88	0.00
500-00-53700-689-000	MISCELLANEOUS EXPENSES	379.96	4,245.59	441.00	-3,804.59	962.72
500-00-53700-689-100	DIGGERS HOTLINE EXPENSES	1,385.20	1,339.41	585.00	-754.41	228.96
500-00-53700-910-000	WELL REHABILITATION	28,345.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		697,823.67	203,272.22	934,626.00	731,353.78	21.75
500-00-57915-000-000	WELL #3 PROJ CONST IN PROGRESS	34,800.78	220.00	0.00	-220.00	0.00
CAPITAL OUTLAY-Equipment		34,800.78	220.00	0.00	-220.00	0.00
Total Expenses		732,624.45	203,492.22	934,626.00	731,133.78	21.77

Fund: 500 - WATER UTILITY

Account Number	2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
Net Totals	116,434.95	185,725.34	83,928.00	-101,797.34	221.29

Fund: 600 - SEWER UTILITY

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
600-00-46100-622-000	RESIDENTIAL REVENUES	610,338.60	252,663.91	650,000.00	-397,336.09	38.87
600-00-46200-622-000	COMMERCIAL REVENUES	175,665.99	70,970.00	200,000.00	-129,030.00	35.49
600-00-46300-622-000	INDUSTRIAL REVENUES	10,259.73	5,196.06	15,000.00	-9,803.94	34.64
600-00-46400-622-000	PUBLIC AUTHORITY REVENUES	109,964.43	47,902.98	129,000.00	-81,097.02	37.13
600-00-46420-622-000	SEWER METERED MULTI FAMILY	43,478.96	19,859.88	47,000.00	-27,140.12	42.26
600-00-46500-624-000	SERVICE TO OKLND SANTRY DSTRCT	26,906.11	11,080.04	26,000.00	-14,919.96	42.62
600-00-46600-624-000	VILLAGE OF ROCKDALE IGA	0.00	0.00	3,000.00	-3,000.00	0.00
600-00-46900-631-000	FORFEITED DISCOUNTS	4,500.92	1,010.73	2,780.00	-1,769.27	36.36
600-00-46900-632-000	SANITARY FEES / SEWER HOOK UP	3,000.00	0.00	0.00	0.00	0.00
600-00-46900-635-000	MISCELLANEOUS REVENUES	750.00	750.00	0.00	750.00	0.00
PUBLIC CHARGES FOR SERVICES		984,864.74	409,433.60	1,072,780.00	-663,346.40	38.17
600-00-48000-419-000	INTEREST INCOME	23.89	0.00	57.00	-57.00	0.00
CONTRIBUTED CAPITAL		23.89	0.00	57.00	-57.00	0.00
Total Revenues		984,888.63	409,433.60	1,072,837.00	-663,403.40	38.16

Fund: 600 - SEWER UTILITY

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
600-00-53700-130-000	SEWER - FRINGES	43.75	43.75	105.00	61.25	41.67
600-00-53700-403-000	DEPRECIATION EXPENSE	0.00	0.00	209,950.00	209,950.00	0.00
600-00-53700-408-000	TAXES	3,452.17	1,481.71	3,211.00	1,729.29	46.14
600-00-53700-427-000	INTEREST ON LONG-TERM DEBT	0.00	0.00	8,135.00	8,135.00	0.00
600-00-53700-428-000	AMORTIZATION OF DEBT DISCOUNT	0.00	0.00	-268.00	-268.00	0.00
600-00-53700-600-100	UNIFORM EXPENSE	508.38	0.00	500.00	500.00	0.00
600-00-53700-682-300	OUTSIDE SRVCS - ENGINEERING	12,162.62	377.42	10,000.00	9,622.58	3.77
600-00-53700-700-000	RENT FOR ADMIN OFFICE & SHOP	0.00	0.00	6,750.00	6,750.00	0.00
600-00-53700-800-000	COMMITTEE PER DIEMS	286.01	67.65	135.00	67.35	50.11
600-00-53700-820-000	OPERATION & MAINTENANCE WAGES	11,948.21	9,060.49	6,802.00	-2,258.49	133.20
600-00-53700-821-000	POWER PURCHASED FOR PUMPING	11,445.40	3,151.24	10,401.00	7,249.76	30.30
600-00-53700-822-000	PAYMENTS TO REGIONAL PLANT	4,988.50	1,360.50	5,446.00	4,085.50	24.98
600-00-53700-824-000	PAYMENTS TO COWC	683,802.69	171,031.13	820,000.00	648,968.87	20.86
600-00-53700-827-000	OPERATING SUPPLIES & EXPENSES	2,222.13	43.48	3,236.00	3,192.52	1.34
600-00-53700-828-000	TRANSPORTATION EXPENSES	0.00	0.00	726.00	726.00	0.00
600-00-53700-831-100	SEWER LINE LIFT STAT. MAINT.	162.90	0.00	12,000.00	12,000.00	0.00
600-00-53700-831-200	SEWER ANNUAL MAINT FOR PUMPS	3,148.44	0.00	5,000.00	5,000.00	0.00
600-00-53700-831-300	SEWER LINE TELEVISIONING/RELINE	22,854.20	0.00	24,000.00	24,000.00	0.00
600-00-53700-831-400	SEWER PREVENTATIVE MAINT.	7,500.00	478.20	878.00	399.80	54.46
600-00-53700-842-000	TECHNOLOGY EXPENSES	8,605.82	1,799.32	11,388.00	9,588.68	15.80
600-00-53700-850-000	ADMINISTRATIVE WAGES	35,324.74	10,725.90	37,842.00	27,116.10	28.34
600-00-53700-851-000	OFFICE SUPPLIES & EXPENSES	2,475.24	1,674.47	3,292.00	1,617.53	50.86
600-00-53700-851-200	PROFESSIONAL DUES & EXPENSES	175.00	0.00	0.00	0.00	0.00
600-00-53700-851-300	POSTAGE EXPENSE	3,192.81	726.38	2,361.00	1,634.62	30.77
600-00-53700-851-400	TELEPHONE/INTERNET EXPENSE	5,017.09	1,015.38	2,579.00	1,563.62	39.37
600-00-53700-851-600	Website & Credit Card Pymts	217.00	0.00	0.00	0.00	0.00
600-00-53700-852-000	OUTSIDE SERVICES-AUDITOR	496.00	0.00	0.00	0.00	0.00
600-00-53700-852-100	OUTSIDE SRVCS - AUDITOR	6,703.30	0.00	8,000.00	8,000.00	0.00
600-00-53700-852-200	OUTSIDE SRVCS - LEGAL	4,044.96	0.00	4,000.00	4,000.00	0.00
600-00-53700-852-300	OUTSIDE SRVCS - ENGINEERING	2,376.36	9,151.43	5,000.00	-4,151.43	183.03
600-00-53700-853-000	INSURANCE EXPENSE	2,110.60	2,810.40	2,645.00	-165.40	106.25
600-00-53700-854-000	EMPLOYEE PENSIONS & BENEFITS	9,169.62	4,156.54	15,259.00	11,102.46	27.24
600-00-53700-856-000	MISCELLANEOUS EXPENSES	429.59	18,532.25	948.00	-17,584.25	1,954.88
PUBLIC WORKS		844,863.53	237,687.64	1,220,321.00	982,633.36	19.48
600-00-59900-000-000	PROPERTY TAX EQUIVALENT	0.00	0.00	2,853.00	2,853.00	0.00
TRANSFER TO GENERAL FUND		0.00	0.00	2,853.00	2,853.00	0.00
Total Expenses		844,863.53	237,687.64	1,223,174.00	985,486.36	19.43
Net Totals		140,025.10	171,745.96	-150,337.00	-322,082.96	-114.24

Fund: 800 - STORMWATER UTILITY

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
800-00-46100-461-000	RESIDENTIAL STORMWATER FEES	18,631.54	7,904.99	18,506.00	-10,601.01	42.72
800-00-46200-461-000	COMMERCIAL STORMWATER FEES	17,156.29	6,900.17	17,099.00	-10,198.83	40.35
800-00-46300-461-000	INDUSTRIAL STORMWATER FEES	1,592.64	663.60	1,593.00	-929.40	41.66
800-00-46400-464-000	PUBLIC AUTH STORMWATER FEES	4,649.83	2,040.70	4,898.00	-2,857.30	41.66
800-00-46700-465-000	STORM WATER MULTI FAMILY	1,132.09	486.70	1,168.00	-681.30	41.67
800-00-46900-470-000	FORFEITED DISCOUNTS	1,777.29	548.11	1,454.00	-905.89	37.70
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PUBLIC CHARGES FOR SERVICES		44,939.68	18,544.27	44,718.00	-26,173.73	41.47
=====						
Total Revenues		44,939.68	18,544.27	44,718.00	-26,173.73	41.47
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Fund: 800 - STORMWATER UTILITY

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
800-00-53700-854-000	EMPLOYEE PENSION BENEFITS	78.90	0.00	0.00	0.00	0.00
PUBLIC WORKS		78.90	0.00	0.00	0.00	0.00
800-00-58000-403-000	DEPRECIATION EXPENSE	0.00	0.00	6,474.00	6,474.00	0.00
800-00-58000-408-000	TAXES EXPENSE	1,176.52	282.00	1,065.00	783.00	26.48
800-00-58100-300-000	OUTSIDE SERVICES-ENGINEERING	3,588.77	1,165.02	287.00	-878.02	405.93
800-00-58100-600-000	OPERATION WAGES	11,726.87	2,454.34	10,724.00	8,269.66	22.89
800-00-58100-630-000	STORMWATER EQUIP REP/MAINT	1,365.81	1,265.31	10,000.00	8,734.69	12.65
800-00-58100-640-000	SUPPLIES AND EXPENSES	160.44	0.00	3,000.00	3,000.00	0.00
800-00-58100-650-000	STORMWATER REPAIRS	39,734.45	31.96	0.00	-31.96	0.00
800-00-58100-660-000	TRANSPORTATION EXPENSES	58.86	0.00	141.00	141.00	0.00
800-00-58100-680-000	ADMINISTRATION WAGES	4,133.73	1,285.20	3,576.00	2,290.80	35.94
800-00-58100-681-100	POSTAGE	2,617.55	635.28	2,208.00	1,572.72	28.77
800-00-58100-682-100	OUTSIDE SERVICES-ACCOUNTING	1,587.50	0.00	0.00	0.00	0.00
800-00-58100-682-300	STORMWATER - ENGINEER	8,295.30	0.00	2,148.00	2,148.00	0.00
800-00-58100-686-000	RETIREMENT EXPENSE	1,102.22	245.82	928.00	682.18	26.49
800-00-58100-687-000	HEALTH INSURANCE EXPENSE	42.38	40.35	0.00	-40.35	0.00
800-00-58100-688-000	STORMWATER - FRINGES	6.02	21.95	0.00	-21.95	0.00
800-00-58100-689-000	MISCELLANEOUS EXPENSE	505.14	210.00	0.00	-210.00	0.00
DEBT SERVICE		76,101.56	7,637.23	40,551.00	32,913.77	18.83
Total Expenses		76,180.46	7,637.23	40,551.00	32,913.77	18.83
Net Totals		-31,240.78	10,907.04	4,167.00	-6,740.04	261.75

Fund: 920 - CAMBRIDGE/OAKLAND CABLE TV

Account Number	2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
920-00-43100-000-000 VIDEO SERVICE PROVIDER AID	4,571.22	0.00	4,882.00	-4,882.00	0.00
INTERGOVERNMENTAL REVENUES	4,571.22	0.00	4,882.00	-4,882.00	0.00
920-00-44100-000-000 CABLE TV FRANCHISE FEES	59,290.27	16,782.08	52,477.00	-35,694.92	31.98
LICENSES AND PERMITS	59,290.27	16,782.08	52,477.00	-35,694.92	31.98
Total Revenues	63,861.49	16,782.08	57,359.00	-40,576.92	29.26

Fund: 920 - CAMBRIDGE/OAKLAND CABLE TV

Account Number		2025 Actual 12/31/2025	2026 Actual 05/08/2026	2026 Budget	Budget Status	% of Budget
920-00-55190-110-000	CABLE TV SALARY AND WAGES	66,709.98	14,720.59	67,489.00	52,768.41	21.81
920-00-55190-130-000	CABLE TV DIRECT FRINGES	5,103.34	1,126.12	5,163.00	4,036.88	21.81
920-00-55190-320-000	CABLE TV-DUES & SUBSCRIPTIONS	105.49	0.00	0.00	0.00	0.00
920-00-55190-360-000	CABLE TV-TOOLS&EQUIPMENT	0.00	0.00	8,084.00	8,084.00	0.00
920-00-55190-390-000	CABLE TV-SUPPLIES & EXPENSE	922.05	525.82	5,502.00	4,976.18	9.56
=====						
	CULTURE, RECREATION AND EDU.	72,840.86	16,372.53	86,238.00	69,865.47	18.99
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	Total Expenses	72,840.86	16,372.53	86,238.00	69,865.47	18.99
=====						
	Net Totals	-8,979.37	409.55	-28,879.00	-29,288.55	-1.42

PUBLIC NOTICE TO ALL CUSTOMERS OF THE CAMBRIDGE MUNICIPAL WATER UTILITY

The Cambridge Municipal Water Utility (Utility) has filed an application with the Public Service Commission of Wisconsin (Commission) for authority to change its method of cost recovery for providing public fire protection (PFP) service. The Utility's total PFP cost is \$264,933, which includes the additional storage, pumping, and distribution costs required to provide the high flows and pressures needed to fight fires. The Utility currently collects \$264,933 from the Village of Cambridge (Village) for providing PFP water service to the Village. This municipal PFP charge is based on 100 percent of the Utility's total PFP cost. The Village collects the funds to pay for the municipal PFP charge through property taxes. The Village recently approved changing the Utility's method of PFP cost recovery from the municipal PFP charge to a combination of a municipal charge and direct PFP charges collected through direct bills to water utility customers.

Accordingly, the Utility requested Commission authorization to collect a direct PFP charge from each customer of the water utility and requested the charge be based on the equivalent meters method. This change would allow the Utility to collect a portion of the PFP charge from property owners who benefit from the Utility's PFP but are not subject to property taxes. This request conforms with Wis. Stat. § 196.03(3)(b), which provides municipalities the option to charge PFP directly on the water utility bills of general service customers as well as non-general service customers who own land that is located in the city, village, or town and in an area in which the municipal utility has an obligation to provide water for PFP. The Utility intends to charge non-general service customers as permitted under Wis. Stat. § 196.03(3)(b)2. The Village adopted a resolution which states the annual direct charge for PFP service will be based on 50 percent of the cost of PFP service and will be calculated using the equivalent meters method.

If the request is granted, the water bill for an average residential customer with a $\frac{5}{8}$ -inch or $\frac{3}{4}$ -inch meter who uses 3,000 gallons of water per month will increase from \$63.25 to \$72.50, or 14.62 percent, including the PFP charge.

A public hearing on the application has been scheduled for Tuesday, June 2, 2026 at 11:00 a.m. This hearing has no physical location. Parties and Commission staff appear by Zoom. Parties and Commission staff may use the telephone connection as a backup or if no adequate internet connection exists. Members of the public participate by Zoom or may use the telephone connection as a backup or if no adequate internet connection exists.

Join Zoom over the internet at: <https://us02web.zoom.us/my/pschearings>

The Commission intends to livestream and record this hearing on [YouTube](#). A member of the public may observe without participation any hearing session by:

1. Attending any physical location as noticed,
2. Watching on YouTube at: <https://www.youtube.com/@PSCWI-Hearings>,
3. If no adequate internet connection exists, listening by telephone.
 - Dial: +1 312 626 6799
 - Enter Meeting ID: 809 513 2930

A person may testify in this proceeding without becoming a party and without attorney representation. A person may submit this testimony in only one of the following ways:

- **Web Comment.** File a comment on the internet. Go to the Commission’s web site at <http://psc.wi.gov>, click the dropdown menu labeled “Commission Action”. Select the item labeled “File a Public Comment”. On the next page select the “File a comment” link that appears for docket number 920-PFP-100. Web comments shall be received no later than Thursday, June 4, 2026.
- **Live Comment.** Make a live comment at the hearing. The ALJ may receive live comments from any member of the public in attendance after the close of any party and Commission staff testimony. The ALJ will receive such comments by stating the name of each member of the public connected to the hearing one at a time and asking if they would like to comment.
- **Mail Comment.** Send a comment by U.S. Mail. All comments submitted by U.S. Mail shall be received no later than Thursday, June 4, 2026 and shall be addressed to: Attn: Docket 920-PFP-100 Comments, Public Service Commission, P.O. Box 7854, Madison, WI 53707-7854.

To access the documents, schedule, and other information about this docket, go to the Commission’s web site at <http://psc.wi.gov>, select the dropdown menu labeled ‘eServices’. Select the item labeled “Docket Search (CMS)”. On the next page enter 920-PFP-100 in the spaces labeled “Case #” and select “Search”.

If you have any questions, please contact the Utility at (608) 423-3712.

JOINT FIRE AND EMERGENCY MEDICAL SERVICES AGREEMENT
August, 2018

THIS AGREEMENT is made between the Towns of Christiana (Dane), Oakland (Jefferson) and Lake Mills (Jefferson), and the Villages of Rockdale (Dane) and Cambridge (Dane and Jefferson), collectively "the Municipalities."

WHEREAS, Wis. Stats. §§ 60.55(1)(a)3. and 60.565 allow the Towns to establish a joint fire district and to contract for emergency medical services ("EMS"); and

WHEREAS, Wis. Stats. §§ 61.65(2)(a)2. and 61.64 allow the Villages to establish a joint fire district and to contract for EMS; and

WHEREAS, Wis. Stats. § 66.0301, Stats., allows the Municipalities to enter into intergovernmental agreements for fire protection and EMS; and

WHEREAS, the Municipalities have previously entered into Agreements dated March 15, 2012 and May 3, 1951 to provide fire protection and EMS;

WHEREAS, the Cambridge Volunteer Fire Department ("CVFD") is a Wis. Stat. Chapter 213 fire company organized and existing under the laws of the State of Wisconsin and recognized by the Village of Cambridge pursuant to Cambridge General Ordinance 2.48.010 and a Constitution governing its operations, and is the designated fire department pursuant to Wis. Stat. § 101.575(6)(b) to receive the Municipalities' fire department dues under Wis. Stat. § 101.573(4). It is an approved I.R.S. § 501(c)(4) voluntary firemen's organization.

WHEREAS, the Municipalities desire to enter into a new fire protection and EMS agreement; and

WHEREAS, the Municipalities do not intend to establish a joint fire department, as that term is used in Wis. Stats. §§ 60.55(1)(a)2. and 61.65(2)(a)3. or establish a "Commission" or a "Board of Commissioners" as those terms are used in Wis. Stat. §§ 60.55(1)(a)(2), 61.65, and 62.13. The use of the term "Commission" in this Agreement reflects the continued use of the historical designation of the governing body under which asset titles are currently held.

NOW THEREFORE, in consideration of the mutual covenants and benefits set forth in this Agreement, the Municipalities agree as follows:

Article 1 Creation of the Joint Fire and EMS District

Section 1.1 Purpose

The Cambridge Community Fire and EMS District ("the District") is created for the purpose of providing fire protection, EMS, rescue, and related services to the geographic area set forth below.

Section 1.2 Territory

The area to which fire protection, EMS, rescue, and related services are to be furnished shall include all or part of the area within the corporate limits of the Municipalities.

Section 1.3 Authorization

The Municipalities shall adopt such ordinances or resolutions necessary for the creation, management, and operation of the District under this Agreement.

Section 1.4 Term

This Agreement shall be effective August 23, 2018.

This Agreement shall remain in force for a period of ten (10) years from its effective date. Thereafter, it shall be automatically renewed for additional ten (10) year periods on these same terms and conditions unless the Municipalities terminate the District pursuant to Article 5, Section 5.2.

Article 2 Management

Section 2.1 Fire District Commission

The Cambridge Community Fire and EMS Commission ("Commission") shall oversee the District's operations.

Section 2.1.1 Duties and Authority

The Commission's responsibilities shall include administration, oversight, and supervision of the District, including:

- a. Making provisions for the District's management;
- b. Developing and updating annually the District's long-range strategic plan;
- c. Expending funds or authorizing purchases in such amounts as authorized annually by the Municipalities. All notes, drafts and other orders for payment of money permitted to be executed by the District under Article 4, §4.4 shall be signed by the President and Treasurer. All purchases shall be accomplished within the context of the State's ethics codes;
- d. Appointing, hiring, and evaluating an EMS Director;
- e. Implementing and enforcing its responsibilities under this Agreement, including receiving the Fire Chief's and EMS Director's advice in all matters germane to the District's technical operations and relying upon their expertise as appropriate under the circumstances;
- f. Reviewing the EMS Director's performance at least on an annual basis and annually receiving a report of the CVFD's evaluation of the Fire Chief;

- g. Approving the budget of the CVFD and receiving the Fire Chief's report of personnel matters and CVFD operations;
- h. Overseeing the EMS Director's administration of EMS personnel matters and receiving the EMS Director's report of EMS operations;
- i. Approving the hiring and/or appointment of EMS employees, volunteers, and other District employees for positions authorized by the Municipalities upon the EMS Director's recommendation. A vacated position authorized by the annual operating budget may be filled by the EMS Director under procedures set forth in this Agreement, unless the Municipalities direct otherwise;
- j. Disciplining, including termination, when appropriate District employees and volunteers in accordance with law;
- k. Meeting for the purpose of taking action to govern the District's affairs;
- l. Recommending an annual operating and capital budget for approval by the Municipalities and maintaining appropriate books of account;
- m. Making provision for the control, maintenance, acquisition, and placement of all real and personal property acquired by the District;
- n. Acquiring and maintaining equipment necessary for the District's operations within the budget parameters established by the Municipalities;
- o. Contracting for such services as are required to operate the District within the budget parameters established by the Municipalities and Article 4, §4.4, including legal and accounting services;
- p. Procuring and maintaining insurance coverage, including general liability, vehicle, workers' compensation, property and causality, employment liability, and Directors' and Officers' coverages, naming the Municipalities as additional insureds. The liability policies shall have a minimum coverage of Five Million Dollars (\$5,000,000). The District shall provide copies of the policies to the Municipalities;
- q. Adopting such rules and policies as deemed necessary for the District's efficient operation which are not inconsistent with this Agreement, or state or federal law, including but not limited to Standard Operating Practices (SOP's) for the EMS. The District shall adopt such rules and policies to ensure compliance with federal and state law relating to personnel matters and shall adopt appropriate equal opportunity and non-discrimination policies. The District shall provide copies of all adopted rules and policies to the Municipalities;
- r. Entering into reciprocal agreements with other governmental units and municipalities for the purpose of assisting in larger fires, incidents or other situations (e.g., Mutual Aid, Automatic Mutual Aid and MABAS);

- s. Entering into such intergovernmental agreements deemed necessary for the District's efficient operation which are not inconsistent with this Agreement, applicable labor agreements or state or federal law; and,
- t. Charging and collecting such fees for service as authorized by the Municipalities.

Section 2.1.2

The EMS Director and any employees hired by the District shall be District employees and not employees of the Municipalities. EMS volunteers are District volunteers.

The Fire Chief is an employee of CVFD and the fire department's employees are volunteers of CVFD.

Section 2.1.3 Composition

The Commission shall consist of one representative from each of the Municipalities to be appointed by each Town or Village Board for a term of one (1) year or until a successor is appointed. The members shall be appointed as determined by the respective municipality. Each member shall serve at the pleasure of the governing body that appointed the member.

Commission members shall make a good faith effort to attend every Commission meeting. If a Commission member misses three consecutive meetings, the Commission shall notify the member's appointing municipality to take such action as deemed appropriate by the municipality.

Section 2.1.4 Vacancy

A municipality shall fill any vacancy in its representation on the Commission within sixty (60) days of the creation of the vacancy. Vacancies may be created by the death, resignation, failure to be re-elected, or removal of the appointee by the respective municipal Commission. In the event that the municipality is unable to fill the vacancy within this time period, the Town Chair or Village President, or their designee, shall serve until a replacement is appointed.

Section 2.1.5 Compensation

Commission members shall not be compensated by the District and shall receive such compensation from their appointing municipality for service on the Commission as determined by the appointing municipality.

Section 2.1.6 Indemnification

The District shall indemnify and hold Commission members harmless with respect to any actions taken within the scope of their service as Commission members as established by state law.

Section 2.1.7 Conduct of Business

The Commission shall only act at meetings convened within the requirements of the Wisconsin Open Meetings Law, Wis. Stat. §§19.81, et. seq.

Meetings shall take place at a location within the District.

The physical presence of three Commission members shall constitute a quorum

The Commission shall hold one regular meeting per quarter unless cancelled by a majority vote of the Commission, but shall in no case meet less than four (4) times per year.

Meetings may be called at any time by either the Commission President or upon joint request of two (2) or more members. Upon such request, the Commission Secretary shall provide written notice of such meeting to the Commission members and the public pursuant to the Wisconsin Open Meetings Law.

Each member shall have one vote. Unless state law requires otherwise, a majority of votes cast by the Commission shall be necessary for any Commission action provided a quorum has voted.

Meetings shall be governed by Robert Rules of Order.

Minutes shall be kept of all actions taken and matters discussed at every Commission meeting and shall be approved by the Commission at its next meeting. Approved Commission minutes shall be provided to the Municipalities within ten (10) days of approval.

Section 2.1.8 Officers

The Commission shall have the following officers: President; Secretary, and Treasurer. The Commission may combine the offices of Secretary and Treasurer or one person may simultaneously serve both offices. The Commission may establish any other office as it deems necessary, together with those powers and duties to be exercised by that office.

Each officer shall be elected by a majority of all Commission members at the Commission's organizational meeting held in May.

Each officer shall serve for a term of one (1) year. An officer may only be removed from the office by majority vote of all Commission members.

Section 2.1.8.1 President

The President shall:

- a. Convene and preside at all Commission meetings in compliance with the Wisconsin Open Meetings law;
- b. Supervise the Commission's business and affairs;
- c. Oversee enforcement of the terms of this Agreement;

- d. Execute all contracts, agreements, and documents as the Commission authorizes for the District's operation and maintenance;
- e. Sign, endorse in the name of the Commission all notes, drafts, and other orders for payment of money as permitted under Article 4, §4.4; and,
- f. Perform such additional duties as may be prescribed from time-to-time by the Commission.

Section 2.1.8.2 Secretary

The Secretary shall:

- a. Serve as custodian of Commission records;
- b. Oversee Commission compliance with the Wisconsin Open Records Law, § 19.31, et. seq, Stats.;
- c. Prepare and cause to be posted all notices of meetings in compliance with the Wisconsin Open Meetings Law;
- d. Keep a current and complete record of all Commission proceedings, including preparation of meeting minutes;
- e. Prepare and file all reports required of the Commission unless otherwise delegated by the Commission to another Commission member or District employee; and,
- f. Perform such duties as may be prescribed by the Commission.

Section 2.1.8.3 Treasurer

The Treasurer shall:

- a. Keep an accurate account of all District transactions, including monies received and dispersed by the District;
- b. Sign, endorse in the name of the Commission all notes, drafts and other orders for payment of money as permitted under Article 4, §4.4;
- c. Report on the District's finances at each regular Commission meeting and at such other times as required by the Commission; and,
- d. Perform all general duties as may be prescribed by the Commission.

Section 2.2 Municipal Provision of Services

The Municipalities shall provide accounting and clerical services to the Department as agreed upon by the Municipalities.

Section 2.3 Operations

Section 2.3.1 Fire Chief and EMS Director

The Commission shall appoint the EMS Director who shall hold the position until resignation, death, retirement, or removal as provided by law.

The Fire Chief is elected by the CVFD membership and may be removed pursuant to the CVFD's Constitution.

The Fire Chief and EMS Director shall report to the Commission on fire district and EMS operations, respectively.

The Fire Chief and EMS Director shall be responsible for, among other things, within the budget parameters established by the Municipalities:

- a. Leading the District's daily operations in providing fire protection, rescue, EMS, and related services to the District;
- b. Preparing a proposed annual operating and capital budget for submission to and approval by the Commission;
- c. Maintaining a complete and current record of all fire protection, EMS, rescue and related service calls;
- d. Reviewing and implementing District policies and procedures, including rules and regulations related to fire protection, EMS, rescue, and related services;
- e. Performing an annual evaluation District employees;
- f. Planning, monitoring and executing of District training. A summary report of the training shall annually be provided to the Municipalities;
- g. Maintaining a current list of District firefighters and Emergency Medical Technicians, with submission to the Commission's Secretary each January and July;
- h. Serving as the interface between the Commission, employees, and volunteers; and,
- i. Monitoring the District's annual operation budget.

Section 2.3.2 Other Paid Personnel

Within the budget approved by the Municipalities, the Fire Chief shall appoint, and/or hire and oversee such individuals as necessary to support the fire district's efficient operation

Subject to the Commission's authorization, the EMS Director shall appoint and/or hire, and oversee such individuals as necessary to support the EMS's efficient operation.

Section 2.3.3 Cambridge Emergency Medical Service Association

The Municipalities recognize the existence of the Cambridge Area Medical Service Association ("Association") which is an unincorporated voluntary organization which assists in the provision of EMS services to the District.

The Association, through its Advisory Commission, may advise the EMS Director and Commission regarding SOP's and other matters as appropriate.

The Association operates independently with respect to its own internal organization and fundraising activities. Association actions shall not be inconsistent with any provision set forth in this Agreement.

Association-owned assets are separate from District assets and are not subject to this Agreement. The Association shall maintain and insure all Association assets. The Association may locate its assets on District property with the Fire Chief and EMS Director's permission and subject to the terms established by the Chief and Director.

Association-sponsored meetings are separate from District meetings and not within the District's Open Records and Open Meetings legal obligations.

Section 2.3.4 Friends of Cambridge EMS, Inc.

The Friends of Cambridge EMS, Inc. ("Friends") is an Internal Revenue Service sec. 501(c)(3) non-profit corporation organized and existing under the State of Wisconsin for the purpose of raising funds for the EMS.

The Friends operates independently with respect to its own internal organization and fundraising activities.

Friends-owned assets are separate from District assets and are not subject to this Agreement.

Friends-sponsored meetings are separate from District meetings and not within the District's Open Records and Open Meetings legal obligations.

Section 2.3.5 Cambridge Volunteer Fire Department

CVFD is a Wis. Stat. Chapter 213 fire company organized and existing under the laws of the State of Wisconsin and recognized by the Village of Cambridge pursuant to Cambridge General Ordinance 2.48.010, and a Constitution governing its operations, and is the designated fire

department pursuant to Wis. Stat. § 101.575(6)(b) to receive the Municipalities' fire department dues under Wis. Stat. § 101.573(4). It is an approved I.R.S. § 501(c)(4) voluntary firemen's organization.

CVFD appoints the Fire Chief and oversees the fire department operations within the budget approved by the Municipalities. The Fire Chief shall provide a report on CVFD operations to the Commission at its regular meetings.

Article 3 Department Assets

District assets shall be owned and controlled as set forth below.

Section 3.1 Real Property and Buildings

As of the effective date of this Agreement, the CVFD and EMS operate out of a station and offices located at 271 W Main St, Cambridge, WI 53523.

Section 3.1.1 Ownership and Maintenance

The land, buildings and fixtures identified in Section 3.1 ("the property") are and will be jointly owned by the Municipalities according to the following percentage basis:

All costs associated with long-term and annual maintenance and upkeep of the property shall be borne by the Municipalities on a percentage basis as determined by the percentage of the latest equalized value that each municipality bears to the last equalized value of the entire District ("EV ratio").

Section 3.1.2 Sale of Assets

Net proceeds from the sale of assets under § 3.1.1 shall be deposited in the Reserve Fund. Sale of assets shall only occur with Commission and Municipal approval and by means of public sale unless otherwise authorized by the Commission.

Section 3.1.3 Use

The property's primary use shall be for:

- a. the storage of District vehicles and equipment;
- b. the storage of all other equipment necessary for the District's operation;
- c. the command center for all fire and EMS operations, training and other related services;
- d. the offices of the Fire Chief and EMS Director and subordinates; and
- e. the Commission's regular meeting place.

The property may be used for other public purposes that are not in conflict with the primary use of the building and the District's operation, but only with the Fire Chief or EMS Director's permission. District property shall not be used for private purposes.

Section 3.2 Vehicles, Equipment and Other Assets

Section 3.2.1 Ownership

All District assets not covered by Section 3.1, including fire trucks, ambulances and other vehicles, fire-fighting and EMS apparatus and equipment, uniforms and other apparel, office furniture and supplies, and all other property owned as of the effective date of this Agreement, or hereafter acquired by the District, shall be owned by the Municipalities according to the EV ratio.

An inventory of all trucks, equipment apparatus and all other items owned by the District shall be performed and made available for distribution to the Municipalities by July 1 of each year.

The cost of all maintenance and repairs on such trucks, equipment apparatus, and related items shall be paid by the Municipalities pursuant to the annual operating or capital budgets adopted by the Municipalities.

If sufficient records exist, the proceeds from the sale of any piece of equipment shall be allocated between the Municipalities based upon the EV ratio at the time of purchase. If sufficient records do not exist to determine the original contribution, it shall be presumed that each municipality has an ownership interest equal to the EV ratio in place at the time this Agreement became effective.

Section 3.2.2 Sales of Assets

Proceeds of all sales under §3.2 shall be deposited in the Reserve Fund. Sale of assets shall only be by public sale unless otherwise authorized by the Commission.

Section 3.2.3 Use

All District assets not covered by Section 3.1 shall only be used for District purposes and not for personal use, unless approved by the Fire Chief or EMS Director.

Section 3.3 Association and Friends Assets

The Municipalities recognize the existence of the Association and Friends. All donations to the Association and/or the Friends belong to the Association and/or the Friends separate from the District's assets and annual budgets. Association and/or Friends fundraising activities are not sponsored by the District and any such activities will be distinguished from District activities and finances. Association and/or Friends' activities utilizing District property shall be covered by the Commission's liability insurance which names the District as an additional insured. The District is not responsible for any liabilities arising from such activities.

Section 3.4 Donations

All donations to the District must be formally accepted by the Commission. Once accepted, all donations to the District become District assets under Section 3.2.1, above.

Article 4 Fiscal matters

The District's annual operating and capital budgets must be approved by the Municipalities. The process by which this shall occur is set forth below.

Section 4.1 Annual Operating Budget

Section 4.1.1 Commission Adoption

The Chief and EMS Director shall prepare and submit a draft annual operating budget to the Commission for review and approval by no later than September 1 of each year.

The annual operating budget shall contain the revenues and expenses for the District's operation in the succeeding year, including insurance costs and expenses associated with the repair, maintenance, and replacement for any equipment with a life expectancy of five (5) years or less or a replacement cost of fifty thousand dollars (\$50,000.00) or less.

Revenues received by the respective municipalities in the form of building permit fees are revenues to the Municipalities and not the District.

Fees received by the Municipalities in the form of the State Fire Insurance Dues rebate shall be forwarded to the CVFD within thirty (30) days of receipt and serve as annual operating budget revenue with respect to the fire district in the Commission-approved budget.

Fees due to the Municipalities in the form of State EMS funds and receipts from EMS service calls shall be payable to the Commission and serve as annual operating budget revenue for the EMS in the Commission-approved budget. The Commission may contract with vendors for the billing and collection of EMS service call receipts.

Section 4.1.2 Municipal Adoption of Annual Operating Budget

The Commission shall submit a proposed budget to each Municipality by October 1 of each year for approval. The budget will be deemed to have been passed when it has been approved by a majority of the Municipalities. If a majority of the Municipalities have not passed the proposed budget by December 31, the previous year's budget, less Capital items will be used. If the budget is not approved by January 31 it will go to arbitration per Section VIII.

Section 4.1.3 Budget Apportionment

Each municipality's portion of the budget is determined by the EV ratio.

Section 4.1.4 Time for Payments

The Municipalities shall pay their share of the assessment annually, semi-annually, or quarterly as determined by the Commission at their last meeting of the year. Quarterly payment must be made within sixty (60) days of Assessment.

Payments that are late may be charged interest at the rate of 18% per annum to be determined by the Commission.

Section 4.1.4 Administration of Annual Operating Budget

Once approved by the Municipalities, the Commission shall administer the approved annual operating budget. Funds designated for expenditure in the annual operating budget cannot be used for capital budget items without prior approval of the Municipalities. The Commission may make such other amendments to the annual operating budget to the extent funds are available from the approved budget. Prior to the adoption of the succeeding year's annual operating budget, the Commission shall review the current year's annual operating budget and reconcile and approve changes in revenue and expenditures from the approved annual operating budget. This amended operating budget shall be forwarded to the Municipalities prior to the joint meeting.

Section 4.2 Capital Budget

Within the same time frame and by the same process as set forth in Section 4.1, the Municipalities shall adopt a capital budget for the succeeding five (5) years of expected expenditures for purchases, construction, repair, and renovation of real property and/or equipment with a life expectancy of greater than five years or a replacement cost of fifty thousand dollars (\$50,000.00) or more.

The Capital Budget shall be funded in a manner determined by the Municipalities at the time of its adoption. Funding for capital purchases may be accomplished in the following manner:

- a. By way of an annual assessment in the annual operating budget with funds deposited in the Reserve Fund to be used for subsequent purchases;
- b. By fundraising efforts;
- c. By lump sum payment assessed to the Municipalities in addition to the annual operating budget;
- d. By borrowing funds pursuant to Article 4, §4.4 and assessing the Municipalities in the annual operating budget for the amortized principal and interest payments; or,
- e. The adoption of user or other fees by the Municipalities.

Different funding options can be used for individual, grouped or all of the contemplated expenditures in the Capital Budget.

Funds designated for the Capital Budget cannot be utilized for purposes other than as authorized without the Municipalities' approval.

Section 4.3 Reserve Funds

The District may establish a Reserve Fund.

The District may only expend or transfer funds from the Reserve Fund for emergency needs (e.g., immediate equipment repairs or replacement) with the approval of four Commission members. Any other Reserve Fund expenditure shall require the Municipalities' approval.

Section 4.4 Contracts/Indebtedness

The Commission shall not enter into any contracts not authorized by the annual operating or capital budget without the Municipalities' approval. Any contract, bond or other document of indebtedness not fully funded in the current year out of the approved annual operating budget must be approved and authorized by the Municipalities and any such instruments must be executed by and in the name of the Municipalities and not the District or Commission.

The Commission may authorize and approve any indebtedness and expense for the necessary and reasonable repair, replacement or other expense required for the District's continuous operation when prior municipal approval is not feasible, provided such funds are available in the Reserve Funds for the expense. The Commission shall seek retroactive approval as soon as practicable.

Section 4.5 Depositories

The Commission shall designate one or more public depositories for depositing Commission funds and for any other purpose permitted by law, as governed by Chapter 34, Wis. Stats. The District may utilize direct deposit accounts for payroll purposes.

Section 4.6 Accounting

The Commission shall maintain a system of accounting in conformity with Generally Accepted Accounting Principles appropriate for its operations.

Article 5 Termination of Agreement

Section 5.1 Withdrawal from District

Section 5.1.1 Notice Required.

A municipality may withdraw from the District at the end of any fiscal year of the District only if the withdrawing municipality has provided written notice to the Commission and each participating municipality prior to January 1st of the fiscal year which shall set the date for termination no earlier than the succeeding January 1.

Section 5.1.2 Distribution to Withdrawing Municipality.

(A) Definitions:

- (1) For the purposes of this section, the Generally Accepted Accounting Principles in place at the end of the fiscal year shall govern all calculations.
- (2) Assets shall include, but not be limited to, cash, accounts receivable, real property, and equipment.
- (3) Equipment shall include all tangible property. The value of equipment at the time of withdrawal will be calculated.

(B) Audit

- (1) Upon withdrawal, an audit shall be used to determine the District's assets and liabilities.
- (2) A third-party auditor may be chosen by the Commission.
- (3) If the Commission chooses a third-party auditor, the withdrawing municipality shall be responsible for the costs.

(C) Calculations

- (1) The value of the property and equipment will be valued at the existing value as of the date of the withdrawal. Equipment value shall be calculated as the purchase price, less the value of gifts or grants applied to the original purchase of the equipment and less depreciation using straight line depreciation as determined by the auditors. The value of real property shall be valued based on its fair market value as of the date of withdrawal.
- (2) Any item with an anticipated useful life of less than a year will be considered an operating expense.

Commencing on the date of withdrawal and continuing for twelve months after withdrawal, cash and accounts receivable attributable to the withdrawing municipality, for periods prior to the date of the withdrawal, shall be held in a separate bank account.

When the audit has been concluded, the amount due and owing the withdrawing municipality shall be finalized based upon the assets value and the EV ratio.

The District will then have the option to pay out the value of the assets either in five (5) equal annual payments with the first payment to be paid one year after withdrawal or as a single lump sum to be paid within three (3) years after withdrawal.

Section 5.1.3 Liability of Withdrawing Municipality.

In the event that the liabilities of the District exceed its assets at the time of withdrawal, the withdrawing community shall pay that percentage of the deficit according the EV ratio. The withdrawing municipality shall have the option of making such payment to the District in a lump sum or in annual installments over a period not in excess of five (5) years from the date of the withdrawal. Election of the installment method shall not entitle the District to earn interest on the unpaid balance.

The withdrawing municipality shall remain liable for its percentage of any adverse claim asserted against the District which occurred during the time the withdrawing municipality was a member of the District.

Section 5.2 Termination of District.

The District may be terminated by the unanimous written consent of the municipalities and shall be terminated if its membership drops to one municipality.

Upon termination of the District, its assets, including those acquired by gift or donation, shall be liquidated and the money remaining after payment of all of its obligations shall be distributed to the municipalities which are then members of the District according the EV ratio as of the date of termination.

Article VI Dispute Resolution

Section 6.1 Informal Dispute Resolution:

If any municipality has a dispute concerning any of the matters of this Agreement, the municipality asserting the dispute shall first seek to have the matter resolved informally by providing the other party(ies) with a written notice stating the nature of the dispute.

If informal resolution is not reached within sixty (60) days from the date of the notice, the Municipalities agree to mediate the dispute.

Section 6.2 Mediation

The parties agree to name a mediator within fourteen (14) days of the expiration of the time period to reach informal resolution. If no mediator is agreed upon within said fourteen (14) days, each party shall name a third-party and the third-parties so named shall pick a mediator within ten (10) days. The parties shall present their dispute to the mediator within sixty (60) days of the mediator being named. Nothing in this provision shall preclude any party from filing a notice of claim or taking other action required by statute to preserve its rights under applicable notice of claim statutes.

The mediator shall not have the authority to add, change, alter or modify any of the terms or provisions of this Agreement.

The expense of the Mediator shall be divided equally between the Municipalities.

Section 6.3 Arbitration.

If any matter submitted to mediation cannot be resolved through mediation, any party may seek arbitration of the issue. That party shall notify the other parties in writing of its intent to seek arbitration concerning the matter within fourteen (14) days of the conclusion of mediation.

The parties will attempt to reach agreement on an arbitrator to decide the dispute. If they are unable to do so within five (5) business days of the notice of intent to arbitrate, the party seeking arbitration shall petition the Dane County Circuit Court for appointment of an arbitrator. All other

aspect of the arbitration shall be pursuant to Wis. Stat. Chapter 788, unless otherwise agreed to by the parties.

The arbitrator shall not have the authority to add to, change, alter, or modify any of the terms or provisions of this Agreement. The arbitrator's decision to be final and binding upon the parties.

Each municipality shall bear equal costs of any arbitration proceeding. The expenses of the arbitrators shall be divided equally between the Municipalities.

Section VII Miscellaneous Provisions

Section 7.1 Severability.

If any section, subsection, sentence, clause or phrase of this Agreement is found to be invalid by any court of competent jurisdiction, such decision shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Agreement.

Section 7.2 Amendments.

Amendment(s) to this Agreement shall require a majority vote of all Commissioners supported by a certified copy of a resolution duly adopted by each municipality.

Village of Cambridge

by

Steven A. Stearns
President

Lisa Moore

Clerk

Date: 8/23/18

Village of Rockdale

by

James M. Miller
President

Linda A. Deebly

Clerk

Date: August 20, 2018

Town of Christiana
by

Maureen P. Lien
Chair

Kathy Johnson
Clerk
Date: 8/23/18

Town of Lake Mills
by

Hope A. Quidich
Chair

[Signature]
Clerk
Date: 8/24/18

Town of Oakland
by

[Signature]
Chair

Veronica Heenan
Clerk
Date: 8/27/18

Cambridge Volunteer Fire Department
By

[Signature] - Chief
Chief

[Signature]
Secretary
Date: 09-10-2018
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AMENDED AND RESTATED INTERMUNICIPAL AGREEMENT OF THE CAMBRIDGE FIRE AND EMERGENCY MEDICAL SERVICES DISTRICT

This Amended and Restated Intermunicipal Agreement of the Cambridge Fire and Emergency Medical Services District (this “Agreement”), dated as of the date identified on the signature page below (the “Effective Date”), is by and between the Towns of Christiana (“Christiana”), Oakland (“Oakland”), and Lake Mills (“Lake Mills”), and the Villages of Rockdale (“Rockdale”) and Cambridge (“Cambridge”) (each, a “Municipality” and collectively, the “Municipalities”).

WHEREAS, on August 23, 2018, the Municipalities entered into the Joint Fire and Emergency Medical Services Agreement, which governed the provision of emergency medical services (EMS) within all or part of the Municipalities with such area being known as the “Cambridge Community Fire and EMS District” (the “Prior Agreement”);

WHEREAS, the Cambridge Volunteer Fire Department (CVFD), a fire company organized under Wis. Stat. Ch. 213, has also provided fire protection services within all or portions of the Municipalities; and

WHEREAS, the parties desire to amend and restate the Prior Agreement in accordance with the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Purpose; Authorization. This Agreement is entered into for the purpose of providing fire protection and emergency medical services (EMS) within the area known as the Cambridge Community Fire and EMS District, with the area in which fire protection services are provided is described and depicted on the attached **Exhibit A-1** and the area in which EMS are provided is described and depicted on the attached **Exhibit A-2** (collectively, the “District”). This Agreement is entered into pursuant to Wis. Stat §§ 60.55, 60.555, 60.565, 61.64, 61.65, and 66.0301.

2. Term. The term of this Agreement shall commence as of July 15, 2024 (the “Commencement Date”) and continue until 11:59 p.m. on December 31, 2027 (the “Term”).

3. Commission. The affairs of the District shall be administered by the Cambridge Community Fire and EMS Commission in accordance by this Agreement (the “Commission”). The Commission shall only have those powers and duties that are expressly authorized by this Agreement. Any power or duty that is not expressly authorized by this Agreement shall vest with the Municipalities, and require a Majority Municipal Vote. In this Agreement, a “Majority Municipal Vote” shall mean an affirmative vote by the governing bodies of at least three of the Municipalities. In this Agreement, a “Supermajority Municipal Vote” shall mean an affirmative vote by the governing bodies of at least four of the Municipalities. Each Municipality shall have one vote for purposes of calculating a Majority Municipal Vote or Supermajority Vote.

(a) Membership; Compensation. The Commission shall consist of five voting members. The governing body of each Municipality shall appoint an elected official of that Municipality to serve as a member of the Commission. A Commission member's initial term shall begin on the Commencement Date and end on April 21, 2025. Thereafter, all Commission members shall hold terms beginning on the third Tuesday in April of each year and ending on the third Monday in April of the following year. The total consecutive terms that a Commission member may serve is four. A Municipality may appoint an alternate Commission member who shall be an elected official of that Municipality to attend Commission meetings when the Commission member is absent. A Commission member may be compensated by such member's respective Municipality but in no event shall a Commission member be compensated by the Commission.

(b) Duties. The Commission shall oversee all District operations, and shall have the duties and obligations specifically set forth in this Agreement.

(c) Commission Meetings. All Commission meetings shall be properly noticed and conducted in accordance with Wisconsin open meetings laws, including Wis. Stat. Ch. 19, Roberts Rules of Order (12th Edition), and as further provided in this Section. All Commission meeting notices (which shall include an agenda and all other documentation to be considered by the Commission) shall be delivered to the Municipalities at least 48 hours prior to the Commission meeting and be posted on each Municipality's webpage. A Commission meeting notice shall be deemed posted when timely delivered to all Municipalities. All Commission meetings shall occur at the Cambridge Fire and EMS Station, 271 West Main Street, Cambridge, Wisconsin 53523 ("Cambridge Station"). The presence of those Commission members representing at least five voting shares as set forth in Section 3(c)(v) below shall constitute a quorum of the Commission.

(i) Annual Meeting. The annual meeting of the Commission shall occur annually on the first _____ of May at 7:00 p.m. (each, an "Annual Meeting").

(ii) Regular Meetings. The Commission shall convene its regular meeting on the _____ of each month at 7:00 p.m. (each, a "Regular Meeting").

(iii) Special Meetings. A special meeting of the Commission may be convened upon the written request of two Commission members delivered to all Commission members and the Municipalities at least three days prior to the requested meeting date (each, a "Special Meeting"). The written request under this Section shall include an agenda and all other documentation to be considered by the Commission at the Special Meeting.

(iv) Vacancy. A Commission member (or their respective alternate) shall strive to be present at all Commission meetings. Any vacancy on the Commission shall be filled by appointment by the governing body of the Municipality appointing the member whose seat has been vacated to fill such vacancy for the remainder of the term. The Municipality filling a vacancy shall promptly notify the Clerks of all other Municipalities of the appointment. Until a vacancy is filled the Municipality's alternate member shall serve as the Municipality's applicable Commission member.

(v) **Voting.** Except as otherwise provided in this Agreement, a majority vote of the Commission members shall be required in order for the Commission to take any official action. Each Commission member shall be entitled to a certain amount of voting shares as follows:

Christiana:	2 voting shares
Oakland:	3 voting shares
Lake Mills:	1 voting share
Rockdale:	1 voting share
Cambridge:	2 voting shares
Total:	9 voting shares

Upon any motion or other official action to be taken by the Commission, each Commission member present shall vote the entirety of the voting shares attributed to their respective Municipality.

(vi) **Minutes.** Minutes shall be kept of all actions taken and matters discussed at every Commission meeting. Preliminary minutes shall be sent to each Municipality within ten days of a Commission meeting and shall be approved by the Commission at its next meeting. Approved Commission minutes shall be provided to the Municipalities within ten days of approval, and thereafter posted on the Municipalities' webpage.

(d) **Record Keeping.** All Commission and District records shall be held at the Cambridge Station. The Clerks of the Municipalities shall be provided access to the area within the Cambridge Station where all Commission and District records for the purpose of inspecting and copying such records. The Clerks of the Municipalities shall not remove any Commission and District records from the Cambridge Station.

(e) **Officers.** There shall be up to three Commission officers consisting of a President, Treasurer, and in the event of a Commission Clerk (defined below) position vacancy, a Secretary. The initial members (and alternates), and officers of the Commission are identified on the attached **Exhibit B**. At the Annual Meeting, each officer shall be appointed by a majority vote of the Commission members for a term beginning on the date of the Annual Meeting and continuing until the immediately subsequent Annual Meeting. If an officer is absent from a Commission meeting, then prior to any official action being taken after convening such Commission meeting, the Commission shall select a Commission member to serve in the absent officer's position. The interim officer shall serve in such position until the absent officer is present at a subsequent Commission meeting. An officer of the Commission may be removed from the office: (i) if the officer is absent for three or more Commission meetings during that officer's term; or (ii) by a majority vote of the Commission members. If a Commission officer is removed from its office, the Commission shall immediately appoint a replacement Commission officer from the remaining Commission members.

(i) **President.** The Commission President shall: (1) preside at all meetings of the Commission; (2) see that all Commission orders and resolutions are carried out; (3) execute all contracts after Commission approval and as authorized by this Agreement; (4) sign all checks after Commission approval and as authorized by this Agreement; (5) report to the Commission on all matters within the President's knowledge regarding the Commission and

District; (6) ensure compliance with this Agreement; (7) communicate with the Municipalities as requested and needed (on request, a Municipality shall receive copies of communications between the President and any other Municipality, and no such communications shall be confidential); (8) deliver on a monthly basis a detailed report to the Municipalities of all District operations; and (9) perform such other duties as prescribed by the Commission and authorized by this Agreement.

(ii) Secretary. The Commission shall only appoint a Secretary in the event the Commission Clerk position is vacant, during which time the Secretary shall have all of the duties of the Commission Clerk described in Section 3(f).

(iii) Treasurer. The Commission Treasurer shall: (1) keep an accurate account of all Commission transactions, including monies received and disbursed by the Commission; (2) sign all checks approved by the Commission and as authorized by this Agreement; (3) initiate the audit process pursuant to Section 7(l), and submit a complete and detailed report of the financial condition of the Commission to the Municipalities on or before June 30 of each calendar year for the previous calendar year; (4) actively engage the Commission Clerk and Auditor in accordance, and to ensure compliance with, this Agreement; (5) report on the Commission's finances at each Regular Meeting and at such other times as required by the Commission; and (6) perform such other duties as prescribed by the Commission and authorized by this Agreement.

(f) Commission Clerk. The Commission shall designate _____ as an independent, third-party to serve as the Commission Clerk and report to the Commission as a whole. The Commission Clerk shall: (1) review all Commission revenue and expenditures, and provide a monthly and quarterly revenue/expenditure report with comparisons to previous and current year's Annual Budget, revenue, and expenditures; (2) attend all Commission meetings; (3) compile the bill list to be acted upon by the Commission; (4) initiate any disbursements approved by the Commission; (5) serve as custodian of Commission, District, and CVFD records and ensure that the Clerks of each of the Municipalities will have access to such records; (6) oversee Commission compliance with Wisconsin open meetings and records laws, including Wis. Stat. Ch. 19; (7) prepare, post, and deliver to the Municipalities all Commission meeting notices, agendas, and minutes in accordance with this Agreement; (8) prepare and file all reports required of the Commission; and (9) perform such other duties as prescribed by the Commission and authorized by this Agreement. The costs of the Commission Clerk shall be provided in each Annual Budget. The termination and replacement of the Commission Clerk shall be approved by a Supermajority Municipal Vote.

(g) Auditor. The Municipalities hereby designate _____ as an independent, third-party licensed auditor to serve as the Commission's auditor (the "Auditor"). The costs of the Auditor shall be provided in each Annual Budget. The termination and replacement of the Auditor shall be approved by a Supermajority Municipal Vote

(h) Position Descriptions. The position description of any appointed staff authorized by this Agreement shall be approved by majority vote of the Commission before the position is filled, unless appointments to such positions have been expressly identified in this

Agreement. The creation of any appointed staff position or position description that is not authorized by this Agreement, the Annual Budget, or Majority Municipal Vote is prohibited.

4. Fire Operations.

(a) Cambridge Volunteer Fire Department. The Municipalities acknowledge that the Cambridge Volunteer Fire Department (CVFD) is: (i) a fire company organized under Wis. Stat. § Ch. 213; (ii) governed by a Constitution regulating its operations; (iii) recognized by Cambridge pursuant to Cambridge General Ordinance 2.48.010; and (iv) designated as the fire department pursuant to Wis. Stat. § 101.575(6)(b) to receive the Municipalities' fire department dues under Wis. Stat. § 101.573(4). CVFD shall continue to provide fire protection services within the District during the Term in accordance with the Contract for Fire Service attached as **Exhibit C** (the "CVFD Contract").

(b) Fire Chief. The Fire Chief is an at-will employee of the CVFD and the CVFD employees are designated as volunteers. The Fire Chief shall reside within 15 miles of the Cambridge Station pursuant to Wis. Stat. § 66.0502 and the CVFD Contract. Upon the vacancy the Fire Chief position, the Municipalities shall approve the appointment of the replacement Fire Chief, considering any recommendation from the CVFD, by Majority Municipal Vote. At each Regular Meeting, the Fire Chief shall report to the Commission on fire operations within the District, including but not limited to, response/action reports, staffing levels (including a list of current and inactive employees), equipment issues/needs, revenue reports, legislation affecting the CVFD, operation, organization, and personnel matters, and any other documentation necessary for the effective performance of this Agreement. The Fire Chief shall also provide the Clerk of each Municipality access to any management program or software utilized to for carrying out CVFD operations in order to ensure accuracy of CVFD reporting obligations under the CVFD Contract and this Agreement.

(c) CVFD Headquarters. The headquarters of the CVFD shall be located at the Cambridge Station. As set forth in the CVFD Contract, the CVFD headquarters shall not change, unless approved by a Supermajority Municipal Vote. All CVFD records shall be held at the Cambridge Station as provided in the CVFD Contract.

5. EMS Operations.

(a) Commission Management. The Commission shall oversee the management and affairs of the District's EMS operations in accordance with this Agreement.

(b) EMS Director. The EMS Director shall be an at-will employee, and appointed and terminated pursuant to a Majority Municipal Vote. The EMS Director shall reside within 15 miles of the Cambridge Station pursuant to Wis. Stat. § 66.0502. Any employment agreements related to EMS Director position that occurred prior to the Effective Date, whether or not authorized by the Commission, are hereby terminated, and of no force and effect. Beginning on the Effective Date, the EMS Director shall be _____ who shall serve on an interim basis until a subsequent EMS Director is appointed pursuant to a Majority Municipal Vote. At each Regular Meeting, the EMS Director shall report to the Commission on EMS operations within the

District, including but not limited to, response/action reports, staffing levels (including a list of current and inactive employees), equipment issues/needs, revenue reports, legislation effecting EMS operations, operation, organization, and personnel matters, and any other documentation necessary for the effective performance of this Agreement. The EMS Director shall also provide the Clerk of each Municipality viewing access of any management program or software utilized for carrying out EMS operations in order to ensure accuracy of the EMS Director and Commission's reporting obligations under this Agreement.

(c) **EMS Positions.** The Commission is authorized to employ the EMS job positions as identified and described on the attached **Exhibit D**. The creation of any other position or exceeding the amount of job positions that is not authorized by this Agreement, the Annual Budget, or Majority Municipal Vote is prohibited. All EMS employees are at-will employees, except as provided in any labor agreement in effect before or after the Commencement Date. Nothing in this Agreement shall be construed as limiting or preventing the Municipalities from seeking other labor agreements for the hiring of EMS positions or contracting for EMS services.

(d) **EMS Headquarters.** The headquarters of the EMS shall be located at Cambridge Station. The EMS headquarters shall not change, unless approved by a Supermajority Municipal Vote. All records related to EMS operations are Commission records requiring compliance with Section 3(d).

6. **CVFD and District Assets.**

(a) **Ownership.** The Municipalities jointly own all assets utilized for CVFD and EMS operations, including the assets identified on the District Asset Inventory attached as **Exhibit E**, together with all other assets purchased by the Commission as authorized by this Agreement (collectively, the "District Assets"). Each Municipality's respective ownership of the District Assets in any particular calendar year shall be equal to that Municipality's proportionate share of the Annual Budget in that calendar year.

(b) **Use and Maintenance of Assets.** CVFD and the Commission shall be responsible for maintaining and repairing the District Assets to ensure the District Assets operate safely and effectively. District Assets shall only be used in the performance of fire protection and EMS services, which may include use during community events. Private use of District Assets is prohibited.

(c) **Sale of Assets.** The sale of a District Asset shall be approved by a Supermajority Municipal Vote. The net proceeds from any sale of a District Asset shall be deposited in the Capital Account and identified on the Annual Budget.

(d) **Five-Year Capital Equipment Plan.** All District Assets with an estimated remaining life expectancy of five years or less, or having a replacement cost of \$50,000.00 or more are identified on the attached **Exhibit F**.

7. Fiscal Matters.

(a) Depository Institution. All Commission funds shall be held with _____ Bank (the “Bank”) in three accounts: (i) operating account (the “Operating Account”); (ii) capital account (the “Capital Account”); and (iii) contingency account (the “Contingency Account”) (each, a “Bank Account” and collectively, the “Bank Accounts”). Electronic or wire transfer disbursements from a Bank Account shall be carried out by the Commission Clerk upon prior Commission approval of such disbursement. Any disbursements from a Bank Account by check shall bear the signature of the Commission President and Treasurer, and be delivered by the Commission Clerk. The Clerk of each Municipality shall be provided electronic access to the Bank Accounts for the sole purpose of reviewing ongoing Commission revenue and disbursements.

(b) Annual Budget. For each fiscal year, an Annual Budget shall be reviewed and approved in accordance with this Section (each year, an “Annual Budget”). The Annual Budget shall include three subcategories: Operating Budget, Capital Budget, and Contingency Budget (all defined below). The Annual Budget shall state: (i) on a line-by-line basis the anticipated items of revenue, including without limitation interest income, charges to the Municipalities, charges to end users, and monies received from the State of Wisconsin for highway calls, and all other anticipated revenue and expenditures related to the Operating Budget, Capital Budget, and Contingency Budget; (ii) the actual revenues and expenditures for the preceding fiscal year, actual revenues and expenditures for not less than the first six months of the current fiscal year, and estimated revenues and expenditures for the balance of the current fiscal year; and (iii) for informational purposes, by fund, all anticipated unexpended or unappropriated balances, and surpluses. The Commission shall not place any funds in a financial account that a Municipality is otherwise prohibited by law from using, such as to create a savings account.

(i) Operating Budget. The Annual Budget shall include an Operating Budget for expenditures related to funding the ongoing, day-to-day operation of the District, including, but not limited to, EMS payroll, CVFD payments, contracts for indebtedness, all other expenditures requiring Commission approval before disbursement (the “Operating Budget”). Funds disbursed by the Municipalities for the Operating Budget shall be deposited in the Operating Account.

(ii) Capital Budget. The Annual Budget shall include a Capital Budget used for all proposed capital equipment expenditures, including the maintenance and purchase of EMS equipment, vehicles, and apparatus (the “Capital Budget”). Funds disbursed by the Municipalities for the Capital Budget shall be deposited in the Capital Account. All proposed capital equipment expenditures included in the Capital Budget that are not spent prior to the end of the year shall be retained by the Commission. These remaining budgeted funds shall be shown on the following year’s Annual Budget as a fund reserve set aside for capital equipment purchases. Upon a Supermajority Municipal Vote, up to ___% of reserve Capital Budget funds may be used to fund shortfalls in the current or future Annual Budget. Upon a Termination Event (defined below), all funds in the Capital Account shall be returned to the Municipalities in accordance with Section 9.

(iii) Contingency Budget. The Annual Budget shall include a Contingency Budget used to fund unforeseen shortfalls in the current Annual Budget (the “Contingency Budget”). Funds disbursed by the Municipalities for the Contingency Budget shall be deposited in the Contingency Account. Any unspent Contingency Account funds at the end of the year shall be deemed excess funds under Section 7(e).

(c) Budget Procedure. On or before July 15 of each year, the Fire Chief and EMS Director shall each submit to the Commission a proposed Annual Budget for the following fiscal year for the Commission’s review, revision, and ultimate recommendation to the Municipalities (the “Proposed Budget”). If the Fire Chief or EMS Director do not submit a Proposed Budget by July 15, then the Commission shall prepare the Proposed Budget for recommendation to the Municipalities. On or before August 15 of each year, the Commission shall recommend to the Municipalities the adoption of the Proposed Budget. On the second _____ in September of each year, a joint meeting of the Municipalities shall be held to adopt the Proposed Budget or alternative budget, which shall occur by a Supermajority Municipal Vote. If a Proposed Budget is not approved by a Supermajority Municipal Vote on or before September 15 of each year, then the Municipalities shall be deemed to have approved an increase to the Annual Budget for the following year in an amount equal to an average of the Consumer Price Index-All Urban Consumers: Selected Areas, All Items Index: Midwest – Size B/C as published by the United States Department of Labor, Bureau of Labor Statistics (CPI) between August of the then current calendar year and August of the prior calendar year, but in no event shall an annual increase to the Annual Budget exceed three percent (3%). The Commission shall not have elective or taxing powers.

(d) Budget Apportionment. The Municipalities shall contribute their proportionate share of the Annual Budget as set forth in this Section. Each Municipality may determine the source of funding for its contribution to the Annual Budget. The Commission shall recalculate the proportionate share to be paid by each Municipality as a percentage of the total Annual Budget on a rolling three-year average basis over the three most recent calendar years.

(i) Operating Budget. Each Municipality’s share of the Operating Budget shall be based on the following:

1. CVFD. The portion of the Operating Budget related to CVFD and fire operations shall be shared among the Municipalities in proportion to each Municipality’s percentage share of the total equalized value of land and improvements in the areas within the Municipalities that are served by CVFD. The equalized value figures used in this calculation shall be based on a rolling three-year average of each Municipality’s total equalized value of improvements over the then most recent three calendar years as determined by the State of Wisconsin Department of Revenue (or any successor) as of December 31 of each year.

2. EMS. The portion of the Operating Budget related to EMS operations shall be shared among the Municipalities in proportion to each Municipality’s percentage share of the total population of all the Municipalities. The population figures used in this calculation shall be the most recent three-year rolling average of each Municipality’s total population over the then most recent three calendar years as determined by the State of Wisconsin

Department of Administration Demographics Service Center (or any successor) as of December 31 of each year.

3. Administrative; Operational. The portion Operating Budget related to ongoing administrative and operational matters of the District shall be shared among the Municipalities in proportion to each Municipality's percentage share of call volume. The call volume figures used in this calculation shall be based on a rolling three-year average of the average of each Municipality's total calls for the service over the then most recent three calendar years as determined by the District and CVFD's fire and EMS records management software. Call volumes used in determining a Municipality's percentage share shall include calls within the District and will not include contract or mutual aid calls outside the District, inter-facility transfer calls, calls from a nursing home or assisted living facility, or calls occurring at an event within the District in which the District is being reimbursed for providing standby coverage. Call volume is assigned to the Municipality in which the call for service originated.

(ii) Capital Budget. Each Municipality's share of the Capital Budget shall be based on the following:

1. CVFD. The portion of the Capital Budget related to CVFD and fire operations shall be shared among the Municipalities in proportion to each Municipality's percentage share of the total equalized value of land and improvements in the areas within the Municipalities that are served by CVFD. The equalized value figures used in this calculation shall be the rolling three-year average of each Municipality's total equalized value of improvements over the then most recent three calendar years as determined by the State of Wisconsin Department of Revenue (or any successor) as of December 31 of each year.

2. EMS. The portion of the Capital Budget related to EMS operations shall be shared among the Municipalities in proportion to each Municipality's percentage share of the total population of all the Municipalities. The population figures used in this calculation shall be the rolling three-year average of each Municipality's total population over the then most recent three calendar years as determined by the State of Wisconsin Department of Administration Demographics Service Center (or any successor) as of December 31 of each year.

(iii) Contingency Budget. Each Municipality's share of the Contingency Budget shall be based on the proportion to each Municipality's percentage share of call volume. The call volume figures used in this calculation shall be a rolling three-year average of each Municipality's total calls for the service over the then most recent three calendar years as determined by the District and CVFD's fire and EMS records management software. Call volumes used in determining a Municipality's percentage share shall include calls within the District and will not include contract or mutual aid calls outside the District, inter-facility transfer calls, calls from a nursing home or assisted living facility, or calls occurring at an event within the District in which the District is being reimbursed for providing standby coverage. Call volume is assigned to the Municipality in which the call for service originated. Call volume is assigned to the Municipality in which the call for service originated.

(b) Municipality Payments. Each Municipality shall pay their proportionate share of the Annual Budget to the Commission in two installments on or before the last day in January and August (each, a “Budget Payment”). Each Municipality’s January Budget Payment shall be in an amount equal to 60% of that Municipality’s total proportionate share of the Annual Budget. Each Municipality’s August Budget Payment shall be in an amount equal to 40% of that Municipality’s total proportionate share of the Annual Budget. A Municipality’s failure to timely remit a Budget Payment shall result in the accrual of interest on the outstanding Budget Payment due in the amount equal to 1% per month.

(c) Assessment of Costs to End Users. To the extent permitted by law, the Commission Clerk shall bill end users for all assessments of costs of fire and rescue services, fire inspections, emergency medical services, and any other services performed by the CVFD and District EMS, and shall be responsible for collecting the same. The Commission shall hear and determine appeals of aggrieved persons with regard to the assessment of such costs of services. The Municipalities shall, upon the Commission’s written request and after reasonable attempts to collect the costs of services, to place on their respective tax rolls as special charges pursuant to Wis. Stat. § 66.0627 all costs properly charged under this Section. Within 30 days of receiving monies under this Section, the Municipality shall remit such amounts to the Commission. Any monies collected under this Section shall be shown as revenue on the Annual Budget, and utilized to reduce the Municipalities’ proportionate share of the following year’s Annual Budget.

(d) Administration of the Annual Budget. The Commission is responsible for all expenditures of the Annual Budget. The Fire Chief is responsible for administering the CVFD annual budget and EMS Director is responsible for administering the EMS annual budget. Prior to each Regular Meeting, the Fire Chief and EMS Director shall deliver to the Commission Clerk an itemized list of all invoices to be paid each month (and a copy of the applicable invoice), a monthly revenue report, and a detailed monthly response/action report. The Commission Clerk shall compile such documentation for the Commission’s review at the next Regular Meeting. No invoice shall be paid until approved by the Commission as authorized by the approved Annual Budget. For any expenditure exceeding \$5,000.00, whether or not authorized by the Annual Budget, shall not be incurred by Fire Chief or EMS Director unless approved by the Commission at a Regular Meeting or Special Meeting. If an invoice can be paid electronically by wire transfer or online payment through the Bank, then the Commission Clerk shall make such payment by electronic means upon the Commission’s approval of such expenditure. If an invoice must be paid by written check, the check shall be signed by the Commission President and Treasurer, and thereafter delivered by the Commission Clerk.

(e) Excess Funds. All budgeted funds that are not spent prior to the end of a year shall be retained by the Commission in the applicable Bank Account, and shall be shown in the immediately subsequent Annual Budget approved by the Municipalities. Upon Supermajority Municipal Vote, excess funds may used to fund shortfalls in the current or future Annual Budget. Upon a Termination Event (defined below), all excess funds shall be returned to the Municipalities in accordance with Section 9.

(f) Revenues. All monies received by the Municipalities from the State of Wisconsin or federal government that relate to fire and EMS, including but not limited to, charges

to end users for fire or EMS services, fire department dues payments, grants, monies received from the State of Wisconsin EMS Funding Assistance, shall be remitted to the Commission. Such funds shall be shown as revenue in the Annual Budget.

(g) Contracts for Indebtedness or Services. The Commission shall not enter into any contract for indebtedness or other contract binding the Commission to a financial obligation (including any labor agreement), unless such contract: (i) is expressly identified in the Annual Budget approved by the Municipalities; or (ii) was approved by a Supermajority Municipal Vote. Any contract approved by the Commission shall have a maximum three-year term and may only be renewed for a subsequent three-year term if such renewal is approved by the Commission.

(h) Insurance. The Commission shall at all times keep in full force and effect liability insurance in the amount of \$5,000,000, adequate directors and officers insurance, and insurance for the replacement value of all District Assets. The Municipalities shall be named as additional insured affording them full protection against any claim, casualty, loss, or liability from any event arising out of the Commission, District, or CVFD fire protection and EMS operations. The Commission shall provide the Municipalities a certified copy of the Commission's certificate of insurance in compliance with this Section.

(i) Legal Counsel. The Commission may retain legal counsel as authorized by the Annual Budget. The Commission's legal counsel shall not serve as legal counsel at any time for any Municipality.

(j) Accounting; Auditing. The fiscal year of the District shall be January 1 through December 31. The Auditor shall perform a financial audit for each fiscal year of the Commission, and deliver a report to the Municipalities and Commission no later than June 30 in the year following the audited fiscal year.

(k) Personnel Policies. All personnel policies related to the EMS Director, Fire Chief, and any other staff employed by the Commission shall be approved by the Commission. This Section does not apply to any employee that is subject to a labor agreement.

8. Mutual Aid. To the extent permitted by law, the Municipalities intend that all current mutual aid agreements in place as of the Effective Date shall remain in full force and effect. The current mutual aid agreements include Mutual Aid Box Alarm System (MABAS) for Dane County (No. 115) and Jefferson County (No. 118). On and after the Effective Date, the Commission shall not enter into any mutual aid agreement, or any other agreement in which the Commission agrees to provide or receive fire protection or EMS, unless such agreement is approved by a Majority Municipal Vote.

9. Termination. This Agreement shall terminate: (a) upon the expiration of the Term; or (b) by written termination agreement executed by all Municipalities (each, a "Termination Event"). Upon a Termination Event, the District shall be wound up and disposition of all District Assets shall occur in accordance with this Section and the below procedure:

(a) Within 15 days of a Termination Event, a licensed appraiser shall appraise all District Assets in accordance with their fair market value.

(b) A dollar amount shall be attributed to each Municipality, which shall be calculated by multiplying the total fair market value of all District Assets by each Municipality's percentage ownership pursuant to Section 6(a), as of December 31 in the year immediately preceding the Termination Event (the "Purchase Value"). A Municipality shall not contribute any funds in order to increase that Municipality's Purchase Value. Solely for purposes of illustration, if the total fair market value of all District Assets is \$1,000,000 and a Municipality's percentage ownership pursuant to Section 6(a) as of December 31 in the year immediately preceding the Termination Event was 35%, then that Municipality's Purchase Value is \$350,000.

(c) Each Municipality, at its choosing, shall be entitled to select and take all right, title, and interest in, certain District Assets up to the amount of that Municipality's Purchase Value. Each District Asset selected by the Municipality shall reduce that Municipality's total Purchase Value. A Municipality selecting a District Asset shall assume all liabilities associated with that respective District Asset. All District Assets shall be transferred to a Municipality with no representation or warranty, and with all faults. The order of this selection process shall begin with the Municipality having the largest Purchase Value and continue to the Municipality having the lowest Purchase Value.

(d) All District Assets that have not been selected by a Municipality under Sections 9(a)–(c), shall be sold by auction with the Wisconsin Surplus Auction (<https://wisconsinsurplus.com/>) in the amount of those District Assets' respective fair market value determined by the appraiser, and the net proceeds being deposited into the Capital Account.

(e) Upon the sale or transfer of all District Assets and payment of any outstanding Commission liabilities, the Auditor shall perform a final audit of the District. Upon completion of the audit, any excess funds or deficits shall be disbursed to, or paid by, the Municipalities in accordance with each Municipality's percentage ownership as of the date of the Termination Event pursuant to Section 6(a). Upon a Termination Event due to the expiration of the Term, the disbursement of excess funds or payment of any deficit shall occur on or before July 30, 2030. Upon a Termination Event due to a written agreement executed by all Municipalities, the disbursement of excess funds or payment of any deficit shall occur within 180 days of the effective date of the written termination agreement, unless the parties otherwise agree as part of the written termination agreement.

10. Subsequent Agreement; CVFD Disbandment. Prior to the expiration of the Term, it is the intention of the Municipalities to provide for the disbandment of the CVFD under Wis. Stat. § 213.04 for the purpose of establishing a joint fire and EMS department consisting of volunteer (paid, on-call), full-time, and part-time employees, and managed by the Commission. To accomplish the transition, the following events shall occur: (a) on or before March 15, 2027, the Municipalities adopt an ordinance effective as of January 1, 2028 that formally disbands the CVFD and establishes the joint fire/EMS department; and (b) the Municipalities adopt an intergovernmental agreement governing the operation of the joint fire/EMS department. If the

events in this Section do not occur, then this Agreement shall terminate upon the expiration of the Term in accordance with Section 9.

11. Miscellaneous.

(a) Severability; Binding Effect. The Municipalities agree that if any provision of this Agreement shall under any circumstance be deemed invalid or inoperative, this Agreement shall be construed with the invalid or inoperative provision deleted, and the rights and obligations of the Municipalities shall be construed and enforced accordingly. This Agreement shall be binding upon and inure to the benefit of the Municipalities, and their respective successors and assigns.

(b) Notices. All notices, requests, consents, or other communication provided for, or required by, this Agreement shall be in writing and considered received when: (i) personally delivered; (ii) sent by electronic mail (email); (iii) one business day after sent by reputable overnight courier service; or (iv) three business days after being deposited in the United States mail, certified mail, postage prepaid, return receipt requested, addressed to a Municipality or the Commission's address set forth below:

Town of Christiana
Attn.: Town Clerk
773 Koshkonong Road
Cambridge, WI 53523
clerk@townofchristiana.com

Town of Oakland
Attn.: Town Clerk
N4450 County Road A
Cambridge, WI 53523
susan.dascenzo@tn.oakland.jefferson.wi.gov

Village of Rockdale
Attn.: Village Clerk
208 Benton Street
Cambridge, WI 53523
Rockdale5@frontier.com

Village of Cambridge
Attn.: Village Clerk
200 Spring Street
Cambridge, WI 53523
lmoen@ci.cambridge.wi.us

Town of Lake Mills
Attn.: Town Clerk
1111 South Main Street
Lake Mills, WI 53551
townoflakemillsclerk@gmail.com

Cambridge Fire and EMS Commission
Attn.: Commission Clerk or Secretary
271 West Main Street
Cambridge, WI 53523
Email

In the event that any of the above contact information becomes inaccurate, the Municipality or the Commission Clerk (or Secretary in the event of a Commission Clerk vacancy) shall immediately notify all other Municipalities and the Commission of the accurate contact information.

(c) Rules of Construction. No provision of this Agreement shall be construed against any party by reason of such party or its counsel having participated in the drafting of this Agreement.

(d) Adoption of Ordinance. The Municipalities shall: (i) repeal any ordinance inconsistent with the adoption of this Agreement; and (ii) adopt an ordinance for the purposes ensuring compliance with this Agreement.

(e) Amendment; No Assignment. This Agreement may not be amended, except by a written agreement executed by all Municipalities. This Agreement may not be assigned by any Municipality.

(f) Entire Agreement; Recitals. This Agreement (together with the other agreements and documents being delivered pursuant to or in connection with this Agreement) constitutes the entire agreement of the Municipalities with respect to the subject matter hereof and thereof, and supersedes all prior agreements and understandings of the Municipalities, oral and written, with respect to the subject matter hereof, including the Prior Agreement. The introductory language and the Recitals set forth above shall be deemed incorporated into, and made part of, this Agreement.

(g) Governing Law; Venue. This Agreement shall be governed by the laws of the State of Wisconsin. Any dispute arising out of or relating to this Agreement shall be commenced in Dane or Jefferson County, Wisconsin.

(h) Counterparts. This Agreement may be executed in counterparts, each of which shall be considered one and the same agreement and shall become effective when such counterparts have been signed by each party and delivered to the other party. Signatures delivered electronically (via email or otherwise) in portable document format (PDF) or any comparable format shall be binding for all purposes hereof.

[Signature Page to Follow]

Dated as of the latest date signed below.

TOWN OF CHRISTIANA

By: _____

Name: _____, Chairperson

Date: _____

ATTEST:

By: _____

Name: _____, Clerk

Date: _____

TOWN OF OAKLAND

By: _____

Name: _____, Chairperson

Date: _____

ATTEST:

By: _____

Name: _____, Clerk

Date: _____

TOWN OF LAKE MILLS

By: _____

Name: _____, Chairperson

Date: _____

ATTEST:

By: _____

Name: _____, Clerk

Date: _____

VILLAGE OF ROCKDALE

By: _____

Name: _____, President

Date: _____

ATTEST:

By: _____

Name: _____, Clerk

Date: _____

VILLAGE OF CAMBRIDGE

By: _____

Name: _____, President

Date: _____

ATTEST:

By: _____

Name: _____, Clerk

Date: _____

EXHIBIT A-1

Fire Protection Services Map

EXHIBIT A-2

Emergency Medical Services Map

EXHIBIT B

Commission Members, Alternates, and Officers as of Commencement Date

Town of Christiana

Commission Member: _____

Alternate: _____

Town of Oakland

Commission Member: _____

Alternate: _____

Town of Lake Mills

Commission Member: _____

Alternate: _____

Village of Rockdale

Commission Member: _____

Alternate: _____

Village of Cambridge

Commission Member: _____

Alternate: _____

Commission Officers:

President: _____

Treasurer: _____

Secretary (if applicable): _____

Commission Clerk: _____

EXHIBIT C

CVFD Contract

EXHIBIT D

Authorized EMS Job Positions and Descriptions

EXHIBIT E

District Assets Inventory

EXHIBIT F

Five-Year Capital Equipment Plan



DRAFT
Intergovernmental Agreement
Sugar River Emergency Medical Services District
June 30, 2026 – December 31, 2036

Village of Belleville
Village of New Glarus
Town of New Glarus
Town of Exeter
Town of Montrose
Town of Brooklyn
Town of Oregon

Adopted: _____

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Agreement

Pursuant to Section 66.0301 of the Wisconsin Statutes and in consideration of the mutual covenants hereinafter set forth, the Villages of Belleville and New Glarus and the Towns of New Glarus Exeter, Montrose, Brooklyn and Oregon, hereinafter referred to individually as a “Municipality”, and collectively as the “Municipalities”, hereby agree as follows:

Section I: Emergency Medical Service District Created

- 1.1 Creation. The Sugar River Emergency Medical Services District, hereinafter referred to as the “District”, shall consist of all lands within the Villages of Belleville and New Glarus along with the Towns of New Glarus, Exeter and Montrose and partial lands in the Towns of Brooklyn and Oregon is hereby created.
- (A) Village of Belleville. All the area within the corporate limits of the Village of Belleville, Dane and Green Counties, Wisconsin
 - (B) Village of New Glarus. All the area within the corporate limits of the Village of New Glarus, Green County, Wisconsin
 - (C) Town of New Glarus. All the area within the corporate limits of the Town of New Glarus, Green County, Wisconsin
 - (D) Town of Montrose. All the area within the corporate limits of the Town of Montrose, Dane County, Wisconsin
 - (E) Town of Exeter. All the area within the corporate limits of the Town of Exeter, Green County, Wisconsin
 - (F) Town of Brooklyn. The South 1/2 of Section 7 and the whole of Section 18 in the Town of Brooklyn, Green County, Wisconsin
 - (G) Town of Oregon. Section 18, 19 and 30 in the Town of Oregon, Dane County, Wisconsin
- 1.2 Purpose. The District shall provide for the administration of Emergency Care Procedures, and to provide transportation for sick, disabled, and injured person(s) to institutions providing health services. The provision of services shall be guided and governed by Wis. Stat §§ 60.23(1), 60.565, 61.34(1), 61.64, and 66.0301.

Section II: Management of the District

- 2.1 Board. The Sugar River Emergency Medical Services District Board, hereinafter referred to as the “Board”, is hereby created to set policy and provide direction for the District.

- (A) Appointment. The Board shall consist of seven (7) board members, one from each municipality, with each member having equal voting authority. Municipalities that decide to contract with this district for emergency medical services are not entitled to a board seat unless they are formally added to the District as an official member. See section 6.2
- (B) Term. Each municipal appointed board member shall be appointed to serve a term as designed by the respective Municipality.
- (C) Removal. Any municipal appointed board member may be removed by the appointing Municipality.
- (D) Vacancies. Vacancies shall be filled for the remainder of the term. A Municipality must fill any vacancy in the Board created by death, relocation outside of the Municipality where appointed, resignation, or removal of its appointee within forty-five (45) days of the creation of such vacancy. In the event that the Municipality is unable to fill the vacancy within this time-period the Village President, Town Chairperson or their designee shall serve until a replacement is appointed by the Municipality.
- (E) Compensation. Board members shall receive no compensation from the District for attendance at Board meetings or for any time spent on Board business.
- (F) Officers. The Board shall annually elect a Chairperson, Vice Chairperson, Secretary, and Treasurer to serve in that position starting at the first regular meeting in June.
 - (1) Chairperson. The Chairperson shall represent a municipality whose full territorial area is part of the District. The Chairperson shall preside at all meetings of the Board; ensure that all the actions of the Board are effectuated; execute all documents authorized by the Board; and do all the things prescribed from time to time by the Board.
 - (2) Vice Chairperson. The Vice Chairperson shall represent a municipality whose full territorial area is part of the District. The Vice Chairperson shall perform the duties of the Chairperson in the event of the absence or disability of the Chairperson. The Vice Chairperson shall perform such other duties as may be prescribed from time to time by the Board.
 - (3) Secretary. The Secretary may be a non-Board member. If the Secretary is a member of the Board, they shall have voting rights and will not receive compensation. If the Secretary is selected from outside the Board, they shall not have voting rights and may receive compensation. The Secretary shall

keep a complete record of the transactions and proceedings of the District and shall have other responsibilities prescribed by the Board from time to time.

- (4) Treasurer. The Treasurer may be a non-Board member. If the Treasurer is a member of the Board, they shall have voting rights and will not receive compensation. If the Treasurer is selected from outside the Board, they shall not have voting rights and may receive compensation. The Treasurer shall establish and act as custodian of one or more segregated funds that shall be used solely for receipts and disbursements relating to emergency medical services. The Treasurer shall see that all monies allocated to the District shall be properly received, deposited, segregated, applied and accounted for. The Treasurer shall have such additional duties as may from time to time be prescribed by the Board.

(G) Meetings.

- (1) Open Meetings. Board meetings shall be open to the public. A notice of date, time, location, and agenda will be published in the official publication(s) of each Municipality and/or posted at the prescribed locations in the municipality.
- (2) Closed Meetings. If needed, the Board may hold a closed session, per applicable Wisconsin Statutes.

2.2 Duties of the Board. Decisions of the Board shall be made by a simple majority vote of the Board members attending a meeting.

The Board, by using its best efforts and by working in cooperation with the EMS Chief shall:

- (A) Develop, review and approve an annual budget for operations and capital expenditures.
- (B) Approve the budget for the succeeding fiscal year on or before September 30th of each calendar year for review and approval by the municipalities
- (C) Host two annual budget hearings, one each in New Glarus and Belleville, to review operating and capital budget needs of the Emergency Medical Services department.
- (D) Make rules and regulations for its own proceedings and establish policy, operating procedures, and providing general direction of the EMS District, and make adequate provision for the enforcement of such rules and regulations.

- (E) Maintain books of account. The District shall: (a) have charge and custody of and be responsible for all funds of the District; and (b) receive and give receipts for monies due and payable to the District from any source whatsoever, and ensure deposit of all such monies in the name of the District in such banks, trust companies, or other depositories as shall be selected by the Board.
- (F) Review the following:
 - (1) Reports summarizing the affairs of the District;
 - (2) Monthly fiscal reports; and
 - (3) Annual audit
- (G) Make provision for the management of the District.
- (H) Make provision for the control, maintenance, acquisition, and placement of all real and personal property acquired by the District.
- (I) Establish user fees for the services provided by the District and see that all charges therefore are duly made, collected, and deposited into the account(s) of the District.
- (J) Obtain all necessary liability and property damage insurance, not otherwise provided by other agreements or contracts.
- (K) Obtain such licenses as may be required by the District to operate as an ambulance service provider.
- (L) Should any member of the Board request the Board to forward an issue to legal counsel for review, the Board shall forward the issue to counsel for a review not to exceed two (2) billable hours. The Board, by a majority vote of the voting members, may authorize legal counsel to exceed the two (2) hour limitation for a specific question. Should counsel deem additional time is necessary to review the issue, counsel will be instructed to provide an initial report to the EMS Chief and advise the EMS Chief of what additional work may be necessary to completely review or opine on the issue. The Board may by a majority vote of the voting members authorize additional review by legal counsel.
- (M) Keep records of each Municipality's equity interest in the assets of the District, in the manner provided by Section 5.2.
- (N) The Board shall review and base decisions on staffing and/or operational resource allocation based on the following:
 - (1) Monthly and annual call volumes;

- (2) Vehicle performance, with review of maintenance either completed or needed;
- (3) Percentage of calls requiring mutual aid response;
- (4) Percentage of time at least one unit remains available in the system;
- (5) District wide membership updates
- (6) Chief, Assistant Chief and Primary officer group updates, which should include information from the training division, training center, special events, and overall District highlights.

(O) Audit District finances annually and make these findings publicly available

2.3 Powers of the Board.

(A) The Board shall have the power to:

- (1) Subject to compliance with Wis. Stat §§ 60.47 and 62.15, enter into contracts or agreements in the name of and for the benefit of the District with approval of all the Municipalities.
- (2) Establish and maintain, in a bank of its choice, an EMS Fund.
- (3) Hire/terminate and conduct performance reviews of the department Chief and Assistant Chief(s).
- (4) Ensure that all District policies and procedures align with County, State, and Federal guidelines and regulations.
- (5) Delegate authority to the EMS Chief (who shall serve at the pleasure of the Board) to manage the day-to-day operations of the District and carry out the powers enumerated in subsections (4) and (5) of this section.

(B) The Board shall not have the authority to levy taxes, issue bonds, or borrow money; or to enter contracts or commit funds in excess of the budget without approval of all the Municipalities.

Section III: Board Meetings

3.1 Regular Meetings. The Board shall have a regular monthly meeting. Attendance of a majority of the voting members shall constitute a quorum for the purpose of transacting all business. The notice given for any meeting shall state the purpose, date, time, and place for the meeting. The chair of the Board can forego hosting a monthly District meeting in the event there are no pending action items or matters to review/discuss.

- 3.2 Special Meetings. Special meetings of the Board may be held for the purpose of transacting any business of the District upon the request of the Chairperson and/or two (2) Board members. Notice of a special meeting shall be given at least twenty-four (24) hours prior to the commencement of such meeting, unless for an emergency, in which case shorter notice may be given, but in no case may the notice be provided less than two (2) hours in advance of the meeting. Attendance of a majority of the voting members shall constitute a quorum for the purpose of transacting all business with the exception of voting for operating or capital expenditures. The notice given for any meeting shall state the purpose, date, time, and place for the meeting.
- 3.3 Who to Preside. The Chairperson of the Board shall preside at the meeting when present, but if absent, the Vice Chairperson shall preside. If both the Chairperson and Vice Chairperson are absent, the Board shall select one of the Board members present to preside.

Section IV: Expenses of the District

The District and Board will maintain its year-to-year level of monetary effort as required by 2023 Wisconsin Act 12 to avoid reduction of county and municipal aid payments.

- 4.1 Budget Increase Cap. The annual District budget increase over the previous year shall not exceed the Consumer Price Index (CPI) plus two percent (2%). CPI shall be determined by the U.S. Bureau of Labor Statistics as of August 1st of the current year.
- 4.2 Operating Expenses.
- (A) Defined. The term “operating expense” shall mean and include any expense paid or accrued during the fiscal year which is attributable to the actual day-to-day operations of the District including but not limited to expense for salaries, rent, utilities, repairs or equipment, fuel and insurance. If any questions arise regarding whether any expenditure or expense is an “operating expense” or a “capital expenditure” the matter shall be resolved by the application of generally accepted accounting principles. Notwithstanding the foregoing, any single expenditure of less than \$5,000 shall be an “operating expense”.
- (B) Payment. All operating expenses shall be paid from the income of the District. If the District income is not sufficient to meet the operating expenses, each municipality shall pay their fair share of the operating expenses, which is determined by same calculation used for the budget apportionment.
- 4.3 Capital Expenditures.

- (A) Defined. The term “capital expenditure” shall mean all expenses for acquisition of physical assets not included as operating expenses, and includes any expenditure made or liability accrued in the amount of \$5,000 or more for a physical asset which has a useful life in excess of one (1) year or which extends the life of a physical asset more than one (1) year beyond its current useful life.
- (B) Non-Budgeted Capital Expenditures. Any non-budgeted capital expenditure shall require a majority vote of the Board, and a unanimous vote of the Municipalities.
- (C) Apportionment. Each municipality’s proportion of a capital expenditure shall be determined at the time of approval of purchase. Proportion shall be determined with percentage rounded to the nearest two decimal points.
- (D) Bid Requirement. All capital expenditure items above \$100,000 may not be approved without a bid. Where possible, multiple bids are preferred for review
- (E) Ten-Year CIP. The District must maintain a 10-year capital improvement plan, that will be prepared by the EMS administration and modified as needed annually

4.4 Annual Budget Process. The EMS Chief shall submit their annual recommended operating and capital budget by September 1st. The Board shall review and recommend for approval the Emergency Medical Services operating and capital budget requests by September 30th.

There shall be a joint meeting of the Board and the Municipalities on or before October 30th for final approval of the operating and capital budget. The annual operating budget and capital expenditures will be deemed to have passed when it has been approved by a majority of the Board.

If the Municipalities have not passed the proposed budget by December 1st, the previous year’s budget less capital expenditures will be used, except that budget increases previously approved by all Municipalities for salaries and benefits, may increase in accordance with the previous year’s approval.

4.5 Budget Amendments. No changes in the amounts of the various appropriations and the purposes of such appropriations as stated in the budgets finally approved shall be made unless approved unanimously by the Board.

4.6 Undesignated Funds. The EMS Fund shall have its own undesignated fund. Monies not expended by the end of the fiscal year shall be placed into the individual undesignated fund. The Board may utilize the excess funds for operating budget shortfalls or for cash deposits for capital expenditures. The use of the undesignated fund must be approved unanimously by the Board.

- 4.7 Budget Apportionment. For the first three years of the term of this agreement, each municipality shall contribute funds to the approved District operating budget in the proportion of that municipality's current population within the District, to the current population of the District, by using the most recent population figures as provided by the Wisconsin Department of Administration (DOA) as determined for purposes of state tax sharing and Wis. Stat. Ch. 79.

Beginning in the fourth year and extending through remaining duration of this agreement, cost apportionment will be determined by a formula consisting of a rolling average of the previous three years of EMS call volume, equalized value, and the population of each participating municipality. Each municipality's portion of the budget is determined by an apportionment percentage derived from the average of population percentage, share of equalized value plus EMS calls for service in that respective township/village.

For Example: If a municipality has 30% of the population of the district, 40% of the equalized value of the district and 50% of the call volume, it would pay 40% of the District's annual budget.

- 4.8 Time for Payment. The Municipalities shall pay their proportionate share of each operating budget, as billed, to the District Treasurer in two (2) installments: (a) fifty percent (50%) shall be paid by February 15th of each year; and (b) fifty percent (50%) shall be paid by September 15th of each year.
- 4.9 Application of Innovation Fund Monies. All participating municipalities of this EMS District agree to dedicate any grant revenues awarded related to this EMS project via the Wisconsin Innovation Fund directly to EMS related expenses.

Section V: Ownership of Assets

- 5.1 District Owns. The title to all property whether real or personal and regardless of how it is obtained shall vest in the District.
- 5.2 Equity of Previous EMS District/Municipalities. Each Municipality shall be deemed to have an equity interest in the assets of the District. The value of assets obtained prior to the creation of this new district, as previously acquired by the Belleville, Montrose, Exeter Fire and EMS District, shall remain solely with those member municipalities. An appraisal of the Belleville EMS Station at 480 River Street shall be completed prior to the effective date of this agreement. Equity of assets acquired by this new district will be determined by multiplying the current value of each asset by the appropriate budget apportionment at the time the asset was purchased. Equity interests shall be reduced to reflect depreciation of the assets on the straight-line basis. The Municipalities shall have no equity interest in assets of the District acquired by gift or donation except in the event that the District is terminated.

- 5.3 Earned Equity of Newly Added Municipalities. Any municipality joining the District after the effective date of this Agreement shall only be eligible for equity interest of an asset if the municipality participated in the purchase of said asset or provides assets when joining.
- 5.4 Start-up costs of Newly Added Municipalities. Start-up costs to a new municipality entering into this Agreement and the District will be determined through negotiations at the time of entry and are subject to unanimous approval by all District Municipalities.
- 5.5 Disposition of EMS District Property. The Municipalities acknowledge that this Agreement will dissolve the EMS District previously created by the Municipalities in order to create a new EMS District. All property owned by the previous EMS District located at 480 River Street, Belleville, WI 53508 (the EMS facility location) shall be transferred to the new Sugar River EMS District created by this Agreement upon executing this Agreement. The real property in which the current EMS facility is located (Dane County parcel 050834187551) shall be conveyed to the EMS District upon executing this Agreement.

Section VI: Contracting with Third-Party Municipalities

- 6.1 Contracted Services. Upon request of a third-party municipality, the District may enter into agreements providing emergency medical services to non-member municipalities. The contract shall be negotiated between the non-member municipality and Board. Approval of the contract shall require a two-thirds vote by members of the Board. A third-party municipality solely contracting for service shall not have any equity interest in the assets of the District.
- 6.2 New District Membership. A portion or entirety of any city, village, or township may petition to join the District at any time. New members shall adhere to the provisions outlined in this agreement, including having representation on the District Board and expense sharing as outlined in this agreement. Approval of any new participating member is subject to approval by member municipalities.
- 6.3 Budget Apportionment. Any future contract to provide emergency medical services to a non-member municipality shall require that the third-party municipality pay the District based on the funding formulas described in Section 4.4, except that the Board, when it determines that it is in the best interest of the public, may use a different funding formula with the third-party municipality.

Section VII: Withdrawal from the District

- 7.1 Notice Required. A Municipality may only withdraw from the District at the end of a fiscal year (the District's fiscal year shall be the calendar year) only if the withdrawing Municipality has provided written notice to the Board and each participating Municipality prior to January 1st of that fiscal year. Any municipality providing this one-year notice of intent to withdraw will continue to receive EMS service from the district while still being

responsible for its share of costs to provide that service consistent with the formula outlined in this agreement. If all Municipalities or all but one Municipality provides a notice to withdraw, then at the end of the fiscal year provided by the first notice, the District shall terminate as provided in Section VIII.

7.2 Distribution to Withdrawing Municipality.

(A) Definitions.

- (1) For the purposes of this section, the generally accepted accounting principles in place at the end of the fiscal year shall govern all calculations.
- (2) The term “assets” shall include, but not be limited to, cash, accounts receivable, and equipment.
- (3) The term “equipment” shall include all tangible property. The value of equipment at the time of withdrawal will be calculated.

(B) Audit.

- (1) Upon withdrawal, the previous year’s audit shall be used to determine the assets and liabilities of the District.

(C) Calculations.

- (1) Equipment will be valued at the existing value as of the date of the withdrawal. Equipment shall be calculated as the purchase price of the equipment and less depreciation using straight line depreciation as determined by the auditors.
- (2) Any item listed with an anticipated useful life of less than one (1) year will be considered an operating expense.

(D) Commencing on the date of withdrawal and continuing for twelve (12) months after withdrawal, cash and accounts receivable attributable to the withdrawing Municipality, for periods prior to the date of the withdrawal, shall be held in a separate bank account.

When the audit has been concluded, the amount due and owing the withdrawing Municipality shall be finalized shall be based on its equity in the District determined pursuant to Section 5.2.

The District will then have the option to pay out the value of the equipment either in five (5) equal annual payments with the first payment to be paid one (1) year

after withdrawal or as a single lump sum to be paid within three (3) years after withdrawal.

7.3 Liability of Withdrawing Municipality.

- (A) In the event that the liabilities of the District exceed its assets at the time of withdrawal, the withdrawing Municipality shall pay that percentage of the deficit, which is determined by the withdrawing Municipality's budget apportionment calculated in the most recent year. The withdrawing Municipality shall have the option of making such payment to the District in a lump sum or in annual installments over a period not in excess of five (5) years from the date of the withdrawal. Election of the installment method shall not entitle the District to earn interest on the unpaid balance.
- (B) The withdrawing Municipality shall remain liable for its percentage of any adverse claim asserted against the District which occurred during the time the withdrawing Municipality was a member of the District.

Section VIII: Term and Termination of District

- 8.1 Term. This Agreement, as amended from time to time, shall remain in force and effect until December 31, 2036
- 8.2 Termination of District. The District may be terminated by the unanimous written consent of the Municipalities and shall be terminated if its membership drops to one (1) Municipality.
- 8.3 Distribution of Assets upon Termination. Should the district be terminated, its assets, including those acquired by gift or donation, shall be liquidated and the money remaining after payment of all the District's obligations shall be distributed to the Municipalities which are then members of the District. Each Municipality shall receive that percentage of the money, which is equal to its equity in the District determined pursuant to Section 5.2. In the event of dissolution, an appraisal will determine the value of the Belleville EMS Station at 480 River District (unless the District sold this asset throughout the course of this agreement). The difference in value between this appraisal and the one obtained at the effective date of this agreement shall inform the share of equity from this asset to members of the District.

Section IX: Dispute Resolution

- 9.1 Informal Dispute Resolution. If any municipality has a dispute concerning any of the matters in this Agreement, the Municipality asserting the dispute shall first seek to have the matter resolved informally by providing each other Municipality with a written notice stating the nature of the dispute.

If informal resolution is not reached within sixty (60) days from the date of the notice, the Municipalities agree to mediate the dispute.

- 9.2 Mediation.

(A) The Municipalities agree to name a mediator within fourteen (14) days of the expiration of the time period to reach informal resolution. If no mediator is agreed upon within said fourteen (14) days, each Municipality shall name a third party and the third-parties so named shall pick a mediator within ten (10) days. The Municipalities shall present their dispute to the mediator within sixty (60) days of the mediator being named. Nothing in this provision shall preclude any Municipality from filing a notice of claim or taking other action required by statute to preserve its rights under applicable notice of claim statutes.

(B) The mediator shall not have the authority to add, change, alter or modify any of the terms or provisions of this Agreement.

(C) The expense of the mediator shall be divided equally between the Municipalities.

- 9.3 Arbitration. Arbitration is to follow any unsuccessful mediation unless the Municipalities agree to forego mediation and proceed directly to arbitration. If any of the terms, duties, obligations, or responsibilities of this Agreement cannot be resolved via mediation, or if any Municipality believes that a provision is unenforceable or that there have been a material breach of this Agreement, the Municipalities agree that they will timely notify the others, or their successors or assigns, of any intent to seek arbitration for a final and binding declaration concerning such dispute or breach of this Agreement.

A determination of disputed matters described in this Agreement and/or whether there has been a material breach of this Agreement, will be conducted via arbitration hearing, that the arbitrator's decision to be final and binding upon the Municipalities. The Municipalities shall agree upon a single arbitrator to decide the dispute, or if no agreement on selection of an arbitrator can be reached within five (5) business days of notice of arbitration, any party may petition the Dane County Circuit Court for appointment of the arbitrator. Each Municipality shall bear equal costs of any arbitration proceeding. All other provisions of the arbitration and the conduct of the hearing shall be pursuant to Wis. Stat. Chapter 788, or its successor, unless otherwise ordered by the arbitrator or agreed by the Municipalities.

- 9.4 Authority of Arbitrators Limited. The arbitrators shall not have the authority to add to, change, alter, or modify any of the terms or provisions of this Agreement.

Section X: Miscellaneous Provisions

- 10.1 Severability. If any section, subsection, sentence, clause, or phrase of this Agreement is held to be invalid by reason of a decision of any court of competent jurisdiction, such decision shall not affect the validity of any other section, subsection, sentence, clause or phrase thereof.
- 10.2 Non-Integration. Beginning on the Effective Date, this Agreement shall supersede any and all agreements previously made between the parties relating to the subject matter of this Agreement. Beginning on the Effective Date, all previous agreements are hereby rescinded and repealed.
- 10.3 Effective Date. This Agreement shall become effective June 30, 2026 (the “Effective Date”).
- 10.4 Amendments. Amendment(s) to this Agreement shall require a majority vote of all board members, and unanimous approval by each Municipality.

IN WITNESS WHEREOF, the municipalities have caused this Agreement to be executed by their duly authorized officers.

Village of Belleville

Village of New Glarus

Village President

Village President

Village Clerk

Village Clerk

Date

Date

Town of Exeter

Town of Montrose

Town Chair

Town Chair

Town Clerk

Town Clerk

Date

Date

Town of Oregon

Town of Brooklyn

Town Chair

Town Chair

Town Clerk

Town Clerk

Date
Town of New Glarus

Date

Town Chair

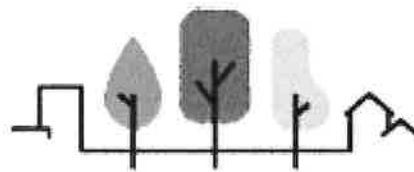
Town Clerk

Date



INTER-GOVERNMENT AGREEMENT

Between



THE VILLAGE OF
COTTAGE GROVE



Town of
Cottage Grove



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Agreement

Pursuant to Section 66.0301 of the Wisconsin Statutes and in consideration of the mutual covenants hereinafter set forth, the Villages of Cottage Grove and Deerfield and the Town of Cottage Grove, hereinafter referred to collectively as the "Municipalities", hereby agree as follows:

Section I

Emergency Medical Service District Created

- 1.01 Creation. An Emergency Medical Service District, hereinafter referred to as the "District", consisting of all lands within the Villages of Cottage Grove and Deerfield and the Town of Cottage Grove is hereby created.
- 1.02 The purpose of the District shall be to provide for the administration of emergency care procedures and to provide transportation for sick, disabled, and injured person(s) to institutions providing health services. The provision of Emergency Medical Services shall be guided and governed by WI DHS Chapters 110 and 256.

Section II

Management of the District

- 2.01 Commission. An Emergency Medical Service District Commission, hereinafter referred to as the "Commission", is hereby created to set policy and provide direction for the District.
 - (A) Appointment. Two (2) commission members shall be appointed by each of the Municipalities, not including contracted communities. At least one (1) commission member appointed by each Municipality must be a resident of that Municipality.
 - (B) Term. Each municipal appointed commissioner shall be appointed to serve for a period of two (2) years, or until replaced within 45 days of the end of said term, with terms staggered such that not more than three (3) commissioners are replaced at the same time.
 - (C) Removal. Any municipal appointed member of the Commission may be removed by the appointing municipality.
 - (D) Vacancies. Vacancies shall be filled for the remainder of the term. A Municipality shall fill any vacancy in the Commission created by the death, relocation outside of the Municipality where appointed, resignation, or removal of its appointee within forty-five (45) days of the creation of such vacancy. In the event that the Municipality is unable to fill the vacancy within this time period the Village President, Town Chairperson or their designee shall serve until a replacement is appointed by the Municipality.
 - (E) Compensation. Commissioners shall receive no compensation from the District for attendance at Commission meetings or for any time spent on Commission business.

- (F) Officers. The Commission shall annually elect a Chairperson and a Secretary to serve in that position for a period of one year, starting at the first regular meeting in May. The positions of Chairperson and Secretary shall rotate among the Municipalities. The Chairperson and Secretary shall not be from the same Municipality. No individual or municipality may serve consecutive terms as Chairperson or Secretary.
- (1) Chairperson. The Chairperson shall preside at all meetings of the Commission; ensure that all the actions of the Commission are effectuated; execute all documents authorized by the Commission; and do all the things as directed from time to time by the Commission.
 - (2) Secretary. The Secretary shall perform all duties incident to the office, and such other duties as may be prescribed by the Commission from time to time.
- (G) Meetings.
- (1) Open Meetings. Commission meetings shall be open to the public. A notice of the date, time, location, and agenda will be published in the official publication(s) of each Municipality and/or posted at the prescribed locations in the Municipalities.
 - (2) Closed Meetings. If needed, the Commission may hold a closed session per applicable Wisconsin Statutes.
- (H) Voting. Decisions of the Commission other than those relating to non-budgeted capital expenditures shall be made by a majority vote of the commissioners attending the meeting.

2.02 Duties of the Commission. The Commission by using its best efforts and by working in cooperation with the EMS Chief shall:

- (A) Make rules and regulations for its own proceedings and for the setting of policy and providing direction of the District and shall make adequate provision for the enforcement of such rules and regulations.
- (B) Maintain books of account. The Commission shall: (a) have charge and custody of and be responsible for all funds of the District; and (b) receive and give receipts for monies due and payable to the District from any source whatsoever, and ensure deposit of all such monies in the name of the District in such banks, trust companies, or other depositories as shall be selected by the Commission.
- (C) Review the following:
 - (1) Monthly reports summarizing the affairs of the District;
 - (2) Monthly fiscal reports; and
 - (3) Annual audit.
- (D) Make provision for the management of the District.
- (E) Make provision for the control, maintenance, acquisition, and placement of all

real and personal property acquired by the District.

- (F) Establish user fees for the services provided by the District and see that all charges therefore are duly made, collected, and deposited into the account(s) of the District.
- (G) Obtain all necessary liability and property damage insurance, not otherwise provided by other agreements or contracts.
- (H) Obtain such licenses as may be required for the District to operate as an ambulance service provider.
- (I) Recruit duly qualified and licensed emergency medical technicians and emergency vehicle operators to provide basic and/or advanced life support practices, procedures, interventions and ambulance service throughout the District at all times.
- (J) Approve budget for the succeeding fiscal year on or before October 1st of each calendar year for review and approval by the Municipalities.
- (K) Create job descriptions that will be updated in the Commission handbook and be reviewed as necessary by the Commission.
- (L) Should any member of the Commission request the Commission to forward an issue to legal counsel for review, the Commission shall forward the issue to counsel for a review not to exceed two billable hours. The Commission, by a majority vote of the voting members, may authorize legal counsel to exceed the two-hour limitation for a specific question. Should counsel deem additional time is necessary to review the issue, counsel will be instructed to provide an initial report to the EMS Chief and advise the EMS Chief of what additional work may be necessary to completely review or opine on the issue. The Commission may by a majority vote of the voting members authorize additional review by legal counsel.
- (M) Keep records of each Municipality's equity interest in the assets of the District, in the manner provided by section 5.02.
- (N) The Commission shall review and base decisions on staffing and/or operational resource allocation based on the following:
 - (1) Monthly and Annual call volumes;
 - (2) Vehicle performance, with review of maintenance either completed or needed;
 - (3) Fractile and Mean Response Time (from time of dispatch to arrival on scene);
 - (4) Percentage of calls responded to by primary assigned ambulance (e.g. percentage of calls a station #1 primary ambulance would respond to an incident in the station #2 primary coverage area);

- (5) Quarterly reports summarizing the affairs of the District;
- (6) Percentage of calls requiring a mutual aid response;
- (7) Percentage of time at least one unit remains available in the system (Entire DGEMS coverage area);
- (8) Unit Hour Utilization of individual units and average of the system;
- (9) Department-wide membership updates- Full-time, Casual, Volunteer;
- (10) Chief, Deputy Chief, and Primary officer group updates, which should include information from the training division, training center, special events, and overall department highlights.

2.03 Powers of the Commission.

- (A) The Commission shall have the power to:
 - (1) Subject to compliance with Wis. Stat. §§ 60.47 and 62.15, enter into contracts valued at or above \$15,000 or agreements in the name of and for the benefit of the District with approval of all of the Municipalities.
 - (2) If budgeted, and subject to compliance with Wis. Stat. §§ 60.47 and 62.15, enter into contracts valued below \$15,000 in the name of and for the benefit of the District.
 - (3) Establish and maintain bank accounts in the name of and for the benefit of the District.
 - (4) Hire and terminate personnel.
 - (5) Establish qualifications, schedules, and regulations for such personnel, emergency medical technicians and emergency vehicle operators.
 - (6) Delegate authority to an EMS Chief (who shall serve at the pleasure of the Commission) to manage the day-to-day operations of the District and to carry out the powers enumerated in subsections (4) and (5) of this section.
- (B) The Commission shall not have the authority to levy taxes, issue bonds, or borrow money; or to enter contracts or commit funds in excess of the budget without approval of all of the Municipalities.

Section III

District meetings

- 3.01 Regular Meetings. The Commission shall meet at least once a month. Attendance of a majority of the voting members shall constitute a quorum for the purpose of transacting all business with the exception of voting to recommend non-budgeted capital expenditures. The notice given for any meeting shall state the purpose, date, time, and place for the meeting.

- 3.02 Special Meetings. Special Meetings of the District may be held for the purpose of transacting any business of the District upon the request of two Commission members or two of the participating Municipalities. Notice of a special meeting shall be given at least 24 hours prior to the commencement of such meeting, unless for an emergency, in which case shorter notice may be given, but in no case may the notice be provided less than 2 hours in advance of the meeting. Attendance of a majority of the voting members shall constitute a quorum for the purpose of transacting all business with the exception of voting to recommend non-budgeted capital expenditures. The notice given for any meeting shall state the purpose, date, time, and place for the meeting.
- 3.03 Who to Preside. The Chairperson of the Commission shall preside at the meeting when present, but if absent, the Secretary shall preside. If both the Chairperson and Secretary are absent, the Commission shall select one of the Commissioners present to preside.

Section IV

Expenses of the District

The District and Commission will maintain its year-to-year level of monetary effort as required by 2023 Wisconsin Act 12 to avoid reduction of county and municipal aid payments.

- 4.01 Operating Expense.
- (A) Defined. The term "operating expense" shall mean and include any expense paid or accrued during the fiscal year which is attributable to the actual day-to-day operations of the District including but not limited to expenses for salaries, rent, utilities, repairs of equipment, fuel and insurance. If any question arises regarding whether an expenditure or expense is an "operating expense" or a "capital expenditure" the matter shall be resolved by the application of generally accepted accounting principles. Notwithstanding the foregoing, any single expenditure of less than \$1,000.00 shall be an "operating expense".
- (B) Payment. All operating expenses shall be paid from the income of the District. If the District income is not sufficient to meet the operating expenses, each municipality shall pay their fair share of the operating expenses, which is determined by same calculation used for the budget apportionment.
- 4.02 Capital Expenditures.
- (A) Defined. The term "capital expenditure" shall mean all expenses for acquisition of physical assets not included as operating expenses, and includes any expenditure made or liability accrued in the amount of \$1,000.00 or more for a physical asset which has a useful life in excess of one year or which extends the life of a physical asset more than one year beyond its current useful life.
- (B) Non-Budgeted Capital Expenditures. Any non-budgeted capital expenditure shall require a majority vote of the Commission, and a unanimous vote of the Municipalities.
- 4.03 Annual Budget. The Commission shall submit a proposed budget to each Municipality by October 1 of each year, for approval. The budget will be deemed to have been passed when it has been approved unanimously by the Municipalities. If the Municipalities

have not passed the proposed budget by December 31, the previous year's budget less Capital items will be used, except that budget increases previously approved by all Municipalities, such as labor contracts, may increase in accordance with those previous approvals.

4.04 Budget Apportionment. Each municipality's portion of the budget is determined by multiplying an apportionment percentage by the Municipal Contributions as identified in each year's submitted budget. The apportionment percentage is derived from the following formula:

$$\text{(Population \% + Calls \% + Equalized Value \%)} / 3$$

(A) Population Determination. The term "population", as used in this Agreement, shall mean the most recent population estimate for a Municipality as reported by the Wisconsin Department of Administration.

Here is a fictional example of the population calculation:

	Population	Percentage of Total Pop.
Municipality #1	12,000	63.16%
Municipality #2	4,000	21.05%
Municipality #3	3,000	15.79%
Total:	19,000	100.00%

(B) Calls Determination. The term "calls", as used in this Agreement, shall mean the prior year's calls for service as tracked by Deer-Grove EMS and regularly reported to the Commission. The percentage created will be derived from a three-year average of historical usage.

Here is a fictional example of the calls calculation:

	Year 1 EMS runs	Year 2 EMS runs	Year 3 EMS runs	3-year average	% of 3- year average
Municipality #1	600	650	700	650	50.00%
Municipality #2	400	450	500	450	34.62%
Municipality #3	150	200	250	200	15.38%
Total:	1150	1300	1450	1300	100.00%

(C) Equalized Value Determination. Equalized value will be determined annually by the Wisconsin Department of Revenue.

Here is a fictional example of equalized value (EV) calculation:

	Individual EV	Percentage of Total EV
Municipality #1	\$900,000	54.55%
Municipality #2	\$450,000	27.27%
Municipality #3	\$300,000	18.18%
Total:	\$1,650,000	100.00%

(D) Calculation of the Municipal Budget Apportionment: (fictional)

EV%	Population%	Calls%	Apportionment %
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Municipality #1	54.55%	63.16%	50.00%	55.90%
Municipality #2	27.27%	21.05%	34.62%	27.65%
Municipality #3	18.18%	15.79%	15.38%	16.45%

- 4.05 Time for Payments. The Municipalities shall pay any assessments for operating expenses and capital expenditures within thirty (30) days of the date of such assessment. The Municipalities shall pay twenty-five percent (25%) of their share of the annual budget of the District on or before the 15th day of January and the remainder of their share on or before the 15th day of March in each fiscal year. Payments that are late will be charged interest at the rate of 18% per annum.

Section V

Ownership of Assets

- 5.01 District Owns. The title to all property whether real or personal and regardless of how it is obtained shall vest in the District.
- 5.02 Equity of Municipalities. Each municipality shall be deemed to have an equity interest in the assets of the District. That equity is determined by multiplying the current value of each asset by the appropriate budget apportionment at the time the asset was purchased. Equity interests shall be reduced to reflect depreciation of the assets on a straight-line basis. The municipalities shall have no equity interest in assets of the District acquired by gift or donation except in the event that the District is terminated.
- 5.03 Earned Equity of Newly Added Municipalities. Any municipality joining the District after the effective date of this agreement shall only be eligible for equity interest of an asset if the municipality participated in the purchase of said asset, or provides assets when joining.
- 5.04 Start-up costs of Newly Added Municipalities. Start-up costs to a new municipality entering the IGA/District will be determined through negotiations at the time of entry and are subject to approval by all current District municipalities.

Section VI

Contracting with Third-Party Municipalities

- 6.01 Contracted Services. Upon request of the third-party municipality, the District may enter into agreements providing emergency medical services to non-member municipalities. The contract shall be negotiated between the non-member municipality and Commission. Approval of the contract shall require a majority vote of all members of the Commission, and a unanimous vote of the Municipalities. A third-party municipality shall not have any equity interest in the assets of the District.
- 6.02 Budget Apportionment. Any future contract to provide emergency medical services to a non-member municipality shall require that that municipality pay the District based on the funding formula described in Section 4.04, except that the Commission, when it determines that it is in the public interest, may use a different funding formula with the third party municipality.

Section VII

Withdrawal from District

7.01 Notice Required. A Municipality may withdraw from the District at the end of any fiscal year of the District (the District's fiscal year shall be the calendar year) only if the withdrawing Municipality has provided written notice to the Commission and each participating Municipality prior to January 1st of the fiscal year. If a Municipality has submitted a notice to withdraw prior to the January 1st deadline, then, notwithstanding the January 1st deadline, each other Municipality shall have 30 days from the date of the initial notice to withdraw to provide its own notice to withdraw under this section. If all Municipalities or all but one Municipality provides a notice to withdraw, then at the end of the fiscal year provided by the first notice, the District shall terminate as provided in Section VIII.

7.02 Distribution to Withdrawing Municipality.

(A) Definitions.

- (1) For the purposes of this section, the generally accepted accounting principles in place at the end of the fiscal year shall govern all calculations.
- (2) Assets shall include, but not be limited to, cash, accounts receivable, and equipment.
- (3) Equipment shall include all tangible property. The value of equipment at the time of withdrawal will be calculated.

(B) Audit.

- (1) Upon withdrawal, an audit shall be used to determine the assets and liabilities of the District.
- (2) A third party auditor may be chosen by the Commission.
- (3) If the Commission chooses a third party auditor, the withdrawing Municipality shall be responsible for the costs.

(C) Calculations.

- (1) Equipment will be valued at the existing value as of the date of the withdrawal. Equipment value shall be calculated as the purchase price less the value of gifts or grants applied to the original purchase of the equipment and less depreciation using straight line depreciation as determined by the auditors.
- (2) Any item with an anticipated useful life of less than a year will be considered an operating expense.

(D) Commencing on the date of withdrawal and continuing for twelve months after withdrawal, cash and accounts receivable attributable to the withdrawing Municipality, for periods prior to the date of the withdrawal, shall be held in a separate bank account.

When the audit has been concluded, the amount due and owing the withdrawing Municipality shall be finalized which shall be based on its equity in the District determined pursuant to Section 5.02.

The District will then have the option to pay out the value of the equipment either in five (5) equal annual payments with the first payment to be paid one year after withdrawal or as a single lump sum to be paid within three (3) years after withdrawal.

7.03 Liability of Withdrawing Municipality.

- (A) In the event that the liabilities of the District exceed its assets at the time of withdrawal, the withdrawing Municipality shall pay that percentage of the deficit, which is determined by the withdrawing Municipality's budget apportionment calculated in the most recent year. The withdrawing Municipality shall have the option of making such payment to the District in a lump sum or in annual installments over a period not in excess of five (5) years from the date of the withdrawal. Election of the installment method shall not entitle the District to earn interest on the unpaid balance.
- (B) The withdrawing Municipality shall remain liable for its percentage of any adverse claim asserted against the District which occurred during the time the withdrawing Municipality was a member of the District.

Section VIII

Term and Termination of District

- 8.01 Term. This agreement, as amended from time to time, shall remain in force and effect until December 31, 2032. It will automatically renew for additional ten-year periods, unless terminated pursuant to section 8.02 below.
- 8.02 Termination of District. The District may be terminated by the unanimous written consent of the Municipalities and shall be terminated if its membership drops to one Municipality.
- 8.03 Distribution of Assets upon Termination. Upon termination of the District, its assets, including those acquired by gift or donation shall be liquidated and the money remaining after payment of all of its obligations shall be distributed to the Municipalities which are then members of the District. Each Municipality shall receive that percentage of the money, which is equal to its equity in the District determined pursuant to Section 5.02.

Section IX

Dispute Resolution

- 9.01 Informal Dispute Resolution. If any Municipality has a dispute concerning any of the matters of this Agreement, the Municipality asserting the dispute shall first seek to have the matter resolved informally by providing each other Municipality with a written notice stating the nature of the dispute.

If informal resolution is not reached within sixty (60) days from the date of the notice, the Municipalities agree to mediate the dispute.

9.02 Mediation.

- (A) The Municipalities agree to name a mediator within fourteen (14) days of the expiration of the time period to reach informal resolution. If no mediator is agreed upon within said 14 days, each Municipality shall name a third party and the third-parties so named shall pick a mediator within 10 days. The Municipalities shall present their dispute to the mediator within 60 days of the mediator being named. Nothing in this provision shall preclude any Municipality from filing a notice of claim or taking other action required by statute to preserve its rights under applicable notice of claim statutes.
- (B) The mediator shall not have the authority to add, change, alter or modify any of the terms or provisions of this Agreement.
- (C) The expense of the mediator shall be divided equally between the Municipalities.

9.03 Arbitration.

Arbitration is to follow any unsuccessful mediation unless the Municipalities agree to forego mediation and proceed directly to arbitration. If any of the terms, duties, obligations, or responsibilities of the Agreement cannot be resolved via mediation, or if any Municipality believes that a provision is unenforceable or that there has been a material breach of this Agreement, the Municipalities agree they will timely notify the others, or their successors or assigns, of any intent to seek arbitration for a final and binding declaration concerning such dispute or reach of this Agreement. A determination of disputed matters described in this Agreement and/or whether there has been a material breach of this Agreement, will be conducted via arbitration hearing, that the arbitrator's decision to be final and binding upon the Municipalities. The Municipalities shall agree upon a single arbitrator to decide the dispute, or if no agreement on selection of an arbitrator can be reached within 5 business days of notice of arbitration, any party may petition the Dane County Circuit Court for appointment of the arbitrator. Each Municipality shall bear equal costs of any arbitration proceeding. All other provisions of the arbitration and the conduct of the hearing shall be pursuant to Wis. Stat. Chapter 788, or its successor, unless otherwise ordered by the arbitrator or agreed by the Municipalities.

9.04 Authority of Arbitrators Limited. The arbitrators shall not have the authority to add to, change, alter, or modify any of the terms or provisions of this agreement.

Section X

Performance Measures

- 10.01 Commission to Establish Standards. The Commission shall establish District performance metrics for response times and levels of service. Creating District performance metrics shall be a condition precedent to this Agreement, and the Agreement shall not become effective nor enforceable unless the Commission, by a unanimous vote, establishes District performance metrics. Attached as Exhibit A are the

performance metrics established for the District, which are hereby incorporated into this Agreement. Performance metrics shall only be amended with the approval of all Municipalities.

Section XI

Miscellaneous Provisions

11.01 Severability. If any section, subsection, sentence, clause, or phrase of this agreement is held to be invalid by reason of a decision of any court of competent jurisdiction, such decision shall not affect the validity of any other section, subsection, sentence, clause or phrase thereof.

11.02 Effective Date. This agreement shall become effective on February 15, 2024.

11.03 Amendments. Amendment(s) to this agreement shall require a majority vote of all commissioners, and unanimous approval by each Municipality.

IN WITNESS WHEREOF, the municipalities have caused this Agreement to be executed by their duly authorized officers.


TOWN OF COTTAGE GROVE

VILLAGE OF COTTAGE GROVE

By: 

By: 

Attest: 

Attest: 

Date: 2/19/2024

Date: 2/20/2024

VILLAGE OF DEERFIELD

By: 

Attest: 

Date: 4/2/24



Performance Measures

- 10.01 Standards. NFPA Guidelines will be used as the standard for selecting and setting standard fractiles response time related performance measures.
- 10.02 Turnout Time. Turnout time is defined as the time elapsed from when the unit is assigned by the Communications Center to when the unit is responding. Department staff will monitor times of individual crews and set performance goals to reach a < 2 minutes turnout time for 90% calls for service goal.
- 10.03 Response Time. Response time is defined as the time elapsed from when the unit is assigned by the Communications Center to when the unit has arrived on the scene. The Department's goal shall be to place a transport-capable ambulance on the scene of life-threatening emergencies within the following 90th% time limits: 8:59 in urban areas; 10:59 in suburban areas; 14:59 in rural areas; and 19:59 in remote rural areas.
- (A) Urban population density = 1,000 to 2,999 people per square mile
 - (B) Suburban population density = 500 to 1,000 people per square mile
 - (C) Rural population density = fewer than 500 people per square mile
- 10.04 Unit Hour Utilization. The unit hour utilization statistic (UHU) measures the amount of time that an ambulance is actually utilized on ambulance calls, expressed as a percentage per hour. This is determined by taking the average time on calls, multiplied by the number of calls, divided by the number of unit hours per unit. Department staff will monitor UHU and set performance goal to limit UHU to 20%, which will keep in-district availability of a DGEMS ambulance to greater than 80%.
- 10.05 Missed Calls. Missed calls within the response district are due to unavailability of a DGEMS unit. These missed calls need to be covered by a neighboring service resulting in an additional burden on the Dane County EMS system and an extended delay in emergency care to the residents of the response district. Department staff will monitor the missed calls percentage and set a performance goal to limit missed calls to no more than 8%.